

# Board of Education Regular Meeting Agenda

## [Zoom Link](#)

DATE: Tuesday, November 9, 2021  
TIME: 5:00 PM  
LOCATION: Gravenstein Elementary, Multipurpose Room

**Gregory Appling, President**  
**Alexander Kahn, Trustee**  
**Jennifer Koelemeijer, Clerk**  
**Patrick Lei, Trustee**  
**Jeri McNeill, Trustee**

- I. CALL TO ORDER AT 5:00 PM**
- II. ADOPTION AND APPROVAL OF THE AGENDA**  
**Approval of the agenda for November 9, 2021 (2 min.)**

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_ AK: \_\_\_\_\_ JM: \_\_\_\_\_

- III. REPORTS, AND ORAL COMMUNICATIONS**
- A. (p. 1) Gravenstein Principal (10 min.)**
  - B. (p. 4) Hillcrest Principal (10 min.)**
  - C. Gravenstein Union Teachers' Association (5 min.)**
  - D. (p. 6) District Site Council (3 min.)**
    - 1. Minutes from September 29, 2021**
    - 2. Agenda from October 27, 2021**
  - E. (p. 9) Gravenstein Parent Association, GPA (5 min.)**
    - 1. Minutes from September 16, 2021**
    - 2. Agenda from October 21, 2021**
    - 3. September Financials**
  - F. Trustee Reports (10 min.)**
  - G. Racial Justice Committee (5min.)**
  - H. (p. 17) Facilities Report (5 min.)**
  - I. Master Plan Committee (5 min.)**
    - 1. Facilities Assessment (available on GUSD website)**
    - 2. (p. 18) Master Plan Feedback from October 26, 2021**
    - 3. (p. 25) Update on Administration Portable Project**
  - J. CBO Report (5 min.)**
  - K. Superintendent Report/District Correspondence (20 min.)**
    - 1. Questions from the October Board Meeting**

2. (p. 26) Summer Jumpstart Report - Matt McDowell
3. (p. 40) Student Vaccinations

**IV. PUBLIC COMMENT (15 min.)**

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

**V. CONSENT AGENDA (2 min.)**

**ACTION ITEM**

- A. (p. 41) Warrants
- B. (p. 49) Payroll
- C. (p. 50) Minutes from the Regular Board Meeting of October 12, 2021
- D. (p. 59) Individual Service Agreement for Student Services, 9/17/21 - 11/30/21 (redacted)
- E. (p. 63) Board Policy 3540 - Transportation, Administrative Regulation 3541.1 - Transportation for School-Related Trips, and Board Policy 3541.2 - Transportation for Students with Disabilities
- F. (p. 76) Hillcrest Concrete Repair
  - a. Change Order 01 regarding Hillcrest Middle School Concrete Repair
  - b. Notice of Completion for Siri Grading & Paving, Inc. regarding Hillcrest Middle School Concrete Repair
- G. (p. 79) Hillcrest Heat Mitigation Phase 1
  - a. Change Order 01 regarding Hillcrest Middle School Heat Mitigation Phase 1 (Including CCS Review for reference)
  - b. Notice of Completion for FRC, Inc. regarding Hillcrest Middle School Heat Mitigation Phase 1

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_ AK: \_\_\_\_\_ JM: \_\_\_\_\_

**VI. PUBLIC HEARING - Educator Effectiveness Block Grant**

**A. (p. 85) Public Hearing on the District's Application (15 min.)**

**Situation:** Pursuant to Assembly Bill 130, the State of California is inviting grant applications for Educator Effectiveness Funding. GUSD is eligible for up to \$190,244 over the next five years beginning in 21/22 in funding for the purposes specified in the Bill. Training for GUSD staff will focus on five areas: 1) New Teacher Training, 2) Standards-Aligned Instruction, 3) Pupil Well-Being, 4) Inclusive Practices, 5) Diversity, Equity, and Inclusion.

**Plan:** Following feedback collected during this Public Hearing, staff will make any needed edits or adjustments to the grant application and submit the application for Board consideration on December 14, 2021.

**VII. GENERAL ACTION ITEMS**

**A. Annual Organizational Meeting (2 min.)**

**Situation:** Pursuant to Education Code 35143, the Board must select a date for an annual Organizational Meeting. During that meeting, the Board shall elect a president and a clerk. Typically, the Board also sets a schedule of meeting dates for the following year during this meeting.

**Plan:** For the Board to consider holding their annual Organizational Meeting during the next regularly scheduled Board Meeting on December 14, 2021.

**Recommended motion:** For the Board to approve the scheduling of the annual Organizational Meeting for December 14, 2021. (2 min.)

Action taken/comments

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_ AK: \_\_\_\_\_ JM: \_\_\_\_\_

**B. (p. 91) Resolution #211109-01, Accounting of Developer Fees for 2020-2021 Fiscal Year for Fund 25, Capital Facilities Fund (2 min.)**

**Situation:** Fund 25, the Capital Facilities Fund, is used primarily to account separately for monies received as mitigation/developer fees or interest. Capital Facilities Funds are restricted to school facilities construction or improvement pursuant to Government Code sections 65970–65981 and Government Code Section 65995 et seq. This resolution specifies the required protocols for accounting of Fund 25 transactions and has been reviewed and approved by our auditor.

**Plan:** To follow the accounting protocols contained in this resolution.

**Recommended motion:** For the Board to approve Resolution #211109-01

Action taken/comments

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_ AK: \_\_\_\_\_ JM: \_\_\_\_\_

**C. (p. 98) Exhibit 4121, Substitute Teacher Pay Rate for 11/15/21 to 6/3/22 (10 min.)**

**Situation:** Currently, school districts throughout the county and state are having a difficult time locating and engaging substitute teachers. As a result, several local

districts are increasing the compensation they are offering to substitutes. This will make an already difficult situation even more challenging for GUSD.

**Plan:** To increase the half-day and full day substitute rate that GUSD pays for the remainder of this school year only. Based on the information we have, in order to be competitive, staff would like to increase the rates pursuant to the attached exhibit.

**Recommended motion:** For the Board to approve the adjusted substitute pay rates for November 15, 2021 to June 3, 2022.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_ AK: \_\_\_\_\_ JM: \_\_\_\_\_

**D. CPR/First Aid/Defibrillator Training**

**Situation:** Historically, GUSD has provided an opportunity for GUSD staff to receive some form of CPR and First Aid training every other year. With the interruption of routine operations over the last two years, we have been unable to provide this opportunity for staff. Additionally, we have Automated External Defibrillators (AEDs) available for use at our school sites, with a limited number of staff trained in their use. For the majority of our staff, participation in this training would be voluntary. CPR/First Aid training is only required for teachers for their initial certification, and renewal is not required. Athletic Coaches are required to be trained in the use of AEDs prior to beginning as a coach, and renewed every two years thereafter. Based on the recommendation of the GUSD School Site Council, the Board is being asked to approve this training opportunity.

**Plan:** To identify and contract with a local agency certified to provide training in all three areas to GUSD staff. In order to have staff available for such an event, we would need to identify a day that is currently not a scheduled school day. Scheduling this day would require extending the work calendar for the majority of our employees and would require an additional day of pay.

**Recommended motion:** For the Board to approve the expenditure of up to \$50,000 for CPR/First Aid/Defibrillator training.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_ AK: \_\_\_\_\_ JM: \_\_\_\_\_

**VIII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION**

**IX. ADJOURNMENT TO CLOSED SESSION (15 min.)**

**A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6**

- 1.0 Student Discipline**
- 2.0 Pending litigation**
- 3.0 Administrator Performance Updates**
- 4.0 Conference with Negotiations team:  
a) GUTA/GUCE negotiations update**

**X. RECONVENE TO OPEN SESSION**

**XI. PUBLIC REPORT OF ACTION ON ITEMS HEARD IN CLOSED SESSION  
(2 min.)**

Action taken/comments

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_ AK: \_\_\_\_\_ JM: \_\_\_\_\_

**XII. FUTURE BOARD MEETINGS**

- A. December 14, 2021 at 5pm**
- B. January 11, 2022 at 5pm**
- C. February 8, 2022 at 5pm**

**XIII. ADJOURNMENT**

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Dave Rose, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.