

Board of Education Regular Meeting Minutes

DATE: Thursday, June 11, 2020
TIME: 5:00 PM
LOCATION: Gravenstein Elementary, Multipurpose Room

Steve Schwartz, President
Gregory Appling, Clerk
Alexander Kahn, Trustee
Jennifer Koelemeijer, Trustee
Patrick Lei, Trustee

[Zoom link](#)

I. CALL TO ORDER AT 5:00 PM

Meeting called to order at 5:07pm.
All members present on Zoom except Jennifer Koelemeijer

**II. ADOPTION AND APPROVAL OF THE AGENDA
Approval of the agenda for June 11, 2020 (2 min.)**

Action taken/comments:

Motion to Approve the Agenda
GA moves to approve
SS 2nds
Passes 4-0

Motion: GA Second: SS Vote: SS: aye GA: aye PL: aye
JK: n/a AK: aye

III. REPORTS, AND ORAL COMMUNICATIONS

A. Emergency Powers Utilized by the Superintendent Pursuant to Resolution 200316-1 (1 min.)

Emergency powers not used during this time period.

B. (p. 1) Gravenstein Principal (10 min.)

Report included in the packet

KP wants to report that our last week of school was amazing. We had incredible turnout from everyone. We were able to create a schedule so that students could come pick up all of their personal items and return school equipment. We had classified staff on hand to help make sure there was social distancing.

Wants to express how happy she is with the 5th grade team and their work in producing the 5th grade promotion ceremony.

C. (p. 3) Hillcrest Principal (10 min.)

WD piggybacking on what Keri said about last week of school. They set up three days for the kids to pick up their things. 90% of the students showed up with their parents. It was a chance for teachers to say goodbye to their students. The biggest day was Friday when all the 8th graders came through. They set up a stage for the students to stand up to get their diploma. As the students drove in, the team played “Pomp and Circumstance”. Later in the evening they put out a graduation video. Shout out to Jeff Goodwin who took all the songs, videos, speeches and put it together. Has received many compliments on how the 8th grade ceremony went.

Board raised questions about whether the lottery system was being used to deal with the waitlist. WD noted it wasn’t used at this point. DR noted they would review the process and make sure everything was done accordingly. Questions were raised about the maximum number of students we could handle at Hillcrest. WD noted the limit would be around 300.

D. Gravenstein Union Teachers’ Association (5 min.)

GUTA’s report was emailed to everyone. Huge shout out to all GUTA members participating in the reopening committee. Teachers raised concerns about the lack of information and direction related to reopening being provided to the teachers. Teachers are concerned that not enough information or direction will come in time for them to prepare for next year. DR will look to address the concerns with teachers and the reopening committee.

E. District Site Council (0 min.)

No report at this time.

F. (p. 5) Gravenstein Parent Association, GPA (5 min.)

Reports included in the packet: AG spoke for GPA. Treasurer report was included and they felt they are doing well but donations did fall off during the pandemic and recurring payments have stopped as of 6/1/2020 (as was noted on the pledge forms).

New Board members are being voted on in the next month and they have several people interested in joining the GPA Board.

- 1. April 28, 2020 Minutes**
- 2. Financials Through April 30, 2020**
- 3. May 26, 2020 Agenda**

G. Trustee Reports (5 min.)

GA does not have anything to report. Understands everyone's need to have more information. Noted while attending budget phone calls that there is a lack finalized information being provided to the schools as well.

SS we did have a reserve committee meeting.

H. Climate Committee (0 min.)

DR a local individual has contacted the school regarding a composting plant planned to open near the school. DR and WD are doing research.

I. Master Plan Committee (5 min.)

Counterpoint has put out an RFQ looking for an architect. We currently have 7 applicants. We will be doing interviews soon and will have a recommendation for the board soon. This is part of the process to allow the school possible access state and federal money. There are no current projects scheduled with the exception of the Classroom Temperature Mitigation work that needs to be done.

[Current Master Plan](#)

1. Update on work with Counterpoint

J. (p. 16) Facilities Report (5 min.)

BS's written report is in the board packet. Brain and his team continue to work on Covid 19 issues and planning for next school year.

Parent raised community concerns about when parents will hear about specific plans or mandates for our opening. What are we waiting for to set those guidelines? DR there will be some definitive guidelines handed down to us and are currently working on plans at the committee level.

K. CBO Report (5 min.)

Will report during budget discussion.

L. Superintendent Report/District Correspondence (10 min.)

1. Questions from May Board Meeting

We have a survey out to staff that will be closing tomorrow and after that we will have more information for the Board.

2. (p. 17) Coronavirus Update/Reopening Committee

DR spoke a little about the 5 sub-committees that are working on the reopening of the school. They are doing research and coming up with ideas. They are already making plans like taking all the extra furniture out of the classrooms and storing them in storage containers on campus. A parent survey will be coming out later in the month. We are awaiting additional guidelines from the State prior to releasing it. Committees are made up of Administration, Teachers, Board members, and a GPA representative.

IV. PUBLIC COMMENT (15 min.)

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

SS wanted to make sure that we are reaching out to our Spanish speaking parents related to the survey. KP mentioned the survey will also be released in Spanish and there is staff assigned to help those parents.

GA speaking on behalf of BT who was sick. Full public comments document can be read by reaching out to administration.

I expect the school my child attends to make a commitment to our BIYOC (Black Indigenous Youth of Color) community. I am asking this evening that the board begin drafting a resolution that addresses systematic racism and the lives of our BIYOC population. The resolution should also address how we as a district will support the Black Lives Matter Movement without ever uttering all lives matter. I am also asking that the board look into diversifying our school libraries, plan for diversity training for all staff, teachers, administrators, and board members, along with funding TK-8th ethnic studies curriculum. We can not act cavalier as the Healdsburg Mayor did when she stated during a city council meeting in response to a board member proposing they begin discussing race and policing policies.

EH (parent) raised the concern that DR when talking about the “plan for reopening” it sounds like he is talking about an either-or situation. Whereas she has heard from other districts, they are going to be offering a distance learning option. DR noted that we are looking to prepare multiple options and nothing has been finalized yet.

DR no we are preparing multiple options.

HG (parent) asked regarding the survey will it be asking for parents opinions?

DR we will be looking for parents thoughts on the distance learning that we had. What worked, what did not, we want to learn from that. The other part of the survey will be presenting options about what we will be doing in the fall and how the parents feel about what we will be doing. We want to be sure that we do our best to provide what will work for our families and students.

- V. **CONSENT AGENDA** (2 min.) **ACTION ITEM**
- A. (p. 27) Warrants
 - B. (p. 32) Payroll
 - C. (p. 33) Minutes from the Regular Board Meeting of May 14, 2020 and the Special Board Meeting of May 21, 2020
 - D. (p. 44) Renewal of Service Contract with Ally Technology Consulting for the 2020/2021 School Year
 - F. (p. 48) Resolution 200611-02, Core Subject Teacher Authorization For the 2020/2021 School Year

Action taken/comments:

Motion: SS Second: AK Vote: SS: aye GA: aye PL: aye
JK: n/a AK: aye

VI. **PUBLIC HEARING**

- A. **Public Hearing on the District’s 2020-21 Budget** (30 min.)
(Hard copies of this document will be delivered to Board Members, posted on the GUSD website, and available at the GUSD District Office for review on 6/8/20.)

Situation: CBO Wanda Holden will present the proposed 2020-21 budget.

Plan: The Budget will be considered for approval at the June 18, 2020 meeting.

Public hearing open at 6:11pm.

SS explained to the public the two meeting format and that we are “daylighting” the budget prior to voting on the budget at the June 18th meeting.

WH provided a presentation of the budget that was included in the board packet. Presentation can be accessed by contacting GUSD.

The Board raised questions related to budgeting the Basic Aid Supplement and the need to do that related to receiving a positive certification of the Budget. WH this was due to the State budget cuts that are currently included in the budget.

Discussion followed related to information included in the budget around deficit spending, reserve assignments, and amounts. No numbers were changed in the budget.

SS we have a committee that is looking at the reserve strategy. We looked at it two months ago. I Think that three things came out of the meeting for me, one was that staff were kind of ahead of us in terms of planning. Discussion was had about the reserves and if we need to increase or decrease the amount.

JM (parent) our highest priority is our community. We should be coming at this with saving everything we can.

AK wants to remind everyone that the legislature is still deciding what they are going to do. If people are worried about cuts, they need to reach out to their legislators. Website is <https://www.cta.org/our-advocacy/state-budget>

B. (p. 49) Review of Reserves

Situation: Annually, as part of the budget adoption process, district reserves are reported and discussed.

Plan: The Board will review and discuss the combined assigned and unassigned ending fund balance above the minimum recommended Reserve for Economic Uncertainty, as necessary when reserve amounts exceed recommended reserve requirements.

Closed public hearing at 7:17pm

Adjourn for 5 minute break at 7:17pm
reopen at 7:22pm

VII. GENERAL ACTION ITEMS

A. (p. 50) Resolution #200611-1 Education Protection Account (EPA) (5 min.)

Situation: Resulting from the passage of Prop 30, each district goes through a process to designate EPA funds that are to be used to support General Education salaries and benefits.

Plan: To designate \$645,335 in EPA funds to support teacher salaries and benefits.

Recommended motion: For the Board to approve Resolution #200611-1.

Action taken/comments

Motion to approve resolution #200611-1

Motion: GA Second: SS Vote: SS: aye GA: aye PL: abstein
JK: n/a AK: aye

B. GUSD Actions to Support Distance Learning and Other Related Essential Services (5 min.)

Situation: With the constant changes in guidelines and mandates related to the suspension of in-person instruction due to the Coronavirus for GUSD students, this item is a placeholder in the event that any action items arise between the time this agenda is posted and the time of the meeting, as well as serving as a potential action item that arises based on Board discussion during the meeting.

Plan: For the Board to consider any new action item based on new or additional mandates as well as any action item put forth by the Board during the meeting.

Recommended motion: None at this time.

Action taken/comments

Additional information is included to aid in understanding the discussion.

EH (Parent) wants the committee to have in mind formal instructional time with distance learning. Her student at Hillcrest only receive one formal instruction video. Felt all the other work was assignments. Knows that Hillcrest has a very hands on science curriculum. Wants to know if there is going to be a purchase of supplies for students to help support the science curriculum.

DR there wasn't time to plan more complex lessons. Next year will be much different.

WD wants to address parents concerns. He has already been having discussions with his science department about how they can do things differently if the distance learning continues. They are looking at ways to offer more to the students. We know that we need to do more. Thinks the teachers did an amazing job with the small number of days for planning after Spring break.

SS we did ask staff about how many zoom lessons and other sources they used and DR is working on getting that information.

Jerrie McNeil is wondering about students who need more resources. Wants to be sure there is equity for all students.

DR as we engage in distance learning. Teachers were watching the engagement of their students and if there were any dips, IAs reached out for personal online meetings. We

issued Chromebooks and hot spots. Was it perfect? No. Did the teachers and staff do a great job. Yes.

KP what we set up for the families that were primarily Spanish speakers we heard great feedback from them, and they were happy with how things were going. Of course there were a couple of students that were harder to reach, but we did reach out many times in many ways.

SS you mentioned possibly doing a wraparound schedule in the beginning of the year, is that still on the table?

DR yes, it is.

C. (p. 53) COVID-19 Operations Written Report (5 min.)

Situation: With the suspension of in-person instruction due to the Coronavirus, the California Department of Education has altered reporting requirements for the 2019/2020 Local Control Accountability Plan. The COVID-19 Operations Report is the LCAP reporting tool for 2019/2020.

Plan: Staff has submitted a draft of this report for the Board to consider approving. This report contains a brief summary of our program changes, impacts on students and families, meeting the needs of all student groups, steps taken to deliver high-quality instance learning, providing school meals, and supporting the supervision of students during ordinary school hours.

Recommended motion: For the Board to approve the COVID-19 Operations Written Report

Action taken/comments

Motion to approve the COVID-19 Operations Written Report

Motion: SS Second: GA Vote: SS: aye GA: aye PL: aye
JK: n/a AK: aye

VIII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

No comments on items in closed session

Adjourn to close session 7:40pm

IX. ADJOURNMENT TO CLOSED SESSION (15 min.)

A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6

1.0 Student Discipline

2.0 Pending litigation

3.0 Administrator Performance Updates

a) Review Superintendent Performance Evaluation

**4.0 Conference with Negotiations team:
GUTA negotiations update**

X. RECONVENE TO OPEN SESSION

**XI. PUBLIC REPORT OF ACTION ON ITEMS HEARD IN CLOSED SESSION
(2 min.)**

Action taken/comments

Motion to approve the completed Superintendent evaluation and conclude the discussion.

Motion: GA Second: AK Vote: SS: aye GA: aye PL: aye
JK: n/a AK: aye

XII. FUTURE BOARD MEETINGS

A. June 18, 2020 at 5pm

B. July 9, 2020 at 5pm

C. August 13, 2020 at 5pm

XIII. ADJOURNMENT

Meeting adjourned at 8:10pm

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Dave Rose, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.