

Board of Education

Regular Meeting Minutes

DATE: Tuesday, April 13, 2021
TIME: 5:00 PM
LOCATION: Gravenstein Elementary, Multipurpose Room

Gregory Appling, President
Alexander Kahn, Trustee
Jennifer Koelemeijer, Clerk
Patrick Lei, Trustee

Zoom Link

I. CALL TO ORDER AT 5:00 PM

Meeting called to order at 5:04 pm with all Board members present. Jennifer Koelemeijer left the meeting at 5:20 pm for family commitment and returned to the meeting at 6:05 pm.

II. ADOPTION AND APPROVAL OF THE AGENDA Approval of the agenda for April 13, 2021 (2 min.)

Action taken/comments:

Agenda approved as written; no need for vote.

Motion _____ Second _____

Vote: GA: _____ PL: _____ JK: _____ AK: _____

III. GENERAL ACTION ITEM

A. Board Vacancy Appointment Interviews (20 min.)

Situation: Pursuant to Board Bylaw 9223, “When authorized by law to make a provisional appointment to fill a vacancy on the Board, the Board shall advertise in the local media to solicit candidate applications or nominations. A committee consisting of less than a quorum of the Board shall ensure that applicants are eligible for Board membership and announce the names of the eligible candidates. The Board shall interview the candidates at a public meeting, accept oral or written public input, and select the provisional appointee by a majority vote.”

Plan: For the Board to appoint a new trustee for the remaining term (through December of 2024) of the current vacant position.

Recommended motion: No recommendation at this time.

Action taken/comments:

Gregory Appling (GA): We have a candidate - Jeri McNeill (JM)

- At this time we have a list of questions that are part of the interview process
- Questions presented by Board members individually and answered by JM

Motion to appoint Jeri McNeill to the GUSD Board of Trustees through December 13, 2024.

Motion ___GA___ Second ___AK___

Vote: GA: ___A___ PL: ___A___ JK: ___A___ AK: ___A___

Dave Rose (DR) administers oath of office.

Reminds JM that her signature will be required and arrangements will be made later.

IV. REPORTS, AND ORAL COMMUNICATIONS

A. (p.1) Gravenstein Principal (15 min.)

- Report included in board packet

Questions:

Erin Hanauer (EH): Of the 20% not returning what are the reasons?

KP: There are a variety of reasons; biggest has to do with health issues (i.e. family members who are high risk or concerns around exposure); some satisfied with DL arrangements already in place; some have difficulty with transportation or time frame.

B. (p.5) Hillcrest Principal (15 min.)

- Report in Board packet

C. Gravenstein Union Teachers' Association (5 min.)

Aimee Otterson (AO): wonderful to be back to campus; reiterates how hard everyone has been working - a total group effort. Thanks to parents for their support. Thanks to the Board and Admin for providing the support we need to get up and running.

D. District Site Council (3 min.)

- Will be meeting in late April and early May to review many items, including LCAP plans, potential of summer program and programs for next year.

Questions:

JM: Has Site Council met this year?

DR: No they have not met but did review and approve Safety Plan.

E. (p.8) Gravenstein Parent Association, GPA (5 min.)

No representative present.

DR: GPA is working on recruitment email to families, Board positions, donations, campaign. Next GPA Board meeting is next Tuesday, and all of these items will be covered in more detail.

Included by GPA:

1. Financials for February 2021
2. Minutes for February 16, 2021
3. Agenda for March 16, 2021

F. Trustee Reports (5 min.)

Patrick Lei (PL): No report but reiterates what's been said. So great to see kids back at school. GA wants to thank KP and Classified Staff for allowing him to help with traffic; KP's communication with Classified was terrific.

G. Racial Justice Committee (5min.)

Will Deeths (WD):

- Consultant review in process; interviews with two different consultant groups next Tuesday afternoon
- The Committee will be part of the interviews and WD hopes a Trustee will join.
- GA will make sure a Trustee attends.

H. Master Plan Committee (5 min.)

I. (p.21) Facilities Report (5 min.)

DR: Combining Items H and I:

- Contractors did walk through at Hillcrest
- Looked at electric panels, spaces, classrooms, etc. to determine our needs
- Expect proposals soon.
- Brian and crew have been amazing

J. (p.22) CBO Report (5 min.)

- Report in Board Packet
- **Unemployment Insurance Rates**
 - Mandatory benefit paid by the District
 - Will be increasing effective April 5, from .05 percent, where it has been for several years to 1.23 percent. This is an historically large increase.
 - This was not included in the Second Interim Report but will be included in the budget.
 - Increase will take approximately 25% of the new money coming in on the COLA.
- Discussion regarding breakout of expenses to reflect those that are only COVID related. WH shares a spreadsheet with explanation.
- For most part revenue and expense are offsetting each other for COVID funds However, we are spending \$58K more even with the covid funding

K. Superintendent Report/District Correspondence (15 min.)

1. Questions from the March Board Meeting

- Questions have been addressed by WD and KP's reports as well as online and in various different formats and directly from teachers - postings, class meetings, etc.
 - Outdoor space on both campuses being used; staff training for reintroduction, social emotional also; talk about potential barriers that students might experience as they came back; teachers already with students on campus shared their experiences.
2. **(p.24) SCOE approval of Second Interim Report**
 - We have approval status
 3. **Review of Emergency Powers**
 - None used in the last month
 - GA requested this be on the next board meeting agenda to remove

Questions:

JM: Is there a plan to support DL students' SEL needs?

DR: We are consistently staying in touch with DL; if anything comes up Samantha Cole and Rosie Steen-Larsen are available to address needs.

V. PUBLIC COMMENT (15 min.)

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

No public comment.

VI. CONSENT AGENDA (2 min.) _____ ACTION ITEM

- A. **(p.30) Warrants**
- B. **(p.37) Payroll**
- C. **(p.38) Minutes from the Regular Board Meeting of March 11, 2021**
- D. **(p.47) Continuing Disclosure Annual Report**
- E. **(p.55) Williams Settlement Complaint Report, January 1, 2021 - March 31, 2021**
- F. **(p.58) Retainer Continuation Agreement for Legal Services with School and College Legal Services, July 1, 2021 - June 30, 2022**

Action taken/comments:

GA: Pulled minutes due to time stamps need to be pulled.

- Minutes, page 46 (page 9 of Minutes):
 - Add: Reconvened at 7:55 pm and Adjourned at 8:02 pm

Motion to approve Consent Agenda Items A, B, D and F

Motion AK Second JM

Vote: GA: A PL: A JK: A AK: A JM: A

Motion to approve Minutes of March 11, 2021 Regular Board meeting

Motion GA Second PL

Vote: GA: A PL: A JK: A AK: A JM: A

VII. GENERAL ACTION ITEMS - CONTINUED

B. (p.66) Memorandum of Understanding Between the Gravenstein Union School District (GUSD) and the Gravenstein Union Teachers' Association (GUTA) Regarding the Return to In-Person Instruction (5 min)

Situation: GUTA and GUSD have formalized a number of actions and agreements related to mandates and best practices guidelines in preparation for resumption of in-person instruction on campus.

Plan: For GUSD and GUTA members to abide by the tenets of this MOU as we resume in-person instruction on campus.

Recommended motion: For the Board to approve the MOU.

Action taken/comments:

- DR: A critical part was to continue communication with GUTA and GUCE - we talked about the Safety Plan to make sure we were in compliance with the County, State, CDC, OSHA, etc. and in many areas we go above and beyond those requirements. We wanted to capture this in writing and reopen safely.

Motion to approve the MOU between GUSD and GUTA

Motion JK Second PL

Vote: GA: A PL: A JK: A AK: A JM: A

C. (p.69) Memorandum of Understanding Between the Gravenstein Union School District (GUSD) and the Gravenstein Union Classified Association (GUCE) Regarding the Return to In-Person Instruction (5 min)

Situation: GUCE and GUSD have formalized a number of actions and agreements related to mandates and best practices guidelines in preparation for resumption of in-person instruction on campus.

Plan: For GUSD and GUCE members to abide by the tenets of this MOU as we resume in-person instruction on campus.

Recommended motion: For the Board to approve the MOU.

Action taken/comments

- DR: The same process was followed with Classified employees. Masks, spacing, traffic, discussed. The number of people who have stepped up is incredible; it is a lot of work by a lot of people. Thank you to the leadership groups from both GUTA and GUCE for cooperation and support.

Motion to approve the MOU between GUSD and GUCE

Motion _____ JK _____ Second _____ AK _____

Vote: GA: ___A___ PL: ___A___ JK: ___A___ AK: ___A___ JM: ___A___

D. GUSD Actions to Support Distance Learning and Other Related Essential Services (15 min.)

Situation: With the constant changes in guidelines and mandates related to the suspension of in-person instruction due to the Coronavirus for GUSD students, this item is a placeholder in the event that any action items arise between the time this agenda is posted and the time of the meeting, as well as serving as a potential action item that arises based on Board discussion during the meeting.

Plan: For the Board to consider any new action item based on new or additional mandates as well as any action item put forth by the Board during the meeting.

Recommended motion: None at this time.

Action taken/comments

No changes and no action to bring forward on this item.

Motion _____ Second _____

Vote: GA: _____ PL: _____ JK: _____ AK: _____

Questions:

JM Comment: As someone who has chosen to keep kids home - special thank you to everyone who has made it possible; appreciates all the effort everyone has put in.

EH: Wants to know what immediate actions the District plans to take regarding childcare. Hopes District is looking at providing aftercare. What are the plans for the remainder of the school year?

DR: Guidance states that moving to orange does not change stable group mixing allowances. We would need substantial additional staff so that we were not mixing classrooms. We have been talking about this all the way through and will continue to do so.

JK comment: Shares concern that childcare is limiting some parents from bringing their children to school. Hopes Admin team will look for solutions as soon as possible.

E. (p.72) Board Policy (BP) and Administrative Regulation (AR) 1312.1, BP and AR 4030, BP and AR 5141.4, BP and AR 1240, AR 3541.1, BP and AR 4040, BP and AR 5123

Situation: GUSD does not currently have BPs and ARs 1312.1, 4030, and 5141.4; additionally, BPs and ARs 1240, 4040, 5123 as well as AR 3514.1 require the removal of notes and options.

Plan: The Governance Committee has reviewed the recommended California School Boards Association language for these BPs and ARs and is presenting these drafts for Board consideration.

Recommended motion: For the Board to approve the entire slate of BPs and ARs pursuant to the Governance Committee recommendation.

Action taken/comments

Motion to approve Board Policy (BP) and Administrative Regulation (AR) 1312.1, BP and AR 4030, BP and AR 5141.4, BP and AR 1240, AR 3541.1, BP and AR 4040, BP and AR 5123

Motion GA Second JK

Vote: GA: A PL: A JK: A AK: A JM: A

VIII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

No comment.

Adjourn to Closed Session at 6:44 pm.

IX. ADJOURNMENT TO CLOSED SESSION (15 min.) at 6:44pm

A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6

1.0 Student Discipline

- 2.0 Pending litigation**
- 3.0 Administrator Performance Updates**
- 4.0 Conference with Negotiations team:
GUTA negotiations update**

X. RECONVENE TO OPEN SESSION at 7:34 pm

**XI. PUBLIC REPORT OF ACTION ON ITEMS HEARD IN CLOSED SESSION
(2 min.)**

Action taken/comments

Motion _____ Second _____

Vote: GA: _____ PL: _____ JK: _____ AK: _____

XII. FUTURE BOARD MEETINGS

- A. May 11, 2021 at 5pm**
- B. June 8, 2021 at 5pm**
- C. June 15, 2021 at 5pm**
- D. July 13, 2021 at 5pm**

XIII. ADJOURNMENT at 7:37 pm

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Dave Rose, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.