

Board of Education

Regular Meeting Minutes

[Zoom Link](#)

DATE: Tuesday, June 15, 2021
TIME: 5:00 PM
LOCATION: Gravenstein Elementary, Multipurpose Room

I. CALL TO ORDER AT 5:04 PM

Parties present

Gregory Appling, President

Alexander Kahn, Trustee

Jennifer Koelemeijer, Clerk

Jeri McNeill, Trustee

Dave Rose (DR)

Keri Pugno (KP)

Katie Anderson (KA)

Tenaya Daniel (TD)

Kari Korreng (KK)

Patrick Lei, Trustee not in attendance Jeri McNeill joined at 5:25pm

II. ADOPTION AND APPROVAL OF THE AGENDA

Approval of the agenda for June 15, 2021 (2 min.)

Action taken/comments:

Dave makes a request to add item L to the agenda - The roofing portion out of the Hillcrest Heat Mitigation portion.

Discussion is held regarding the timeliness of the addition of this item.

Motion: approved and agenda item L is added

Motion GA Second JK

Vote: GA: aye PL: absent JK: aye AK: aye JM: absent

III. REPORTS, AND ORAL COMMUNICATIONS

A. Trustee Reports (10 min.)

1. Meeting Format - Update

Principal William Deeths appears via video presentation. He states he spoke with Loud and Clear, in Cotati, regarding board meetings presented live on Youtube with a live chat feed. This would allow the board to answer questions in real time. He further states that some purchases of microphones would be needed, which would cost roughly \$4,000 to 5,000 and could be a wise investment. Video presentation ends.

Discussion is held regarding the inability to edit or filter the comments, making the meetings unlisted or private for only those in the district, the waiver of the Brown Act, State guidelines regarding the wearing of masks and the possibility of needing to return to in person board meetings.

B. Racial Justice Committee (5min.)

C. Master Plan Committee (5 min.)

Request made for this committee to meet more frequently.

D. Superintendent Report/District Correspondence (15 min.)

1. Questions from the June 8 Board Meeting

All questions will be answered during the agenda items.

IV. PUBLIC COMMENT (15 min.)

At this time the public may address the Board on any item not listed on the agenda.

Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

No comments

V. CONSENT AGENDA (2 min.) _____ **ACTION ITEM**

A. (p.1) Warrants

B. (p.7) Payroll

C. (p.8) 2021/22 Student/Parent Handbook

Action taken/comments:

Motion to approve consent agenda as written.

Motion AK Second JK

Vote: GA: aye PL: absent JK: aye AK: aye JM: aye

VI. GENERAL ACTION ITEMS

A. GUSD 2021-22 Budget (5 min.)

(This document is posted on the GUSD website, and available at the GUSD District Office for review.)

Situation: CBO Katie Anderson presented the proposed 2021-22 budget during the June 8, 2021 Public Hearing; the Board is considering adoption of the 2021-22 budget.

Plan: With Board approval, the Budget will be submitted to SCOE for review, and if SCOE approves, implemented for the 2021-22 school year.

Recommended Motion: For the Board to adopt the 2021-22 GUSD budget.

Action taken/comments:

Motion to to adopt the 2021-22 GUSD budget

Motion ___ GA _____ Second ___ AK _____

Vote: GA: _aye ___ PL: _absent ___ JK: _aye ___ AK: _aye ___ JM: _aye ___

B. Plan for Reserves (5 min.) (This document is posted on the GUSD website, and available at the GUSD District Office for review.)

Situation: CBO Katie Anderson presented the proposed 2021-22 plan for reserves as part of the budget presentation during the June 8, 2021 Public Hearing; the Board is considering adoption of the 2021-22 plan for reserves.

Plan: With Board approval, including the plan for reserves, the Budget will be submitted to SCOE for review, and if SCOE approves, implemented for the 2021-22 school year.

Recommended Motion: For the Board to approve 2021-22 GUSD reserves plan.

Action taken/comments:

Discussion is held regarding the heat mitigation and the impact on the reserves.

Motion to approve 2021-22 GUSD reserves plan

Motion ___ JK _____ Second ___ JM _____

Vote: GA: _aye ___ PL: _absent ___ JK: _aye ___ AK: _aye ___ JM: _aye ___

C. Annual Updates for the 2020-21 Learning Continuity and Attendance Plans (LCAP) (5 min) (This document is posted on the GUSD website, and available at the GUSD District Office for review.)

Situation: District staff presented the Annual Updates for the 2020/21 GUSD LCAP during the June 8, 2021 Public Hearing, detailing the goals, strategies and activities, and the expenditures for each of our three schools; Gravenstein Elementary School, Gravenstein First School, and Hillcrest Middle School. The purpose of the Annual Update is to assess the implementation of the actions within the LCAP and the impact these actions have had on student outcomes in the prior year. This assessment includes a review of state and local data and stakeholder input and a review of the funding used to

implement the actions in the plan. Some components of the the Annual Update will become part of the Budget Overview for Parents.

Plan: Staff presented the Annual Update during the June 8, 2021 Public Hearing, solicited public and Board Member feedback, answered questions, made any needed changes, and is presenting the updated plans to the Board for consideration.

Recommended Motion: For the Board to approve 2020-21 GUSD Annual Updates for the 2020-21 Learning Continuity and Attendance Plans.

Action taken/comments:

A brief discussion held as to the feedback provided by SCOE.

Motion to approve 2020-21 GUSD Annual Updates for the 2020-21 Learning Continuity and Attendance Plans

Motion ___ JM _____ Second ___ GA _____

Vote: GA: _aye___ PL: _absent___ JK: _aye___ AK: _aye___ JM: _aye___

D. Gravenstein Union School District Local Control Accountability Plan (LCAP) (5 min.) (This document is posted on the GUSD website, and available at the GUSD District Office for review.)

_____**Situation:** District staff presented the LCAP document for GUSD during the June 8, 2021 Public Hearing, detailing the goals, strategies and activities, and the expenditure plans for each of our three schools; Gravenstein Elementary School, Gravenstein First School, and Hillcrest Middle School. The LCAP development process serves three distinct, but related functions: Comprehensive Strategic Planning, Meaningful Stakeholder Engagement, and Accountability and Compliance. This document is our roadmap to sustaining successful aspects of our current program and developing and implementing new targeted actions or systems to ensure that all students have every opportunity and support needed to succeed academically and socio emotionally each year.

Plan: Staff presented the plan, solicited public and Board Member feedback, answered questions, made any needed changes, and is bringing the updated plan back to the Board for consideration prior to submitting the plan to the Sonoma County Office of Education.

Recommended Motion: For the Board to approve 2021-22 GUSD Local Control and Accountability Plan.

Action taken/comments:

A brief discussion is held as to suggestions made by SCOE as to edits.

Motion to approve 2021-22 GUSD Local Control and Accountability Plan.

Motion JK Second AR

Vote: GA: aye PL: absent JK: aye AK: aye JM: aye

E. Budget Overview for Parents (5 min) (This document is posted on the GUSD website, and available at the GUSD District Office for review.)

Situation: California Education Code (EC) Section 52064.1 requires education agencies to develop the Local Control Funding Formula (LCFF) Budget Overview for Parents in conjunction with the LCAP by July 1 of each year. The Overview includes: the specific amount of federal funds allocated to the LEA due to the Coronavirus Pandemic Aid, total projected and actual expenditures in the Learning Continuity and Attendance Plan (LCAP), and total expenditures that contribute to increasing or improving services for unduplicated pupils.

Plan: Staff presented the Annual Update, solicited public and Board Member feedback during the June 8, 2021 Public Hearing, answered questions, and made any needed changes, and is bringing an updated Overview back to the Board for consideration. If approved, the Overview will be submitted to the Sonoma County Office of Education along with our LCAP and will also be posted on our district website.

Recommended Motion: For the Board to approve 2021-22 GUSD Budget Overview for Parents.

Action taken/comments:

A brief discussion is held.

Motion to approve 2021-22 LCFF GUSD Budget Overview for Parents.

Motion AR Second JK

Vote: GA: aye PL: absent JK: aye AK: aye JM: aye

F. (p.22) GUSD District Office Space (15 min)

Situation: Currently, the District Office is located at the Gravenstein Elementary School Office. With our current student population, there are no open spaces for our Academic Counselor, Mental Health Counselor, English Language Support Teacher, School Nurse, School Psychologist, or Chief Business Official to have confidential student, parent, or staff meetings at Gravenstein Elementary. Moving the Superintendent's Office and the Business Services/Human Resources Departments out of the Gravenstein Elementary School Office would create space for these functions.

Plan: Establishing a new space for the GUSD Superintendent's Office and the Business Services/Human Resources Departments is slated to be a part of the upcoming GUSD

Facilities Master Plan. We currently have the opportunity to obtain a used portable for minimal cost from another district; there will be costs for moving the portable and setting the infrastructure for a new location. However, the portable will only be available for a short time; the other district either needs to move it this summer or demolish it to make space for another project. Based on information we have from Counterpoint, the high end cost for this project would be \$760,000.

Recommended Motion: For the Board to approve the transfer of ownership agreement for a portable building and to commit up to \$760,000 to create a new office space for the GUSD Superintendent and Business Services/Human Resources offices, with an accelerated timeline to the greatest extent possible.

Action taken/comments

Lengthy discussion is held regarding the need for confidential work spaces for the CBO and therapists, critical need for staff and students to have a confidential location, increase in the number of students, the placement of the portable on Hillcrest campus, the used portable for \$1.00 in comparison to a new portable with a possible cost of at least \$215,000, possible updates to the portable, the Master Plan, the urgent need to purchase the portable as we may lose the opportunity to purchase it, the timeframe for the having the portable in place by winter or spring break, structural integrity and Lease-Lease Back. It is agreed upon to add additional language to the recommended motion of “with an accelerated timeline to the greatest extent possible.

Motion to approve the transfer of ownership agreement for a portable building and to commit up to \$760,000 to create a new office space for the GUSD Superintendent and Business Services/Human Resources offices, with an accelerated timeline to the greatest extent possible.

Motion ___JM_____ Second ___AR_____

Vote: GA: _aye___ PL: _absent___ JK: _nay___ AK: _aye___ JM: _aye___

G. (p.24) Consolidated Application for Funding Categorical Aid Programs, 2021 Spring Submission (2 min.)

Situation: The Consolidated Application (ConApp) is used by the California Department of Education (CDE) to distribute categorical funds from various federal programs (Title I, II, III, and IV). Annually, each local educational agency (LEA), using the Consolidated Application and Reporting System (CARS), submits the spring release of the ConApp that confirms our application for funds and provides assurances that we will comply with the legal requirements of each program.

Plan: For the Board to approve our application for federal program funds and to provide the assurance that we will comply with the legal requirements.

Recommended Motion: For the Board to approve the ConApp.

Action taken/comments

A brief discussion is held.

Motion to approve the ConApp

Motion ___JK_____ Second___JM_____ Vote_4/0 with 1 absent__

Vote: GA: _aye___ PL: _absent___ JK: _aye___ AK: _aye___ JM: _aye___

H. (p.34) Resolution #210615-01 Core Subject Teacher Authorization for the 2021/2022 School Year (2 min.)

Situation: For Hillcrest Middle School, we have a need for flexibility in teacher scheduling due to the size of our school and number of teachers. Education Code 44258.2 authorizes the Governing Board to assign an employee holding a Single Subject or a Standard Secondary teaching credential to teach with his or her consent, any class in grades 5 to 8 inclusive, in a middle school, provided that the teacher has completed at least 12 semester units or 6 upper division or graduate units of coursework in that subject. The teacher mentioned in the resolution has had this authorization previously and continues to qualify for this assignment.

Plan: For the Board to consider approval of this resolution that will allow the Hillcrest Principal flexibility in the creation of the master schedule.

Recommended Motion: For the Board to Resolution #210615-01.

Action taken/comments

A brief discussion is held.

Motion to approve Resolution #210615-01

Motion ___JK_____ Second___AR_____ Vote_4/0 with 1 absent__

Vote: GA: _aye___ PL: _absent___ JK: _aye___ AK: _aye___ JM: _aye___

I. (p.35) Resolution #210615-02 Core Subject Teacher Authorization for the 2021/2022 School Year (2 min.)

Situation: For Hillcrest Middle School, we have a need for flexibility in teacher scheduling due to the size of our school and number of teachers. Education Code Section 44258.3 authorizes the Governing Board to allow the holder of a teaching credential, with the consent of the teacher, to teach any subjects in departmentalized classes provided verification is made that the teacher has adequate knowledge of each subject to be taught and the teacher consents to the assignment. The teachers mentioned

in the resolution have had this authorization previously and continue to qualify for this assignment.

Plan: For the Board to consider approval of this resolution that will allow the Hillcrest Principal flexibility in the creation of the master schedule.

Recommended Motion: For the Board to Resolution #210615-02.

Action taken/comments

A brief discussion is held.

Motion to approve Resolution #210615-02

Motion ___JK_____ Second ___JM_____ Vote _4/0 with 1 absent___

Vote: GA: _aye___ PL: _absent___ JK: _aye___ AK: _aye___ JM: _aye___

J. (p.36) Resolution #210615-03 Education Protection Account (EPA) (2 min.)

Situation: Resulting from the passage of Prop 30, each district goes through a process to designate EPA funds that are to be used to support General Education salaries and benefits.

Plan: To designate \$598,144 in EPA funds to support teacher salaries and benefits.

Recommended motion: For the Board to approve Resolution #210615-3.

Action taken/comments

A brief discussion is held.

Motion to approve Resolution #210615-3 to designate \$598,144 in EPA funds to support teacher salaries and benefits.

Motion ___JK_____ Second ___HM_____ Vote _4/0 with 1 absent___

Vote: GA: _aye___ PL: _absent___ JK: _aye___ AK: _aye___ JM: _aye___

K. (p.38) Resolution #210615-04, Ongoing Major Maintenance Plan (2 min.)

Situation: For our district facilities, ongoing maintenance activities are required to keep our schools safe, inviting and an environment in which teachers can teach and students can learn. Additionally, sections of the California Education require that districts, as part of the annual budget process, show compliance with completing ongoing and major maintenance plan requirements in order to apply for the State's Facility Bond Program.

Plan: As part of our ongoing maintenance work, our plan is to solicit bids and quotes for the work described in this plan, select the best option and facilitate the completion of the projects.

Recommended motion: For the Board to approve Resolution #210615-04.

Action taken/comments

A brief discussion is held.

Motion to approve Resolution #210615-04.

Motion ___JK_____ Second___AK_____ Vote__4/0 with 1 absent___

Vote: GA: _aye___ PL: _absent___ JK: _aye___ AK: _aye___ JM: _aye___

L. Hillcrest Heat Mitigation Project - Resolution #210615-05 (15 min)

Situation: Due to the removal of the roofing portion of our Lease-Leaseback agreement, contract edits and a new Board Resolution are necessary to begin work on this project. These documents have been vetted by our Project Manager and School and College Legal Services.

Plan: Pending Board approval, to forward approved documents to Counterpoint to facilitate work on this project.

Recommended Motion: For the Board to approve Resolution #210615-05.

Action taken/comments

Discussion is held as to any ADA requirements, issues with roofing and binders, and the possibility of an energy calculation.

Motion to approve Resolution #210615-05

Motion ___AK_____ Second___JM_____

Vote: GA: _aye___ PL: _absent___ JK: _aye___ AK: _aye___ JM: _aye___

VII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

No public comments on items in closed session.

VIII. ADJOURNMENT TO CLOSED SESSION (15 min.)

Move to closed session at 6:43pm

A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6

1.0 Pending litigation

2.0 Administrator Performance Updates

**3.0 Conference with Negotiations team:
GUTA negotiations update**

IX. RECONVENE TO OPEN SESSION

Returned to open session at 7:34pm

X. PUBLIC REPORT OF ACTION ON ITEMS HEARD IN CLOSED SESSION
(2 min.)

No actions taken during closed session.

Action taken/comments

Motion _____ Second _____

Vote: GA:_____ PL:_____ JK:_____ AK:_____ JM:_____

XI. FUTURE BOARD MEETINGS

A. July 13, 2021 at 5pm

B. August 10, 2021 at 5pm

C. September 14, 2021 at 5:00pm

XII. ADJOURNMENT

Meeting adjourned at 7:35 p.m.

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Dave Rose, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.