

Board of Education

Regular Meeting Minutes

[Zoom Link](#)

DATE: Tuesday, May 11, 2021
TIME: 5:00 PM
LOCATION: Gravenstein Elementary, Multipurpose Room

Gregory Appling, President
Alexander Kahn, Trustee
Jennifer Koelemeijer, Clerk
Patrick Lei, Trustee
Jeri McNeill, Trustee

Zoom Link

I. CALL TO ORDER AT 5:00 PM

- Meeting called to order at 5:02pm
- All Board members present

II. ADOPTION AND APPROVAL OF THE **AGENDA Approval of the agenda for May 11, 2021** (2 min.)

Action taken/comments:

- No changes to agenda
- Agenda approved as written

Motion_____ Second_____

Vote: GA:_____PL:_____JK:_____AK:_____JM:_____

III. REPORTS, AND ORAL COMMUNICATIONS

- A. **(p.1) Gravenstein Principal** (10 min.) Report included in Packet
- Next year’s enrollment projection: 492
 - Students that are leaving, primarily moving out of area
 - Kinder Team recognized by Rotary – Teacher of the Year Award for Innovation
 - Keeping Kindergarten magic alive through distance learning
 - EL support – big success; parent involvement and connection + student performance
 - Social/emotional health check-ins with Rosie Steen-Larsen
 - Kaiser – Two presenters – emotional learning + mental health
 - While pandemic put a damper on many activities, several were able to be modified; i.e., steelhead release and Gold Rush Days
 - Garden Project “growing”
 - Mural Project/Collaborative – every student on campus + many DL’s participating (all were invited)
 - Live Band classes – keeping band/music alive
- B. **(p.4) Hillcrest Principal** (10 min.) Report included in Packet
- At capacity for next year
 - Return to IPI has been incredible
 - Mr. Sergio Blanco also recognized by Rotary Club – Career Teacher of the Year
 - Graduation – will be virtual/drive through June 4, 2021 same as last year
 - Collaborating with SSU student teachers again this year
 - Outdoor orchestra/band class on Wednesdays
 - Huge thanks to GPA for all of the support, recognition and “Monday treats”
- C. **Gravenstein Union Teachers’ Association** (5 min.)
- Thank you, GPA; it’s been a tough year and we are very thankful for all you’ve done for us
 - Thank you, also, for the Read-A-Thon; congratulations to all of the winners!
 - Congratulations to TK and K Team for a great program
 - Meeting with negotiating teams tomorrow
 - It’s been a roller-coaster year; so good to see students on campus – great energy
 - Want to mention that Rotary awards were based on parent input. Thank you to everyone who has supported teachers throughout the year
- D. **District Site Council** (3 min.)
- Meeting after May 12, 2021
 - Meet with several stakeholder groups to review data
- E. **(p.6) Gravenstein Parent Association, GPA** (5 min.) Report in Packet
- **Financials for March, 2021**

- **Minutes for March 16, 2021**
 - **Agenda for April 20, 2021**
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- Sarah Tendall (ST)
 - Read-A-Thon very successful.
 - Board meeting next week (May 18, 2021; 6pm)
 - Recruiting new members
 - Gregory Appling (GA) requests link to be prominently published in Monday Messages
- F. **Trustee Reports** (5 min.)
- Patrick Lei (PL): Congratulations to K-Team and Mr. Blanco, and congratulations to all of the teachers; wonderful reflection of our school
- G. **Racial Justice Committee** (5min.)
- William Deeths (WD)
 - Very busy month
 - Thank you to new board member Jeri McNeill (JM) for joining recommendation committee for consultant
 - Interviewed two different groups; both were great
 - Action item update coming later in meeting
- H. **Master Plan Committee** (5 min.)
- Action item update coming later in meeting
- I. **(p.15) Facilities Report** (5 min.)
- DR
 - Summary of some of the items:
 - Two smaller contracts
 - One to assist in working with State Architect and DSA
 - One to oversee the general contractor's work to be sure details are being handled according to specs
 - CO2 sensors have been installed
 - Brian Sposato (BS) has access to all reports in order to monitor all classrooms
 - Reports will help for both Covid and fire season
 - Summer Projects
 - There is a list in BS's report
 - Phone system (both Grav and HMS)
 - Pavement repair
 - Tree Trimming
 - Questions:
 - BT: Is Grav being considered for heat mitigation also?
 - DR: Yes. Need to work with HMS first because of Williams complaint CO2 sensors will report on individual classrooms.

- o JM: Are CO2 sensors part of the Modernization Plan?
 - DR: It is a State requirement that all classrooms be equipped. Covid funds will be used to cover the cost.
- o Jennifer Koelemeijer (JK): What is the plan about parking management next year? Especially at Grav?
 - DR: This is on the list for the Master Plan Committee to address after the heat mitigation project.

J. **CBO Report (5 min.)**

- CBO retiring effective immediately; will take leave of absence so as to be available to onboard replacement and close out books.
- Position is posted / interviewing now
- Hiring Committee = WD, Keri Pugno (KP), Eva Perez-Atwell (EP), Melacha Quirke (MQ), DR and GA.

K. **Superintendent Report/District Correspondence (15 min.)**

- Echoes gratitude to faculty and staff
- Thank you GPA for all your support
- Proud of being part of a District who had 5 teachers (out of 6 total) being recognized by Rotary
- Wonderful seeing the energy, smiles, engagement from having kids on campus
- **Questions from the April Board Meeting**
 - DR provides breakdown of \$1.1 million to be sent to Board
- **Review of Emergency Powers**
 - No events requiring Emergency Powers

IV. **PUBLIC COMMENT** (15 min.)

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

- Wendy Emmert (WE) (8th and Kinder parent):
 - Is in-person graduation possible? Doesn't want to rock boat but believes it's important
 - WD: Drive-through already planned: stage, banners, balloons, pictures, music
 - WD: Focus is safety and comfort of all students and families. Approximately 50% of graduates are still on distance learning
 - Summer school? Knows the state gave extra funding for "learning gap." Perhaps bring in substitutes? Petaluma is doing 6 hours per

day, every day.

- DR: State funding is only granted upon application; it's not automatic. We are waiting to see test results. We are looking at a jump start program late July/early August. Dependent upon academic pacing
- GA: Can you make this decision as soon as possible, please, for planning purposes?
- JM: What about a more robust summer packet that includes core curriculum? Wouldn't require as much effort as a summer program.
- ST
 - Homework? Has the Board or Admin considered limiting homework for next year? Something in line with what we are doing this year? Perhaps this might be a good re-set as we move into next year.

V. **CONSENT AGENDA** (2 min.)

ACTION ITEM

- A. (p.18) Warrants
- B. (p.25) Payroll
- C. (p.26) Minutes from the Regular Board Meeting of April 13, 2021
- D. (p.34) Engineering Service Agreement for Materials Testing and Inspection Services with LACO Associates for the Hillcrest Heat Mitigation Project
- E. (p.44) Department of State Architect (DSA) Project Inspector Services Agreement with Locus Construction Services for the Hillcrest Heat Mitigation Project
- F. (p.57) Renewal of Consulting Services Contract with Counterpoint Construction Services for the Hillcrest Heat Mitigation Project and GUSD Master Plan

Action taken/comments:

- No requests
- Motion to approve Consent Agenda as written

Motion JM Second PL

Vote: GA: A PL: A JK: A AK: A JM: A

VI. **GENERAL ACTION ITEMS**

- A. (p.68) Review Resolution 200316-1 GUSD Board of Education Declaring Emergency Conditions (2 min.)

Situation: On March 16, 2020, based upon support and guidance from the Sonoma County Office of Education, the GUSD Board adopted a resolution granting emergency powers to the superintendent.

Plan: Given the decline in COVID-19 cases, vaccination opportunities, the return to

in-person instruction and the move to the “orange tier” for Sonoma County, the Board will consider the necessity of the superintendent to continue to hold emergency powers.

Recommended Motion: That the Board terminate the provisions of Resolution 200316-1.

Action taken/comments:

- Motion to terminate the provisions of Resolution 200316-1

Motion PL Second AK

Vote: GA: A PL: A JK: A AK: A JM: A

B. (p.70) GUSD Diversity, Equity, and Inclusion (DEI) Consultant (5 min)

Situation: Aligned with the work of the Racial Justice Committee, GUSD is interested in engaging an outside consultant to assist our district in strengthening our DEI.

Plan: For the Board to consider the Racial Justice Committee recommendation.

Committee Recommendation: To award the DEI consultant contract to Equity First Consulting.

Action taken/comments:

- Substantial discussion regarding proposal submitted by Equity First Consulting in order for Board members to obtain clarity between the proposal included in the Board packet and the addendum shared with the Board shortly before this meeting, but not included in the Board Packet as published.
- Motion to award DI consulting contract to Equity First Consulting, for a \$35K , one-year commitment.

Motion AK Second PL

Vote: GA: A PL: A JK: A AK: A JM: A

C. (p.82) Hillcrest Heat Mitigation Project Contractor (5 min.)

Situation: Our Project Manager, Counterpoint, has conducted an interview process with interested contractors to identify a firm to serve as the construction agency for the Hillcrest Heat Mitigation Project. The selected contractor will be the district partner for the Lease-Leaseback Agreement and will accept the challenge of completing Phase I of the project this summer. The full packet of applications and scoring is on the GUSD website under the District Publications tab in the Contracting section.

Plan: For the Board to consider the Master Plan Committee recommendation based on the interview feedback received from Counterpoint.

Committee Recommendation: To select FRC, Incorporated as our general contractor and lease-leaseback partner for the Hillcrest Heat Mitigation Project.

Action taken/comments:

- PL: Requests clarification that FRC must first come up with plans before estimate can be given
- JK: Requests follow up questions:
 - Dave to include details for question #1
 - What is the additional electrical pull going to cost for additional utilities in context of current expenses, with or without the changes proposed?
- Motion to select FRC, Inc. as our general contractor and lease-leaseback partner for the Hillcrest Heat Mitigation Process

Motion ___JK___ Second ___AK___

Vote: GA: ___A___ PL: ___A___ JK: ___A___ AK: ___A___ JM: ___A___

D. (p.94) Bank Signature Authority, Resolution #200511-1 (2 min.)

Situation: With the election of a new Board President and the transition to a new CBO, GUSD needs to change the signature authorization for multiple bank accounts.

Plan: For the newly authorized signatories to follow the process in person to add their signatures to the GUSD accounts.

Recommended motion: To approve Resolution #200511-1.

Action taken/comments:

- Adding GA is a normal process; just hasn't been done yet
- When we transition signature authorization to new CBO, EP will lose authority
- Motion to approve Resolution #200511-1

Motion ___JK___ Second ___JM___

Vote: GA: ___A___ PL: ___A___ JK: ___A___ AK: ___A___ JM: ___A___

VII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

- None

Meeting moved to closed session at 7:09 pm.

VIII. ADJOURNMENT TO CLOSED SESSION (15 min.)

A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6

- 1.0 Student Discipline**
- 2.0 Pending litigation**
- 3.0 Administrator Performance Updates**
- 4.0 Conference with Negotiations team:
GUTA negotiations update**

IX. RECONVENE TO OPEN SESSION

Returned to open session at 8:30pm

X. PUBLIC REPORT OF ACTION ON ITEMS HEARD IN CLOSED SESSION
(2 min.)

Action taken/comments

No actions taken in closed session.

Motion _____ Second _____

Vote: GA: _____ PL: _____ JK: _____ AK: _____ JM: _____

XI. FUTURE BOARD MEETINGS

- A. June 8, 2021 at 5pm**
- B. June 15, 2021 at 5pm**
- C. July 23, 2021 at 5pm**

XII. ADJOURNMENT

Adjourned meeting at 8:35pm

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Dave Rose, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.