

Board of Education Regular Meeting Minutes

[Zoom Link](#)

DATE: Tuesday, July 13, 2021
TIME: 5:00 PM
LOCATION: Gravenstein Elementary, Multipurpose Room

Gregory Appling, President
Alexander Kahn, Trustee
Jennifer Koelemeijer, Clerk
Patrick Lei, Trustee
Jeri McNeill, Trustee

I. CALL TO ORDER AT 5:00 PM

Meeting called to order at 5pm.
All in attendance except Jennifer Koelemeijer and Alexander Kahn.

II. ADOPTION AND APPROVAL OF THE AGENDA **Approval of the agenda for July 13, 2021 (2 min.)**

Action taken/comments:

No changes to the agenda

Motion _____ Second _____

Vote: GA: _____ PL: _____ JK: _____ AK: _____ JM: _____

III. REPORTS, AND ORAL COMMUNICATIONS

A. Gravenstein Union Teachers' Association (5 min.)

Linda Helton (LH) - First meeting with new officers to go over where they are and get everyone on the same page.

B. District Site Council (3 min.)

The last site council action was to review and approve of LCAP. No further meetings scheduled at this time.

C. (p.1) Gravenstein Parent Association, GPA (5 min.)

Report included in the Packet

1. **Financials for May, 2021**
2. **Minutes for May 18, 2021**
3. **Agenda for June 15, 2021**

D. Trustee Reports (10 min.)

JM - asked about the break outs and testing for Covid. Wondering if we will be encouraging testing. Believes we cannot mandate. Ref.

<https://socoemergency.org/emergency/novel-coronavirus/coronavirus-cases/>

Dave Rose (DR) - no we can not mandate. We will be coming to the board with our safety recommendations at the August meeting. Right now surveillance testing is a recommendation.

PL nothing to report, but does share Jerie's sentiment, will rely on staff and county for best practices, but encourages testing and other safety measures.

GA has been attending heat mitigation meetings and will discuss it more later in the meeting.

1. Meeting Format

DR we have been researching changing the format as Zoom meetings will no longer be an option. Final details will be discussed at the August meeting.

E. Racial Justice Committee (5min.)

We have been working on this, contract is getting signatures, scheduling for August is next step.

F. Master Plan Committee (5 min.)

Scheduled to meet next thursday July 20th at 2pm. It will be a two part meeting.

1. Planning
2. Revisiting evaluation of current master plan and what items should be moved to new master plan.

G. Facilities Report (5 min.)

DR provided a verbal report on current staff activities.

GA - Heat mitigation project - concrete setup, boring to add new underground conduits. One possible hold on the project is the wait for the mixing boxes that need to be added to rooms and the ship date is currently August 5th.

H. (p.12) CBO Report (5 min.)

We have submitted the budget and LCAP plan, no news is good news on both fronts.

Received approval to move forward with the summer food service program. As well as through the upcoming school year. Families who do not qualify for free and reduced meals will be charged a nominal fee to cover staffing costs. Increase in staffing already in place for possible increase in demand. There is a decrease in meal cost going into effect for next year.

This past month we submitted an application grant for some of our Covid costs. Recorded our CARE

We are moving right along with closing the books for the 20/21 school year.

We are in process of finalizing our hiring for the Summer Jumpstart

1. Attendance Projections/Enrollment Update

There were no significant changes from the time of the adopted budget.

Current enrollment is 496 at Gravenstein and 301 at Hillcrest with a waiting list for some grades.

I. Superintendent Report/District Correspondence (15 min.)

1. Questions from the June Board Meeting

Will be answered later in meeting

2. Summer Jumpstart Program

Matt McDowell showed a slide presentation regarding the program.

JM - if this is a pilot program are we entering it with the thought that we will do this in future.

DR - we discussed this as our ELO program. Right now Matt and his staff are going through and making notes about what is working and what is not working so that we can replicate the best practices going forward. We want to know how much the program will cost

so that we can come to board with the cost of the program so that we can continue it in summers to come.

JM - can you provide us with Data points.

MM - yes after the program we should have some reports for you.

JM - next question I realize there are still 41 students you haven't been able to reach and you are still trying to reach them, but do you have a plan for them if they don't attend the program.

DR - yes absolutely we have plans in place.

3. (p.13) Annual Report

Talked about our successes over last year.

GA wants to highlight one thing: the draft and approval of the calendar so quickly. One of the biggest accomplishments. You have developed a wonderful working relationship with the staff.

KA would like to mention one thing. It is a true pleasure to work for a school that is increasing its enrollment.

Erin Hanauer - I am a working parent in a two parent working household and scheduling is a nightmare and it takes months to work out a schedule. I was trying to work around early release Thursdays and called into the office to find out if they had been scheduled yet, only to be told that early release would be every Wednesday next year. I only found out because of a call to the school. Doesn't feel this is enough time to work out how to schedule child care on those days. Why wasn't something sent out to parents with this change...she had connection problems.

DR - responded that the bell schedule is posted on the website.

IV. PUBLIC COMMENT (15 min.)

At this time the public may address the Board on any item not listed on the agenda.

Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

Erin Hanauer - spoke again about the lack of the announcement of the change to early release day and her concerns around how this will affect households with both working parents. Included a request to change it back to the Thursday schedule or provide additional options and or support for families negatively impacted.

V. CONSENT AGENDA (2 min.) _____ ACTION ITEM

**A. (p.25) Local Control Accountability Plan, Federal Addendum
Title III, Part A**

B. (p.27) Williams Quarterly Report

C. (p.30) Contract Agreement for Vended Meal Services with the City of Santa Rosa High School District for the 2021/2022 School Year

D. (p.35) Warrants

E. (p.40) Payroll

Action taken/comments:

Motion to approve consent agenda as written.

Motion ___JM___ Second ___PL___

Vote: GA: ___A___ PL: ___A___ JK: ___absent___ AK: ___absent___ JM: ___A___

VI. GENERAL ACTION ITEMS

A. (p.41) Enrollment Capacity for GUSD, Resolution #210713-01 (5 min)

Situation: This proposed resolution, which the Sonoma County Office of Education strongly recommends governing boards adopt, is to establish, on a yearly basis, capacities for various grades, special classrooms, and special programs. The purpose of adoption of such a resolution is to assist GUSD when granting or denying enrollment requests, so that GUSD has an established capacity prior to making determinations about space. While some districts may proceed to adopt a policy establishing capacity limits, a resolution may be adopted on a year-to-year basis to reflect new capacities each year - both limits and growth - which may fluctuate on a yearly basis.

Plan: Establishing capacity is helpful evidence for a district to present in the context of resolving OCR complaints where the complainant has asserted that a student who is a member of a protected class of people was subjected to discriminatory denial of an enrollment request.

Recommended Motion: For the Board to adopt Resolution #210713-01

Board discussed the needs and reasoning behind this change. DR noted this is in line with our current classroom limits but stated it was not part of a formal discussion with GUTA. GUTA did not raise any concerns with the limits.

Motion to adopt Resolution #210713-01 Enrollment Capacity for GUSD

Motion ___JM___ Second ___PL___

Vote: GA: ___A___ PL: ___A___ JK: ___absent___ AK: ___absent___ JM: ___A___

B. (p.43) Master Planning Services Contract - Quattrocchi Kwok Architects (5 min)

Situation: This proposed contract, based on discussions with the Master Plan Committee during a meeting on June 7, 2021, describes the two phases of the Master Planning process for GUSD (Facilities Assessment, then Facilities Planning).

Plan: Pending Board approval, the process of Facilities Assessment will begin to identify potential improvements for Gravenstein Elementary School and Hillcrest Middle School.

Recommended Motion: For the Board to approve the Master Planning Services Contract.

JM - If somebody wants to look back for reference they can look at the meeting in May of 2020.

Motion to approve the Masters Planning Services Contract.

Motion _____ PL _____ Second _____ JM _____

Vote: GA: __A__ PL: __A__ JK: _absent__ AK: _absent__ JM: __A__

VII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

No comments.

Meeting moved to closed session at 6:14pm.

VIII. ADJOURNMENT TO CLOSED SESSION (15 min.)

A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6

1.0 Student Discipline

2.0 Pending litigation

3.0 Administrator Performance Updates

4.0 Conference with Negotiations team:

a) GUTA negotiations update

b) GUTA membership of a management employee

IX. RECONVENE TO OPEN SESSION

Returned to opens session at 6:45pm

**X. PUBLIC REPORT OF ACTION ON ITEMS HEARD IN CLOSED SESSION
(2 min.)**

Action taken/comments

No actions were taken during closed session.

Motion _____ Second _____

Vote: GA: _____ PL: _____ JK: _____ AK: _____ JM: _____

XI. FUTURE BOARD MEETINGS

- A. August 10, 2021 at 5pm**
- B. September 14, 2021 at 5pm**
- C. October 12, 2021 at 5pm**

XII. ADJOURNMENT

Meeting adjourned at 6:46pm

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