

Board of Education

Regular Meeting Minutes

Zoom Link

DATE: Tuesday, October 12, 2021
TIME: 5:00 PM
LOCATION: Gravenstein Elementary, Multipurpose Room

Gregory Appling, President
Alexander Kahn, Trustee
Jennifer Koelemeijer, Clerk
Patrick Lei, Trustee
Jeri McNeill, Trustee

I. CALL TO ORDER AT 5:00 PM

Meeting called to order at 5:01 pm All trustees except Alex Kahn are present.

II. ADOPTION AND APPROVAL OF THE AGENDA Approval of the agenda for October 12, 2021 (2 min.)

Action taken/comments:

Motion _____ Second _____

Vote: GA: _____ PL: _____ JK: _____ AK: _____ JM: _____

III. REPORTS, AND ORAL COMMUNICATIONS

A. (p. 1) Gravenstein Principal (10 min.)

Report in packet.

PL - asked about possible academics being missed because of last year's distance learning.

KP - we did do grade level screening last year. If anyone was missed we are more than happy to get that screening done and get them back on track.

B. (p. 4) Hillcrest Principal (10 min.)

Report in packet.

JM - wanted to say a quick thanks to both Will and Keri for all they do and thank you to all the Admin staff and the teachers.

GA - asked if it was only knitting or if it included crochet.

WD - believes it is currently only knitting because of supplies, but is sure crochet would be welcome as well.

C. Gravenstein Union Teachers' Association (5 min.)

Megan Gorman is here representing GUTA. Was at Skate night and while she and her husband are very wary of where they go, she felt safe at Skate night because of the testing done at school.

D. (p. 6) District Site Council (3 min.)

1. Minutes from May 26, 2021

Minutes in packet

2. Agenda from September 22, 2021

First meeting was held last week virtually and the next meeting will be next week in person.

E. (p. 9) Gravenstein Parent Association, GPA (5 min.)

Amber is here, but not to speak for GPA. Has nothing to report.

1. Minutes from August 12, 2021

2. Agenda from September 16, 2021

3. August Financials

F. Trustee Reports (10 min.)

Nothing to report

G. Racial Justice Committee (5min.)

Community input forums are scheduled and are being advertised, taking place in late October and early November. Invitations to alumni and parents are being distributed by the Committee.

H. Master Plan Committee (5 min.)

The facilities assessment is available online and that is going to be the starting point for the Master Plan. Community Feedback events are scheduled for 10/7 (virtual), and 10/26 (in-person).

1. Facilities Assessment (available on GUSD website)

2. (p. 19) Committee Notes from September 21, 2021

3. (p. 22) Public Stakeholder Feedback Agenda from October 7, 2021

4. (p. 24) Administration Portable Project Meeting Notes from September 24, 2021

I. (p. 25) Facilities Report (5 min.)

Report in packet.

We interviewed Friday for an addition to the team for Food Services.

PL - asked where the facilities assessment was located on the website.

BS - gave him directions to where the report is located.

J. (p. 28) CBO Report (5 min.)

Had the final approval of the adopted budget by SCOE. We should receive final approval at the end of this month.

Working with auditors to move unaudited actuals to Actuals.

We have also done the CARES reporting for COVID. We have fully expended the COVID Funds. Except a small amount that will be used for supplies and or prevention costs.

We just concluded health benefits open enrollment for certificated and classified staff. Moved all the enrollment info to the website so staff could easily access it.

Talked about the open positions. Food Services, Instructional Assistants and Daycare Assistants at Hillcrest.

K. Superintendent Report/District Correspondence (15 min.)

Wants to echo what everyone has said about the ongoing work that is being done across the district. It is a lot of fun to watch and see what they do and how they do it. Extra kudos to Will, Keri, Katie and Brian for leading their teams.

- 1. Questions from the September Board Meeting**
- 2. Independent Study Program Staffing Update**

13 students at TK - 5 and 6 soon to be 5 in the Middle School.

We added a .4 to take on the Middle School students so that our TK - 5 instructor can work more easily with her students. Not such a wide span between work assignments.

Talked about the upcoming mandate of students being vaccinated. Don't have a timeline on the 5 to 12 year olds. We can assume that a medical exemption will be included, not sure about personal exemptions.

GA asked if SCOE will reach out to schools to do vaccination clinics.

DR I am assuming that we will be asked and we have already held a vaccination clinic at Hillcrest and it was a great success.

- 3. (p. 29) Student Vaccine Mandate
- 4. (p. 31) Correspondence: LCAP and Budget Acceptance

IV. PUBLIC COMMENT (15 min.)

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

No public Comments

- V. CONSENT AGENDA** (2 min.) **ACTION ITEM**
- A. (p. 38) Warrants
 - B. (p. 41) Payroll
 - C. (p. 42) Minutes from the Regular Board Meeting of September 14, 2021

Action taken/comments:

GA pulling the September Board Minutes

Motion to approve Consent Agenda items A and B

Wants to make a change in the minutes on page number 52 - where it says under public comments at 6:55 pm we moved to close session...reconvened to open session at 7:45pm

Motion to approve minutes with changes

Motion JK Second JM

Motion ___ PL ___ Second ___ JK ___

Vote: GA: ___ A ___ PL: ___ A ___ JK: ___ A ___ AK: ___ JM: ___ A ___

VI. PUBLIC HEARING: SUFFICIENCY/INSUFFICIENCY OF TEXTBOOKS PER E.C. 60119 (10 min.)

By the 8th week of school, the Board of Trustees must hold a public hearing to discuss the sufficiency/insufficiency of textbooks in the CORE curricular areas of reading/language arts, mathematics, science, and history-social science. Schools are to have a sufficient

number of textbooks (or electronic textbooks) and instructional materials for every student in these four areas, and textbooks must be from the current State Adopted Textbook list.

5:55 opening of Public Hearing

Dave explained what the public hearing entails and that it allows public comment. Both Keri Pugno and Will Deeths have confirmed that everything is in order at their school site.

5:57 closing of Public Hearing

VII. GENERAL ACTION ITEMS

A. (p. 53) Resolution #211012-1 Sufficiency of Instructional Materials (2 min.)

Situation: Education Code Section 60119 defines "sufficient textbooks or instructional materials" to mean that each pupil, including English learners, has a standards-aligned textbook or instructional materials, or both, to use in class and to take home." Following a Public Hearing, during which any member of the staff or public can comment, the Board can affirm, through this resolution, that GUSD has sufficient instructional materials for all students to use both in class and at home.

Plan: Based on a review by administration, sufficient instructional materials are currently available for all students; staff and administration will continuously monitor sufficiency of materials to ensure compliance with Education Code 60119.

Recommended motion: For the Board to approve Resolution #211012-1.

Action taken/comments

KP and WD both stated that current materials are in alignment with standards. KP says Grav is looking at new materials for Social Studies

Motion _____ JK _____ Second _____ PL _____

Vote: GA: ___A___ PL: ___A___ JK: ___A___ AK: _____ JM: ___A___

B. (see Resolution #211012-1) Certification of Compliance with Standards-Aligned Instructional Materials (2 min.)

Situation: Education Code Section 60422(a) and California Code of Regulations (CCR), Title 5, Section 9531(a) requires that all textbooks that have been purchased using LCFF funds were from the State Adopted list, aligned to the standards. This compliance is the responsibility of district administration to monitor.

Plan: District administration reports that all textbooks currently in use that were purchased with LCFF funds were from the State Adopted list, and administration and

staff will continue to consult the state list prior to any future textbook purchases made with LCFF funds.

Recommended motion: For the Board to certify compliance with the Standards-Aligned Instructional Materials mandates.

Action taken/comments

Motion _____ JK _____ Second _____ JM _____

Vote: GA: __A__ PL: __A__ JK: __A__ AK: _____ JM: __A__

C. (p. 56) Williams Settlement Quarterly Report, July 1, 2021 - September 30, 2021 (10 min.)

Situation: District Administration has received a Williams Complaint Form regarding classroom temperatures exceeding 80 degrees on the Gravenstein Elementary Campus.

Plan: Maintenance staff are employing short term measures to reduce classroom temperatures, including instructions to classroom teachers regarding best practices to reduce classroom temperatures on hot days. This issue will be included in our Master Plan process so that long term solution options can be considered.

Recommended motion: For the Board to approve the Williams Quarterly Report for July 1, 2021 to September 30, 2021.

DR this is typically a consent item, however with the climate and temperatures and age of our buildings we have had some reports that classrooms are reaching higher than 80 degrees. There have been some short-term resolutions, but we will need to look at longer term solutions. This will be a significant part of our Master Plan, because we are looking at twice as many classrooms, it could cost twice as much as for Hillcrest. We are looking into other mitigation strategies.

GA asked if we had reached out and found a temporary solution for the teacher in question

DR yes

Motion _____ PL _____ Second _____ JM _____

Vote: GA: __A__ PL: __A__ JK: __A__ AK: _____ JM: __A__

VII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

No comments in closed session.

Adjourned to close session at 6:05 pm.

VIII. ADJOURNMENT TO CLOSED SESSION (15 min.)

A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6

- 1.0 Student Discipline**
- 2.0 Pending litigation**
- 3.0 Administrator Performance Updates**
- 4.0 Conference with Negotiations team:
a) GUTA/GUCE negotiations update**

IX. RECONVENE TO OPEN SESSION

Reconvene at 8:15 pm.

X. PUBLIC REPORT OF ACTION ON ITEMS HEARD IN CLOSED SESSION
(2 min.)

Action taken/comments: None

Motion _____ Second _____

Vote: GA: _____ PL: _____ JK: _____ AK: _____ JM: _____

XI. FUTURE BOARD MEETINGS

- A. November 9, 2021 at 5pm**
- B. December 14, 2021 at 5pm**
- C. January 11, 2022 at 5pm**

XII. ADJOURNMENT Adjourned at 8:16 pm

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Dave Rose, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.