

Board of Education

Regular Meeting Minutes

DATE: Thursday, December 10, 2020
TIME: 5:00 PM
LOCATION: Gravenstein Elementary, Multipurpose Room

Steve Schwartz, President
Gregory Appling, Clerk
Alexander Kahn, Trustee
Jennifer Koelemeijer, Trustee
Patrick Lei, Trustee

[Zoom Link](#)

I. CALL TO ORDER AT 5:00 PM

Meeting called to order at 5:02. In attendance are Steve Schwartz (SDS), Gregory Appling (GA), Alexander Kahn (AK), Jennifer Koelemeijer (JK), and Patrick Lei (PL).

II. ADOPTION AND APPROVAL OF THE AGENDA **Approval of the agenda for December 10, 2020 (2 min.)**

No changes to the Agenda

III. REPORTS, AND ORAL COMMUNICATIONS **A. (p.1) Gravenstein Principal (10 min.)**

Keri Pugno (KP) - Report in packet. Welcomed new employees. Gail Carnahan, Christine Sheehan, Amber Rose, Patty Dominguez, and Salvador Espinosa. Working on school tours and registration for next year. Two teachers received Rotary Grants, Grimm and Gorman. Money used to purchase night vision cameras so that they can watch the salmon at night for their salmon project.

B. (p.2) Hillcrest Principal (10 min.)

Will Deeths (WD) Report in packet. Noted the high numbers of students making trimester one honor roll. Noted teachers going the extra mile to support their students using the example of an eighth grade teacher scanning a book for a student who was unable to get the book.

C. Gravenstein Union Teachers' Association (5 min.)

Beth Trivunovic (BT) - Huge appreciation for all that is taking place behind the scenes and in the classrooms as well as the instructional aides and custodial staff. Really appreciate that Hillcrest Staff participating in what turned out to be Gravenstein Staff meeting. Members are

put at ease with the testing on campus now. Thank you, Happy Holidays wishing you a safe holiday.

D. District Site Council (0 min.)

No report at this time.

E. (p.5) Gravenstein Parent Association, GPA (5 min.)

Erin Hillmer (EH) – Report included in packet. Things are proceeding and we are receiving lower amounts of monthly pledges, which was expected. Fundraising letter has been sent and we had a successful fundraiser, raised around \$6,000, with little work involved. Have a great new board and excited board members looking forward to eventually getting back to school and full fundraising.

1. **Annual Budget - In packet**
2. **October Financials - In packet**
3. **Minutes from October 20, 2020 - In packet**
4. **Agenda for November 17, 2020 - In packet**

F. Trustee Reports (5 min.)

SDS - Last meeting as a trustee, but will say a few words about that later on.

GA - JK and I attended the facilities meeting and will talk about it later. Part of meeting with Dave and GUTA following up contract issues from last year that needed to be finalized.

JK - Been a busy month. Worked on the Master Plan Committee and Reserve Committee and met Joyce, our new board member. Welcome Joyce.

AK - nothing to report at this time.

PL - Nothing to report. Welcome Joyce good to see you.

G. Reserve Strategy Committee (5 min.)

Will talk about this in general during Action Item C

H. Racial Justice Committee (5min.)

WD - Want to report that in the next few days the Racial Justice Committee will distribute a survey that will be sent out to Gravenstein and Hillcrest staff to see what they feel comfortable adding to their curriculum. Want to thank Heather and Julia for running the meeting last time. Before Thanksgiving they were able to publish the video. Video shown is posted on the GUSD website. Quick thanks to Matt McDowell for helping in the editing and thank you to staff and families and board members for helping to pass the resolution and create the video. Don't want to make token changes, we want to make real changes. Possibility of hiring and outside consultant was mentioned. Thank you to SDS for helping to move this process along.

I. Master Plan Committee (5 min.)

[Current Master Plan](#)

We have a consultant waiting to speak with us in a few minutes. Will table for now.

J. (p.20) Facilities Report (5 min.)

Facilities report in packet prepared by Brian Sposato. DR noted we will discuss this more under Action Item A. The report addresses the HVAC systems; in the permanent buildings they have a filter process. In the portables we have purchased filters with the help of a grant from the Graton Rancheria.

K. CBO Report (5 min.)

Nothing to report at this time. More to come during the Action Item F.

L. Superintendent Report/District Correspondence (15 min.)

Dave Rose (DR) we applied for another mini grant from SCOE to help defray some of our tech costs. We had to purchased hotspots for a few of our families and ongoing cost for continued usage. Matt McDowell is working on streamlining some of the cost. We are getting \$5,000 from the Sonoma County Vintners. We had our first COVID saliva tests on Monday and we received the results on Thursday. All tests were negative. 95 tests were done.

1. Questions from the November Board Meeting

Question from the Board about adjusting the weekly schedule.

Staff have been meeting to discuss a “teacher workday”. Teachers are working in grade level teams to see what would work for each group as the issue cannot be addressed with a “one size fits all” approach. Multiple solutions are being discussed and multiple solutions are expected. Focus is to make schedule adjustments in January.

2. GUSD Mental Health Program Update, Rosie Steen-Larsen and Sam Cole

Introduced Rosie Steen-Larsen (RSL), LMFT and Sam Cole (SC) – DR gave an overview of their positions and work. Presentation was given and is posted on the GUSD website. RSL and SC provided SEL training for all the teachers at the beginning of the year. Most teachers are already trained in trauma-informed care and ACEs, which is very unusual for most school districts. Emphasis on minimizing mental load and stress during Zoom time while providing opportunities for connectivity, community, support system, building and awareness.

Talked about red flags and whether action should or should not be taken. Showed a flowchart, then discussed Tier 1 - Universal Prevention Strategies. At Gravenstein we are introducing an SEL page for parents on the website. Also have one for teachers. A lot of these things are also going on at Hillcrest. They have also been having Guest Stars show up in classes so the kids can still see and be connected to those adults that they would connect with at school. They have wellness activities. Many of the teachers are holding Zoom office hours so that students can come in and ask for help.

(Below notes are highlights form the presentation and not a word for word discussion)

DR talked about how excited the students are when they do materials exchange. He gets to see them from his office on the Gravenstein campus.

Talked about the clubs - Video Game Club and GSA club. Still have electives so that the kids who still have a passion for those electives can participate.

Hillcrest has made a sheet that is available to all the teachers so that they can keep track of red flags for all students.

SDS - 6 months ago we didn't have the position that RSL has and it is clear she has done a lot of work. How much time has been spent in different areas?

RSL - Direct Tier II about 30 hours a week. Seeing about 28 kids individually each week. As well as parent meetings and teachers.

SC - Having a lot of meetings with students and consulting with teachers. So thankful for all the teachers and parents and their hard work.

PL - Thank you for all the work that you two are putting in and for all the work the teachers are putting into this. We can tell the staff and teachers really care about our kids. Happy to hear that they are sharing community resources.

DR - Just to add to that, the community partners, I am on the board of Gravenstein Health Action Committee and they are now aware of what we are doing and so we will have more resources.

Kim Bernardi - Thank you Sam and Rosie for presenting. I was not aware that all this was going on. Would like to share her experience with how things have been going. Want to express how grateful we are for all that the staff and teachers have done. She says they are doing a wonderful job despite the circumstances. Her personal thoughts, what she is seeing, the impact of all this on her children. They are coping but by no means thriving. Hoping to have scheduled time led by an adult to share their experiences. At this point it seems most appropriate to have someone trained to come in and talk about how they are doing...not about academics.

DR - thank you for your comments. That is actually something that he and Keri Pugno were talking about today. It won't be Sam and Rosie, they are booked, but we are discussing a plan and looking into ways this could happen.

JK would like to see the school provide something if possible for the parents who are also struggling with school and their students during this time.

WD - back last February we were able to hold a parent education night regarding consent. Had a parent reach out about having a 5 session education series for parents addressing COVID challenges. Would like to split it up between the elementary parents vs middle school parents.

Erin Hilmer - great presentation RSL and SC. I have a 6th and 3rd grader, both of them would probably not raise any red flags, they are getting good grades, but they aren't doing well. My 3rd grader is getting some great SEL from his teacher, but my 6th grader probably wouldn't elect to be a part of something. Would love to see a weekly meet up for socializing time. Would also like it to be adult led. Would like to see something more mandatory as she doesn't believe students would elect into something like that. Deeply grateful for all the staff and teachers and board members.

Sarah Tendall - would love to echo what the other parents have said...how grateful they are. So evident the teachers love our kids so much. Probably none of my kids would raise red flags, but like you were saying we are with them 24/7. They really want to show a good face for their teachers, but then we see the real story. Would like to see a list of red flags that parents should be looking for and what they should do when seeing them. I think lots of parents would love to see that.

Louise - psychiatrist/parent - Thank you for all the work you are doing. Probably my kids are in the same boat...wouldn't raise red flags, but even with all my resources, they are struggling...they don't want to hear from me. Thinks hearing from another adult would be helpful and agrees probably shouldn't be an opt it type of program.

Erin Hanauer – read an email from a parent who couldn't attend (complete statement available upon request) - our kids at Gravenstein are not okay. Their grades might be okay, but they are struggling emotionally. Already reached out to both mental health coordinators. So grateful for you. Still concerned about her students. The breakout rooms aren't enough. Is there anything more the district can do to offer SEL? Basically wants more help for all students, not just those that are showing red flags in school. Feels all students are currently in need of SEL support. Not trying to diminish what is being done by our teachers and mental health coordinator, just feels we need more. (complete statement available upon request)

SDS - thank you. I don't know of a more important topic. We are kind of at the end of time for this section of the agenda.

Joyce - I strongly agree with the several parents that have spoken about the live interaction. It is so important right now. As a former teacher I know how important it was to have class meetings. To express how they felt, it was so important and to hear how others were feeling as well.

JK -Asked if admin could look into providing these small groups for students.

DR - yes we can look into doing that.

3. Review of Emergency Powers

Have not used this authority during the last month, would like to keep this order in place as we have just gotten another order for shelter in place.

IV. PUBLIC COMMENT (15 min.)

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

No public comments

- V. **CONSENT AGENDA** (2 min.) **ACTION ITEM**
- A. (p.21) Warrants
 - B. (p.26) Payroll
 - C. (p.27) Minutes from the Regular Board Meeting of November 12, 2020
 - D. (p.36) Acceptance and Certification of Governmental Accounting Standards Board(GASB) Number 75 for fiscal year ending on June 30
 - E. (p.64) Memorandum of Understanding with the Gravenstein Parent Association

Action taken/comments:

Motion to approve the consent agenda as written.

Motion: AK Second: PL

Vote: SDS: aye GA: aye PL: aye JK : aye AK: aye

VI. **GENERAL ACTION ITEMS**

- A. (See GUSD [website](#) for background information) **Hillcrest Heat Mitigation Project** (30 min.)

Situation: GUSD received two Williams complaints and several reports of concern regarding the elevated temperatures in many Hillcrest classrooms in August of 2019. Since that time, multiple temporary measures have been put in place to reduce classroom temperatures on hot days while more permanent measures were explored. Elevated classroom temperatures were not an issue for the Summer/Fall of 2020 due to the suspension of in-person instruction. In the meantime, the GUSD Master Plan and Facilities Committees have been working with our project management firm, Counterpoint, and our architects, Quattrocchi Kwok (QKA) to research and review heat mitigation solutions for the Hillcrest campus.

Plan: To review the three options presented by Counterpoint and QKA, as well as the option recommendation from the Master Plan and Facilities Committees and select a heat mitigation plan.

Recommended motion: For the Board to approve the selection of heat mitigation project option 3, removing the heat reflective coating for AC paving, and requesting more information on the level 3 and level 4 mechanical system options including COVID-19 mitigation strategies and potential for offsetting long-term costs related to the current solar panel system.

Action taken/comments:

Eddie Van Slambrouch from QKA provided a brief PowerPoint presentation.

GA – The committee recommends we go with option 3 but remove the reflective asphalt coating. BS noted that there is considerable up keep with painting the asphalt we don't wish to incur.

JK - This has been a really great process; everyone has been very informative. Making the same recommendation for option 3. Would like to discuss more about the long term costs? How can we

best implement this filtration system so that our kids can be on campus even during smoke filled days and flu season.

GA - JK brings up a good point. If we have the filtration system, our kids can be on campus even during smoke filled days. But there are still questions about long term costs before making a final recommendation.

AK - agrees that option 3 makes the most sense. As we move forward it is going to get hotter and we should be proactive.

PL - thank you for your presentation and the work you have put into this.

GA noted that this is not the final approval but an approval for the committee to continue working on the project. Final design and cost will come back to the board for final approval.

Motion to proceed with Option 3 pending final design and final numbers to be approved at a later date.

Motion: __GA____ Second: __JK____

Vote: SDS: _aye__ GA: _aye__ PL: _aye__ JK :_aye__ AK: _aye__

B. (p.66) Resolution to extend the Declared Instructional Method for 2020-2021 School Year, Resolution #201210-02 (5 min)

Situation: Sonoma County is currently in the “purple tier (widespread)” according to the state’s *Blueprint for a Safer Economy* due to COVID-19 case and positivity rates. Additionally, on July 17, 2020, Governor Gavin Newsom declared that full time in-person instruction would not be allowed in California schools until further notice.

Plan: To continue with a distance learning program as the primary instructional strategy through February 26, 2021 pursuant to the resolution language.

Recommended motion: For the Board to approve Resolution #201210-02.

Action taken/comments:

DR - current resolution expires December 18th. It is the staff’s recommendation that we should continue through Feb 26th, 2021.

GA - this is the same resolution we have passed before just updating dates. This right now sets a date so that teachers and admin can plan to that date.

SDS - if we don’t pass what is the situation?

DR - right now we have guidance from the state we need to have a resolution in place now.

PL - I think the two months going into the next year sounds reasonable.

Motion to approve Resolution #21210-02

Motion: __ Ga _____ Second: __ JK _____

Vote: SDS: _aye___ GA: _aye__ PL: __aye__ JK :_aye__ AK: _aye__

C. (p.68) Reserve Policy (5 min.)

Situation: In order to assign district reserves in a strategic manner and include a more “user friendly” format in the reporting of account assignments of reserve funds, members of the Board have discussed drafting and adopting a Reserve Policy.

Plan: For the Board to consider the draft policy submitted by the Reserve Policy Committee.

Recommended Motion: For the Board to table this item.

Action taken/comments

(Below are brief comments from the discussion. More details on the discussion can be provided upon request.)

SDS presented document included in the packet. Provided background regarding this discussion started in 2018. Appreciates everyone's time that helped work on this. We did not come up with anything we can nail down right now. But we did come up with a draft policy.

JK - wants to agree with what you outlined. There were a lot of good ideas about how to craft this to benefit the district. Would like some guidance from the board about whether these 5 items are the ones we should be working on. One of the goals of the draft policy is to provide more transparency around the reserves. Feels this will make things more clear about what funds we have and what they can be used for. It will give the board more transparency. As a board member, I feel we're approving expenditures as they come up instead of planning for them. Trying to create a more strategic way of spending.

GA – Raised questions about the process and what the problem is that the draft policy is hoping to solve. Concerned that the draft policy looks less like a reserve strategy and more like a spending plan as it requires spending down to set reserve levels. With the plan to do heat mitigation projects at Hillcrest there is a concern that this proposal would limit the Board's ability to do work.

SDS - this says we are going to come back with a proposal that the board can vote on. This locks us into us committing more time in researching what we should be doing. In the last few days this has all become more clear to me. Part of what this policy would do is make things more transparent to Board members and stakeholders. This doesn't lock the board into anything tangible.

SDS - move to approve (no second at this time)

PL - I do think it is prudent to set aside a certain percentage and feel it should be more than the recommended amount. I am not sure about setting aside money in hopes of good ideas coming to us. Not necessarily fond of the idea that these funds are set aside for this, please come bring us ideas. Having said that I do feel we should look at having a reserve strategy.

JK - I want to clarify, we weren't proposing to set aside money and ask for ideas. We want to set aside rainy day fund and then set up buckets and come up with a process to engage stakeholders to help make decisions. Feels we have been more reactive.

GA - reads part of the plan and says it is a spending plan not a reserve plan.

SDS - well you could say it is both. Once you have the reserves set aside, if there is excess then we would set a spending plan.

GA - would like to hear from Admin

DR - that \$2.8 million will be gone in 3 years if we continue our current deficit spending. If we plan to spend it now, we will not maintain our budget. The reserves need to be a function of the Master Plan process.

AK - I think I am very much on the fence. I am wondering if it is an issue of semantics or philosophy. I don't think we lack in good ideas, I think we have good ideas that come to us all the time. I worry that there might be a disincentive if we have buckets. Someone might have a good idea, but think well there is not a bucket for this idea. I am more inclined right now to see what GA and PL are saying.

SDS - maybe we need to remove II and III, but I do feel we need to have V. Feels we need to have notes about monies we have applied for and will be coming to us, but can't be put on the financials at this time. Concerned about having money in an "Unassigned Account".

Wanda - I understand what JK is saying. We can change the name of unassigned funds. I wish we could have had the interim report before this discussion. Having people come to us with ideas could easily be put out there by asking them in Monday Messages or ... then we can look at it for the coming year. Remember that whatever you are looking at has to be looked at in a multi-year view. We currently can't afford to put 30% into the rainy day fund. We decided some time last year that \$2,000,000 was what we would shoot for, but if we don't get the basic aid supplemental, we will not get there. We are currently in a great position that other schools are not, but we do not have an abundance of extra money.

JK - again we are just looking for guidance, if we were to remove II, III, and IV would that allay some concerns and allow us to continue to work on this.

AK - I would support this.

PL - I do think we should move on, however, I do think we could look at items 1 and 5, unless admin is already doing this. I don't want to see a lot of duplicated effort. As Wanda just pointed out she is transparent.

Motion to approve items I and V of the draft policy to be brought to the Board to consider by July 2021.

Motion: __SDS____ Second: __JK____

Vote: SDS: _aye__ GA: _nay__ PL: _aye__ JK :_aye__ AK: _aye__

D. (p.69) Gravenstein Elementary Parking (5 min.)

Situation: A possible aid to the traffic congestion at Gravenstein Elementary is the addition of parking spaces. “Green” parking spaces are a new concept that could be considered for this project.

Plan: For the Board to consider adding “green” parking spaces to the southeast corner of the Gravenstein Campus parking lot.

Recommended Motion: For the Board to refer this item to the Master Plan Committee for inclusion in the Master Plan.

Action taken/comments

SDS - brought in Supervisor Rabbitt to look at our traffic problem. Most think this is an ongoing problem. Keri and staff have done some things to help, but we have looked at things to help move us further. Also brought out the head traffic planner for the county, he said “I can’t give you formal advice beyond that, you need to get an architect for that”. We’ve talked about turning the Southeast corner of Gravenstein into a staff parking lot.

AK - in terms of comprehensiveness we talked about many different solutions to the traffic problem. Parking is one very small piece of this problem. The addition of that parking lot, which I support, is one very small piece to the solution of the traffic issue.

GA - 2 questions, what is the proposal? I looked on page 69 and 70 and I don’t see the wording that you just used. There is nothing in writing that says this will solve our problem and how much it will cost?

SDS - At the bottom of page 70 is the motion. If approved the architect would come back, with cost and benefits.

DR - wants to be clear this was not included in the 2012 Master Plan. My recommendation to the board is that we table this item until it can be added to the current Master Plan.

GA – reads motion as he understand what SDS wants “motion to consider including parking options, including green options, in the master plan at Gravenstein”

Motion: __SDS____ Second: __JK____

Vote: SDS: _aye__ GA: _aye__ PL: _aye__ JK :_aye__ AK: _aye__

E. (p.71) Annual Organizational Meeting (25 min.)

Situation: During the Annual Organizational Meeting, the Board shall elect a president a clerk, consider appointing a representative and alternate for the Sonoma County Committee of School District Organization, set a schedule of meeting dates for the following year, and consider scheduling a Board Retreat during this meeting.

Plan: For the Board to address each of the following components of the Annual Organizational Meeting topics.

Recommended Motion: None at this time.

1. The Board shall elect a trustee for the position of Board President for the upcoming year.

Action taken/comments

JK moves to consider GA for Board president

GA accepts

AK 2nds

Triv - Welcome GA, thank you SDS for all your service. We greatly appreciate you.

DR - thanks Steve for his service and lets him know about fingerling lime tree and gift card.

Nomination: JK Second: AK

Vote: SDS: aye GA: Abstain PL: aye JK: aye AK: aye

Following vote SDS left the meeting. GA takes over leadership of the meeting

2. The Board shall elect a trustee for the position of Board Clerk for the upcoming year.

Action taken/comments

PL nominates JK

AK 2nds

JK accepts

Nomination: PL Second: AK

Vote: SDS: aye GA: aye PL: aye JK: aye AK: aye

3. The Board will consider appointing a Voting Representative on the Sonoma County Committee on School District Organization.

Action taken/comments:

JK wishes to continue

GA appoints JK to Voting Representative to Sonoma County Committee on School District Organization.

4. The Board will consider appointing an Alternate Representative on the Sonoma County Committee on School District Organization.

Action taken/comments

GA appoints AK to Alternate Representative to Sonoma County Committee on School District Organization.

5. The Board will adopt a calendar of dates for Board Meetings for the upcoming calendar year.

Action taken/comments

DR (calendar included in the packet) presented the calendar to the board. Calendar includes second meeting in June to address the LCAP.

Discussion was had about moving the December meeting but that will not need to happen until 2022 so no changes to the calendar.

Motion to approve the calendar as written and presented by DR

Motion: __GA____ Second: __PL____

Vote: SDS: ____ GA: _aye_ PL: _aye_ JK : _aye_ AK: _aye_

6. The Board will consider setting a date, time, location and agenda for a Board Retreat.

Action taken/comments

GA - would like us to look at our calendars and talk with Dave before setting a date.

JK - could we talk about general guidelines.

GA - my thinking is we would do it sometime in Jan or Feb at the latest.

PL - would the format be the same as now; meeting remotely?

GA - We would continue with the current remote meeting format.

No action taken at this time.

Adjournment to break at 8:20 pm Back at 8:26pm

F. (document posted on GUSD [website](#)) First Interim Report for 2019-20 School Year (15 min.)

Situation: Preparation, review, and submission of the First Interim Report is the second step in a five step process of our annual budget process. Local educational agencies (LEAs) are

required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report is due December 15 for the period ending October 31. The first interim reports must include a certification of whether or not the LEA is able to meet its financial obligations. This report, following Board approval, is submitted to the county superintendent for review and then submitted to the state superintendent of public instruction.

Plan: To complete step two of the annual budget process by presenting the GUSD's First Interim Report to the Board, and then, pending approval, providing the report to the required agencies.

Recommended motion: For the Board to approve the 2020/2021 First Interim Report.

Action taken/comments

Wanda Holden (WH) presented PowerPoint presentation on the budget. Presentation will be posted on the GUSD website.

JK - you created the page with the supplemental aid listed, are there any additional funds we may receive?

WH - any large offsets...not at this time. The modernization piece should still come in... we have been jumping through all the hoops.

GA - one question in the actual budget reports you gave us. On page 13 we are deficit spending, \$1,754,816.84 is our projected deficit spending. Basic aid supplement is projected around \$2 million. we would have an excess of \$266,000. We are getting pretty close to living off the basic aid supplement.

WH - yes.

JK - all the deficit spending is reflective of ongoing expenses not one-time expense.

WH - no we have a lot of one-time expenses because of the pandemic.

JK - is there any way you can give us a breakdown, maybe as a percentage, of how much are ongoing vs one-time expenses?

WH - I can bring that to the next meeting.

JK - when talking about the change is that because it wasn't what you projected.

WH - yes because of the extra safety measures and staff increase couldn't have been projected.

GA - what we are trying to track is ongoing expenses. We don't want to get to a point where basic aid supplement is covering all ongoing expenses.

JK - if we are deficit spending \$1.7 mill per year and we lose basic aid supplemental, we are going to have to lay people off?

WH - yes

PL - it looks like our deficit spending will exceed basic aid supplemental in three years.

JK - asks about enrollment numbers, did you take that into consideration when projecting those numbers.

WH - I did not, because I think we will bounce back after COVID.

Motion to approve the 2020/2021 First Interim Report

Motion: __JK____ Second: __PL____

Vote: SDS: ____ GA: _aye__ PL: __aye__ JK : _aye__ AK: _aye__

G. (p.74) Resolution #201210-01, Accounting of Development Fees for 2019-2020 Fiscal Year for Fund 25, Capital Facilities Fund (2 min.)

Situation: Fund 25, the Capital Facilities Fund, is used primarily to account separately for monies received as mitigation/developer fees or interest. Capital Facilities Funds are restricted to school facilities construction or improvement pursuant to Government Code sections 65970–65981 and Government Code Section 65995 et seq. This resolution specifies the required protocols for accounting of Fund 25 transactions and has been reviewed and approved by our auditor.

Plan: To follow the accounting protocols contained in this resolution.

Recommended motion: For the Board to approve Resolution #201210-01.

Action taken/comments

Motion to approve Resolution #201210-01

Motion: __JK____ Second: __PL____

Vote: SDS: ____ GA: _aye_ PL: _aye_ JK :_aye_ AK: _aye_

H. (documents posted on GUSD [website](#)) 20/21 GUSD Budget Overview for Parents (2 min.)

Situation: California Education Code (EC) Section 52064.1 requires education agencies to develop the Local Control Funding Formula (LCFF) Budget Overview for Parents in conjunction with the LCAP by July 1 of each year. Senate Bill (SB) 98 added EC Section 43509, which changed the adoption deadline for the Budget Overview for Parents for the 2020–21 school year to December 15, 2020, in conjunction with the LEA’s first interim budget report. The Overview includes: the specific amount of federal funds allocated to the LEA under the Coronavirus Aid, Relief, and Economic Security (CARES) Act, total budgeted expenditures in the Learning Continuity and Attendance Plan (LCAP), and total budgeted expenditures that contribute to increasing or improving services for unduplicated pupils. GUSD is required to submit three separate overviews, one for each charter school and one for the District.

Plan: If approved, the plans will be submitted to the Sonoma County Office of Education along with our First Interim Report and will also be posted on our district website.

Recommended motion: Approve the Budget Overviews for Parents.

Action taken/comments

Motion to approve the Budget Overviews for Parents

Motion: __GA_____ Second: __JK_____

Vote: SDS: _____ GA: _aye_ PL: _aye_ JK :_aye_ AK: _aye_

I. GUSD Actions to Support Distance Learning and Other Related Essential Services (5 min.)

Situation: With the constant changes in guidelines and mandates related to the suspension of in-person instruction due to the Coronavirus for GUSD students, this item is a placeholder in the event that any action items arise between the time this agenda is posted and the time of the meeting, as well as serving as a potential action item that arises based on Board discussion during the meeting.

Plan: For the Board to consider any new action item based on new or additional mandates as well as any action item put forth by the Board during the meeting.

Recommended motion: None at this time.

Action taken/comments

Placeholder item and happy to report nothing has come up...no action

No action taken at this time.

VII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

No comment

Adjournment to close session at 9:12pm

VIII. ADJOURNMENT TO CLOSED SESSION (15 min.)

A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6

1.0 Student Discipline

2.0 Pending litigation

3.0 Administrator Performance Updates

**4.0 Conference with Negotiations team:
GUTA negotiations update**

IX. RECONVENE TO OPEN SESSION

Returned to open session at 9:23pm

X. PUBLIC REPORT OF ACTION ON ITEMS HEARD IN CLOSED SESSION
(2 min.)

Action taken/comments

No actions taken, nothing to report.

XI. FUTURE BOARD MEETINGS

- A. January 14, 2021 at 5pm**
- B. February 11, 2021 at 5pm**
- C. March 11, 2021 at 5pm**

XII. ADJOURNMENT

Meeting adjourned at 9:25pm

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Dave Rose, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.