

# Board of Education

## Regular Meeting Agenda

### [Zoom Link](#)

DATE: Tuesday, June 8, 2021  
TIME: 5:00 PM  
LOCATION: Gravenstein Elementary, Multipurpose Room

**Gregory Appling, President**  
**Alexander Kahn, Trustee**  
**Jennifer Koelemeijer, Clerk**  
**Patrick Lei, Trustee**  
**Jeri McNeill, Trustee**

### Zoom Link

#### **I. CALL TO ORDER AT 5:00 PM**

#### **II. ADOPTION AND APPROVAL OF THE AGENDA**

**Approval of the agenda for June 8, 2021 (2 min.)**

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_ AK: \_\_\_\_\_ JM: \_\_\_\_\_

#### **III. REPORTS, AND ORAL COMMUNICATIONS**

- A. (p.1) Gravenstein Principal (10 min.)**
- B. (p.4) Hillcrest Principal (10 min.)**
- C. (p.6) Gravenstein Union Teachers' Association (5 min.)**
- D. District Site Council (3 min.)**
- E. (p.7) Gravenstein Parent Association, GPA (5 min.)**
  - 1. Financials for April, 2021**
  - 2. Minutes for April 20, 2021**
  - 3. Agenda for May 18, 2021**
- F. Trustee Reports (10 min.)**
  - 1. Meeting Format**
- G. Racial Justice Committee (5min.)**
- H. Master Plan Committee (5 min.)**
- I. (p.18) Facilities Report (5 min.)**
- J. CBO Report (5 min.)**
- K. Superintendent Report/District Correspondence (15 min.)**
  - 1. Questions from the May Board Meeting**

**IV. PUBLIC COMMENT (15 min.)**

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

**V. CONSENT AGENDA (2 min.) \_\_\_\_\_ ACTION ITEM**

- A. (p.19) Memorandum of Understanding with the Gravenstein Parents Association (GPA) for 2021/22**
- B. (p.21) Memorandum of Understanding with the North Coast School of Education for the 2021/22 Teacher Induction Program**
- C. (p.27) Memorandum of Understanding with the Sonoma County Office of Education for the 2021/22 Title III, Part A, English Learner Student Program Consortium**
- D. (p.31) Individual Service Agreement for Student Extended School Year Services, 6/14/21 - 8/21/21 (redacted)**
- E. (p.36) Contract Agreement for Removal and Replacement of Concrete at Hillcrest Middle School with Siri Grading and Paving Inc.**

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_ AK: \_\_\_\_\_ JM: \_\_\_\_\_

**VI. PUBLIC HEARING**

- A. Public Hearing on the District’s 2021-22 Budget (30 min.)  
(Copies of this document will be delivered to Board Members, posted on the GUSD website, and available at the GUSD District Office for review on 6/8/21.)**

**Situation:** CBO Katie Anderson will present the proposed 2021-22 budget.

**Plan:** The Budget will be considered for approval at the June 15, 2021 meeting.

- B. Review of Reserves (5 min.) (Copies of this document will be delivered to Board Members, posted on the GUSD website, and available at the GUSD District Office for review on 6/8/21.)**

**Situation:** Annually, as part of the budget adoption process, district reserves are reported and discussed.

**Plan:** The Board will review and discuss the combined assigned and unassigned ending fund balance above the minimum recommended Reserve for Economic Uncertainty, as necessary when reserve amounts exceed recommended reserve requirements.

**C. Annual Updates for the 2020-21 Learning Continuity and Attendance Plans (LCAP) (15 min) (Copies of this document will be delivered to Board Members, posted on the GUSD website, and available at the GUSD District Office for review on 6/8/21.)**

**Situation:** District staff will present the Annual Updates for GUSD, detailing the goals, strategies and activities, and the expenditure plans for each of our three schools, Gravenstein Elementary School, Gravenstein First School, and Hillcrest Middle School. The purpose of the Annual Update is to assess the implementation of the actions within the LCAP and the impact these actions have had on student outcomes in the prior year. This assessment includes a review of state and local data and stakeholder input and a review of the funding used to implement the actions in the plan. The Annual Update will become part of the Budget Overview for Parents.

**Plan:** For staff to present the Annual Update, solicit public and Board Member feedback, answer any questions, make any needed changes, and bring updated plans back to the Board for consideration.

**D. Gravenstein Union School District Local Control Accountability Plan (LCAP) (15min.) (Copies of this document will be delivered to Board Members, posted on the GUSD website, and available at the GUSD District Office for review on 6/8/21.)**

**Situation:** District staff will present the LCAP document for GUSD, detailing the goals, strategies and activities, and the expenditure plans for each of our three schools, Gravenstein Elementary School, Gravenstein First School, and Hillcrest Middle School. The LCAP development process serves three distinct, but related functions: Comprehensive Strategic Planning, Meaningful Stakeholder Engagement, and Accountability and Compliance. This document is our roadmap to sustaining successful aspects of our current program and developing and implementing new targeted actions or systems to ensure that all students have every opportunity and support needed to succeed academically and socio emotionally each year.

**Plan:** For staff to present the plan, solicit public and Board Member feedback, answer any questions, make any needed changes, and bring updated plans back to the Board for consideration prior to submitting the plan to the Sonoma County Office of Education.

**E. Budget Overview for Parents (5 min) (Copies of this document will be delivered to Board Members, posted on the GUSD website, and available at the GUSD District Office for review on 6/8/21.)**

**Situation:** California Education Code (EC) Section 52064.1 requires education agencies to develop the Local Control Funding Formula (LCFF) Budget Overview for Parents in conjunction with the LCAP by July 1 of each year. The Overview includes: the specific amount of federal funds allocated to the LEA due to the Coronavirus

Pandemic Aid, total projected and actual expenditures in the Learning Continuity and Attendance Plan (LCAP), and total expenditures that contribute to increasing or improving services for unduplicated pupils.

**Plan:** For staff to present the Annual Update, solicit public and Board Member feedback, answer any questions, make any needed changes, and bring updated Overviews back to the Board for consideration. If approved, the Overview will be submitted to the Sonoma County Office of Education along with our LCAP and will also be posted on our district website.

**VII. GENERAL ACTION ITEMS**

**A. (p.37) GUSD District Office Space (15 min)**

**Situation:** Currently, the District Office is located at the Gravenstein Elementary School Office. With our current student population, there are no open spaces for our Academic Counselor, Mental Health Counselor, English Language Support Teacher, School Nurse, School Psychologist, or Chief Business Official to have confidential student, parent, or staff meetings at Gravenstein Elementary. Moving the Superintendent’s Office and the Business Services/Human Resources Departments out of the Gravenstein Elementary School Office would create space for these functions.

**Plan:** Establishing a new space for the GUSD Superintendent’s Office and the Business Services/Human Resources Departments is slated to be a part of the upcoming GUSD Facilities Master Plan. We currently have the opportunity to obtain a used portable for minimal cost from another district; there will be costs for moving the portable and setting the infrastructure for a new location. However, the portable will only be available for a short time; the other district either needs to move it this summer or demolish it to make space for another project. Based on information we have from Counterpoint, the high end cost for this project would be \$760,000.

**Recommended Motion:** For the Board to approve the transfer of ownership agreement for a portable building and to commit up to \$760,000 to create a new office space for the GUSD Superintendent and Business Services/Human Resources offices.

Action taken/comments

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_ AK: \_\_\_\_\_ JM: \_\_\_\_\_

**VIII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION**

**IX. ADJOURNMENT TO CLOSED SESSION (15 min.)**

**A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6**

**1.0 Student Discipline**

**2.0 Pending litigation**

**3.0 Administrator Performance Updates**

**4.0 Conference with Negotiations team:  
GUTA negotiations update**

**X. RECONVENE TO OPEN SESSION**

**XI. PUBLIC REPORT OF ACTION ON ITEMS HEARD IN CLOSED SESSION  
(2 min.)**

Action taken/comments

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_ AK: \_\_\_\_\_ JM: \_\_\_\_\_

**XII. FUTURE BOARD MEETINGS**

**A. June 15, 2021 at 5pm**

**B. July 13, 2021 at 5pm**

**C. August 10, 2021 at 5pm**

**XIII. ADJOURNMENT**

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Dave Rose, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.