

# Board of Education Regular Meeting Agenda

DATE: Thursday, January 14, 2021  
TIME: 5:00 PM  
LOCATION: Gravenstein Elementary, Multipurpose Room

**Gregory Appling, President**  
**Joyce Eichelberger, Trustee**  
**Alexander Kahn, Trustee**  
**Jennifer Koelemeijer, Clerk**  
**Patrick Lei, Trustee**

## [Zoom Link](#)

- I. CALL TO ORDER AT 5:00 PM**
- II. ADOPTION AND APPROVAL OF THE AGENDA**  
**Approval of the agenda for January 14, 2021 (2 min.)**

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_ AK: \_\_\_\_\_ JE: \_\_\_\_\_

- III. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION**
- IV. ADJOURNMENT TO CLOSED SESSION (15 min.)**
- A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6**
- 1.0 (See GUSD Website to review the agreement) Conference with Negotiations team:  
2017-2020 Collective Bargaining Agreement**
- V. RECONVENE TO OPEN SESSION**
- VI. PUBLIC REPORT OF ACTION ON ITEMS HEARD IN CLOSED SESSION**
- VII. REPORTS, AND ORAL COMMUNICATIONS**
- A. (p.1) Gravenstein Principal (10 min.)**  
**B. (p.2) Hillcrest Principal (10 min.)**  
**C. Gravenstein Union Teachers' Association (5 min.)**  
**D. District Site Council (0 min.)**

- E. (p.5) Gravenstein Parent Association, GPA (5 min.)
  - 1. Minutes from November 17, 2020
  - 2. Agenda for December 15, 2020
- F. Trustee Reports (5 min.)
- G. Racial Justice Committee (5min.)
- H. Master Plan Committee (5 min.)
- I. (p.17) Facilities Report (5 min.)
- J. CBO Report (5 min.)
- K. Superintendent Report/District Correspondence (15 min.)
  - 1. Questions from the December Board Meeting
  - 2. (p.18) 20/21 Mid-Year Report
  - 3. Review of Emergency Powers

**VIII. PUBLIC COMMENT** (15 min.)

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

- IX. **CONSENT AGENDA** (2 min.) **ACTION ITEM**
  - A. (p.25) Warrants
  - B. (p.32) Payroll
  - C. (p.33) Minutes from the Regular Board Meeting of December 10, 2020
  - D. (p.49) Quarterly Williams Report

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA:\_\_\_\_\_ PL:\_\_\_\_\_ JK:\_\_\_\_\_ AK:\_\_\_\_\_ JE:\_\_\_\_\_

- X. **GENERAL ACTION ITEMS**
  - A. (p.52) Facility Inspection Tool (FIT) Reports (5 min.)

**Situation:** The Facility Inspection Tool (FIT) has been developed by the Office of Public School Construction to determine if a school facility is in “good repair” as defined by Education Code (EC) Section 17002(d)(1) and to rate the facility pursuant to EC Section 17002(d)(2). The tool is designed to identify areas of a school site that are in need of repair based upon a visual inspection of the site. Good repair is defined to mean that the facility is maintained in a manner that ensures that it is clean, safe, and functional. As part of the school accountability report card, school districts and county offices of education are required to make specified assessments of school conditions including the safety, cleanliness, and adequacy of school facilities and needed maintenance to ensure good repair. In addition, school districts and county offices of education must certify that a facility inspection system has been established to ensure that each of its facilities is maintained in good repair in order to participate in the

School Facility Program and the Deferred Maintenance Program. This tool is intended to assist school districts and county offices of education in that determination.

**Plan:** To review the FIT Reports as prepared by Brian Sposato, GUSD Director of Maintenance.

**Recommended motion:** For the Board to approve the FIT Reports.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: SDS: \_\_\_\_\_ GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_ AK: \_\_\_\_\_

**B. (posted on GUSD website) School Accountability Report Cards (SARCs)  
(5 min)**

**Situation:** The Board is asked to approve the School Accountability Report Cards for the District's schools: Gravenstein Elementary, Gravenstein First, Hillcrest Middle School, and Community Day. State law requires that schools that receive state funding prepare and distribute a SARC. The purpose of the report card is to provide parents and the community with important information about each school. The SARC contains a variety of information including a profile that provides background information about the school and its students, the school's mission, goals, and accomplishments, and a variety of state law required information including: demographics, school safety and climate for learning information, academic data, school completion rates, class sizes, teacher and staff information, curriculum and instruction descriptions, and fiscal and expenditure data. School report cards must be updated annually and published by February 1.

**Plan:** To present the draft SARCs to the Board, and then, pending approval, posting the information for public viewing by both the district and CDE.

**Recommended motion:** For the Board to approve the SARCs.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_ AK: \_\_\_\_\_ JE: \_\_\_\_\_

**C. (posted on GUSD website) GUSD Fiscal Year Financial Audit for the  
2019-20 School Year (15 min.)**

**Situation:** Preparation, review, and submission of the Financial Audit is the fifth and final step in a five step process of our annual budget process. Local educational agencies (LEAs) are required to file an end of the year financial audit that summarizes

the fiscal transactions of the district for the preceding year and reports the financial status of the district at the close of the previous school year. This report, following Board approval, is submitted to the county superintendent for review and then submitted to the state superintendent of public instruction.

**Plan:** To complete step five of the annual budget process by presenting the GUSD 2019-20 Fiscal Year Financial Audit to the Board, and then, pending approval, providing the report to the required agencies.

**Recommended Motion:** For the Board to approve the 2019/2020 Fiscal Year Financial Audit.

Action taken/comments

Nomination \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_ AK: \_\_\_\_\_ JE: \_\_\_\_\_

**D. (p.84) 2019-20 Certification of Corrective Action (5 min.)**

**Situation:** Part of the process for final approval of the annual budget is the identification of any items for corrective action as well as the documentation of how the corrective action will be implemented.

**Plan:** Pending Board certification, to implement the corrective actions.

**Recommended Motion:** For the Board to certify the 2019/2020 Corrective Actions based on the 2019/2020 Financial Audit.

Action taken/comments

Nomination \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_ AK: \_\_\_\_\_ JE: \_\_\_\_\_

**E. (Posted on GUSD website) Collective Bargaining Agreement between the Gravenstein Union Teachers Association (GUTA) and GUSD for 2017-2020 (5 min.)**

**Situation:** Annually, the GUSD and GUTA negotiation teams meet to discuss, update, and edit contract language. The draft submitted here represents the work done by these groups during the 2020-2021 school year which will be the basis of negotiation discussions beginning in the spring of 2021.

**Plan:** Pending Board and GUTA approval, this document will guide employer-employee relations from this date forward and will serve as a starting point for upcoming negotiations.

**Recommended Motion:** For the Board to approve the revisions to the 2017-2020 Collective Bargaining Agreement.

Action taken/comments

Nomination \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_ AK: \_\_\_\_\_ JE: \_\_\_\_\_

**F. GUSD Actions to Support Distance Learning and Other Related Essential Services (5 min.)**

**Situation:** With the constant changes in guidelines and mandates related to the suspension of in-person instruction due to the Coronavirus for GUSD students, this item is a placeholder in the event that any action items arise between the time this agenda is posted and the time of the meeting, as well as serving as a potential action item that arises based on Board discussion during the meeting.

**Plan:** For the Board to consider any new action item based on new or additional mandates as well as any action item put forth by the Board during the meeting.

**Recommended motion:** None at this time.

Action taken/comments

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_ AK: \_\_\_\_\_ JE: \_\_\_\_\_

**XI. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION**

**XII. ADJOURNMENT TO CLOSED SESSION (15 min.)**

**A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6**

**1.0 Student Discipline**

**2.0 Pending litigation**

**3.0 Administrator Performance Updates**

**4.0 Conference with Negotiations team:  
GUTA negotiations update**

**XIII. RECONVENE TO OPEN SESSION**

**XIV. PUBLIC REPORT OF ACTION ON ITEMS HEARD IN CLOSED SESSION**  
(2 min.)

Action taken/comments

Motion \_\_\_\_\_ Second \_\_\_\_\_

Vote: GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_ AK: \_\_\_\_\_ JE: \_\_\_\_\_

**XV. FUTURE BOARD MEETINGS**

- A. February 11, 2021 at 5pm**
- B. March 11, 2021 at 5pm**
- C. April 8, 2021 at 5pm**

**XVI. ADJOURNMENT**

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Dave Rose, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.