

Board of Education Regular Meeting Agenda

[Zoom Link](#)

DATE: Tuesday, November 9, 2021
TIME: 5:00 PM
LOCATION: Gravenstein Elementary, Multipurpose Room

Gregory Appling, President
Alexander Kahn, Trustee
Jennifer Koelemeijer, Clerk
Patrick Lei, Trustee
Jeri McNeill, Trustee

- I. CALL TO ORDER AT 5:00 PM**
- II. ADOPTION AND APPROVAL OF THE AGENDA**
Approval of the agenda for November 9, 2021 (2 min.)

Action taken/comments:

Motion _____ Second _____

Vote: GA: _____ PL: _____ JK: _____ AK: _____ JM: _____

- III. REPORTS, AND ORAL COMMUNICATIONS**
- A. (p. 1) Gravenstein Principal (10 min.)**
 - B. (p. 4) Hillcrest Principal (10 min.)**
 - C. Gravenstein Union Teachers' Association (5 min.)**
 - D. (p. 6) District Site Council (3 min.)**
 - 1. Minutes from September 29, 2021**
 - 2. Agenda from October 27, 2021**
 - E. (p. 9) Gravenstein Parent Association, GPA (5 min.)**
 - 1. Minutes from September 16, 2021**
 - 2. Agenda from October 21, 2021**
 - 3. September Financials**
 - F. Trustee Reports (10 min.)**
 - G. Racial Justice Committee (5min.)**
 - H. (p. 17) Facilities Report (5 min.)**
 - I. Master Plan Committee (5 min.)**
 - 1. Facilities Assessment (available on GUSD website)**
 - 2. (p. 18) Master Plan Feedback from October 26, 2021**
 - 3. (p. 25) Update on Administration Portable Project**
 - J. CBO Report (5 min.)**
 - K. Superintendent Report/District Correspondence (20 min.)**
 - 1. Questions from the October Board Meeting**

2. (p. 26) Summer Jumpstart Report - Matt McDowell
3. (p. 40) Student Vaccinations

IV. PUBLIC COMMENT (15 min.)

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

V. CONSENT AGENDA (2 min.)

ACTION ITEM

- A. (p. 41) Warrants
- B. (p. 49) Payroll
- C. (p. 50) Minutes from the Regular Board Meeting of October 12, 2021
- D. (p. 59) Individual Service Agreement for Student Services, 9/17/21 - 11/30/21 (redacted)
- E. (p. 63) Board Policy 3540 - Transportation, Administrative Regulation 3541.1 - Transportation for School-Related Trips, and Board Policy 3541.2 - Transportation for Students with Disabilities
- F. (p. 76) Hillcrest Concrete Repair
 - a. Change Order 01 regarding Hillcrest Middle School Concrete Repair
 - b. Notice of Completion for Siri Grading & Paving, Inc. regarding Hillcrest Middle School Concrete Repair
- G. (p. 79) Hillcrest Heat Mitigation Phase 1
 - a. Change Order 01 regarding Hillcrest Middle School Heat Mitigation Phase 1 (Including CCS Review for reference)
 - b. Notice of Completion for FRC, Inc. regarding Hillcrest Middle School Heat Mitigation Phase 1

Action taken/comments:

Motion _____ Second _____

Vote: GA: _____ PL: _____ JK: _____ AK: _____ JM: _____

VI. PUBLIC HEARING - Educator Effectiveness Block Grant

A. (p. 85) Public Hearing on the District's Application (15 min.)

Situation: Pursuant to Assembly Bill 130, the State of California is inviting grant applications for Educator Effectiveness Funding. GUSD is eligible for up to \$190,244 over the next five years beginning in 21/22 in funding for the purposes specified in the Bill. Training for GUSD staff will focus on five areas: 1) New Teacher Training, 2) Standards-Aligned Instruction, 3) Pupil Well-Being, 4) Inclusive Practices, 5) Diversity, Equity, and Inclusion.

Plan: Following feedback collected during this Public Hearing, staff will make any needed edits or adjustments to the grant application and submit the application for Board consideration on December 14, 2021.

VII. GENERAL ACTION ITEMS

A. Annual Organizational Meeting (2 min.)

Situation: Pursuant to Education Code 35143, the Board must select a date for an annual Organizational Meeting. During that meeting, the Board shall elect a president and a clerk. Typically, the Board also sets a schedule of meeting dates for the following year during this meeting.

Plan: For the Board to consider holding their annual Organizational Meeting during the next regularly scheduled Board Meeting on December 14, 2021.

Recommended motion: For the Board to approve the scheduling of the annual Organizational Meeting for December 14, 2021. (2 min.)

Action taken/comments

Motion _____ Second _____

Vote: GA: _____ PL: _____ JK: _____ AK: _____ JM: _____

B. (p. 91) Resolution #211109-01, Accounting of Developer Fees for 2020-2021 Fiscal Year for Fund 25, Capital Facilities Fund (2 min.)

Situation: Fund 25, the Capital Facilities Fund, is used primarily to account separately for monies received as mitigation/developer fees or interest. Capital Facilities Funds are restricted to school facilities construction or improvement pursuant to Government Code sections 65970–65981 and Government Code Section 65995 et seq. This resolution specifies the required protocols for accounting of Fund 25 transactions and has been reviewed and approved by our auditor.

Plan: To follow the accounting protocols contained in this resolution.

Recommended motion: For the Board to approve Resolution #211109-01

Action taken/comments

Motion _____ Second _____

Vote: GA: _____ PL: _____ JK: _____ AK: _____ JM: _____

C. (p. 98) Exhibit 4121, Substitute Teacher Pay Rate for 11/15/21 to 6/3/22 (10 min.)

Situation: Currently, school districts throughout the county and state are having a difficult time locating and engaging substitute teachers. As a result, several local

districts are increasing the compensation they are offering to substitutes. This will make an already difficult situation even more challenging for GUSD.

Plan: To increase the half-day and full day substitute rate that GUSD pays for the remainder of this school year only. Based on the information we have, in order to be competitive, staff would like to increase the rates pursuant to the attached exhibit.

Recommended motion: For the Board to approve the adjusted substitute pay rates for November 15, 2021 to June 3, 2022.

Motion _____ Second _____

Vote: GA: _____ PL: _____ JK: _____ AK: _____ JM: _____

D. CPR/First Aid/Defibrillator Training

Situation: Historically, GUSD has provided an opportunity for GUSD staff to receive some form of CPR and First Aid training every other year. With the interruption of routine operations over the last two years, we have been unable to provide this opportunity for staff. Additionally, we have Automated External Defibrillators (AEDs) available for use at our school sites, with a limited number of staff trained in their use. For the majority of our staff, participation in this training would be voluntary. CPR/First Aid training is only required for teachers for their initial certification, and renewal is not required. Athletic Coaches are required to be trained in the use of AEDs prior to beginning as a coach, and renewed every two years thereafter. Based on the recommendation of the GUSD School Site Council, the Board is being asked to approve this training opportunity.

Plan: To identify and contract with a local agency certified to provide training in all three areas to GUSD staff. In order to have staff available for such an event, we would need to identify a day that is currently not a scheduled school day. Scheduling this day would require extending the work calendar for the majority of our employees and would require an additional day of pay.

Recommended motion: For the Board to approve the expenditure of up to \$50,000 for CPR/First Aid/Defibrillator training.

Motion _____ Second _____

Vote: GA: _____ PL: _____ JK: _____ AK: _____ JM: _____

VIII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

IX. ADJOURNMENT TO CLOSED SESSION (15 min.)

A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6

1.0 Student Discipline

2.0 Pending litigation

3.0 Administrator Performance Updates

4.0 Conference with Negotiations team:

a) GUTA/GUCE negotiations update

X. RECONVENE TO OPEN SESSION

XI. PUBLIC REPORT OF ACTION ON ITEMS HEARD IN CLOSED SESSION

(2 min.)

Action taken/comments

Motion _____ Second _____

Vote: GA: _____ PL: _____ JK: _____ AK: _____ JM: _____

XII. FUTURE BOARD MEETINGS

A. December 14, 2021 at 5pm

B. January 11, 2022 at 5pm

C. February 8, 2022 at 5pm

XIII. ADJOURNMENT

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Dave Rose, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.



Gravenstein Elementary School Principal's Report November 2021

Keri Pugno

Enrollment Report

	TK	K	1	2	3	4	5	Total
Enrollment for 2021-2022 (as of 11/5/21)	17	78	74	74	81	73	74	471
End-of-year enrollment 20-21	13	75	71	83	72	72	78	464

Gravenstein Attendance

	Month 1: 8/16/21-9/10/21	Month 2: 9/13/21-10/8/21	Month 3 10/11/21-11/5/21
Grade: TK	100%	100%	100%
Grade K:	95.22%	95.37%	95%
Grade 1:	96.3%	97.41%	97%
Grade 2:	97.2%	96.32%	96%
Grade 3:	96.7%	94.5%	96%
Grade 4:	96.6%	95.79%	97%
Grade 5:	95.2%	96.28%	96%
Campus Average Total:	96.16%	96%	96.4%



Halloween Festivities!

Even though activities were modified, Gravenstein students were still able to share their costumes with their classmates and friends. Many students also got their hands goeey doing Pumpkin Math.



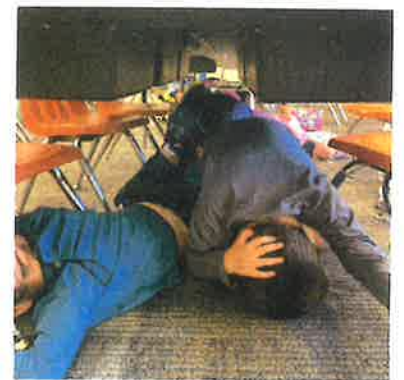
Field Trips are Back!

It is with great excitement that our teachers are scheduling and confirming field trips for this year. Our first group of students that went off-campus was the entire Kindergarten class with a special field trip (on a school bus!) to the Pumpkin Patch. Later this month, all of our fourth grade will have their first field trip.



Safety Drills

Gravenstein held its first Earthquake drill of the school year when we participated in the Great ShakeOut. Each month, we practice a safety drill.

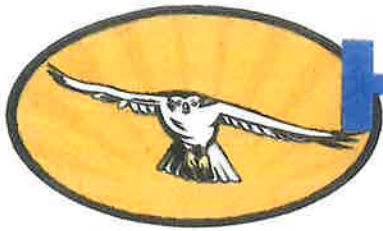


Jog-a-thon Was Amazing!

For Jog-a-thon this year, we spread the excitement over three days, with two grade level groups going each day. The weather cooperated and students were able to run, jog, and walk to music provided by our very own DJ, Mr. Carey. GPA Board Member Maggie Zavala coordinated our parent volunteers and helped ensure we had enough bubbles, water refills, cheering, and applause to go around! Thank you to all of the families that helped make this important fundraiser such a great time.







HILLCREST

Middle School

GUSD November Board Report

Enrollment- as of 11/03/2021:

	6th	7th	8th	Total
2020/2021	93	112	81	286
2021/2022	77	99	106	282
Long Term IS	1	3	2	6

Attendance Rate from August 18th until October 5th- 97%

CAASPP-

The ELA and Math teachers at HMS are getting ready to give our students the Interim CAASPP test. We realized that our students had not taken the test in almost three years and it was important that our students have some time to reacquaint themselves with the testing program before the summative CAASPP test in May of 2022.

At Risk Students-

Utilizing student data from the Trimester 1 progress report as well as looking at students struggling with attendance and being disruptive on campus, the administration of HMS has identified a group of "at risk" students. Administration and Counselors began to meet with these students at the start of October to look at what issues these students were experiencing and what could be done to create a plan for success.

Students on the D/F list receive weekly check-ins where Ms. Cole works with them to look into why and how their grades are low and set micro goals that will support them in making positive progress. Students leave with plans in place for what their action steps need to be moving forward.

Depending on the students' individual academic needs, D/F check-ins support students in recognizing what obstacles they experience most often so that a team plan can be created that will move them toward their goals. This can include analyzing and adapting study habits, test taking skills, organization and responsibility skillbuilding, as well as motivational counseling. As students' grades increase out of the D/F range, students continue to be monitored but begin to practice the skills independently. If students need more support to successfully maintain that positive progress, check-ins continue until the student is able to find more consistent success.

88% of these students have improved their grades since we began meeting with them
67% of students who had failing grades on their progress report no longer have F's in any class

Field Trips-

Hillcrest students have had an opportunity to get back to normal this year and enjoy several field trips!

7th grade- enjoyed a performance at the Marin Shakespeare Company and a trip to Westminster Woods!

6th grade- just this last Friday the 6th grade went on a field trip to Westminster Woods!

8th grade- had to postpone their field trip to Windsor River Park but they are going to reschedule it as soon as we can get some better weather for an outdoor field trip!

Athletics- 7th Grade Flag Football, and 8th Grade Girls Basketball are champions of our league! Both teams finished the season undefeated and earned a champions banner that will be placed in Hillcrest Hall!

High School Band and Choir Visits-

Hillcrest students were lucky enough to have performances from the High School Band, Jazz Band and Choir. The assemblies, which took place on the Blacktop, showed off the musical abilities of many former Hillcrest students!

Lockers-

8th grade students will be able to get their locker in the 8th grade hallway! Students must use the Hillcrest provided locks and are not required to have a locker if they do not want one. In the coming weeks, we will have our 7th graders select lockers as well!

Halloween-

Hillcrest students celebrated Halloween Costume Spirit Day on Friday October 29th. School rules still applied but our students came decked out in an amazing array of costumes!

Earthquake Drill-

On Tuesday October 26th, Hillcrest held a campus wide earthquake drill. Students participated in the drill and also took the time to plan how to prepare if an earthquake was to happen at home.

Stop It App –

Hillcrest Middle School is pleased to announce another tool to help to keep our students safe and engaged in school. Stop It is an anonymous anti-bullying app that allows students and parents to report harmful, inappropriate or unsafe behavior that may be happening on campus. Here are the steps-

- 1) Go to the App Store and download the Stop It app to any compatible device
- 2) Enter the unique code for Hillcrest Middle School- HMSHawks725
- 3) That's it! You are now ready to report any incident that may occur- your identity will never be known.

GRAVENSTEIN UNION SCHOOL DISTRICT
DISTRICT SITE COUNCIL
and Superintendent's Advisory Committee For LCAP
October 27, 2021
also accessible via Zoom
3:30pm-4:30pm
Join Zoom Meeting

<https://us02web.zoom.us/j/84260378173?pwd=SlNlWkdCZ2h4NitxbytERURuV3RuZz09>

If you need an accommodation for the Meeting contact Superintendent Dave Rose at (707) 823-7008

Members: Dave Rose, Keri Pugno, Will Deeths, Stephanie Tomsy, Beth Haas, Jessica Rasmussen, Dan Dexter, Christina Connelly

Guests in attendance at last meeting: Cat Peirano (classified), Lisa Valentine (guest), Gail Carnahan (guest)

- I. Call to Order
TIME: MOTION: SECOND: VOTE:
- II. Approval of Minutes
MOTION: SECOND: VOTE:
☐ Minutes GUSD School Site Council 9/29/21
- III. Approval of Agenda
MOTION: SECOND: VOTE: ___
- IV. Approval of New Members
MOTION: SECOND: VOTE:
- V. Discussion or Action Items
- A. Review Council Role
 - B. Site Council Officer Elections
 - C. Master Plan Update
 - i. Master Plan Meeting held on 10/26/21 at HMS Band Room
 - D. School Safety Plan Review
 - i. discussion of CPR/First Aid
 - E. Update of School Mascot/Spirit Wear
 - F. Next Meeting Date and Time:
- IV. Items from the Public Not Listed On the Agenda
*These items may be heard by the council but not discussed in full nor acted upon.*¹
- V. Adjournment
TIME: MOTION: SECOND: VOTE:

GRAVENSTEIN UNION SCHOOL DISTRICT
DISTRICT SITE COUNCIL
 and Superintendent's Advisory Committee For LCAP
September 29, 2021 → 29
 also accessible via Zoom
 3:30pm-4:30pm

If you need an accommodation for the Meeting contact Superintendent Dave Rose at (707) 823-7008

Members Present: Dave Rose, Keri Pugno, Will Deeths, Stephanie Tomsy, Beth Haas, Jessica Rasmussen, Dan Dexter, Christina Connelly

Guests: Cat Peirano (classified), Lisa Valentine (guest), Gail Carnahan (guest)

No votes were taken or recorded due to lack of quorum.

- I. Call to Order
 TIME: 3:35 MOTION: Keri Pugno SECOND: Dave Rose VOTE:
- II. Approval of Minutes
 MOTION: Dave Rose SECOND: Stephanie Tomsy VOTE:
 ☰ Minutes GUSD School Site Council 5/26/21
- III. Approval of Agenda
 MOTION: SECOND: VOTE: __
- IV. Approval of New Members
 Tabled until next meeting.
 MOTION: SECOND: VOTE:
- V. Discussion or Action Items
 - A. **Review Council Role**
 - i. Dave Rose spoke on the the significant role Site Council plays in creating and providing input on the LCAP
 1. Devised a model
 2. Systems in place
 3. Right now, we are in the process of building a response to the “what’s next?”

Dave reminded the Council that the GUSD Board will want to hear the “voice” of the Site Council. He shared that there is a mandate for Site Council to be part of the LCAP. Due to the important role of Site Council,

Dave presented the MTSS Triangle and reviewed the tiers. As an example of GUSD’s MTSS, Dave shared the example of how the District responded to students that struggled during Distance Learning. Each campus created a plan to address the individual needs of each student.

Jessica Rasmussen wondered how the



Long Term Independent Study Program fits into the MTSS. Dave clarified that those students will also be factored into the needs analysis for MTSS.

Stephanie Tomsy asked about how students at risk are addressed that only have one significant factor- homelessness, foster child, etc. She wondered if starting with academics is best or if we should start with identifying other traumas.

Dave explained that PsySTART is another tool that we will use to gather information on traumas that our students may have recently experienced with COVID, Fires,

B. Site Council Officer Elections

Discussion was held on tabling the officer elections to the next meeting as there were multiple absent members at this meeting.

MOTION to Table until next month: Dave Rose SECOND: Dan Dexter

VOTE:

C. Master Plan Update

i. The first step is the Facilities Assessment

ii. The next step is to consider how we look at ourselves as a District. Where do enrichments, school drop-off/pick-up traffic, new tracks on both campuses, air conditioning, outdoor teaching space. We want to discuss our priorities and then look at our resources.

D. School Safety Plan Review

i. This is the one main mandate that the Site Council has. It is on the District Website under District publications.

ii. Modules of trainings for all staff

iii. Safety drills will be held on each campus (Hillcrest held one last week)

E. Next Meeting Date and Time: **Wednesday, October 27, 2021**

All Site Council will be invited to the next Master Plan Committee meeting.

Dave confirmed that Wednesdays still work.

IV. Items from the Public Not Listed On the Agenda

These items may be heard by the council but not discussed in full nor acted upon.¹

V. Adjournment

TIME: 4:25 MOTION: Dave Rose SECOND: Dan Dexter VOTE:

GPA Board Meeting Minutes
September 16th, 2021, Online Zoom Meeting

Meeting Called to order at 6:04pm

Members Present

Erin Hillmer
Amber Ray Hernandez
Ben Kaun
Maggie Zavala
Vy Le-Morse
Christina Connelly
Ashley Cochran
Keri Pugno
William Deeths
Dave Rose

Absent

Allison Herman

Agenda –Public Comments

NA

Secretary's Report

Erin H motions to approve minutes from 08/12/2021 6pm online board meeting. Amber R seconds and all in favor.

Special Events

- Maggie stated she would need three people to help at Skate Night.
- Discussed the need for PayPal guideline sinked to fundraising platform.

Finance Report

- Reviewed school expense line items.
- Ben K. will cross reference expenses with previous years and will have a finalized budget in November.
- GUSD will provide GPA with proposal for supply payment process at next meeting.

Gouvernance Report

- Erin H. sent contracts to Hillcrest contractors and will send out Gravenstein's contracts next week.

Communications

- Will update GPA's website to have all inquiries go to GPA's gmail account.
- Need pictures of all board members for the GPA website.

Liaison (No Allison)

- Erin H. noted that Allison has been picking up and dropping off items at both schools.
- School are finally receiving their water delivery!

Principles Report

Mrs. Pugno:

- Those parents wishing to volunteer are being encouraged to help with the gardening program.
- Band space is being created outside for younger students who are just learning to play their instrument.
- Staff is really appreciating the water!

Mr. Deeths:

- It's always a sunny day at Hillcrest Middle School!
- First dance of the year is being held outside.
- Sports are back!
- There will be parent education nights coming up soon.

Superintendents Report-

Mr. Rose:

- Requested that GPA Board Members give feedback on the hazard mitigation plan.

Misc

- Erin H. stated that we need to better communicate that GPA does not cover the expense of field trips for students.
- Erin H. adjourned the meeting at 7:05pm.



Mission and Vision Statement:

GPA is the non-profit foundation dedicated to supporting and enhancing the ENRICH! Program. GPA does this by providing volunteers, direction and funding for these programs in cooperation with the GUSD school board, administration, teachers and staff.

GPA Board Meeting Agenda

10/21/21 6:00 pm Online Zoom Meeting

A. Public Comment on Non-Agenda Matters

B. Secretary's Report

1. **Approval of board minutes from September 16, 2021**

C. Subcommittees reports

1. **Special Events/Fundraising Outcomes and Planning**
 - a. **Jog-A-Thon update**
 - b. **Vote on request from Mr. Deeths for 7th Grade African Drumming event**
2. **Finance**
 - a. **Review process for reimbursing GUSD for expense accounts**
 - b. **Review and approve 2021/22 Budget**
3. **Governance**
 - a. **Enrichment contract updates**
4. **Communications**
 - a. **Website - photos of board**
 - b. **GUSD Board Meeting GPA report**
 - c. **Spirit Wear**
5. **School Liaison**

D. Principal's Reports:

E. Superintendent's Report

8:55 AM

10/14/21

Accrual Basis

Gravenstein Parent Association
Balance Sheet
As of September 30, 2021

	<u>Sep 30, 21</u>
ASSETS	
Current Assets	
Checking/Savings	
Exchange Bank Checking	282,404.74
Exchange Bank Savings	257,137.55
Paypal	3,557.56
Total Checking/Savings	<u>543,099.85</u>
Other Current Assets	
Prepaid expenses	1,246.00
Total Other Current Assets	<u>1,246.00</u>
Total Current Assets	<u>544,345.85</u>
TOTAL ASSETS	<u><u>544,345.85</u></u>
LIABILITIES & EQUITY	
Equity	
GSF Reserve Transfer	95,504.87
32000 - Retained Earnings	415,320.32
Net Income	33,520.66
Total Equity	<u>544,345.85</u>
TOTAL LIABILITIES & EQUITY	<u><u>544,345.85</u></u>

Gravenstein Parent Association
Profit & Loss Actual vs. Budget
September 2021

	Sep 21	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
Parent Donations	27,296.00	0.00	27,296.00
Special Fundraising Inc			
AmazonSmile	0.00	0.00	0.00
Box Tops	0.00	0.00	0.00
Escrip	0.00	0.00	0.00
Network for Good FB Fundraiser	0.00	0.00	0.00
Read-a-Thon	0.00	0.00	0.00
Wrapping Paper	0.00	0.00	0.00
Total Special Fundraising Inc	0.00	0.00	0.00
Corporate Matching	68.80	0.00	68.80
Spr 2020 SCOE Contribution	0.00	0.00	0.00
Interest income	6.34	0.00	6.34
Other Donations	0.00	0.00	0.00
Total Income	27,371.14	0.00	27,371.14
Gross Profit	27,371.14	0.00	27,371.14
Expense			
General & Admin Expense			
Bank Fees	298.85	0.00	298.85
Bookkeeping	687.50	0.00	687.50
General Liability	101.77	0.00	101.77
Merchant Fees	241.77		
Office Supplies	19.62	0.00	19.62
Postage	0.00	0.00	0.00
Printing	0.00	0.00	0.00
Taxes	0.00	0.00	0.00
Website	0.00	0.00	0.00
Total General & Admin Expense	1,349.51	0.00	1,349.51
Independent Contractors			
Art	1,400.00	0.00	1,400.00
Athletics	4,800.00	0.00	4,800.00
Chorus	4,800.00	0.00	4,800.00
Drama	0.00	0.00	0.00
Science	3,600.00	0.00	3,600.00
Total Independent Contractors	14,600.00	0.00	14,600.00
School Support Expenses			
8th Grade Dinner	0.00	0.00	0.00
Staff Water Delivery-Alhambra	218.59	0.00	218.59
Teacher Mini Grants-\$500 Max	0.00	0.00	0.00
Teacher Support \$350@48 Teacher	737.50	0.00	737.50
Teacher/Staff Appreciation Week	0.00	0.00	0.00
Total School Support Expenses	956.09	0.00	956.09
Special Fundraising			
Misc Promotional	0.00	0.00	0.00
Total Special Fundraising	0.00	0.00	0.00
Total Expense	16,905.60	0.00	16,905.60
Net Ordinary Income	10,465.54	0.00	10,465.54
Net Income	10,465.54	0.00	10,465.54

8:53 AM

10/14/21

Accrual Basis

Gravenstein Parent Association
P & L Actual vs. Budget YTD
 July through September 2021

	Jul - Sep 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Parent Donations	49,538.00	0.00	49,538.00	100.0%
Special Fundraising Inc				
AmazonSmile	529.63	0.00	529.63	100.0%
Escrip	235.57	0.00	235.57	100.0%
Read-a-Thon	2,971.20	0.00	2,971.20	100.0%
Total Special Fundraising Inc	3,736.40	0.00	3,736.40	100.0%
Corporate Matching	404.80	0.00	404.80	100.0%
Interest income	19.44	0.00	19.44	100.0%
Total Income	53,698.64	0.00	53,698.64	100.0%
Gross Profit	53,698.64	0.00	53,698.64	100.0%
Expense				
General & Admin Expense				
Bank Fees	916.55	0.00	916.55	100.0%
Bookkeeping	687.50	0.00	687.50	100.0%
General Liability	404.35	0.00	404.35	100.0%
Merchant Fees	1,231.49			
Office Supplies	184.52	0.00	184.52	100.0%
Total General & Admin Expense	3,424.41	0.00	3,424.41	100.0%
Independent Contractors				
Art	1,400.00	0.00	1,400.00	100.0%
Athletics	4,800.00	0.00	4,800.00	100.0%
Chorus	4,800.00	0.00	4,800.00	100.0%
Science	3,600.00	0.00	3,600.00	100.0%
Total Independent Contractors	14,600.00	0.00	14,600.00	100.0%
School Support Expenses				
Staff Water Delivery-Alhambra	280.41	0.00	280.41	100.0%
Teacher Support \$350@48 Teacher	737.50	0.00	737.50	100.0%
Total School Support Expenses	1,017.91	0.00	1,017.91	100.0%
Total Expense	19,042.32	0.00	19,042.32	100.0%
Net Ordinary Income	34,656.32	0.00	34,656.32	100.0%
Net Income	34,656.32	0.00	34,656.32	100.0%

Gravenstein Parent Association Profit & Loss Budget Performance September 2021

	Sep 21	Budget	\$ Over Budget	Jul - Sep 21	YTD Budget	\$ Over Budget	Annual Budget
Ordinary Income/Expense							
Income							
Parent Donations	27,296.00	0.00	27,296.00	49,538.00	0.00	49,538.00	0.00
Special Fundraising Inc							
AmazonSmile	0.00	0.00	0.00	529.63	0.00	529.63	0.00
Box Tops	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Escrip	0.00	0.00	0.00	235.57	0.00	235.57	0.00
Network for Good FB Fundraiser	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Read-a-Thon	0.00	0.00	0.00	2,971.20	0.00	2,971.20	0.00
Wrapping Paper	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Special Fundraising Inc	0.00	0.00	0.00	3,736.40	0.00	3,736.40	0.00
Corporate Matching	68.80	0.00	68.80	404.80	0.00	404.80	0.00
Spr 2020 SCOE Contribution	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Interest Income	6.34	0.00	6.34	19.44	0.00	19.44	0.00
Other Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Income	27,371.14	0.00	27,371.14	53,698.64	0.00	53,698.64	0.00
Gross Profit	27,371.14	0.00	27,371.14	53,698.64	0.00	53,698.64	0.00
Expense							
General & Admin Expense							
Bank Fees	298.85	0.00	298.85	916.55	0.00	916.55	0.00
Bookkeeping	687.50	0.00	687.50	687.50	0.00	687.50	0.00
General Liability	101.77	0.00	101.77	404.35	0.00	404.35	0.00
Merchant Fees	241.77			1,231.49			
Office Supplies	19.62	0.00	19.62	184.52	0.00	184.52	0.00
Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Printing	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Taxes	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Website	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total General & Admin Expense	1,349.51	0.00	1,349.51	3,424.41	0.00	3,424.41	0.00
Independent Contractors							
Art	1,400.00	0.00	1,400.00	1,400.00	0.00	1,400.00	0.00
Athletics	4,800.00	0.00	4,800.00	4,800.00	0.00	4,800.00	0.00
Chorus	4,800.00	0.00	4,800.00	4,800.00	0.00	4,800.00	0.00
Drama	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Science	3,600.00	0.00	3,600.00	3,600.00	0.00	3,600.00	0.00
Total Independent Contractors	14,600.00	0.00	14,600.00	14,600.00	0.00	14,600.00	0.00
School Support Expenses							
8th Grade Dinner	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Staff Water Delivery-Alhambra	218.59	0.00	218.59	280.41	0.00	280.41	0.00
Teacher Mini Grants-\$500 Max	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Teacher Support \$350@48 Teacher	737.50	0.00	737.50	737.50	0.00	737.50	0.00
Teacher/Staff Appreciation Week	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total School Support Expenses	956.09	0.00	956.09	1,017.91	0.00	1,017.91	0.00
Special Fundraising							
Misc Promotional	0.00	0.00	0.00	0.00	0.00	0.00	0.00

8:53 AM

10/14/21

Accrual Basis

**Gravenstein Parent Association
Profit & Loss Budget Performance
September 2021**

	<u>Sep 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>Jul - Sep 21</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>Annual Budget</u>
Total Special Fundraising	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Expense	16,905.60	0.00	16,905.60	19,042.32	0.00	19,042.32	0.00
Net Ordinary Income	10,465.54	0.00	10,465.54	34,656.32	0.00	34,656.32	0.00
Net Income	<u>10,465.54</u>	<u>0.00</u>	<u>10,465.54</u>	<u>34,656.32</u>	<u>0.00</u>	<u>34,656.32</u>	<u>0.00</u>

Gravenstein Union School District

Facilities Report

November 2021

Prepared by Brian Sposato

Hillcrest Middle School Heat Mitigation Phase1: The November Board Meeting packet includes the backup and explanation of the change orders for both credits and added costs for the project. Up for the agenda is the formal acceptance of Prime Contract Change Order (PCCO) #001. The original contract amount was \$1,066,800.00 and the new contract amount is \$1,032,726.82.

We are now at the point of the Notice of Completion for the first phase of the Heat Mitigation Project. Items have been completed for punch list and closeout items have been processed and reviewed by both the district and design team. On tonight's agenda is the Notice of Completion for the Hillcrest Middle School Heat Mitigation Phase 1 Project for board approval.

Hillcrest Middle School Concrete Repair: This project was completed during the summer to repair various uneven sections of concrete around Hillcrest. We had a change order in the amount of \$2,339.71 as we added some more concrete to be repaired, as well as to rework a drain inlet at the duck pond. It has been reviewed and found to be acceptable to go before the board for formal board approval. Total project cost with the change order added is \$37,529.71

At this time we are at the point to acknowledge the Notice of Completion for this project as the work has been completed to our satisfaction.

Master Plan: On October 26th we had our in person town hall meeting with our architect design team as well as any stakeholders that wanted to provide input for ideas to improve the facilities from both a functional standpoint as well as helping to elevate the educational goals for the future. We again got some great feedback from teachers that had some ideas on needs. Some of the ideas that were discussed were shade spaces for Hillcrest and Gravenstein. Playground improvements, track for Hillcrest, possible track upgrade at Gravenstein. Playfield improvements for both the lower field at Gravenstein, and the old baseball field at Hillcrest. We also looked at the opportunities for the need for more storage space as we accumulate more employees and services, more curriculum and more support materials in classrooms, such as the STEM curriculum. Additionally, the desire to have our own food service program, and the possibility of creating a culinary curriculum to give students exposure to both nutrition and sustainability by using fresh ingredients. Lots of great ideas were shared and it was great to get feedback on items that people feel are needed and would better serve our student body and the community. All these ideas are going to be incorporated into a draft of the master plan which is scheduled to go for board approval at the December meeting.

We have also received a report on cost estimates based on the existing facilities. On one part of the document we had a general breakdown at each site, with general categories for upgrades and cost estimates on what we would expect if we pursue those fixes. There is also another document that goes into much greater detail to the specifics of all the noted upgrades such as cost per sq ft on specific line items such as plumbing, electrical etc..., and other material costs, so that it is very valuable tool to have when we budget for future projects so we have a baseline on what we can expect improvements to cost and prioritize the district's needs.

Climate Committee: There was a climate committee meeting on October 25th at Hillcrest. Since some time has passed since the last meeting we spent the time refreshing on where we left off. We looked at how our recycling, composting, and trash sorting is going at Hillcrest, and are looking to expand the plan to introduce food composting to the Gravenstein campus, thanks to the participation of Alexis Grimm and Amber Rose, our new committee participants. Additionally, there was also the discussion of bringing back the idea of what it would take to have our own food program with the emphasis of fresh and healthy ingredients and getting students involved in the process and learning about sustainability. The next meeting is scheduled for November 22nd.



QUATTROCCHI KWOK
ARCHITECTS

September 21, 2021

GUSD Masterplan

Masterplan Kick-off Meeting

QKA/Counterpoint /GUSD Virtual 10:30 AM

Attendees:

Dave Rose	GUSD	drose@grav.k12.ca.us
Katie Anderson	GUSD	kanderson@grav.k12.ca.us
Gregory Appling	GUSD	gappling@grav.k12.ca.us
Alexander Kahn	GUSD	akahn@grav.k12.ca.us
William Deeths	GUSD	wdeeths@grav.k12.ca.us
Jennifer Koелеmeijer	GUSD	jkoелеmeijer@grav.k12.ca.us
Wanda Holden	GUSD	wholden@grav.k12.ca.us
Brian Sposato	GUSD	bsposato@grav.k12.ca.us
Keri Pugno	GUSD	kpugno@grav.k12.ca.us
Patrick Lei	GUSD	plei@grav.k12.ca.us
Scott Baer	Counterpoint CS	sbaer@counterpointcs.com
Tenaya Dale	Counterpoint CS	tdale@counterpointcs.com
Bryan Valdez	Counterpoint CS	bvaldez@counterpointcs.com
Eddie VanSlambrouck	QKA	eddiev@qka.com
Diana Mendez	QKA	dianam@qka.com
Haley Maddigan	QKA	haleym@qka.com

Introductions

- QKA, GUSD, and Counterpoint
- Schedule Update
 - Facilities Assessment cost estimate in progress - QKA to follow up with due date
 - To extend Draft Masterplan due date 1 week (to be after 2nd public meeting)

Facilities Assessments

- Look good, no District comments

Demographics

- District does not have an official demographic study
- Student Enrollment - close to capacity
 - Both sites are charter schools
 - Student enrollment is up 5-6% this year, and do not foresee enrollment dropping
 - Some students are outside of attendance area - about 50% of students come from outside areas (commuter families)
 - Do not expect numbers to decrease - if local student population increases, then outside enrollment decreases to balance the enrollment numbers

- Maintaining low class sizes is currently a huge selling point for the District
- Current K-3 is close to District and Ed code size capacity – this can potentially be superceded through additional negotiations with union
- TK – anticipated growth due to universal TK legislation
 - Timing of master plan and TK legislation info do not align – District does not want to push out Masterplan due to legislation
 - District would like options within Masterplan for TK program growth rather than wait for legislation to finalize decisions
 - TK District program? If so, only open to residents. District to research this, and wants to incorporate in Masterplan
 - Modular vs Portables – no portables, but modular construction ok. Plan for worst case cost structure.
 - TK Expansion – Universal TK will require some changes to accommodate the number of students
 - will possibly need 1-3 additional classrooms.
 - Consider location of TK – may be challenging to add buildings at Gravenstein; consider Hillcrest (independent section), new site or 5th grade at Hillcrest
 - What is the viability of a third site? Means additional staff, new facilities, etc.
 - Consider possibility of redistributing population of grades at sites
 - Adding students will add to traffic, dropoff issues; impact existing supporting facilities
 - Board provided input regarding timing and retention of TK students – if implemented late as possible, students lost to other districts.
 - TK phasing in legislation
 - Phasing must begin '22-'23 school year
 - TK must be fully implemented in '25-'26 school year
 - Legislation unknowns – it is possible that District meets needs with current structure

Education Specifications

- What is required? District has Lcap (summary of status) and District mission statement on website
- Ed specs describe ways in which education program supports teaching and methodology; group size, collaboration, etc.
- District wish list
 - Address traffic issues
 - track upgrades at both sites
 - provide outdoor learning opportunities and shade areas (shade structure at Hillcrest Duck pond and some smaller shade structures at Gravenstein)
 - AC at Gravenstein campus
 - Reevaluate air quality / sufficient cleaning of air (for smoke, COVID)
 - Art installation area / student art display areas at both campuses
 - Consider facilities required for in-house lunch program
 - Current program only allows warming on site, but wish to have full serving kitchens
 - Incorporate sustainable design elements – solar, shade trees
- Gender Neutral toilet facilities – not currently on list of priorities for these sites; has not been considered or discussed

Sustainability Goals

- District would like to keep sustainability measures in mind as we design and modernize future facilities
 - Not interested in specific criteria/certification process for sustainable design (CHPS/LEED)
 - Educational goals and student performance are the top priority of the District
- CHPS – cost comparison for modern vs new construction? Don't think much of a difference but QKA would need to confirm

Master Planning


- Not looking for constraints - master plan to include District wish list items for future projects
- Implementation plan - not part of QKA scope of work, but should occur
- Master Plan is a "living document"
- To schedule additional Executive Committee meetings as a follow up to each public meeting
- Public Meetings
 - QKA to provide wording and/or agenda for public meetings (9/27-10/1)
 - Revise October 5th meeting to October 7th
 - Second public meeting to remain scheduled for October 26th
 - Interested in sending out online survey - possibly send prior to public meetings to help guide the meetings (google doc?)
- Board does want to approve the draft master plan - will schedule an extra/separate board meeting to help meet current schedule

Action Items

Distribution by email to attendees

Next Meeting Date: Public Meeting #1 on October 7th

GUSD Master Plan - Feedback

 drose@grav.k12.ca.us (not shared) [Switch account](#)



* Required

Name *

Your answer

Role *

- Community member
- School staff member
- Board member
- Other:

School *

- Hillcrest Middle School
- Gravenstein Elementary School
- Both



Email Address *

Your answer

Topic *

Give a general topic on which you would like to provide input

Your answer

What additional input would you like to provide beyond what was discussed at the Public Meetings? *

Your answer

What are some observations you would like to share with us about each school?

*

Your answer

What programs or services would you like to see offered at each campus? *

Your answer

What is something you've seen at another school that you think would be good to bring to these two campuses?

Your answer



Importance of a full serving kitchen to eventually replace the warming kitchen for lunch program?

1 2 3 4 5

Not necessary Very Important

The campuses serve some programs outside of regular hours, what are those?
Do the spaces housing them work? How can they be better?

Your answer

Do you see the campuses serving other community needs? *

- Yes
- No

If yes, what are the community needs for these additional uses?

- Sporting events
- Student store
- Other:



What kinds of outdoor improvements would you like to see? *

- Sports
- Playgrounds and Play Structures
- Shade Structures
- Other:

Submit

Clear form

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Google Forms





Dave Rose <drose@grav.k12.ca.us>

Hillcrest Admin Portable Project

2 messages

Scott Baer <sbaer@counterpointcs.com>

Tue, Oct 19, 2021 at 1:43 PM

To: Dave Rose <drose@grav.k12.ca.us>, Katie Anderson <kanderson@grav.k12.ca.us>, Brian Sposato <bsposato@grav.k12.ca.us>

Cc: Bryan Valdez <bvaldez@counterpointcs.com>, Gregory Appling <gappling@grav.k12.ca.us>

Team,

I received the projected schedule from the architect for the Admin Portable Project. See Below. There have been some significant improvements in the DSA comments turnaround recently. I am hopeful the plans will be ready to bid out sooner but this gives us a benchmark.

November 30: DSA submittal.

January 15, 2022: DSA comments back.

January 31: Stamped out

February: Bidding

February 28 NTP

60 days contract

Occupy May 1, 2022.

Thank you!

Scott

Gravenstein Union School District
Jumpstart Summer School Program
Administrative Guide

DRAFT

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Introduction to Jumpstart

Jumpstart is a summer school program that started in the 2020-2021 school year. This program was developed by our district administration and is supported through the Expanded Learning Opportunities Grant. The segment below is from the Expanded Learning Opportunities Grant Plan. This Guide will give you some information, dates, and responsibilities for the Jumpstart Principal in regards to a successful Jumpstart Program.

The activities and supports already in place and the plan going forward, made possible through the Expanded Learning Opportunities Grant, allow GUSD to to implement/maintain a learning recovery program for the following demographic groups: low-income students, homeless, foster youth, students with disabilities, English learners, students at risk of abuse, neglect, or exploitation, disengaged students, and students who are below grade level, assessed with learning skills loss. Our plan will give students the interventions they need and focus on the skill areas where they need support so that they can accelerate their learning. Counselors at all school sites will be focusing on the social-emotional needs of students over the next few years. We will also be utilizing ESSER Funds to expand these supports past the 21-22 school year. The activities/actions were selected to best serve the GUSD students. GUSD will use the following tools, activities, and programs to provide the best supplemental instruction and support to all our students:

- GUSD has identified approximately 100 students through classroom assessments and teacher referral that are currently below grade level.
- GUSD will hold a Summer Jump Start (10 days, 3.5 hours per day), K Kickoff (3 days, 3 hours per day), and targeted individual or small group Expanded Learning Opportunities.
- During the Summer Jump Start, students will receive targeted remediation instruction in English/Language Arts and Mathematics based upon skill deficiencies identified by classroom teachers during May of 2021. Pre- and post assessment will be used to evaluate student progress, determine need for additional support, and provide a basis for program evaluation.
- All classroom staff will receive trauma informed social emotional training prior to the beginning of instruction.
- The increase of support days as contracted with our district mental health clinician will provide additional support to students' social-emotional behavioral health.
- The purchase of materials for English Learners to support the English Language acquisition.
- The increase of support days as contracted with our district English Language Support Teacher to support students' language acquisition needs.

- Provide staff with student incentives for students to engage and establish a stronger school connection. (a set amount of \$200 per teacher)
- Hire temporary (4 hours/day) paraprofessionals and or temporarily extend the current paraprofessional daily work calendar.
- Hire or extend the contract of certificated teachers to guide academic support in English/Language Arts and math instruction and intervention/ differentiated instruction.
- Provide a Kindergarten Kickoff for three days with 4 certificated and 4 classified staff members prior to the start of school as an orientation/jump start for K students.
- Extend the contract days for needed clerical and custodial classified staff to support the summer ELO programs.
- Provide a COVID-19 test for all students and staff prior to the beginning of the summer ELO programs.
- Expanded Learning Opportunities Grant Plan for Gravenstein Elementary School Page 3 of 10
- Extend the contracted days or hire a temporary administrator to oversee the summer ELO programs.
- Extend the contracted days or hire a temporary Certified Food Services Clerk for the summer ELO programs.

Jumpstart Student Invitees

During the School year prior to the Summer Jumpstart Program, Teachers are asked to recommend students for the Jumpstart Program based on their Academic needs. These students along with all students in our district (Current K-7th) that are eligible or classified for Resource Specialized Program, English Learners, and Title 1 services are invited to the Summer Jumpstart Program.

This invite process starts after the second reporting period with a recommendation form or spreadsheet sent to teachers. Using the recommendation form along with our count of students that are eligible or classified for Resource Specialized Program, English Learners, and Title 1 services can give us a rough estimate of the student count for invites.

Invitees start after the recommendation forms are returned. The first invite is sent to family emails collected through the Student Information System. This email includes a Google Form for families to fill out with information with reasons for accepting or declining the invite.

Creating a Master List of all students recommended and eligible will help in marking students accepting and declining the invite. This list should have information from our SIS for easy contact information retrieval.

Summer Jumpstart 2021 Invite:

The GUSD is offering a Math & Language Arts Support Summer School - JumpStart 2021!

July 21, 2021 - August 3, 2021

8:30 - 12:00

*The ten day program begins on a Wednesday and ends on a Tuesday and is held on the Gravenstein Elementary School campus.

Your child has been recommended for participation in our Math and Language Arts Intensive Support JumpStart Program. This is a new program we are offering to target students who could significantly benefit from intensive instruction offered outside the regular school year. There is NO COST for participating students!

JumpStart is offered on the Gravenstein Elementary School Campus and all instruction will be provided in-person. GUSD is continuing to follow local and state health guidelines for safe practices and all GUSD employees and JumpStart participants will be expected to wear masks and participate in an initial COVID screening prior to the start of the instructional program.

This two-week program is designed to provide support for current GUSD students who will be entering grades 1 - 8. Students are identified and recommended for participation by the classroom or grade level teacher. Students will be grouped by their grade level and/or needs. Regular attendance and appropriate behavior are key elements of success in any academic program and will be expected in our program.

The lessons will be a combination of group direct-instruction, leveled small groups, and limited use of technology programs for independent practice. The curriculum will be standards-based, aligned with our adopted materials, grade-appropriate, and will focus on these key areas:

Math:

- Academic vocabulary
- Number Sense
- Review of grade-level key concepts and operations
- Practice in increasing Math fact fluency and automaticity

Language Arts:

- Phonemic awareness and sound-spelling patterns
- Reading fluency
- Reading comprehension and practice with finding evidence from the text
- Grade-appropriate writing
- Keyboarding lessons for gr 3-8

Regardless of your decision to have your child participate in GUSD's JumpStart 2021 program, we ask you to please complete this short [form](#).

Jumpstart 2021 Invite Data

<u>Total Student Data</u>	<u>Accepted Students by Grade Level</u>	
Total Students Invited: 290	1st: 22	6th: 10
Total Students Invited per Teacher Recommendation: 138	2nd: 15	7th: 8
	3rd: 26	8th: 6
Total Students Invited Per Teacher Recommendation and not heard from: 41	4th: 17	
	5th: 12	
Total Accepted Invites: 116		

Jumpstart Staffing

Staffing for Jumpstart starts after we have the rough estimate of the number of Invitees we will have. This number can change based on accepted invitees. Teachers will be asked to teach current or any grade level depending on numbers of students accepted. Each teacher will have two instructional aides for class. The idea is to have smaller class sizes for differentiation and group instruction.

District Administrators will share the Jumpstart positions in the Spring. Interested staff will be added to the interest list. Here is the interest list from the 2020 Jumpstart.

Positions for Jumpstart:

Jumpstart Principal: This person will work with the Leadership Team and will be responsible for planning, implementing, overseeing, and closing the Jumpstart program. An administrative credential is preferred but not required. The Principal will work with the teachers and classified staff in the review of current assessment data for invited students, devising an instructional program, selecting and implementing program baseline and end-of-program assessments, communicating with parents, and will oversee the daily operations of the program. The stipend for this position is \$6,000.

Jumpstart Teachers: We are looking for 7 credentialed teachers, 4 for elementary students, 3 for middle school students to work with the Jumpstart Principal and classified staff in the review of current assessment data for invited students, devising an instructional program, and selecting and implementing program baseline and end-of-program assessments. Classes will be capped at 20 students, instruction will focus on ELA and Mathematics, each classroom will have two Instructional Aides. It is anticipated that each teacher will work for 13 days, 5 hours per day. Rate of pay will be \$40.00/hr or your current pay rate, whichever is greater.

Classified Positions-

Jumpstart Clerical Support: We are in need of one temporary school secretary at Gravenstein Elementary for July 21 - August 3, 5 hours per day, plus an additional 5 days to be scheduled for program set-up and closing. Duties will include data entry/registration, phones and front counter coverage, daily staff health screening, program opening and closing clerical duties. Rate of pay will be \$22.16/hr or your current pay rate, whichever is greater.

Jumpstart Instructional Assistants: We are looking for 14 IAs, 8 for elementary students, 6 for middle school students to work with the Jumpstart Principal and classified staff in the review of current assessment data for invited students, devising an instructional program, and selecting and implementing program baseline and end-of-program assessments. Classes will be capped at 20 students, instruction will focus on ELA and Mathematics, each classroom will have two

Instructional Aides. It is anticipated that each IA will work for 12 days, 4 hours per day. Rate of pay will be \$16.88/hr or your current pay rate, whichever is greater.

Food Service Clerk: We are in need of one Clerk with Food Service qualifications. The Clerk will work for 11 days, 3 hours per day. Rate of pay will be \$16.88/hr or your current pay rate, whichever is greater.

Custodial: We are in need of one Custodian. The Custodian will work for 12 days (one day before and one day after the program), 7 hours per day. Rate of pay will be \$19.45/hr or your current pay rate, whichever is greater.

Counseling: Rosie Steen-Larsen is available for the counselor's role with the exception of the last day, August 3.

Jumpstart District Logistics

Transportation - Students within the district are offered transportation through the West County Transportation Agency. The invite form asks if students are within the district and if they are in need of transportation during Jumpstart. The Jumpstart Administrative Staff will have to get an accurate count of these students, create a document with names and addresses, and contact and arrange the transportation.

[West County Transportation Agency](#)

Food Services - Breakfast and Lunch are provided for all students. Breakfast is delivered to classrooms after the start of Jumpstart. Lunch is picked up when students are released for the day. Once the count of students is finalized, Jumpstart Administrative Staff will contact Santa Rosa City Schools to order the breakfast and lunch for the dates that Jumpstart is in session.

[Santa Rosa City Schools Food Services](#)

Jumpstart Timeline

Student Recommendations - Start after the second trimester / grading period. This is around the beginning of March. Teachers will be sent a form to recommend students

Invites - The initial invite should be sent in April. Allowing for families to plan on the dates of Jumpstart during their summer scheduling.

Teacher Recruitment - Teacher recruitment starts in April as we have a rough estimate of the amount of students we will be inviting based on the recommendation list and other students invited

Follow up invites - Follow up invites should be sent out every two weeks after the initial invite. After 4 weeks of emails, phone calls home to our recommended students should begin.

Additional Hiring - If we do not get enough Gravenstein staff, we should create Edjoin Summer School Jumpstart Positions. Interviews can be held as soon as we realize the need for staff.

Jumpstart Staff Meeting - Once the Staff is set, the Principal should hold a staff meeting in late May / Early June going over the details of the upcoming Jumpstart Program. A second meeting should be held a week prior to the start of Jumpstart. The first day of Jumpstart for staff is a preparation day with no students. A staff meeting should be held on this day explaining the protocols for school including drills, absences, IA information, and additional information.

Jumpstart Program Dates - TBD for Summer 2022

Jumpstart Academic Goals

The academic goals for each grade level should be in line with the upcoming grade level curriculum. The Jumpstart Administrator should send a curriculum request to grade level teachers prior to school being out for the summer. This guide will ask for important vocabulary words from: Language Arts, History, and Science. The guide will ask ELA teachers for writing concepts that are covered in the upcoming grade level. The guide will ask the Math Teachers for math concepts that are covered in the upcoming grade level. The concepts and vocabulary should be something that these Jumpstart Students will see early on in the school year, giving them a “Jumpstart” on these concepts prior to the school year beginning.

This two-week program is designed to provide support for current GUSD students who will be entering grades 1 - 8. Students are identified and recommended for participation by the classroom or grade level teacher. Students will be grouped by their grade level and/or needs. Regular attendance and appropriate behavior are key elements of success in any academic program and will be expected in our program.

The lessons will be a combination of group direct-instruction, leveled small groups, and limited use of technology programs for independent practice. The curriculum will be standards-based, aligned with our adopted materials, grade-appropriate, and will focus on these key areas:

Math:

- Academic vocabulary
- Number Sense
- Review of grade-level key concepts and operations
- Practice in increasing Math fact fluency and automaticity

Language Arts:

- Phonemic awareness and sound-spelling patterns
- Reading fluency
- Reading comprehension and practice with finding evidence from the text
- Grade-appropriate writing
- Keyboarding lessons for grades 3rd through 8th

Jumpstart Student Data

Gravenstein and additional Hillcrest Data is still being compiled.

2020-2021 - 6th Grade Students Invited: Total 29 - Total Attended: 10

- Math: 5 Students did not test - 18/24 Below Grade Level
- ELA: 5 Students did not test - 16/24 Below Grade Level

2020-2021 - 7th Grade Students Invited: Total 21 - Total Attended: 4

- Math: 2 Students did not test - 19/21 Below Grade Level
- ELA: 2 Students did not test - 21/21 Below Grade Level

Jumpstart School Day Information

Summer Jumpstart 2022 School Day Information has not been finalized.

Summer Jumpstart 2021 School Day Information:

Dates: July 21, 2021 - August 3, 2021

Time: 8:30am - 12:00pm

*The ten day program begins on a Wednesday and ends on a Tuesday and is held on the Gravenstein Elementary School campus.

Jumpstart Teacher Resources

[1st Grade Jumpstart Curriculum Guide](#)

[2nd Grade Jumpstart Curriculum Guide](#)

[3rd Grade Jumpstart Curriculum Guide](#)

[4th Grade Jumpstart Curriculum Guide](#)

[5th Grade Jumpstart Curriculum Guide](#)

[6th Grade Jumpstart Curriculum Guide](#)

[7th Grade Jumpstart Curriculum Guide](#)

[8th Grade Jumpstart Curriculum Guide](#)

Jumpstart Documents and Links

[Jumpstart Board Presentation - August 10th, 2021](#)

[Jumpstart Teacher Interview Questions](#)

[Jumpstart Information and Follow Up Phone Call Prompt](#)

[Jumpstart Summer Email to Accepted Families](#)

[Jumpstart Invitation Form Example](#)

[Jumpstart Post Feedback Form for Parents](#)

[Jumpstart Post Feedback Form for Teachers](#)

[West County Transportation Agency](#)

[Santa Rosa City Schools Food Services](#)

California Becomes First State in Nation to Announce COVID-19 Vaccine Requirements for Schools

Published: Oct 01, 2021

After implementing first-in-the-nation school masking and staff vaccination measures, California becomes the first state to announce plans to require student vaccinations – adding the COVID-19 vaccine to list of vaccinations required for school, such as the vaccines for measles, mumps, and rubella

Students will be required to be vaccinated for in person learning starting the term following FDA full approval of the vaccine for their grade span (7-12 and K-6).

SAN FRANCISCO – At a school in San Francisco, Governor Newsom announced plans to add the COVID-19 vaccine to the list of vaccinations required to attend school in-person when the vaccine receives full approval from the Food and Drug Administration (FDA) for middle and high school grades, making California the first state in the nation to announce such a measure. Following the other [first-in-the-nation school masking and staff vaccination measures](#), Governor Newsom announced the COVID-19 vaccine will be required for in-person school attendance—just like vaccines for measles, mumps, rubella and more.

“The state already requires that students are vaccinated against viruses that cause measles, mumps, and rubella – there’s no reason why we wouldn’t do the same for COVID-19. Today’s measure, just like our first-in-the-nation school masking and staff vaccination requirements, is about protecting our children and school staff, and keeping them in the classroom,” said Governor Newsom. “Vaccines work. It’s why California leads the country in preventing school closures and has the lowest case rates. We encourage other states to follow our lead to keep our kids safe and prevent the spread of COVID-19.”

Thanks to the state’s bold public health measures, California continues to maintain the [lowest case rate in the entire country](#) and is one of only two states to have [advanced out of the CDC’s ‘high’ COVID transmission](#) category. More information about the announcement can be found [here](#).

The vast majority of school districts have reported that over 95% of students have returned to in-person instruction this school year, as can be seen on the state’s [Student Supports & In-Person Dashboard](#). Thanks to unprecedented resources and public health measures ([measures shown to be highly effective](#)), California is [leading national trends in preventing school closures](#) and keeping kids in classrooms, accounting for only 14 out of over 2,000 school closures nationwide, or roughly 0.7% – despite the fact that California educates an estimated 12% of the nation’s public school students. If California’s rates had aligned with national trends, the state would have seen upwards of 240 school closures.

In order to further protect students and staff and continue supporting a safe return to in-person instruction for all students, the Governor directed the California Department of Public Health (CDPH) to follow the procedures established by the Legislature to add the COVID-19 vaccine to other vaccinations required for in-person school attendance—such as measles, mumps, and rubella—pursuant to the Health and Safety Code. COVID-19 vaccine requirements will be phased-in by grade span, which will also promote smoother implementation.

Upon full FDA approval of age groups within a grade span, CDPH will consider the recommendations of the Advisory Committee on Immunization Practices of the United States Department of Health and Human Services, the American Academy of Pediatrics, and the American Academy of Family Physicians prior to implementing a requirement. Following existing statute, full approval of ages 12+ corresponds to grades 7-12, and full approval of ages 5-11 corresponds to grades K-6. Students who are under the age of full approval, but within the grade span, will be required to be vaccinated once they reach the age of full approval (with a reasonable period of time to receive both doses), consistent with existing procedures for other vaccines. The requirement will take effect at the start of the term following full approval of that grade span, to be defined as January 1st or July 1st, whichever comes first. Based on current information, the requirement is expected to apply to grades 7-12 starting on July 1, 2022. However, local health jurisdictions and local education agencies are encouraged to implement requirements ahead of a statewide requirement based on their local circumstances.

Governor Newsom’s historic [\\$123.9 billion Pre-K and K-12 education package](#) is providing an unprecedented level of school and student funding to transform the state’s public schools into gateways of equity and opportunity, supporting the potential of every California student by: achieving universal transitional kindergarten for four-year-olds by 2025, expanding afterschool and summer programs, providing universal free school nutrition, increasing the number of well-prepared staff per pupil, creating full-service community schools to support the mental and social-emotional well-being of students, and more.

Checks Dated 10/01/2021 through 10/31/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1858757	10/01/2021	U.S. Bank Corporate Payment	01-4310	Class Supplies 1st	19.51	
				Class Supplies- KClem	104.10	
				Class Supplies-2nd	5.66	
				Class Supplies-Dell	27.12	
			01-4340	Class Software District	951.60	
				Class Supplies	79.30	
				Computer Software	555.10	
				Voice Amplifier-Pugno	27.64	
			01-4350	Office Supplies- Grav	13.18	
			01-4355	Staff Dev. Supplies	1,000.00	
			01-4400	Computer Key Tray-CBO	8.68	
			01-4440	Parts for Amplifiers-Pugno	4.00	
			01-5200	Conference-CBO/Supt	13.75	
				Superintendent- Conference	11.34	
			01-5202	Conference-CBO/Supt.	13.75	
			01-5840	Covid Testing Supplies	9.82	
			01-5869	CA Department of Tax and Free Admin	25.00	
			01-9580	CA Department of Tax and Free Admin	3.00	
			03-4310	Class Supplies 1st	19.52	
				Class Supplies 4th	377.69	
				Class Supplies 5th	105.83	
				Class Supplies- Llab	27.71	
				Class Supplies-3rd	54.36	
				Class Supplies-Basque	87.06	
				Class Supplies-brown	346.28	
				Class Supplies-Martinez	596.84	
				Class Supplies-Van D	18.41	
				Jumpstart Supplies	25.50	
				School Supplies	179.30	
			03-4340	Supplies-Covid	317.95	
			03-4350	School Office Supplies-Grav	179.33	
			03-4400	Keyboard Tray-Pugno	99.78	
			03-4440	Computer Cords	47.98	
			03-5200	Conference-Supt.	301.12	
			03-5202	Conference-CBO	165.00	
			03-5840	Covid Testing Supplies	29.47	
			04-4310	Class Supplies	40.80	

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Board Report

Checks Dated 10/01/2021 through 10/31/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1858757	10/01/2021	U.S. Bank Corporate Payment		Class Supplies-Clemments	466.22	
				HMS Athletics	705.26	
			04-4340	Computer Supplies	27.99	
			04-5200	Conference Supt	175.65	
				Conference-CBO	96.25	
				Covid Testing Supplies	9.82	
			13-4440	Freezer for HMS	3,687.92	11,061.59
1859281	10/06/2021	Lannon, Kelley A	03-4310	Reimb. Sub Tub		70.82
1859282	10/06/2021	Dexter, Daniel A	04-4310	Reimb. Clay for Hist. Class		37.08
1859283	10/06/2021	Byrne, Kathleen N	04-4310	Reimb. ELD Supplies		65.53
1859284	10/06/2021	Young, Meggan R	12-4390	Reimb.BTB Supplies		383.74
1859285	10/06/2021	Rose, Amber	03-4310	reimb. Pencil Boxes		10.00
1859286	10/06/2021	Advanced Security Systems	01-5800	Fire Alarm Monitoring 2021-22	7.92	
			03-5800	Fire Alarm Monitoring 2021-22	91.08	99.00
1859287	10/06/2021	Ally Technology Consulting LLC	01-5840	IT Consultant 2021-22	162.50	
			03-5840	IT Consultant 2021-22	1,950.00	
			04-5840	IT Consultant 2021-22	1,137.50	3,250.00
1859288	10/06/2021	Clover-Stornetta Farms Inc.	13-4700	Milk Purchases 2021-22		587.25
1859289	10/06/2021	Mary Tupa, dba Crown Trophy	01-4390	Engraved Plastic Signs	.77	
			03-4390	Engraved Plastic Signs	9.11	
			04-4390	Engraved Plastic Signs	5.31	15.19
1859290	10/06/2021	Juvo	04-5830	Autism and Behavioral Health Services-2021-22		1,831.77
1859291	10/06/2021	Lakeshore Learning Materials	03-4310	Classroom Supplies-Basque		16.74
1859292	10/06/2021	McGraw-Hill School Education	03-4110	Open Court ELA Grades 4 Account #247107		117.78
1859293	10/06/2021	Office Depot	01-4310	School and Office Supplies	.73	
			01-4350	School and Office Supplies	1.61	
			03-4310	School and Office Supplies	68.03	
			03-4350	School and Office Supplies	18.82	
			04-4310	School and Office Supplies	295.69	
			04-4350	School and Office Supplies	2.79	387.67
1859294	10/06/2021	Studies Weekly	03-4110	Social Studies/Science	424.45	
			03-4310	Social Studies/Science	424.45	
			04-4110	Social Studies/Science	282.97	
			04-4310	Social Studies/Science	282.97	1,414.84
1859295	10/06/2021	Vision Service Plan	01-9574	Employee's Vision Plan Coverage 2021-22		1,973.40

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Checks Dated 10/01/2021 through 10/31/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1859296	10/06/2021	Westminster Woods	04-5826	All 6th Grade Westminster Woods-11/5/2021	1,200.00	
				All 7th Grade Westminster Woods-10/5/2021		2,300.00
1859297	10/06/2021	Jaylene Demapan	12-8689	Refund BTB		75.00
1859298	10/06/2021	Anderson, Jessica K	01-4355	Food for Open Enrollment	53.63	
			01-4440	Reimb.Keyboard	116.66	170.29
1859299	10/06/2021	AED Authority	01-4400	AED Concierge Service for GUSD	19.60	
			03-4400	AED Concierge Service for GUSD	225.40	
			04-4400	AED Concierge Service for GUSD	195.00	440.00
1859300	10/06/2021	Analy Band Wagon	04-5829	Band Participation in Fall Music Festival - 2021		300.00
1859301	10/06/2021	Arch's Glass Inc.	04-5830	Window Screen Replacement-HMS		397.59
1859302	10/06/2021	Clover-Stornetta Farms Inc.	13-4700	Milk Purchases 2021-22		459.00
1859303	10/06/2021	FRC, Inc.	40-6200	Hillcrest Heat Mitigation, HVAC		392,887.19
1859304	10/06/2021	Mirimus, Inc.	01-5840	Covid-19 DistrictTesting 2021-22	5.00	
			03-5840	Covid-19 DistrictTesting 2021-22	60.00	
			04-5840	Covid-19 DistrictTesting 2021-22	35.00	100.00
1859305	10/06/2021	Pacific Gas & Electric	01-5520	Electric and Gas for 2021-22 @ Gravenstein	133.63	43
			03-5520	Electric and Gas for 2021-22 @ Gravenstein	757.25	
			04-5520	Electric and Gas for 2021-22 @ Hillcrest	825.65	1,716.53
1859306	10/06/2021	Sonoma Media Investments, LLC	40-5823	Ad-Invitation to Prequalify Stu. Serv. Portable		271.00
1859307	10/06/2021	Spring Hill Jersey Cheese Inc.	03-5826	Petaluma Creamery and Pumpkin Patch		960.00
1859308	10/06/2021	Randy Theiller	04-5880	Football Referee		80.00
1859309	10/06/2021	Rourke Theiller	04-5880	Referee for Football		40.00
1859310	10/06/2021	U.S. Bank Equipment Finance	01-5631	Copier Lease for Schools and DO for 2021-22	35.29	
			03-5631	Copier Lease for Schools and DO for 2021-22	423.38	
			04-5631	Copier Lease for Schools and DO for 2021-22	246.96	705.63
1859311	10/06/2021	Verizon	12-4440	Verizon-BTB Phones		172.90
1859312	10/06/2021	Virco	01-4310	Furniture for Grav	112.33	
			03-4310	Furniture for Grav	1,291.88	1,404.21
1859974	10/08/2021	ACSIG	01-9573	Employee's Dental Plan Coverage 2021-22		36,622.50
1859975	10/08/2021	William B. Daye III	04-5830	Free Will Productions		350.00

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Checks Dated 10/01/2021 through 10/31/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1859976	10/08/2021	LACO Associates	40-6230	HMS Special Inspection Heat Mitigation		405.00
1860695	10/13/2021	U.S. Bank Corporate Payment	01-4362	District Fuel	10.35	
			01-4380	District Maint.	57.04	
			01-4390	Supplies-Covid	163.32	
			01-4440	AC Adapters	13.88	
			01-5830	MyDevices Monitor	7.60	
			03-4362	District Fuel	124.21	
			03-4380	Maint. Supplies	673.71	
			03-4390	Supplies-Covid	1,880.69	
			03-4440	District Electronic Devices	166.56	
			03-5830	MyDevices Monitor	91.20	
			04-4362	District Fuel	72.46	
			04-4380	District maint.	341.53	
			04-4390	Supplies-Covid	34.97	
			04-4440	Electronics District	97.16	
			04-5830	MyDevices Monitor	53.20	
			13-4390	Freezer to Refrigerator Controller	32.28	3,820.16
1860696	10/13/2021	Basque, Nicole M	03-4310	Reimb. Class Project Supplies		45.14
1860697	10/13/2021	Ally Technology Consulting LLC	01-5840	IT Consultant 2021-22	162.50	
			03-5840	IT Consultant 2021-22	1,950.00	
			04-5840	IT Consultant 2021-22	1,137.50	3,250.00
1860698	10/13/2021	AT&T Calnet 3	01-5911	Gravenstein AT&T CALNET 3 Charges 2021-22	107.83	
			03-5911	Gravenstein AT&T CALNET 3 Charges 2021-22	611.06	
			04-5911	Hillcrest AT&T CALNET 3 Charges 2021-22	67.37	786.26
1860699	10/13/2021	Carolyn Bischof	01-5830	Contractor Providing Training for CBO	1.25	
			03-5830	Contractor Providing Training for CBO	15.00	
			04-5830	Contractor Providing Training for CBO	8.75	25.00
1860700	10/13/2021	Counterpoint Construction Services, Inc.	40-5830	Admin Portable	4,260.00	
			40-6200	Facilities Project Management Services Hillcrest Temperature Mitigation	1,080.00	
					10,668.00	16,008.00
1860701	10/13/2021	Fishman Supply Company	01-4370	District Wide Custodial Supplies	7.94	
			03-4370	District Wide Custodial Supplies	95.37	
			04-4370	District Wide Custodial Supplies	55.63	158.94
1860702	10/13/2021	Jet Mulch	01-4370	Playground Wood Fiber	540.01	
			03-4370	Playground Wood Fiber	6,210.07	6,750.08
1860703	10/13/2021	Ray Morgan Company	01-5633	Copier Contract Charges 2021-22		2,239.50

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Board Report

Checks Dated 10/01/2021 through 10/31/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1860704	10/13/2021	Sonoma County Office Of Ed.	01-5812	Business Cards	2.17	
				Envelopes	29.40	
			03-5812	Business Cards	24.96	
				Envelopes	352.84	
			04-5812	Envelopes	205.83	615.20
1860705	10/13/2021	SyTech Solutions	01-5830	Document Management Services 2021-22	13.32	
			03-5830	Document Management Services 2021-22	93.28	
			04-5830	Document Management Services 2021-22	159.90	266.50
1861437	10/15/2021	Clover-Stornetta Farms Inc.	13-4700	Milk Purchases 2021-22		367.20
1861438	10/15/2021	Lakeshore Learning Materials	03-4310	Classroom Supplies-Learning Lab		148.13
1861439	10/15/2021	McGraw-Hill School Education	01-4110	Open Court ELA Grades 1-5 Account #247107	72.58	
			03-4110	Open Court ELA Grades 1-5 Account #247107	975.17	1,047.75
1861440	10/15/2021	Office Depot	01-4350	School Secretary Supplies- Grav	80.07	
				School Supplies- Gravenstein	9.79	
			03-4310	Classroom supplies	96.53	
			03-4350	School Supplies- Gravenstein	117.45	
			04-4310	Class Supplies HMS- Jex-Lewis	118.08	45
				Classroom supplies	92.55	
			04-4350	School Supplies- Gravenstein	68.51	582.98
1861441	10/15/2021	Pitney Bowes Global Financial	01-5600	Postage Machine Lease Rental 2021-22	8.76	
			03-5600	Postage Machine Lease Rental 2021-22	105.13	
			04-5600	Postage Machine Lease Rental 2021-22	61.32	175.21
1861442	10/15/2021	School Nurse Supply, Inc	01-4390	School Nurse Supplies- Gravenstein	3.44	
			03-4390	School Nurse Supplies- Gravenstein	39.51	42.95
1861443	10/15/2021	Weeks Drilling & Pump Co. Inc.	01-5530	Gravenstein Elem Water Service for 2021-22	48.53	
			03-5530	Gravenstein Elem Water Service for 2021-22	558.15	
			04-5530	Hillcrest Water Service for 2021-22	516.89	1,123.57
1862492	10/22/2021	Pugno, Kerilee C	13-5200	Reimb. SafeServ		15.00
1862493	10/22/2021	Carey, Paul R	03-4310	GPA Enrickment Class		372.73
1862494	10/22/2021	Alpha Analytical Laboratories,	01-5830	Water testing for Gravenstein	26.64	
			03-5830	Water testing for Gravenstein	313.36	
			04-5830	Water testing for Hillcrest	340.00	680.00
1862495	10/22/2021	American Storage LLC	01-5830	Storage Container for Gravenstein USD	12.00	
			03-5830	Storage Container for Gravenstein USD	138.00	150.00

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ESCAPE ONLINE

Checks Dated 10/01/2021 through 10/31/2021						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1862496	10/22/2021	BULK BOOKSTORE	04-4210	Books -LA HMS Sporrer		200.51
1862497	10/22/2021	Clover-Stornetta Farms Inc.	13-4700	Milk Purchases 2021-22		108.00
1862498	10/22/2021	Tony Corsello	04-5880	Basketball Referee 9/29/2021		40.00
1862499	10/22/2021	Dept Of Justice, Acctg Office	01-5862	Fingerprinting for staff 2021-22	3.95	
			03-5862	Fingerprinting for staff 2021-22	47.40	
			04-5862	Fingerprinting for staff 2021-22	27.65	79.00
1862500	10/22/2021	Fishman Supply Company	01-4370	District Wide Custodial Supplies	18.06	
			03-4370	District Wide Custodial Supplies	365.62	
			04-4370	District Wide Custodial Supplies	213.29	596.97
1862501	10/22/2021	Focused Behavioral Solutions	04-5830	Focused Behavioral Solutions		300.00
1862502	10/22/2021	Luther Burbank Ctr Fr The Arts	04-5826	7th Grade-Virtual Field Trip		200.00
1862503	10/22/2021	Recology Sonoma Marin	01-5560	Recology-Gravenstein 2021-22	71.23	
			03-5560	Recology-Gravenstein 2021-22	867.40	
			04-5560	Recology-Hillcrest 2021-22	660.67	1,599.30
1862504	10/22/2021	Redwood Pediatric Therapy Asso	03-5811	OT/Consult Svcs for Students-Grav	1,860.62	
			04-5811	OT/Consult Svcs for Students-HMS	30.01	1,890.63
1862505	10/22/2021	Sonoma County Office Of Ed.	01-4350	Tardy Slips- HMS and Grav	11.66	
			01-5862	Fingerprinting for staff 2021-22	1.40	46
			03-4350	Tardy Slips- HMS and Grav	139.97	
			03-5862	Fingerprinting for staff 2021-22	16.80	
			04-4350	Tardy Slips- HMS and Grav	81.65	
			04-5862	Fingerprinting for staff 2021-22	9.80	261.28
1862506	10/22/2021	West County Transportation	04-5826	Bus Trans -7th Grade- Marin Shakespeare		1,653.26
1862507	10/22/2021	West Sonoma County Union High	01-5830	MOU for Nurse Services for 201-22 School Year	1,078.00	
			03-5830	MOU for Nurse Services for 201-22 School Year	12,936.00	
			04-5830	MOU for Nurse Services for 201-22 School Year	7,546.00	21,560.00
1862508	10/22/2021	U.S. Bank Corporate Payment	01-4380	Safety Vest	8.70	
			01-5869	Finance Charge	2.66	
			03-4310	Class Cooler-Barrera	355.88	
				Class Supplies	737.81	
				Class Supplies- Basque	116.02	
				Class Supplies- Spanish	349.00	
				Class Supplies- Van Dyke/Rose	56.39	
				Science Supplies	28.60	
			03-4380	Safety Vest	100.07	

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ESCAPE ONLINE

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Board Report

Checks Dated 10/01/2021 through 10/31/2021						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1862508	10/22/2021	U.S. Bank Corporate Payment	04-4310	Class Supplies-Hurtado	173.52	
				PE Equipment	17.35	
				Senor Wooly-Hurtado	150.00	
			12-4310	BTB Supplies	1,630.04	3,726.04
1862959	10/27/2021	Haas, Elsbeth B	03-4310	Re-Issue Reimb. Check		142.50
1862960	10/27/2021	Appling, Gregory L	01-9515	Reissue CK#5392756	9.23	
				Reissue CK#5394083	9.23	18.46
1862961	10/27/2021	CalPERS Cash & Payment Processing Unit	01-9572	Employee's CalPERS Health Plan Coverage 2021-22		48,425.08
1862962	10/27/2021	Marchmaster	04-4310	HMS Band PPE		3,525.00
1862963	10/27/2021	Office Depot	01-4310	School and Office Supplies	.07	
			01-4350	District Office Supplies	9.48	
				School Secretary Supplies- Grav	79.04	
				School Supplies- Gravenstein	1.32	
			03-4310	School and Office Supplies	3.54	
				School Supplies-Gravenstein	108.93	
			03-4350	District Office Supplies	114.96	
				School Supplies- Gravenstein	15.80	
			04-4310	School and Office Supplies	12.14	
			04-4350	District Office Supplies	66.99	
				School Supplies- Gravenstein	9.22	421.49
1862964	10/27/2021	Pugno, Kerilee C	01-4310	Reimb. Umbrellas	3.76	
			03-4310	Reimb. Umbrellas	43.22	46.98
1862965	10/27/2021	Peirano, Catherine L	13-5200	Reimb. Food Handler Cert.		15.00
1862966	10/27/2021	All-Guard Alarm Systems, Inc	03-5800	Alarms-Hillcrest & Gravenstein 2021-22 SY	952.62	
			04-5800	Alarms-Hillcrest & Gravenstein 2021-22 SY	675.00	1,627.62
1862967	10/27/2021	Clover-Stometta Farms Inc.	13-4700	Milk Purchases 2021-22		445.50
1862968	10/27/2021	Tony Corsello	04-5880	Basketball Referee 10/13/2021		40.00
1862969	10/27/2021	Delta Trak	01-4390	Face Masks-Covid	23.77	
			03-4390	Face Masks-Covid	285.26	
			04-4390	Face Masks-Covid	166.40	475.43
1862970	10/27/2021	Dept. of Industrial Relations	01-5830	Gravenstein Elevator Permit 2021	10.00	
			03-5830	Gravenstein Elevator Permit 2021	115.00	
			04-5830	Hillcrest Elevator Permit 2021	125.00	250.00
1862971	10/27/2021	Fitness Finders, Inc.	03-4310	Supplies for 4th Grade PE Unit	119.46	
				Unpaid Tax	9.36-	110.10
1862972	10/27/2021	Focused Behavioral Solutions	04-5830	Focused Behavioral Solutions		200.00

47

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 10/01/2021 through 10/31/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1862973	10/27/2021	Lukas Cohen	04-5880	Referee Football		40.00
1862974	10/27/2021	MCI Comm Service	12-5911	Daycare Phone Line for 2021-2022		14.69
1862975	10/27/2021	John Namkung	04-5880	Ref for Boys Basketball 10/18/2021		40.00
1862976	10/27/2021	Quattrocchi Kwok Architects	40-6210	Master Planning Services #1891.01	19,659.84	
				Student Services building #1965.00	20,058.13	
			40-6215	Master Planning Services #1891.01	444.86	
				Student Services building #1965.00	677.64	40,840.47
1862977	10/27/2021	SDI INNOVATIONS, INC.	04-4310	Student Planners 2021-22		1,491.49
1862978	10/27/2021	Randy Theiller	04-5880	Football Referee 10/19/2021		70.00
1862979	10/27/2021	Lonnie VanZandt	04-5880	Football Referee 10/15/2021		70.00
Total Number of Checks					92	630,374.34

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	41	95,502.68
03	Gravenstein Elementary Charte	48	44,975.44
04	Hillcrest Middle Charter	53	31,500.40
12	Child Development Fund	5	2,276.37
13	Cafeteria Fund	9	5,717.15
40	Special Reserve-capital Proj	5	450,411.66
Total Number of Checks		92	630,383.70
Less Unpaid Tax Liability			9.36
Net (Check Amount)			630,374.34

48

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.



Gravenstein Union School District
October Payroll Report
November 2021 Regular Board Meeting

Certificated Salary & Benefits

Regular Payroll \$ 415,064.35

Supplemental Payroll \$ 19,184.10

Certificated Salary & Benefits

Regular Payroll \$ 141,504.61

Supplemental Payroll \$ 22,865.71

Total July Salary & Benefits

\$ 598,618.77

Board of Education

Regular Meeting Minutes

Zoom Link

DATE: Tuesday, October 12, 2021
TIME: 5:00 PM
LOCATION: Gravenstein Elementary, Multipurpose Room

Gregory Appling, President
Alexander Kahn, Trustee
Jennifer Koelemeijer, Clerk
Patrick Lei, Trustee
Jeri McNeill, Trustee

I. CALL TO ORDER AT 5:00 PM

Meeting called to order at 5:01 pm All trustees except Alex Kahn are present.

II. ADOPTION AND APPROVAL OF THE AGENDA Approval of the agenda for October 12, 2021 (2 min.)

Action taken/comments:

Motion _____ Second _____

Vote: GA: _____ PL: _____ JK: _____ AK: _____ JM: _____

III. REPORTS, AND ORAL COMMUNICATIONS A. (p. 1) Gravenstein Principal (10 min.)

Going over report in packet. Even though we have had students out for COVID reasons our attendance has been okay. Because of short term independent study students.

The enrichment classes are in full swing. We have two music teachers, two STEM, two Art teachers and a PE instructor. I want to throw out a compliment to GPA for the first Skate Night of the year. There were a lot of positive comments from parents. We do have some new faces/staff at Gravenstein, Samara Stevens is our new 4th grade teacher. Suzanne Arnold has already begun the hearing and vision screening process.

Starting the Healthy Kids survey and will be doing the PSYStart testing (helping to discover students who have suffered from traumatic events (such as COVID)).

Our staff is doing a truly remarkable job with all that is coming at them this month, a month when the excitement of the new year starts to die down.

There is a shortage of substitutes and I wanted to share with the board, so if any one on the board knows anyone who would like to sub as certificated or classified, please let her know.

PL - asked about possible academics being missed because of last year's distance learning.

KP - we did do grade level screening last year. If anyone was missed we are more than happy to get that screening done and get them back on track.

B. (p. 4) Hillcrest Principal (10 min.)

Breaking news - we are happy to announce that Beyond the Bell will be continuing. It has been a full month at Hillcrest Middle School. We are so happy to announce that we had the first meeting of the Spring Musical. Super excited about that. Have some new clubs starting up, the knitting club...if you have supplies please feel free to donate. The Green Team is out there helping the kids recycle, compost and put proper things in garbage. Mr. Sotiras held a 9/11 walk-a-thon. Had Sage Casey Foundation on campus, for a suicide prevention presentation to students. Sports are well on their way. Hillcrest boys Flag Football is hoping to have another championship season..

WD and Sam spent the day calling students who had Ds or Fs into the office to see if they could help them. Created an individual plan for each student they met with. Plans varied based on the needs of the students. Found that some of the students had actually already raised their grades. Students went back to class and asked their teacher what they could do to increase their grade.

Also pleased to announce We are well known for electives thanks to GPA. We have our very first commercial. Showed the commercial that was created by Hillcrest students.

Final thing for the evening is, last Friday night at Hillcrest we had our first dance "the Enchanted Forest" in the world famous Duck Pond. Sold 210 tickets which is way more than they have ever had before. The students had an amazing time. I believe that there has not been a single event as important as this to bring the students together and create a sense of community with the students. It was all people could talk about on Monday when they came back to school. It felt like this was a major step back to normalcy for the students.

JM - wanted to say a quick thanks to both Will and Keri for all they do and thank you to all the Admin staff and the teachers.

GA - asked if it was only knitting or if it included crochet.

WD - believes it is currently only knitting because of supplies, but is sure crochet would be welcome as well.

C. Gravenstein Union Teachers' Association (5 min.)

Megan Gorman is here representing GUTA. Was at Skate night and while she and her husband are very wary of where they go, she felt safe at Skate night because of the testing done at school.

D. (p. 6) District Site Council (3 min.)

1. Minutes from May 26, 2021

Minutes in packet

2. Agenda from September 22, 2021

First meeting was held last week virtually and the next meeting will be next week in person.

E. (p. 9) Gravenstein Parent Association, GPA (5 min.)

Amber is here, but not to speak for GPA. Has nothing to report.

1. Minutes from August 12, 2021

2. Agenda from September 16, 2021

3. August Financials

F. Trustee Reports (10 min.)

Nothing to report

G. Racial Justice Committee (5min.)

Community input forums are scheduled and are being advertised, taking place in late October and early November. Invitations to alumni and parents are being distributed by the Committee.

H. Master Plan Committee (5 min.)

The facilities assessment is available online and that is going to be the starting point for the Master Plan. Community Feedback events are scheduled for 10/7 (virtual), and 10/26 (in-person).

1. Facilities Assessment (available on GUSD website)

2. (p. 19) Committee Notes from September 21, 2021

3. (p. 22) Public Stakeholder Feedback Agenda from October 7, 2021

4. (p. 24) Administration Portable Project Meeting Notes from September 24, 2021

I. (p. 25) Facilities Report (5 min.)

Talked about the meeting held in September. Have some Mechanical upgrades that could be happening at Grav.

As we are looking at a possible TK program talking about where to house them
Talked about how to work on the traffic issue
Shade/play areas for Hillcrest
A/C at Grav
In house facilities for lunch

The Master Plan is kind of a living document. The needs can change and we will have to adjust as needed.

District Office Modular - had a meeting about hook-ups and remodeling/changes that need to be made to suit the team moving in. Looking at cost alternatives to keep the project less expensive. Will probably have to have a full DSA review and we are hoping that will happen in December.

The heat mitigation project is winding down. We did have some change orders that happened along the way. Some were district requests and some were unforeseen conditions.

We interviewed Friday for an addition to the team for Food Services.

PL - asked where the facilities assessment was located on the website.
BS - gave him directions to where the report is located.

J. (p. 28) CBO Report (5 min.)

Had the final approval of the adopted budget by SCOE. We are golden under the State's eyes. We should receive final approval at the end of this month.

Working with auditors to move unaudited actuals to Actuals.

We have also done the CARES reporting for COVID. We have fully expended the COVID Funds. Except a small amount that will be used for supplies and or prevention costs.

We just concluded health benefits open enrollment for certificated and classified staff. Moved all the enrollment info to the website so staff could easily access it.

Talked about the open positions. Food Services, Instructional Assistants and Daycare Assistants at Hillcrest.

I am going to begin working on clean up for the first interim report.

K. Superintendent Report/District Correspondence (15 min.)

Wants to echo what everyone has said about the ongoing work that is being done across the district. It is a lot of fun to watch and see what they do and how they do it. Extra kudos to Will, Keri, Katie and Brian for leading their teams.

- 1. Questions from the September Board Meeting**
- 2. Independent Study Program Staffing Update**

13 students at TK - 5 and 6 soon to be 5 in the Middle School.

We added a .4 to take on the Middle School students so that our TK - 5 instructor can work more easily with her students. Not such a wide span between work assignments.

Talked about the upcoming mandate of students being vaccinated. Don't have a timeline on the 5 to 12 year olds. We can assume that a medical exemption will be included, not sure about personal exemptions.

GA asked if SCOE will reach out to schools to do vaccination clinics.

DR I am assuming that we will be asked and we have already held a vaccination clinic at Hillcrest and it was a great success.

- 3. (p. 29) Student Vaccine Mandate**
- 4. (p. 31) Correspondence: LCAP and Budget Acceptance**

IV. PUBLIC COMMENT (15 min.)

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

No public Comments

V. CONSENT AGENDA (2 min.)

ACTION ITEM

- A. (p. 38) Warrants**
- B. (p. 41) Payroll**
- C. (p. 42) Minutes from the Regular Board Meeting of September 14, 2021**

Action taken/comments:

GA pulling the September Board Minutes

Motion to approve Consent Agenda items A and B

Wants to make a change in the minutes on page number 52 - where it says under public comments at 6:55 pm we moved to close session...reconvened to open session at 7:45pm

Motion to approve minutes with changes

Motion JK Second JM

Motion ___ PL ___ Second ___ JK ___

Vote: GA: ___ A ___ PL: ___ A ___ JK: ___ A ___ AK: ___ JM: ___ A ___

VI. PUBLIC HEARING: SUFFICIENCY/INSUFFICIENCY OF TEXTBOOKS PER E.C. 60119 (10 min.)

By the 8th week of school, the Board of Trustees must hold a public hearing to discuss the sufficiency/insufficiency of textbooks in the CORE curricular areas of reading/language arts, mathematics, science, and history-social science. Schools are to have a sufficient number of textbooks (or electronic textbooks) and instructional materials for every student in these four areas, and textbooks must be from the current State Adopted Textbook list.

5:55 opening of Public Hearing

Dave explained what the public hearing entails and that it allows public comment. Both Keri Pugno and Will Deeths have confirmed that everything is in order at their school site.

5:57 closing of Public Hearing

VII. GENERAL ACTION ITEMS

A. (p. 53) Resolution #211012-1 Sufficiency of Instructional Materials (2 min.)

Situation: Education Code Section 60119 defines "sufficient textbooks or instructional materials" to mean that each pupil, including English learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home."

Following a Public Hearing, during which any member of the staff or public can comment, the Board can affirm, through this resolution, that GUSD has sufficient instructional materials for all students to use both in class and at home.

Plan: Based on a review by administration, sufficient instructional materials are currently available for all students; staff and administration will continuously monitor sufficiency of materials to ensure compliance with Education Code 60119.

Recommended motion: For the Board to approve Resolution #211012-1.

Action taken/comments

KP and WD both stated that current materials are in alignment with standards. KP says Grav is looking at new materials for Social Studies

Motion _____ JK _____ Second _____ PL _____

Vote: GA: A PL: A JK: A AK: _____ JM: A

B. (see Resolution #211012-1) Certification of Compliance with Standards-Aligned Instructional Materials (2 min.)

Situation: Education Code Section 60422(a) and California Code of Regulations (CCR), Title 5, Section 9531(a) requires that all textbooks that have been purchased using LCFF funds were from the State Adopted list, aligned to the standards. This compliance is the responsibility of district administration to monitor.

Plan: District administration reports that all textbooks currently in use that were purchased with LCFF funds were from the State Adopted list, and administration and staff will continue to consult the state list prior to any future textbook purchases made with LCFF funds.

Recommended motion: For the Board to certify compliance with the Standards-Aligned Instructional Materials mandates.

Action taken/comments

Motion _____ JK _____ Second _____ JM _____

Vote: GA: A PL: A JK: A AK: _____ JM: A

C. (p. 56) Williams Settlement Quarterly Report, July 1, 2021 - September 30, 2021 (10 min.)

Situation: District Administration has received a Williams Complaint Form regarding classroom temperatures exceeding 80 degrees on the Gravenstein Elementary Campus.

Plan: Maintenance staff are employing short term measures to reduce classroom temperatures, including instructions to classroom teachers regarding best practices to reduce classroom temperatures on hot days. This issue will be included in our Master Plan process so that long term solution options can be considered.

Recommended motion: For the Board to approve the Williams Quarterly Report for July 1, 2021 to September 30, 2021.

DR this is typically a consent item, however with the climate and temperatures and age of our buildings we have had some reports that classrooms are reaching higher than 80 degrees. There have been some short-term resolutions, but we will need to look at longer term solutions. This will be a significant part of our Master Plan, because we are looking at twice as many classrooms, it could cost twice as much as for Hillcrest. We are looking into other mitigation strategies.

GA asked if we had reached out and found a temporary solution for the teacher in question

DR yes

Motion _____ PL _____ Second _____ JM _____

Vote: GA: A PL: A JK: A AK: _____ JM: A

VII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

No comments in closed session.

Adjourned to close session at 6:05 pm.

VIII. ADJOURNMENT TO CLOSED SESSION (15 min.)

A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6

- 1.0 Student Discipline**
- 2.0 Pending litigation**
- 3.0 Administrator Performance Updates**
- 4.0 Conference with Negotiations team:
 - a) GUTA/GUCE negotiations update****

IX. RECONVENE TO OPEN SESSION

Reconvene at 8:15 pm.

**X. PUBLIC REPORT OF ACTION ON ITEMS HEARD IN CLOSED SESSION
(2 min.)**

Action taken/comments: None

Motion _____ Second _____

Vote: GA: _____ PL: _____ JK: _____ AK: _____ JM: _____

XI. FUTURE BOARD MEETINGS

- A. November 9, 2021 at 5pm**
- B. December 14, 2021 at 5pm**
- C. January 11, 2022 at 5pm**

XII. ADJOURNMENT Adjourned at 8:16 pm

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Dave Rose, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.

INDIVIDUAL SERVICES AGREEMENT FOR NONPUBLIC, NONSECTARIAN SCHOOL SERVICES
(Education Code Sections 56365 et seq.)

This agreement is effective on 09/17/2021 or the date student begins attending a nonpublic school or receiving services from a nonpublic agency, if after the date identified, and terminates at 5:00 P.M. on November 30, 2022, unless sooner terminated as provided in the Master Contract and by applicable law.

Local Education Agency Gravenstein Union School District Nonpublic School ED Support Services dba JUVO Autism and Behavioral Health Services

LEA Case Manager: Name _____ Phone Number _____

Student Name _____ Sex: M F Grade: 8
(Last) (First)

Address _____ City Sebastopol State/Zip CA 95472

DOB _____ Residential Setting: Home Foster LCI # _____ OTHER _____

Parent/Guardian _____ Phone (707) 978-0671 (_____) _____
(Residence) (Business)

Address _____ City Sebastopol State/Zip CA 95472
(If different from student)

E-mail: _____

AGREEMENT TERMS:

- Nonpublic School:* The average number of minutes in the instructional day will be: _____ during the regular school year and _____ during the extended school year
- Nonpublic School:* The number of school days in the calendar of the school year are: _____ during the regular school year and _____ during the extended school year
- Educational services as specified in the IEP shall be provided by the CONTRACTOR and paid at the rates specified below.*

A. **INCLUSIVE EDUCATION PROGRAM:** (Applies to nonpublic schools only): Daily Rate: _____

Estimated Number of Days _____ x Daily Rate _____ = **PROJECTED BASIC EDUCATION COSTS (A)** _____

B. RELATED SERVICES:

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Intensive Individual Services (340)							
Language/Speech Therapy (415) a. Individual b. Group							
Adapted Physical Ed. (425)							

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Health and Nursing: Specialized Physical Health Care (435)							
Health and Nursing Services: Other (436)							
Assistive Technology Services (445)							
Occupational Therapy (450)							
Physical Therapy (460)							
Individual Counseling (510)							
Counseling and guidance (515).							
Parent Counseling (520)							
Social Work Services (525)							
Psychological Services (530)							
Behavior Intervention Services (535)			NPA	37.5 Hrs/Week	\$42.00/Hr	11 weeks	\$17,325.00
Specialized Services for Low Incidence Disabilities (610)							
Specialized Deaf and Hard of Hearing Services (710)							
Interpreter Services (715)							
Audiological Services (720)							
Specialized Vision Services (725)							
Orientation and Mobility (730)							

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Braille Transcription (735)							
Specialized Orthopedic Service (740)							
Reader Services (745)							
Note Taking Services (750)							
Transcription Services (755)							
Recreation Services (760)							
College Awareness Preparation (820)							
Vocational Assessment, Counseling, Guidance and Career Assessment (830)							
Career Awareness (840)							
Work Experience Education (850)							
Mentoring (860)							
Agency Linkages (865)							
Travel Training (870)							
Other Transition Services (890)							
Other (900)			NPA Specialized Academic Instruction	2 Hours/week	\$109.00/Hr	11 weeks	\$2,398.00
Other (900) 535-BI Supervision							

SERVICE	Provider			# of Times per wk/mo/yr., Duration; or per IEP; or as needed	Cost per session	Maximum Number of Sessions	Estimated Maximum Total Cost for Contracted Period
	LEA	NPS	OTHER Specify				
Transportation-Emergency b. Transportation-Parent							
Bus Passes							
Professional Development							

ESTIMATED MAXIMUM RELATED SERVICES COST (C) \$ 19,723.00

D. SPECIALIZED EQUIPMENT/SUPPLIES _____ \$ _____

TOTAL ESTIMATED MAXIMUM BASIC EDUCATION/RELATED SERVICES COSTS/SPECIALIZED EQUIPMENT/SUPPLIES (A, C, & D) or (B, C, & D) \$ 19,723.00

4. Other Provisions/Attachments:

5. MASTER CONTRACT APPROVED BY THE GOVERNING BOARD ON _____

6. Progress Reporting Requirements: _____ Quarterly Monthly _____ Other _____ (Specify) _____

MASTER CONTRACT APPROVED BY THE GOVERNING BOARD ON _____

The parties hereto have executed this Individual Services Agreement by and through their duly authorized agents or representatives as set forth below.

-CONTRACTOR-

-DISTRICT-

Juvo Autism and Behavioral Health Services

Gravenstein Union School District

Name of Nonpublic School/Agency

10/13/2021

Signature

Date

Superintendent

Date

Brad Kerstetter, CFO

Name and Title

Gravenstein Union School District

Board Policy

Transportation

DRAFT

BP 3540

Business and Noninstructional Operations

~~***Note: Pursuant to Education Code 39800, the Governing Board may provide transportation for students to and from school whenever such transportation is advisable and good reasons exist to provide these services. The following optional policy is for use by districts that choose to provide transportation services through their own transportation system, contracting out, or other methods, and should be revised to reflect district practice.***~~

The Governing Board desires to provide for the safe and efficient transportation of students to and from school as necessary to ensure student access to the educational program, promote regular attendance, and reduce tardiness. In determining the extent to which the district will provide transportation services, the Board shall weigh student and community needs against the cost of providing such services.

(cf. 3100 - Budget)

(cf. 3541 - Transportation Routes and Services)

(cf. 3541.1 - Transportation for School-Related Trips)

(cf. 3541.2 - Transportation for Students with Disabilities)

(cf. 5116.1 - Intradistrict Open Enrollment)

(cf. 5117 - Interdistrict Attendance)

(cf. 6178.2 - Regional Occupational Center/Program)

The Superintendent or designee shall recommend to the Board economical, environmentally sustainable, and appropriate means of providing transportation services.

(cf. 3510 - Green School Operations)

~~***Note: The following paragraph may be revised to reflect district practice. Pursuant to Education Code 39800 and 39802, the district may use one or more means to provide transportation, as indicated below. For example, the district may use school buses for its regular home-to-school program and contract with private parties to provide transportation for field trips.***~~

The Board may purchase, rent, or lease vehicles; contract with a common carrier or municipally owned transit system; contract with responsible private parties including the parent/guardian of the student being transported; and/or contract with the County Superintendent of Schools.

(Education Code 35330, 39800, 39801)

In contracting for transportation services, the district shall comply with all applicable laws related to bids and contracts. (Education Code 39802-39803)

(cf. 3311 - Bids)
(cf. 3312 - Contracts)

~~***Note: The following paragraph is optional. If a district that has been providing transportation decides instead to have alternative transportation provided through an outside company or volunteers, this action may constitute "contracting out" and be subject to negotiation pursuant to the Educational Employment Relations Act (Government Code 3540-3549.3).***~~

~~In lieu of providing transportation in whole or in part, the district may pay the student's parents/guardians either their actual and necessary expenses in transporting the student or the cost of the student's food and lodging at a place convenient to the school. In either case, the amount of the payment shall not exceed the cost that would be incurred by the district to provide for the transportation of the student to and from school. (Education Code 39806-39807)~~

~~***Note: The following optional paragraph is for use by districts that choose to require parents/guardians of transported students to pay a portion of the cost of transportation as authorized by Education Code 39807.5. Pursuant to Education Code 39807.5, the district must waive the fee for students with financial need and students with disabilities whose individualized education program includes transportation as a related service necessary for the student to receive a free appropriate public education. See BP/AR 3250 - Transportation Fees.***~~

The Board may charge a transportation fee to parents/guardians of transported students in accordance with Education Code 39807.5 and BP/AR 3250 - Transportation Fees.

(cf. 3250 - Transportation Fees)

No student shall be required to be transported for any reason without the written permission of the student's parent/guardian, except in emergency situations involving illness or injury to the student pursuant to Education Code 35350 or the evacuation of students as necessary for their safety.

(cf. 3516 - Emergencies and Disaster Preparedness Plan)

The Superintendent or designee shall develop procedures to promote safety for students traveling on school buses.

(cf. 3543 - Transportation Safety and Emergencies)
(cf. 5131.1 - Bus Conduct)

~~***Note: The following optional paragraph is for use by districts that maintain their own transportation system and may be revised to reflect district practice. Pursuant to Penal Code 637.7, the district is authorized, as the registered owner of the school bus, to use electronic tracking systems to determine the location or movement of the vehicle. It is recommended that~~

~~school bus drivers be notified when a bus is so equipped.***~~

~~***Note: In addition to using a global positioning system (GPS) to locate a bus in an emergency or to track delays, the district may choose to authorize parents/guardians to access the location data so that they may determine when their child has been picked up or dropped off at a bus stop.***~~

~~The district may install a global positioning system (GPS) on school buses and/or student activity buses in order to enhance student safety and provide real time location data to district and school administrators and parents/guardians.~~

~~***Note: The following optional paragraph is for use by districts that maintain their own transportation system.***~~

~~The Superintendent or designee shall ensure the qualifications of bus drivers and related staff employed by the district, provide for the maintenance and operation of district owned school buses and other equipment, and ensure adequate facilities for equipment storage and maintenance.~~

~~(cf. 3542—School Bus Drivers)~~

Legal Reference:

EDUCATION CODE

35330 Excursions and field trips

35350 Authority to transport pupils

39800-39860 Transportation, especially:

39800 Powers of governing board to provide transportation for pupils to and from school; definition of "municipally owned transit system"

39801 Contract with County Superintendent of Schools to provide transportation

39802-39803 Bids and contracts for transportation services

39806 Payments to parents in lieu of transportation

39807 Food and lodging payments in lieu of transportation

39807.5 Transportation fees

39808 District transportation of private school students

41850-41854 Allowances for transportation

41860-41862 Supplemental allowances for transportation

45125.1 Criminal background checks for contractors

52311 Regional occupational centers, transportation

GOVERNMENT CODE

3540-3549.3 Educational Employment Relations Act

PENAL CODE

637.7 Electronic tracking devices

VEHICLE CODE

2807 School bus inspection

CODE OF REGULATIONS, TITLE 5

14100-14103 Use of school buses and school pupil activity buses

15240-15343 Allowances for student transportation, especially:

15253-15272 District records related to transportation

CODE OF REGULATIONS, TITLE 13

2025 Retrofitting of diesel school buses

COURT DECISIONS

Arcadia Unified School District et. al. v. State Department of Education, 2 Cal. 4th 251 (1992)

(6/92 10/97) 5/19

GRAVENSTEIN UNION SCHOOL DISTRICT

Administrative Regulation - **DRAFT**

Business and Noninstructional Operations - Transportation for School-Related Trips AR 3541.1

The district may provide transportation for students, employees, and other individuals for field trips and other school-related trips approved according to Board policy and administrative regulation.

(cf. 3312.2 - Educational Travel Program Contracts)

(cf. 3540 - Transportation)

(cf. 3541 - Transportation Routes and Services)

(cf. 6153 - School-Sponsored Trips)

The Superintendent or designee shall determine the most appropriate and cost-effective mode of transportation for each approved trip. He/she may authorize the use of district vehicles, contract to provide transportation, or arrange transportation by the use of other vehicles.

The Superintendent or designee shall ensure that the district or contractor has sufficient liability insurance for transportation on school-related trips.

(cf. 3530 - Risk Management/Insurance)

When district transportation is provided, students may be released from using district transportation only with the advance written permission of their parents/guardians.

School-related organizations requesting transportation shall be fully responsible for the costs of their trips unless funding has been approved by the Governing Board.

(cf. 1230 - School-Connected Organizations)

Transportation by Private Vehicle

The Superintendent or designee may authorize the transportation of students by private vehicle when the vehicle is driven by an adult age 21 or older who possesses a valid California driver's license or, if he/she is a nonresident on active military duty in California, possesses a valid license from his/her state of residence. To be approved, a driver shall have a good driving record and possess at least the minimum insurance required by law. Any person providing transportation to district students in a private vehicle shall register with the district for such purposes.

(cf. 1240 - Volunteer Assistance)

Drivers shall complete the GUSD School Volunteer Application and Driver Form and shall receive Superintendent or designee approval prior to transporting students.

Drivers shall receive safety and emergency instructions which shall be kept in their vehicle.

All student passengers shall submit permission slips signed by their parents/guardians. Teachers shall ensure that each driver has a copy of the permission slip for each student riding in his/her vehicle.

The number of passengers, including the driver, shall not exceed the capacity for which the vehicle was designed. Trucks may not transport more persons than can safely sit in the passenger compartment. The driver shall ensure that the manufacturer's recommendations for his/her vehicle are followed regarding the seating of children in seats equipped with airbags.

The driver or any other person shall not smoke or have in his/her immediate possession a lighted pipe, cigar, or cigarette containing tobacco or any other plant *or any type of electronic smoking device* when there is a minor in the motor vehicle, whether the motor vehicle is in motion or at rest. (Health and Safety Code 118948)

Passenger Restraint Systems

All drivers shall wear safety belts and shall ensure that all passengers are properly secured in seat belts or child passenger restraint systems in accordance with law. (Vehicle Code 27315, 27360, 27360.5, 27363)

A child who is under age 8 years shall be properly secured in a rear seat in an appropriate child passenger restraint system meeting federal safety standards, except under any of the following circumstances: (Vehicle Code 27360, 27363)

1. The child is four feet nine inches or taller, in which case a safety belt may be used.
2. Use of a child passenger restraint system would be impractical by reason of physical unfitness, medical condition, or size and an appropriate special needs child passenger restraint system is not available.
3. There is no rear seat, the rear seats are side-facing jump seats or rear-facing seats, the child passenger restraint system cannot be installed properly in the rear seat, all rear seats are already occupied by children under age 8 years, or medical reasons necessitate that the child not ride in the rear seat.
4. The child is otherwise exempted by law.

Legal Reference:

EDUCATION CODE

35330 Excursions and field trips

35332 Transportation by air

39830 School bus

39830.1 School pupil activity bus

39860 Transportation to special activities by district

44808 Liability when students not on school property

HEALTH AND SAFETY CODE

118947-118949 Prohibition against smoking in motor vehicle with minor

PUBLIC UTILITIES CODE

5384.2 District not liable for charter-party carrier

VEHICLE CODE

545 School bus, definition

12814.6 Limitations of provisional driver's license

27315 Mandatory use of seat belts in private passenger vehicles

27360-27360.5 Child passenger restraint systems

27363 Child passenger restraint systems, exemptions

Management Resources:

WEB SITES

California Department of Motor Vehicles: <http://www.dmv.ca.gov>

California Highway Patrol: <http://www.chp.ca.gov>

California Office of Traffic Safety: <http://www.ots.ca.gov>

National Highway Traffic Safety Administration: <http://www.nhtsa.dot.gov>

(11/04 11/07) 11/11

Adopted: 10-13-04 GRAVENSTEIN UNION SCHOOL DISTRICT

Sebastopol, California

Revised: April 13, 2021

Gravenstein Union School District

Board Policy - **DRAFT**

Business and Noninstructional Operations

BP 3541.2

Transportation for Students with Disabilities

~~***Note: Education Code 56195.8 mandates that entities providing special education adopt a policy which describes how special education transportation is coordinated with regular home-to-school transportation and sets forth criteria for meeting the transportation needs of special education students. The district should revise the following material for consistency with the policy and regulations of the SELPA in which the district participates.***~~

~~***Note: Pursuant to the federal Individuals with Disabilities Education Act (IDEA)(20 USC 1400-1487) and Section 504 of the federal Rehabilitation Act of 1973 (29 USC 794), districts are required to provide bus service to students with disabilities equivalent to that provided for students without disabilities. However, if a district charges transportation fees, the State Board of Education recommends, in Program Advisory LO:2-95, that Boards exempt from the fee only those "handicapped"/special education students served under the IDEA whose individualized education program (IEP) requires that transportation be provided. This policy and administrative regulation reflect the interpretation offered in that advisory. See BP 3250 - Transportation Fees.***~~

~~The Governing Board desires to meet the transportation needs of students with disabilities to enable them to benefit from special education and related services. The district shall provide appropriate transportation services for a student with disabilities when the district is the student's district of residence and the transportation services are required by his/her individualized education program (IEP) or Section 504 accommodation plan.~~

~~(cf. 0430 - Comprehensive Local Plan for Special Education)
(cf. 3540 - Transportation)
(cf. 6159 - Individualized Education Program)
(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)
(cf. 6164.6 - Identification and Education Under Section 504)~~

The Governing Board shall ensure that appropriate transportation services are provided for students with disabilities as specified in their individualized education program (IEP) or accommodation plan. The district shall make home-to-school transportation available for students at no cost to parents/guardians as specified in the student's IEP.

*(cf. 0430 - Comprehensive Local Plan for Special Education)
(cf. 3250 - Transportation Fees)
(cf. 6159 - Individualized Education Program (IEP))
(cf. 6159.2 - Nonpublic Nonsectarian School and Agency Services for Special Education)
(cf. 6164.4 - Identification of Individuals for Special Education)
(cf. 6164.6 - Identification and Education under Section 504)*

~~***Note: Education Code 56195.8 mandates that the district's policy set forth criteria for meeting the transportation needs of special education students. The CDE's Special Education Transportation Guidelines recommends that the IEP team give primary consideration to the specific needs of the student when making decisions about transportation services to be provided, and presents possible considerations which include, but are not limited to, those specified in the~~

~~following paragraph. The following paragraph may be revised to reflect district practice.***~~

~~The Superintendent or designee shall establish criteria and procedures for determining the most appropriate mode of transportation for an individual student based on identified needs as determined in the IEP or accommodation plan.~~

~~(cf. 3540 – Transportation)~~

The specific needs of the student shall be the primary consideration when an IEP team is determining the student's transportation needs. Considerations may include, but are not limited to, the student's health needs, travel distances, physical accessibility and safety of streets and sidewalks, accessibility of public transportation systems, midday or other transportation needs, extended-year services, and, as necessary, implementation of a behavioral intervention plan.

~~***Note: Federal regulations (34 CFR 104.4) provides that no qualified disabled person shall, on the basis of disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity which receives or benefits from federal financial assistance.~~

~~***Note: Education Code 56195.8 mandates the Board's policy to include procedures ensuring compatibility between mobile seating devices, when used, and the securement systems required by federal law (49 CFR 571.222). The following paragraph directs the Superintendent or designee to develop such procedures.***~~

~~***Note: Education Code 56195.8 also requires the Board's policy to ensure that bus drivers are trained in the proper installation of mobile seating devices; see AR 3542 – School Bus Drivers for language fulfilling this mandate.***~~

~~***Note: Because the authority to make decisions regarding services for students with disabilities rests with the IEP team, the CDE's Special Education Transportation Guidelines recommends that IEP team leaders and members be provided with information regarding available district transportation resources. The guidelines also recommend that the IEP team identify with specificity the mode of transportation (e.g., walking/wheeling, riding the regular school bus, utilizing available public transportation, riding a special bus, being transported by parent/guardian) and when, from where, and to where transportation will be provided.***~~

The Superintendent or designee shall provide IEP teams with information about district transportation services in order to assist them in making decisions as to the mode, schedule, and location of transportation services that may be available to each student with disabilities. The IEP team may communicate with district transportation staff and/or invite transportation staff to attend IEP team meetings where the student's transportation needs will be discussed.

~~***Note: Pursuant to Education Code 56040, a student who is eligible to receive special education instruction and related services must be provided such instruction and services at no cost. Special education transportation is defined in 34 CFR 300.34 as a related service. Thus, transportation fees may not be charged to students whose IEP requires the provision of transportation services, even if the district charges transportation fees to other students. See BP 3250 – Transportation Fees.***~~

Transportation services specified in a student's IEP or Section 504 plan shall be provided at no cost to the student or his/her parent/guardian.

~~(cf. 3250 - Transportation Fees)~~

~~***Note: Education Code 48915.5 provides that the district must provide alternative transportation at no cost whenever a disabled student is excluded from school bus transportation for any reason, such as suspension, expulsion, or other reason. If a student receiving special education services is excluded from transportation as a disciplinary measure and is not provided another mode of transportation, it may constitute a significant change of placement which would require a meeting of the IEP team to review the student's IEP.***~~

If a student whose IEP or accommodation plan specifies transportation needs is excluded from school bus transportation for any reason, such as suspension, expulsion, or other reason, the district shall provide alternative transportation at no cost to the student or parent/guardian. (Education Code 48915.5)

(cf. 5131.1 - Bus Conduct)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

~~***Note: The following paragraph is for use by single-district SELPAs or districts that contract individually with nonpublic, nonsectarian schools or agencies.***~~

When contracting with a nonpublic, nonsectarian school or agency to provide special education services, the Superintendent or designee shall ensure that the contract includes general administrative and financial agreements related to the provision of transportation services if specified in the student's IEP. (Education Code 56366)

(cf. 6159.2 - Nonpublic, Nonsectarian School and Agency Services for Special Education)

~~***Note: 34 CFR 104.4 provides that no qualified disabled person shall, on the basis of disability, be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity which receives or benefits from federal financial assistance. The following optional paragraph is intended to prevent such discrimination in the area of transportation.***~~

The Superintendent or designee shall arrange transportation schedules so that students with disabilities do not spend an excessive amount of time on buses compared to other students. Arrivals and departures shall not reduce the length of the school day for these students except as may be prescribed on an individual basis.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 3541 - Transportation Routes and Services)

~~***Note: Education Code 56195.8 mandates the Board's policy to include procedures ensuring compatibility between mobile seating devices, when used, and the securement systems required by 49 CFR 571.222. The following paragraph may be revised to reflect district practice.***~~

~~***Note: Education Code 56195.8 also requires the Board's policy to ensure that bus drivers are trained in the proper installation of mobile seating devices; see AR 3542 - School Bus Drivers for language fulfilling this mandate.***~~

The Superintendent or designee shall ensure that any mobile seating devices used on district

buses are compatible with bus securement systems required by 49 CFR 571.222. (Education Code 56195.8)

(cf. 3542 - School Bus Drivers)

As necessary, a student with disabilities may be accompanied on school transportation by a service animal, as defined in 28 CFR 35.104, including a specially trained guide dog, signal dog, or service dog. (Education Code 39839; Civil Code 54.1-54.2; 28 CFR 35.136)

(cf. 6163.2 - Animals at School)

When transportation is not specifically required by the IEP or Section 504 plan of a student with disabilities, the student shall be subject to the rules and policies regarding regular transportation offerings within the district.

Legal Reference:

EDUCATION CODE

39807.5 Payment of transportation cost

39839 Guide dogs, signal dogs, and service dogs on bus

41850-41854 Allowances for transportation

48300-48315 Alternative interdistrict attendance program

48915.5 Expulsion of students with exceptional needs

56040 No cost for special education and related services

56195.8 Adoption of policies

56327 Assessment for special education and related services

56345 Individualized education program

56365-56366.1 Nonpublic nonsectarian schools or agencies

CIVIL CODE

54.1-54.2 Service animals

CODE OF REGULATIONS, TITLE 5

15243 Physically handicapped minors

15271 Exclusion from report

UNITED STATES CODE, TITLE 20

1400-1482 Individuals with Disabilities Education Act

UNITED STATES CODE, TITLE 29

794 Section 504 of the Rehabilitation Act of 1973

CODE OF FEDERAL REGULATIONS, TITLE 28

35.104 Definitions

35.136 Service animals

CODE OF FEDERAL REGULATIONS, TITLE 34

104.4 Equal opportunity under the Rehabilitation Act of 1973, Section 504

300.1-300.818 Individuals with Disabilities Education Act, especially:

300.34 Transportation defined as related service

CODE OF FEDERAL REGULATIONS, TITLE 49

571.222 Federal requirements for bus securement systems

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Special Education Transportation Guidelines

Pupil Fees, Deposits and Other Charges, Fiscal Management Advisory 12-02, April 24, 2013

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Protecting Students with Disabilities: Frequently Asked Questions About Section 504 and the Education of Children with Disabilities, 2009

Questions and Answers on Serving Children with Disabilities Eligible for Transportation, 2009

WEB SITES

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/ocr>

~~The Superintendent or designee shall establish procedures to ensure compatibility between mobile seating devices and bus securement systems.~~

~~(cf. 3542 – School Bus Drivers)~~

Legal Reference:

EDUCATION CODE

~~39807.5 Payment of transportation cost~~

~~39839 Guide dogs, signal dogs and service dogs on bus~~

~~41850-41854 Allowances for transportation~~

~~48300-48315 Alternative interdistrict attendance program~~

~~48915.5 Expulsion of students with exceptional needs~~

~~56195.8 Adoption of policies~~

~~56327 Assessment for special education and related services~~

~~56345 Individualized education program~~

~~56366 Nonpublic nonsectarian schools or agencies~~

~~56366.1 Waiver of requirements under section 56365 and 56366~~

CODE OF REGULATIONS, TITLE 5

~~15050 Transfer of funds to child development fund and development center for handicapped pupils fund~~

~~15243 Physically handicapped minors~~

~~15271 Exclusion from report~~

UNITED STATES CODE, TITLE 20

~~1400-1487 Individuals with Disabilities Education Act~~

UNITED STATES CODE, TITLE 29

~~794 Section 504 of the Rehabilitation Act of 1973~~

CODE OF FEDERAL REGULATIONS, TITLE 34

~~104.4 Equal opportunity under the Rehabilitation Act of 1973, Section 504~~

CODE OF FEDERAL REGULATIONS, TITLE 49

~~571.222 Federal requirements for bus securement systems~~

Management Resources:

CDE MANAGEMENT ADVISORIES

~~0500.92 Implementation of Special Education Transportation Apportionment (#92-02)~~

~~CDE PROGRAM ADVISORIES~~

~~0609.95 School transportation fee exemption for handicapped children and pupils whose parents or guardians are indigent (LO: 2-95)~~

~~(6/93-2/95) 10/97~~

ADOPTED: April 12, 2006

**GRAVENSTEIN UNION SCHOOL DISTRICT
Sebastopol, CA**



MAILING ADDRESS: P.O. BOX 3638 SANTA ROSA, CA 95402
3289 REGIONAL PARKWAY SANTA ROSA, CA 95403

PHONE (707) 579-2141
FAX (707) 569-1418

August 12, 2021

Gravenstein Union School District
~~1851 Hartman Lane~~ 3840 Twig Avenue
~~Petaluma, CA~~ Sebastopol, CA, 95472

Re: Hillcrest Middle School
COR #1

Repair Frame and grate at inlet	\$ 150.00
Demo additional concrete around inlet	\$ 125.00
Reset inlet frame	\$ 686.11
Additional concrete replacement per Brian, 48 sf	\$ 1,344.00
	<hr/>
Sub total	\$ 2,305.11
	<hr/>
Bond cost	\$ 34.60
	<hr/>
Total CO Request	\$ 2,339.71

Bryan Valdez

From: Brian Sposato <bsposato@grav.k12.ca.us>
Sent: Friday, August 27, 2021 6:47 PM
To: Dave Rose; Katie Anderson; Bryan Valdez
Subject: Fwd: GUSD Hillcrest paving

----- Forwarded message -----

From: Brian Sposato <bsposato@grav.k12.ca.us>
Date: Fri, Aug 27, 2021 at 11:19 AM
Subject: Re: GUSD Hillcrest paving
To: Scott Baer <sbaer@counterpointcs.com>

Hi Scott,

I have taken a look at the added scope and find the change order to be acceptable.

Thanks,
Brian

On Fri, Aug 27, 2021, 8:46 AM Scott Baer <sbaer@counterpointcs.com> wrote:

Brian,

I have attached to added work that Siri performed on the concrete project. Please review and let me know if you have any questions or concerns with the scope or costs.

Thanks

Scott

[ATTENTION: This email originated from outside of the organization]

Recording Requested By:
Gravenstein Union School District
3840 Twig Ave,
Sebastopol, CA 95472

When Recorded Return to:
Gravenstein Union School District
3840 Twig Ave,
Sebastopol, CA 95472

NOTICE OF COMPLETION
Civil Code § 8182, 8184, 9204, and 9208
Exempt from recording fees pursuant to Government Code section 27383

NOTICE IS HEREBY GIVEN that the Board of Trustees of the **Gravenstein Union School District**, owner, authorized that the following project be constructed: **Hillcrest Middle School Concrete Repair** ("Project"); that the general contractor for the Project is **Siri Grading & Paving, Inc.**; and that:

1. The date of completion of the work of the Project was: **Wednesday, September 1, 2021;**
2. The work of improvement is located at: **725 Bloomfield Road, Sebastopol, California 95472.** The District has a fee interest in the subject property.
3. The Owner's address is **3840 Twig Ave, Sebastopol, CA 95472.**

Verification

I, _____, state that I am a duly authorized agent of the District and I make this verification on behalf of the Governing Board. I have read the foregoing Notice of Completion and know the contents thereof. The same is true of my own knowledge, except as to those matters stated on information and belief and, as to those matters, I believe them to be true.

Executed in Sonoma County, California. I declare under penalty of perjury under the laws of the State of California that the above is true and correct.

Authorized Agent of Owner

Date

Name: Dave Rose
Title: Superintendent
District: Gravenstein Union School District

Gravenstein Union School District
Hillcrest HVAC Project
COR Review
September 27, 2021

Below you will find a summary review of the CORs for the Hillcrest Heat Mitigation Project.
(Phase 1)

PCO 01 – Additional Line Boring:

This item is an owner requested item that added additional conduits to the existing contract line boring. These added conduits and infrastructure allow the existing exterior utilities to be routed underground and provides pathways for fire alarm and clock speaker systems to be routed underground also. This item also includes spare conduits for potential future use.

Cost: \$34,042.50 (Approved)

PCO 02 – Occupancy Sensors Per RFI #4:

This item refers to the electrical engineer's response to RFI #4. The plans showed an occupancy sensor attached to the lighting system but not the fan coils. The engineer's response to the RFI requires the fan coils to be linked to occupancy sensors. This item includes the material and labor to install the occupancy sensors for all the fan coils.

Cost: \$4,761.00 (Approved)

PCO 03 – G-5 Boxes in Concrete:

This item includes the labor and material to change the existing plastic utility boxes that are in the footprint of the new concrete flatwork to concrete boxes.

Cost: \$1,298.94 (Approved)

PCO 04 – Credit for disconnects per RFI 24:

This item is a credit created from the response to RFI 24 which changed the installation of heavy duty disconnects to general duty disconnects and created a credit for labor and materials.

Credit: \$3,000.00 (Approved)

PCO 05 – HVAC Plenums per RFI 17:

This item refers to the cost associated with the response to RFI 17. The archive drawings that were used for the mechanical design were different than the existing field conditions. The field conditions required a modification and additional duct work to get the proper air flow. This PCO covers the cost of the labor and materials for the added scope of work.

Cost: \$18,661.50 (Approved)

PCO 06 – Fire Alarm Conduits and Conductors:

This is a district requested item that provides a new conduit pathway and new conductors to replace existing damaged conduit and conductors for the Fire Alarm System. The existing conduits were decaying in the ground and causing faults in the Fire Alarm System.

Cost: \$7,144.88 (Approved)

PCO 07 – Contingency Credit:

This item refers to a credit for the contingency amount that was carried on the project. The contingency is meant to help cover the cost of additions project costs due to unforeseen events.

Credit: \$96,982.00 (Approved)

Total Cost of Approved Changes above : \$ 65,908.82

Total Credits: \$ 99,982.00

Net Credit \$ (34,073.18)

Recommendation:

Approve Change Order #1 for a credit of \$34,073.18

Sincerely,

COUNTERPOINT CONSTRUCTION SERVICES, INC.

Scott Baer

Project Manager



QUATTROCCHI KWOK ARCHITECTS

Main Office
636 5th Street
Santa Rosa, California 95404
Phone: 707-576-0829
Fax:

PCCO #001

Project: 1889.02 - Hillcrest Middle School Heat Mitigation PH 1
725 Bloomfield Road
Sebastopol, California 95472
Phone: 707-823-7653
Fax:

Prime Contract Change Order #001:

DATE CREATED:	10/ 29 /2021	REVISION:	0
CONTRACT FOR:	1:Hillcrest Middle School Heat Mitigation PH 1 Prime Contract	TOTAL AMOUNT:	(\$34,073.18)

The original (Contract Sum)	\$ 1,066,800.00
Net change by previously authorized Change Orders	\$ 0.00
The contract sum prior to this Change Order was	\$ 1,066,800.00
The contract sum would be changed by this Change Order in the amount of	(\$34,073.18)
The new contract sum including this Change Order will be	\$ 1,032,726.82
The contract time will not be changed by this Change Order	

Not valid until signed by both the Owner and the Architect.

Signature of the contractor indicates his or her approval herewith, including any adjustment in the Contract Sum or Contract Time.

The compensation (time and cost) set forth in this Change Order comprises the total compensation due the Contractor, all Subcontractors and all Suppliers, at all tiers, for the work or change defined in the Change Order, including all impact on unchanged work. By signing this Change Order the Contractor acknowledges and agrees, on behalf of themselves, all Subcontractors and all Suppliers, at all tiers, that the stipulated compensation includes payment for all work contained in the Change Order, plus all payment for the interruption of schedules, extended and unabsorbed overhead costs, delay, disruption, and all impact, ripple impact or cumulative impact on all other work under this Contract. The signing of the Change Order indicates that the Change Order constitutes full mutual accord and satisfaction for the changed work, and that the time and cost under the Change Order constitutes the total equitable adjustment owed the Contractor, all Subcontractors and all Suppliers, at all tiers, as a result of the change. The Contractor, on behalf of themselves, all Subcontractors and all Suppliers, at all tiers, agrees to waive all rights, without exception or reservation of any kind whatsoever to file any further claim related to this Change Order. No further claim or request for equitable adjustment of any kind whatsoever shall arise out of or as a result of this change or the impact of this change on the remainder of the work under this Contract.

By execution of this Change Order the Contractor specifically waives, relinquishes, and releases any and all rights under Section 1542 of the California Civil Code which reads as follows:

"A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN BY HIM OR HER MUST HAVE MATERIALLY EFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR."

Quattrocchi Kwok Architects
636 5th Street
Santa Rosa California 95404

Gravenstein Union School District
3840 Twig Ave.
Sebastopol California 95472

FRC, Inc.
9680 Old Redwood Highway
Windsor California 95492


11/2/2021
SIGNATURE DATE

SIGNATURE DATE

Clark Kulack
Digitally signed by Clark Kulack
DN: C=US, E=ckulack@frcinc.biz, O=FRC Inc,
OU=Project manager, CN=Clark Kulack
Date: 2021.11.02 07:43:01-0700
SIGNATURE DATE

Main Office



POTENTIAL CHANGE ORDERS IN THIS CHANGE ORDER:

PCO #	Description	Schedule Impact	Amount
001	<p>CE #001 - Additional Line Boring</p> <ol style="list-style-type: none"> 1. Provide and install (1) 1-1/4" conduit for fire alarm and (1) 1-1/4" conduit for clock/speakers from building B to building C. 2. <ol style="list-style-type: none"> a. Provide and install PVC conduits in bore hole for fire alarm and clock speakers b. Provide and install required exterior mounted pull cans c. Provide and install Rigid conduit into the interior of the building. 2. Provide and install (2) 2" conduits from the AT&T power pole to a can on building B, from that can, one conduit will go to the ceiling of building B and one conduit will go from the can on building B to a can on building C. One conduit will go from the can on building C to the existing AT&T can on the exterior eve. <ol style="list-style-type: none"> a. Provide and install PVC conduits in bore hole for the AT&T service b. Provide and install required exterior mounted pull cans c. Provide and install Rigid conduit into the interior of the building. 3. Provide and install (1) 1-1/4" conduit and (1) 2" conduit for spares form building B to building C. These conduits will just stub up and will be sealed off on each end. <ol style="list-style-type: none"> a. Provide and install PVC conduits in bore hole for the spare conduits from building B to building C. b. Provide and install supports and plugs. 	0 days	34,042.50
002	<p><u>CE #002 - Occupancy Sensors Per RFI #4</u> <u>Occupancy Sensors Per RFI #4</u></p>	0 days	4,761.00
003	<p><u>CE #003 - G-5 Boxes in Concrete</u> <u>G-5 Boxes in Concrete</u></p>	0 days	1,298.94
004	<p><u>CE #004 - Credit for Disconnects per RFI 24</u></p> <ol style="list-style-type: none"> 1. Provide credit for price difference from 60 amp general duty to 60 amp heavy duty fusible disconnect. 2. Provide credit for price difference from 30 amp general duty to 30 amp heavy duty fusible disconnect. 3. Provide credit for labor for disconnects. 	0 days	(3,000.00)
005	<p>HVAC Plenums per RFI 17 Furnish and install 14x14 & 16x16 duct.</p>	0 days	18,661.50
006	<p><u>Fire Alarm Conduit & Conductors</u> <u>Fire Alarm Conduit & Conductors</u></p> <ol style="list-style-type: none"> 1. Provide and install 1" conduit, fittings and supports for the conduit run form the exterior can on Building A to the Utility Room in Building A. 2. Provide and install 1" conduit, fittings and supports for the conduit run form the exterior can on Building B to the Utility Room in Building B. 3. Provide and install conductors from the Utility Room A to the Utility Room in Building B. 	0 days	7,144.88
007	<p><u>Contingency Credit</u> Contingency Credit</p>	0 days	(96,982.00)
TOTAL:			(\$34,073.18)

CHANGE ORDER LINE ITEMS:



QUATTROCCHI KWOK
ARCHITECTS

PCCO #001

Recording Requested By:
Gravenstein Union School District
3840 Twig Ave,
Sebastopol, CA 95472

When Recorded Return to:
Gravenstein Union School District
3840 Twig Ave,
Sebastopol, CA 95472

NOTICE OF COMPLETION

Civil Code § 8182, 8184, 9204, and 9208
Exempt from recording fees pursuant to Government Code section 27383

NOTICE IS HEREBY GIVEN that the Board of Trustees of the **Gravenstein Union School District**, owner, authorized that the following project be constructed: **Hillcrest Middle School Heat Mitigation PH 1** ("Project"); that the general contractor for the Project is **FRC, Inc.;** and that:

1. The date of completion of the work of the Project was: **Friday, October 15, 2021;**
2. The work of improvement is located at: **725 Bloomfield Road, Sebastopol, California 95472.** The District has a fee interest in the subject property.
3. The Owner's address is **3840 Twig Ave, Sebastopol, CA 95472.**

Verification

I, _____, state that I am a duly authorized agent of the District and I make this verification on behalf of the Governing Board. I have read the foregoing Notice of Completion and know the contents thereof. The same is true of my own knowledge, except as to those matters stated on information and belief and, as to those matters, I believe them to be true.

Executed in Sonoma County, California. I declare under penalty of perjury under the laws of the State of California that the above is true and correct.

Authorized Agent of Owner

Date

Name: Dave Rose
Title: Superintendent
District: Gravenstein Union School District

Educator Effectiveness Block Grant 2021

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone
Gravenstein Union Elementary School District	David Rose Superintendent	drose@grav.k12.ca.us 707-823-7008

The Educator Effectiveness Block Grant (EEBG) is a program providing funds to county offices of education, school districts, charter schools, and state special schools to provide professional learning and to promote educator equity, quality, and effectiveness.

As a condition of receiving funds for educator effectiveness, LEAs shall develop and adopt a plan for expenditure of funds, which requires the plan to be explained in a public meeting of the governing board of the school district, county board of education, or governing body of the charter school before its adoption in a subsequent meeting. Funds may be expended for the purposes identified in [Assembly Bill 130, Chapter 44, Section 22](#) and [Assembly Bill 167, Chapter 252, Section 9](#) and mentioned below in the “Planned Use of Funds” section. These expenditures may take place over fiscal years 2021–22, 2022–23, 2023–24, 2024–25, and 2025–26. LEAs may use these allocated funds to provide professional learning for teachers, administrators, paraprofessionals who work with students, and classified staff that interact with students in order to promote educator equity, quality, and effectiveness. The funding is distributed in an equal amount per unit of full-time equivalent certificated and classified staff as reported in California Longitudinal Pupil Achievement Data and California Basic Educational Data System for the 2020–21 fiscal year. This funding for certificated and classified staff shall not exceed the total certificated staff and classified staff count.

Expenditure Plan

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Total Educator Effectiveness Block Grant funds awarded to the LEA

The following table provides the LEA’s expenditure plan for how it will use EEBG funds to provide professional learning for teachers, administrators, paraprofessionals who work with students, and classified staff that interact with students in order to promote educator equity, quality, and effectiveness. The allowable use categories are listed below.

Allowable Use of Funds	Planned Use of Funds (Actions)	Planned Expenditures
1. Coaching and mentoring of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized	Induction program for new teachers over the course of the grant. (2 teachers/yr X \$1750 X 5 years)	\$17,500

Allowable Use of Funds	Planned Use of Funds (Actions)	Planned Expenditures
<p>around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision making skills, improving teacher attitudes and beliefs about one's self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.</p>		
<p>2. Programs that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.</p>	<p>2a) Teachers in small groups (grade level or subject area) or as individuals, with administrator approval, will register for course work offered by accredited colleges that lead to effective, standards-aligned instruction and improve instruction in literacy across all subject areas, including English language arts, history/social science, science, technology, engineering, mathematics, and computer science. 2b) Substitutes as needed.</p>	<p>\$77,744</p>
<p>3. Practices and strategies that reengage pupils and lead to accelerated learning.</p>		<p>86</p>
<p>4. Strategies to implement social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being.</p>	<p>Recruit an intern or trainee level metal health license candidate (MFT or LCSW) to provide staff training in the areas of social-emotional learning, trauma-informed practices, suicide prevention, access to mental health services, and other approaches that improve pupil well-being. (\$3000 per trimester X 3 trimesters X 5 years = \$45,000).</p>	<p>\$45,000</p>
<p>5. Practices to create a positive school climate, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a schoolsite's culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics, including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.</p>	<p>Diversity, Equity, and Inclusion assessment and training. (Equity First : \$35,000)</p>	<p>\$35,000</p>

Allowable Use of Funds	Planned Use of Funds (Actions)	Planned Expenditures
6. Strategies to improve inclusive practices, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.	Teachers in small groups or as individuals, with administrator approval, will register for course work offered by accredited colleges or professional development institutions that improve inclusive practices, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.	\$15,000
7. Instruction and education to support implementing effective language acquisition programs for English learners, which may include integrated languagedevelopment within and across content areas and building and strengthening capacity to increase bilingual and biliterate proficiency.		
8. New professional learning networks for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c).		87
9. Instruction, education, and strategies to incorporate ethnic studies curricula adopted pursuant to Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.		
10. Instruction, education, and strategies for certificated and classified educators in early childhood education, or childhood development.		
Subtotal		190,244.00

Educator Effectiveness Block Grant Plan Instructions

Introduction

A program providing funds to county offices of education, school districts, charter schools, and state special schools to provide professional learning and to promote educator equity, quality, and effectiveness.

For additional information regarding Educator Effectiveness Block Grant funding please see the web page at <https://www.cde.ca.gov/fg/aa/ca/educatoreffectiveness.asp>.

Purpose and Requirements

As noted in the Introduction, a program providing funds to county offices of education, school districts, charter schools, and state special schools to provide professional learning and to promote educator equity, quality, and effectiveness:

- To ensure professional development meets educator and pupil needs, local educational agencies are **encouraged to allow school site and content staff to identify the topic or topics of professional learning**. Professional learning provided pursuant to this section shall do both of the following:
 - Be **content focused**, incorporate **active learning**, support **collaboration**, use **models** of effective practice, provide **coaching** and **expert support**, offer **feedback** and **reflection**, and be of **sustained duration**.
 - As applicable, be aligned to the **academic content standards** adopted pursuant to Sections 51226, 60605, 60605.1, 60605.2, 60605.3, 60605.4, 60605.8, and 60605.11, and the model curriculum adopted pursuant to Section 51226.7, as those sections read on June 30, 2020, and former Section 60605.85, as that section read on June 30, 2014.

Areas that to be considered for funding as outlined in Education Code include:

- (1) **Coaching and mentoring** of staff serving in an instructional setting and beginning teacher or administrator induction, including, but not limited to, coaching and mentoring solutions that address a local need for teachers that can serve all pupil populations with a focus on retaining teachers, and offering structured feedback and coaching systems organized around social-emotional learning, including, but not limited to, promoting teacher self-awareness, self-management, social awareness, relationships, and responsible decision-making skills, improving teacher attitudes and beliefs about one's self and others, and supporting learning communities for educators to engage in a meaningful classroom teaching experience.
- (2) Programs that lead to effective, **standards-aligned instruction** and improve **instruction in literacy** across all subject areas, including English language arts, history-social science, science, technology, engineering, mathematics, and computer science.
- (3) Practices and strategies that **reengage pupils** and lead to **accelerated learning**.
- (4) Strategies to implement **social-emotional learning, trauma-informed practices, suicide prevention**, access to **mental health services**, and other approaches that improve pupil well-being.

(5) Practices to create a **positive school climate**, including, but not limited to, restorative justice, training around implicit bias, providing positive behavioral supports, multitiered systems of support, transforming a schoolsite's culture to one that values diverse cultural and ethnic backgrounds, and preventing discrimination, harassment, bullying, and intimidation based on actual or perceived characteristics, including disability, gender, gender identity, gender expression, language, nationality, race or ethnicity, religion, or sexual orientation.

(6) Strategies to improve **inclusive practices**, including, but not limited to, universal design for learning, best practices for early identification, and development of individualized education programs for individuals with exceptional needs.

(7) Instruction and education to support implementing **effective language acquisition** programs for English learners, which may include integrated language development within and across content areas, and building and strengthening capacity to increase bilingual and biliterate proficiency.

(8) New **professional learning networks** for educators not already engaged in an education-related professional learning network to support the requirements of subdivision (c) - *see slide 12 for subdivision (c)*.

(9) Instruction, education, and strategies to incorporate **ethnic studies** curricula adopted pursuant to Section 51226.7 into pupil instruction for grades 7 to 12, inclusive.

(10) Instruction, education, and strategies for certificated and classified educators in **early childhood education, or childhood development**.

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Instructions to complete the template:

Total Educator Effectiveness Block Grant funds awarded to the LEA

Provide the total amount of Educator Effectiveness Block Grant funds the LEA is awarded.

Allowable Use of Funds Table

The table is in three parts, **Allowable Use of Funds**, **Planned Use of Funds (Actions)**, and **Planned Expenditures**. Data is only required in the **Planned Use of Funds** and **Planned Expenditures** columns.

(1) Allowable Use of Funds

The LEA must specify the amount of EEBG funds that it intends to use to implement a planned action. This column is prepopulated with the allowable uses of funds. There is no need to input additional information in this column.

(2) Planned Use of Funds (Actions)

- Provide a description of the action(s) the LEA will implement using EEBG funds. The description can be brief and/or in list form. Include the group that will receive the professional learning (teachers, administrators, paraprofessionals who work with students and classified staff that interact with students).

- An LEA has the flexibility to include planned use of funds/actions described in one or more areas list under **Allowable Use of Funds**. It is not required to include actions for every allowable use of funds listed.

(3) Planned Expenditures

Specify the amount of funds the LEA plans to expend to implement the action(s). The amount of funds included in this section should reflect the total funds planned to be expended over the life of the grant.

Fiscal Requirements

As a condition of receiving funds, a school district, COE, charter school, or state special school shall do **both** of the following:

- On or before **December 30, 2021**, develop and adopt a plan delineating the expenditure of funds apportioned pursuant to this section, including the professional development of teachers, administrators, paraprofessionals, and classified staff. The plan shall be **presented in a public meeting of the governing board** of the school district, county board of education, or governing body of the charter school, **before its adoption in a subsequent public meeting**.
- On or before **September 30, 2026**, report detailed expenditure information to CDE, including, but not limited to, specific **purchases** made and the **number of teachers, administrators, paraprofessional educators, or classified staff** that received professional development. The CDE shall determine the format for this report.

Funding apportioned pursuant to this section is subject to the **annual audits** required by Section 41020.

**RESOLUTION OF THE GOVERNING BOARD OF THE
GRAVENSTEIN UNION SCHOOL DISTRICT
REGARDING ACCOUNTING OF DEVELOPMENT FEES
FOR 2020-2021 FISCAL YEAR
IN THE FOLLOWING FUND OR ACCOUNT: FUND
25 - CAPITAL FACILITIES FUND
(Government Code sections 66001(d) & 66006(b))
Resolution #211109-01**

1. Authority and Reasons for Adopting this Resolution.

- A. This District has levied school facilities fees pursuant to various resolutions, the most recent of which is dated December 10, 2020 and is referred to herein as the "School Facilities Fee Resolution" and is hereby incorporated by reference into this Resolution. These resolutions were adopted under the authority of Education Code section 17620. These fees have been deposited in the following fund or account:
Fund 25 - Capital Facilities Fund (the "Fund");
- B. Government Code sections 66001(d) and 66006(b) require this District to make an annual accounting of the Fund and to make additional findings every five years if there are any funds remaining in the Fund at the end of the prior fiscal year;
- C. Government Code sections 66001(d) and 66006(b) further require that the annual accounting of the Fund and those findings be made available to the public no later than December 27, 2021, that this information be reviewed by this Board at its next regularly scheduled board meeting held no earlier than 15 days after the findings become available to the public, and that notice of the time and place of this meeting (as well as the address at which this information may be reviewed) be mailed at least 15 days prior to this meeting to anyone who has filed a written request for it.
- D. The Superintendent has informed this Board that a draft copy of this Resolution (along with Exhibits 1 and 2 which are hereby incorporated by reference into this Resolution) was made available to the public on November 8, 2021. The Superintendent has further informed this Board that notice of the time and place of this meeting (as well as the address at which this information may be reviewed) was mailed at least 15 days prior to this meeting to anyone who had filed a written request for it.

- E. The Superintendent has also informed this Board that there is no new information which would adversely affect the validity of any of the findings made by this Board in its School Facilities Fee Resolution.

2. What this Resolution Does.

This Resolution makes various findings and takes various actions regarding the Fund as required by and in accordance with Government Code sections 66001(d) and 66006(b).

3. Findings Regarding the Fund

Based on all findings and evidence contained in, referred to, or incorporated into this Resolution, as well as the evidence presented to this Board at this meeting, the Board finds each of the following with respect to the Fund for the 2020-21 Fiscal Year:

- A. In reference to Government Code section 66006(b)(2), the information identified in section 1 above is correct;
- B. In further reference to Government Code section 66006(b)(2), this Board has reviewed the annual accounting for the Fund as contained in Exhibit 1 and determined that it meets the requirements set forth in Government Code section 66006(b)(1);
- C. In reference to Government Code section 66001(d)(1)(A), and with respect only to that portion of the Fund remaining unexpended at the end of the 2020-21 Fiscal Year, the purpose of the fees is to finance the construction or reconstruction of school facilities necessary to reduce overcrowding caused by the development on which the fees were levied, which facilities are more specially identified in Exhibit 2;
- D. In reference to Government Code section 66001(d)(1)(B), and with respect only to that portion of the Fund remaining unexpended at the end of the 2020-2021 Fiscal Year, the findings and evidence referenced above demonstrate that there is a reasonable relationship between the fees and purpose for which it is charged as more specifically identified in Exhibit 2;
- E. In reference to Government Code section 66001(d)(1)(C), and with respect only to that portion of the Fund remaining unexpended at the end of the 2020-2021 Fiscal Year, all of the sources and amounts of funding anticipated to complete financing in any incomplete improvements identified as the use to which the fees are to be put is identified in Exhibit 2;
- F. In reference to Government Code section 66001(d)(1)(D), and with respect only to that portion of the Fund remaining unexpended at the end of the 2020-2021 Fiscal Year, the approximate dates on which the funding referred to is paragraph E above is expected to be deposited into the appropriate account or fund is designated in Exhibit 2; and

G. In reference to the last sentence of Government Code section 66006(d), because all of the finding required by the subdivision have been made in the fees that were levied in paragraphs C-F above, the District is not required to refund any moneys in the Fund as provided in Government Code section 66001(e).

4. Superintendent Authorized to Take Necessary and Appropriate Action.

The Board further directs and authorizes the Superintendent to take on its behalf such further action as may be necessary and appropriate to effectuate this Resolution.

5. Certificate of Resolution.

I, _____, President of the Governing Board of the Gravenstein Union School District of Sonoma County, State of California, certify that this Resolution proposed by _____, seconded by _____, was duly passed and adopted by the Board, at an official and public meeting this 9th day of November, 2021, by the following vote:

AYES:

NOES:

ABSENT:

President of the Board Of the Gravenstein Union
School District of Sonoma County, California

EXHIBIT 1

TO RESOLUTION REGARDING
ACCOUNTING OF DEVELOPMENT FES
FOR FISCAL YEAR 2020-21
FOR THE FOLLOWING FUND OR ACCOUNT:
FUND 25 – CAPITAL FACILITIES (the “Fund”)

Per Government Code section 66006(b)(1) (A-H) as indicated:

- A. A brief description of the type of fee in the Fund: Gravenstein Union School District collects fees for residential and commercial development on properties within the school district boundaries.
- B. The amount of the fee. The fee is \$1.42 per square foot for residential and \$.21 per square foot for commercial development.
- C. The beginning and ending balance of the Fund.

See Attachment 1.

- D. The amount of the fees collected and the interest earned.

See Attachment 1.

- E. An identification of each public improvement on which fees were expended and the amount of the expenditures on each improvement, including the total percentage of the cost of the public improvement that was funded with fees.

See Attachment 1.

- F. An identification of an approximate date by which the construction of the public improvement will commence if the local agency determines that sufficient funds have been collected to complete financing on an incomplete public improvement, as identified in paragraph (2) subdivision (a) of section 66001, and the public improvement remains incomplete: None available.

- G. A description of each interfund transfer or loan made from the account or fund, including the public improvement on which the transferred or loaned fees will be expended, and, in the case of an interfund loan, the date on which the loan will be repaid and the rate of interest that the account or fund will receive on the loan: Not Applicable.

- H. The amount of refunds made pursuant to subdivision (e) of section 66001 and any allocations pursuant to subdivision (f) of section 66001: Not Applicable

N/A. No refunds or allocations were made pursuant to subdivision (e) or (f) of section 66001.

EXHIBIT 2

TO RESOLUTION REGARDING
ACCOUNTING OF DEVELOPMENT FEES
FOR FISCAL YEAR 2020-21
FOR THE FOLLOWING FUND OR ACCOUNT:
FUND 25 – CAPITAL FACILITIES (the “Fund”)

Per Government Code section 66001(d)(1)(A-D) as indicated:

- A. With respect to only that portion of the Fund remaining unexpended at the end of the 2020-21 Fiscal Year, the purpose of the fees is to finance the construction or reconstruction of school facilities necessary to reduce overcrowding caused by the development on which the fees were levied, which facilities are more specifically identified as follows: Gravenstein Elementary School, Gravenstein First, Hillcrest Middle School
- B. With respect to that portion of the Fund remaining unexpended at the end of the 2020-21 Fiscal Year, there is a reasonable relationship between the fee and the purpose for which it is charged, including:
- a. There is an ongoing need for the Fund to complete construction or reconstruction to reduce overcrowding caused by the development.
 - b. The status of improvements identified when the fee was established are as follows: See attachment 2
 - c. The following has been done since the fee was imposed: See attachment 2
 - d. Future plans include: Not determined
- C. With respect to only that portion of the Fund remaining unexpended at the end of the 2020-21 Fiscal Year, the sources and amounts of funding anticipated to complete financing in any incomplete improvements identified in paragraph A above are as follows: Not yet determined
- D. With respect to only that portion of the Fund remaining unexpended at the end of the 2020-21 Fiscal Year, the following are the approximate dates on which the funding referred to in paragraph C above is expected to be deposited into the appropriate account or fund: Not yet determined

ATTACHMENT 1
 GRAVENSTEIN UNION SCHOOL DISTRICT
 ANNUAL ACCOUNTING OF DEVELOPER FEES
 FISCAL YEAR 2020-21

The fee collected in 2020-21 was \$1.42 per square foot for residential development and \$.21 per square foot for commercial development.

Developer Fees received are deposited in Fund 25 at the Sonoma County Treasury.

Beginning Fund Balance	\$142,993.29
REVENUE	
Fees collected	\$ 14,466.96
Interest	\$ 1,347.70
TOTAL REVENUE	\$ 15,814.66
EXPENDITURES	
Paid to West Sonoma County Transportation	
For District obligation for facilities	\$ 3,102.09
TOTAL EXPENDITURES	<u>\$ 3,102.09</u>
Fund Ending Balance	\$155,503.40

ATTACHMENT II

5 Year Expenditure Summary

2019-20	West County Transportation Facility Lease	\$2,477.84
2018-19	West County Transportation Facility Lease	\$2,863.79
2017-18	West County Transportation Facility Lease	\$4,295.41
2016-17	Developer Fees Processing Fees	\$ 15.00
	West County Transportation Facility Lease	\$ 430.95
2015-16	Developer Fees Processing Fees	\$ 210.00
	West County Transportation Facility Lease	\$ 515.36
	5 Year Expense Total	\$10,808.35

Gravenstein Union School District

Exhibit

Certificated Personnel

E 4121

Substitute Teacher Daily Rates

Substitute teachers shall be compensated according to the following rates:

Daily Rate:		11/15/21 - 6/3/22 only
Half Day	\$80	\$115
Full Day	\$155	\$225
After 10 consecutive days in the same class	\$160	\$225
After 20 consecutive days in the same class	\$180	\$225
After 30 consecutive days in the same class	\$200	\$225

Note: GUSD will continue to use the previous substitute teacher pay rates for calculating any substitute differential pay for certificated staff from 11/15/21 – 6/3/22.

Adopted: September 2, 1982
Revised: September 10, 1987
February 12, 1992
January 12, 1994
December 11, 1996
September 13, 2000
June 11, 2008
April 8, 2015
November 4, 2015
April 1, 2019

Gravenstein Union School District
Sebastopol, CA

Substitute Pay Rates at Santa Rosa City Schools

2 messages

Melacha Quirke <mquirke@grav.k12.ca.us>

Tue, Oct 19, 2021 at 1:43 PM

To: Katie Anderson <kanderson@grav.k12.ca.us>, Dave Rose <drose@grav.k12.ca.us>

Hello,

I received a Parent Square Post from Santa Rosa City Schools that included an article about Hiring substitute "guest" teachers. Per Dave's request I did a little digging and spoke with Tammy Affonso at SRCS. This is what I found out. Pending Board approval (and she fully expects to get it) they will be paying the following rates:

Daily Rate
\$200/Full Day
\$100/Half Day

Long Term Rate (6 consecutive full days (not half day assignments) subbing and does not have to be for the same teacher)
\$300/Full Day
\$150/Half Day
with a longevity Bonus after 40 days of \$1,500.

They are also increasing to step 2 for classified staff and they, too, get the longevity bonus after 40 full days (6 hours or more).

This will go into effect November 1, 2020 and will end on June 30, 2022. Tammy Affonso at SRCS said they are using COVID money to make these increases. It is expected to go back to normal after June 30, 2022. I have attached their substitute salary schedule.

Melacha Quirke
HR Clerk/District Secretary
Gravenstein Union School District
(707) 823-7008



 **Substitute Salary Schedule 20-21.pdf**
407K

Dave Rose <drose@grav.k12.ca.us>

Tue, Oct 19, 2021 at 2:07 PM

To: William Deeths <wdeeths@grav.k12.ca.us>, Keri Pugno <kpugno@grav.k12.ca.us>

FYI

[Quoted text hidden]

David Rose, Superintendent
Gravenstein Union School District
3840 Twig Avenue
Sebastopol, CA . 95472
707-823-7008

We're hiring! Additional pay, bonus for Substitute (Guest) Teachers



You can make a difference at our schools! We're hiring substitute teachers, whom we call "guest teachers" because they are welcome guests in our schools. If you have a bachelor's degree from a regionally accredited college, and you satisfy the state's basic skills requirement, you may be eligible to become a guest teacher.

Pending school board approval later this month, long term guest teacher pay rates are expected to increase to \$150/Half Day, \$300/Whole Day, with a \$1,500 Longevity Bonus after 40 days. For more information, contact Tammy Affonso at taffonso@srcs.k12.ca.us or 707-890-3800, extension 80609.

We'll also be holding a **Job Fair for Guest Teacher Positions:**

- Thursday, October 28, 2021
- 4:00 - 7:00 pm
- 211 Ridgway Avenue, Santa Rosa

If you have been looking for a way to give back to your community, enjoy school-day hours of work, or make a difference for kids -- this is a great opportunity!

**SANTA ROSA CITY SCHOOLS
SUBSTITUTE SALARY SCHEDULE
2020-2021**

Certificated Substitute Teachers:

Daily Rates

Full-Day: \$150.00
Half-Day: \$100.00

Designated "High Needs" areas
(Special Education, Math):

Full-Day: \$180.00
Half-Day: \$125.00

Long-Term Substitute Rates

Full-Day: \$180.00
Half-Day: \$125.00

Designated "High Needs" areas
(Special Education, Math):

Full-Day: \$200.00
Half-Day: \$125.00

- Full-Day constitutes over 3.5 hours.
- Half-Day constitutes 3.5 hours or less.
- If working for two teachers in one day, will be paid two half days regardless the hours worked.

- A long-term substitute assignment is 6 days or longer and must be approved by the Assistant Superintendent or the Director of Human Resources.

Classified Substitutes:

Status	Pay Rate
A former SRCS employee who resigned/retired on good terms. Former employee is subbing in a position that they previously occupied or a like position.	Substitute Rate will be the classification in which the former employee is substituting. The step will be the same step (up to step 6) as the former employee was working at when they left the District.
A former SRCS employee who resigned/retired on good terms. Former employee is subbing in a position other than that in which they previously worked or other than a like position to which they previously worked.	Substitute will be paid Step 1 on the pay range for the job classification in which they are subbing.
All other Substitutes include those who have worked for other educational entities and those who have like experience in other industries.	Substitute will be paid Step 1 on the pay range for the job classification in which they are subbing.

Certificated SRCS Retired Administrative Substitutes:

Paid at the Range of the Administrative position they are subbing in. Step placement is the Step the Substitute was at when he/she retired. Masters and/or Doctorate stipends are included in calculating the daily rate.

Board approved: October 28, 2020

Effective Date: August 1, 2020