

# Board of Education Regular Meeting Agenda

## [Zoom Link](#)

DATE: Tuesday, January 11, 2022  
TIME: 5:00 PM  
LOCATION: Gravenstein Elementary, Multipurpose Room

**Gregory Appling, President**  
**Alexander Kahn, Trustee**  
**Jennifer Koelmeijer, Trustee**  
**Patrick Lei, Trustee**  
**Jeri McNeill, Clerk**

- I. CALL TO ORDER AT 5:00 PM**
- II. ADOPTION AND APPROVAL OF THE AGENDA**  
**Approval of the agenda for January 11, 2022 (2 min.)**

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_ AK: \_\_\_\_\_ JM: \_\_\_\_\_

- III. REPORTS, AND ORAL COMMUNICATIONS**
- A. (p. 1) Gravenstein Principal (10 min.)**
  - B. (p. 3) Hillcrest Principal (10 min.)**
  - C. Gravenstein Union Teachers' Association (5 min.)**
  - D. District Site Council (3 min.)**
  - E. (p. 5) Gravenstein Parent Association, GPA (5 min.)**
    - 1. Agenda from December 16, 2021**
    - 2. October Financials**
    - 3. November Financials**
  - F. Trustee Reports (10 min.)**
  - G. Racial Justice Committee (5min.)**
  - H. (p. 14) Facilities Report (5 min.)**
  - I. Master Plan Committee (5 min.)**
    - 1. Facilities Assessment (available on GUSD website)**
    - 2. Master Plan Update**
  - J. (p. 15) CBO Report (5 min.)**
  - K. Superintendent Report/District Correspondence (10 min.)**
    - 1. Questions from the December Board Meeting**
    - 2. (p. 16) Mid-Year Report**

**IV. PUBLIC COMMENT (15 min.)**

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

**V. CONSENT AGENDA (2 min.)**

**ACTION ITEM**

- A. (p. 26) Warrants**
- B. (p. 32) Payroll**
- C. (p. 33) Minutes from the Regular Board Meeting of December 14, 2021 and the Special Board Meetings of October 5, 2021 and August 24, 2021**
- D. (p. 51) Leave Requests**
- E. (p. 55) Termination Agreement and Quit Claim Deed with Financial Reporting Council (FRC)**

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_ AK: \_\_\_\_\_ JM: \_\_\_\_\_

**VI. GENERAL ACTION ITEMS**

- A. (p. 61) CalRecycle Grants and Payment Program Resolution #220111-01 (2 min.)**

**Situation:** GUSD is pursuing the process for participation in this program which will provide funding for our recycling efforts. CalRecycle’s procedures for administering payment and grant programs require, among other things, GUSD to declare by resolution certain authorizations related to the administration of the payment and grant program. The program will support our efforts to reduce, recycle and reuse solid food waste we generate thereby preserving landfill capacity and protecting public health and safety and the environment.

**Plan:** To participate in the CalRecycle Grants and Payment Program pending Board approval.

**Recommended Motion:** To approve Resolution #220111-01.

Action taken/comments

Nomination \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_ AK: \_\_\_\_\_ JM: \_\_\_\_\_

**B. (posted on GUSD website) GUSD Fiscal Year Financial Audit for the 2020-21 School Year (15 min.)**

**Situation:** Preparation, review, and submission of the Financial Audit is the fifth and final step in a five step process of our annual budget process. Local educational agencies (LEAs) are required to file an end of the year financial audit that summarizes the fiscal transactions of the district for the preceding year and reports the financial status of the district at the close of the previous school year. This report, following Board approval, is submitted to the county superintendent for review and then submitted to the state superintendent of public instruction.

**Plan:** To complete step five of the annual budget process by presenting the GUSD 2020-21 Fiscal Year Financial Audit to the Board, and then, pending approval, providing the report to the required agencies.

**Recommended Motion:** For the Board to approve the 2020/2021 Fiscal Year Financial Audit.

Action taken/comments

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_ AK: \_\_\_\_\_ JM: \_\_\_\_\_

**C. Board Meeting Format (5 min.)**

**Situation:** The suspension of certain parts of the Brown Act that eased the mandates related to Trustee virtual attendance for Board Meetings was set to expire on September 30, 2021. On September 16, 2021, Governor Newsom signed AB 361, which includes an amendment to the Brown Act that allows for remote meetings during a proclaimed state of emergency without following Brown Act teleconferencing rules. AB 361 mandates that in order for a school district utilize this amendment, the Board must make findings every 30 days that the Board has reconsidered the circumstances of the state of emergency and either the state of emergency continues to directly impact the ability of members to meet safely in person or state or local officials continue to impose or recommend measures to promote social distancing. This amendment is set to expire on January 1, 2024.

**Plan:** For the Board to discuss Board Meeting format and determine whether or not conditions continue to exist that support a virtual format for Board Meetings.

**Recommended motion:** No recommendation at this time.

Action taken/comments

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_ AK: \_\_\_\_\_ JM: \_\_\_\_\_

**D. (Document posted on GUSD website) GUSD Master Plan (30 min.)**

**Situation:** Staff from Quattrocchi Kwok Architects (QKA) will present an updated version of the GUSD Master Plan. The presentation will provide information collected during the facilities assessment, committee meetings, community input, and Board discussion phases of the planning process. A draft version was presented to the Board for consideration on December 14th, 2021.

**Plan:** For the Board to consider the current draft and provide direction to QKA and staff regarding any needed edits. The Master Plan will be a dynamic document, and will reflect changes due to changing district needs, available resources, and Board direction.

**Recommended motion:** For the Board to approve the GUSD Master Plan.

Action taken/comments

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_ AK: \_\_\_\_\_ JM: \_\_\_\_\_

**E. (p. 62) Equity First Contract (15 min.)**

**Situation:** Based on a request from staff, Equity First has submitted the attached schedule of proposed increased services and fees in order to address additional data gathering activities, an expansion of staff training, and committee meeting facilitation.

**Plan:** If approved, Equity First would add to their data gathering activities, provide staff training during four shorter sessions instead of one long day, increasing the amount of training time by two hours, and Equity First would facilitate future Racial Justice Committee meetings.

**Recommended motion:** None at this time.

Action taken/comments

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_ AK: \_\_\_\_\_ JM: \_\_\_\_\_

**VII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION**

**VIII. ADJOURNMENT TO CLOSED SESSION (15 min.)**

- A. **With respect to every item of business to be discussed in closed session pursuant to Section 54957.6**
  - 1.0 **Student Discipline**
  - 2.0 **Pending litigation**
  - 3.0 **Administrator Performance Updates**
  - 4.0 **Conference with Negotiations team:**
    - a) **GUTA/GUCE negotiations update**

**IX. RECONVENE TO OPEN SESSION**

**X. PUBLIC REPORT OF ACTION ON ITEMS HEARD IN CLOSED SESSION**  
(2 min.)

Action taken/comments

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_ AK: \_\_\_\_\_ JM: \_\_\_\_\_

**XI. FUTURE BOARD MEETINGS**

- A. **February 8, 2022 at 5pm**
- B. **March 8, 2022 at 5pm**
- C. **April 12, 2022 at 5pm**

**XII. ADJOURNMENT**

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Dave Rose, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.