

GRAVENSTEIN UNION SCHOOL DISTRICT

3840 TWIG AVENUE
SEBASTOPOL, CA 95472

**Board of Education
Regular Meeting Agenda**

DATE: Thursday, April 9, 2020
TIME: 5:00 PM
LOCATION: Gravenstein Elementary, Multipurpose Room

Steve Schwartz, President
Gregory Appling, Clerk
Alexander Kahn, Trustee
Jennifer Koelemeijer, Trustee
Patrick Lei, Trustee

Alexander Kahn will be attending remotely.

I. CALL TO ORDER AT 5:00 PM

**II. ADOPTION AND APPROVAL OF THE AGENDA
Approval of the agenda for April 9, 2020 (2 min.)**

Action taken/comments:

Motion _____ Second _____ Vote: SS: _____ GA: _____ PL: _____ JK: _____

AK: _____

III. REPORTS, AND ORAL COMMUNICATIONS

- A. (p. 1) Emergency Powers Utilized by the Superintendent Pursuant to Resolution 200316-1 (1 min.)**
- B. (p. 3) Gravenstein Principal (15 min.)**
- C. (p. 4) Hillcrest Principal (15 min.)**
- D. Gravenstein Union Teachers' Association (5 min.)**
- E. District Site Council (0 min.)**
- F. (p. 9) Gravenstein Parent Association, GPA (5 min.)**
 - 1. February 25, 2020 Minutes**
 - 2. Financials Through February 29, 2020**
 - 3. March 31, 2020 Agenda**
 - 4. GPA Communication with Contractors**
- G. Trustee Reports (5 min.)**
- H. Climate Committee (0 min.)**
- I. (p. 18) Facilities Report (5 min.)**
- J. CBO Report (5 min.)**

K. Superintendent Report/District Correspondence (15 min.)

- 1. Questions from March Board Meeting**
- 2. (p. 25) Coronavirus Update**

IV. PUBLIC COMMENT (15 min.)

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

V. CONSENT AGENDA (2 min.)

ACTION ITEM

- A. (p. 27) Warrants**
- B. (p. 35) Payroll**
- C. (p. 36) Minutes from the Regular Board Meeting of March 12, 2020 and the Emergency Board Meeting of March 16, 2020**
- D. (p. 52) Continuing Disclosures Bond Report**
- F. (p. 61) Mental Health Coordinator Position Description**
- G. Agreement Regarding Interdistrict Attendance Agreements (a hard copy of this document is available to view at the GUSD Office, electronic copy to Board Members)**

Action taken/comments:

Motion _____ Second _____ Vote: SS: _____ GA: _____ PL: _____ JK: _____

AK: _____

VI. GENERAL ACTION ITEMS

A. (p. 64) Management Salary Schedule (5 min.)

Situation: Our current Management Salary Schedule is inconsistent from position to position in terms of the number of column steps included on the schedule. The current number of column steps range from 5 to 11 steps.

Plan: To amend the salary schedule so that each position has 11 column steps with equivalent incremental increases.

Recommended motion: For the Board to approve the amended Management Salary Schedule.

Action taken/comments

Motion _____ Second _____ Vote: SS: _____ GA: _____ PL: _____ JK: _____

AK: _____

B. (p. 67) Gravenstein Parent Association (GPA) Enrichment Contractors
(15 min.)

Situation: GPA, through parent donations and fundraising efforts, currently provides specialized instructors for a variety of enrichment activities for our students. With the suspension of in-person instruction due to the Coronavirus and Sonoma County Health Department and California Department of Education guidance, these specialists cannot provide their typical services, and will be paid by GPA only through April 7, 2020. As GUSD staff build and refine our distance learning platform for the delivery of key Common Core Standards instruction, we are currently not including the rich schedule of enrichment activities that students experience during in person instruction. The GUSD Board has set aside funds to support any shortfall experienced by GPA; however, the current situation was not a consideration that factored into the Board's action.

Plan: GPA and the specialized instructors are initiating a platform to continue to provide enrichments for students through distance learning, but not tied to the activities being provided by GUSD classroom teachers. Administration is working with the contractors individually to identify opportunities for enrichment contractors to provide student activities while being sensitive to the new system of instruction that is in place and the new set of challenges and demands that this system presents for students and parents. The Board will discuss and consider requesting that GPA bill GUSD for contractor instruction services from April 8 to May 29, 2020, in an amount not to exceed \$30,000.

Recommended motion: For the Board to approve the payment of an invoice from GPA for Enrich! independent contractors for 4/8/2020 - 5/29/2020 not to exceed \$30,000.

Action taken/comments

Motion _____ Second _____ Vote: SS: _____ GA: _____ PL: _____ JK: _____

AK: _____

C. (p. 68) Property Damage Claim (5 min.)

Situation: A citizen that owns a property adjacent to the Hillcrest Middle School campus has filed a claim with our insurance carrier, the Redwood Empire Schools Insurance Group (RESIG), in an attempt to recover the cost (\$1,100) of a damaged fence. The citizen speculates that the damage was caused by a Hillcrest student or possibly by soccer team participants utilizing the Hillcrest field. The citizen has filed a report with law enforcement, but no evidence exists as to who actually damaged the fence. Without verifiable proof of district liability, approving district funds to reimburse the property for the cost of repairs would be a gift of public funds, and therefore illegal.

Plan: The Board tabled this item during the March 12, 2020 Board Meeting, asking for more information. If the report to law enforcement or any other information lead to the responsible party, the citizen should notify GUSD as soon as possible.

Recommended motion: For the Board to deny the citizen’s request for reimbursement for the cost of the fence repairs.

Action taken/comments

Motion _____ Second _____ Vote: SS: _____ GA: _____ PL: _____ JK: _____

AK: _____

D. GUSD Actions to Support Distance Learning and Other Related Essential Services (10 min)

Situation: With the constant changes in guidelines and mandates related to the suspension of in-person instruction due to the Coronavirus for GUSD students, this item is a placeholder in the event that any action items arise between the time this agenda is posted and the time of the meeting, as well as serving as a potential action item that arises based on Board discussion during the meeting.

Plan: For the Board to consider any new action item based on new or additional mandates as well as any action item put forth by the Board during the meeting.

Recommended motion: None at this time.

Action taken/comments

Motion _____ Second _____ Vote: SS: _____ GA: _____ PL: _____ JK: _____

AK: _____

E. (p. 69) Memorandum of Understanding Between the Gravenstein Union School (GUSD) and the Gravenstein Union Teachers' Association (GUTA) Regarding COVID-19 Coronavirus (5 min)

Situation: GUTA and GUSD have formalized a number of actions and agreements related to mandates and best practices guidelines during the current shelter in place order and the resulting suspension of in-person instruction.

Plan: For GUSD and GUTA members to abide by the tenets of this MOU as we deliver distance learning instruction through the end of the school year.

Recommended motion: For the Board to approve the MOU.

Action taken/comments

Motion _____ Second _____ Vote: SS: _____ GA: _____ PL: _____ JK: _____

AK: _____

F. Selection of Project Manager to Update the Facilities Master Plan and Manage the Hillcrest Roofing and Excessive Classroom Temperature Mitigation Project

Situation: The GUSD Board approved an RFP offering for this project during the February 12, 2020 Board Meeting. A committee composed of staff and Board Members has reviewed the submittals and has recommended a firm to manage this project.

Plan: For the Board to award the contract to the firm recommended by the committee.

Recommended motion: For the Board to approve the committee's recommendation.

Action taken/comments

Motion _____ Second _____ Vote: SS: _____ GA: _____ PL: _____ JK: _____

AK: _____

VII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

VIII. ADJOURNMENT TO CLOSED SESSION (15 min.)

A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6

1.0 Student Discipline

- 2.0 Pending litigation
- 3.0 Administrator Performance Updates
- 4.0 Conference with Negotiations team:
GUTA negotiations update

IX. RECONVENE TO OPEN SESSION

X. PUBLIC REPORT OF ACTION ON ITEMS HEARD IN CLOSED SESSION
(2 min.)

Action taken/comments

Motion _____ Second _____ Vote: SS: _____ GA: _____ PL: _____ JK: _____

AK: _____

XI. FUTURE BOARD MEETINGS

- A. May 14, 2020 at 5pm
- B. June 11, 2020 at 5pm
- C. June 18, 2020 at 5pm (pending CDE LCAP guidance)

XII. ADJOURNMENT

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Dave Rose, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.