

Board of Education

Regular Meeting Minutes

DATE: Thursday, September 10, 2020
TIME: 5:00 PM
LOCATION: Gravenstein Elementary, Multipurpose Room

Steve Schwartz, President
Gregory Appling, Clerk
Alexander Kahn, Trustee
Jennifer Koelemeijer, Trustee
Patrick Lei, Trustee

Zoom Link

I. CALL TO ORDER AT 5:00 PM

Meeting called to order at 5:02pm all members present

II. ADOPTION AND APPROVAL OF THE AGENDA Approval of the agenda for September 10, 2020 (2 min.)

Action taken/comments:

No Change to the Agenda

III. REPORTS, AND ORAL COMMUNICATIONS

A. Emergency Powers Utilized by the Superintendent Pursuant to Resolution 200316-1 (1 min.)

We did need to purchase some more Hot Spots, but nothing to exceed normal activity. This power was not utilized.

B. (p.1) Gravenstein Principal (10 min.)

Report is included in the packet. Keri Pugno (KP) – Overall numbers look good but lower than last year due to several factors (smaller 5th grade, smaller TK, students being homeschooled, etc). Interaction between teachers and students are over 98%. I Want to take the opportunity to share a little of the instructional programs. Hopefully, everyone can see what an amazing program the teachers have put together. The students are still feeling a connection with their teachers. On this campus we have several teachers doing a weekly work exchange. This is keeping a connection with the students and teachers and staff members. I ran reports to see that we are having good attendance. Another good example, our TK through 2nd grade used SeeSaw platform and we had over 11 thousand posts, 6, 300 comments from teachers to individual students. We still have our enrichments up and running and that is a huge thing thanks to GPA. If you've been following our Facebook, one of our very own teachers was

nominated as teacher of the year. Congratulations to Ms. Allie Brown. This is a community based nomination. Paul Carey (PC) gives a presentation on his enrichment class work. He makes sure that it aligns to GSS standards. Then he sends out an announcement to parents about what is going to be done and what materials will be needed. He will help with supplies that are needed. Then he has guided practice. He does the experiment just before so that he is sure it still works.

C. (p.2) Hillcrest Principal (10 min.)

Report is included in the packet. Will Deeths (WD) – Noted enrollment below projected level, but higher than last year, much like Gravenstein mostly due to homeschooling. The year started off better than we could have hoped for and that was due to the incredible work our teachers did over the summer. We are looking at 95 % attendance. Aides are working with parents to get the missing students on to the zoom and working with the teachers. Thank you to the Board again for getting the supplies for our teachers to be able to do distance learning. Very proud that Sam Cole created her own counseling classroom. 222 students have visited her classroom. That is just a little over 74% of our student body.

Responding to parents question about students being able to interact with fellow students similar to homeroom? WD noted they are working on options for that to happen.

WD - thank you for bringing that up. Yes Sam and I and the new counselor Rosie have been looking into that very thing.

D. Gravenstein Union Teachers' Association (5 min.)

Report included in the packet. Aimee Otterson (AO) - Just wanted to touch on a successful Meet the Teacher event. I was so grateful to be able to touch base with my new students. Knows that some teachers are doing the weekly pick up and drop off of school work and that seems to be working well.

E. District Site Council (0 min.)

No report

F. Gravenstein Parent Association, GPA (5 min.)

GPA has a board meeting next week. Will have the July financials at next week's meeting. Hopeful will have more information next week.

G. Trustee Reports (5 min.)

GA - Negotiations are going well.

JK - wants to express how impressed she is with the teachers. A huge thank you to all the teachers for their hard work.

AK - I echo this

SDS – Followed up on Racial Justice resolution and is looking for the school to develop a membership list and will follow up next month. Requested that we make sure we do not place school events or “big tests” on religious holidays. DR noted that administration does look at that for major events and meeting schedules and will follow up with teachers.

H. Climate Committee (0 min.)

No meeting

I. Master Plan Committee (5 min.)

Report included in the packet. DR - We are looking at the low hanging fruit issues to help with the heating issues. Planting plants and new roofing and other ideas. We are expecting a recommendations report very soon.

SDS there was a note in there about the cost of air conditioning.

DR that is a \$25,000 price tag right off the bat. Half a million price tag for each campus for full air conditioning for each class room.

Current Master Plan

1. (p.5) Update on work with Counterpoint and Quattrocchi Kwok Architects (QKA)

J. Facilities Report (5 min.)

The QKA report that was completed.

DR - Kudos to BS and his staff. They are wearing their masks. We have purchased cleaning and disinfecting supplies, thermometers and other supplies. They have been put together in packages for each classroom. The marquee has been put up at Hillcrest and the installation of wireless cables has been done.

K. CBO Report (5 min.)

Wanda Holden (WH) - The report is in the Board Packet. Got some feedback from Jack Shrader regarding the funding, basically a project summary. We are still expecting a little over \$2 million. Currently working on open enrollment.

1. (p.7) Mandate Block Grant Applications for 2020/2021

DR these have been turned in and this is just an FYI for the board. There are a number of tasks that are mandated to do, but don't always have the manpower to do them. The preliminary budget that Wanda put together was approved.

2. (p.10) Certification of Salary and Benefits Schedule for the Certificated Bargaining Unit (Form J-90)

Beth Trivunovic (BT) - asked about page 14 of the GUTA contract, regarding a doctorate stipend? DR that is an action item we will have to bring to the board next week.

3. (p.15) Sonoma County Office of Education Approval of 2020-2021 Adopted Budget

L. Superintendent Report/District Correspondence (10 min.)
1. Questions from August Board Meeting

DR - Student participation and educational minutes, hopes the info provided by Will and Keri in the LCAP shows the answers.

2. Board Appointment Options

We have 3 seats that will expire. We have a person who filed paperwork and has been elected. Name to be announced after the election. We still have two openings and two board members wishing to continue (PL and AK). More information to come.

3. (p.21) Approval of Local Control Accountability Plan Federal Addendum

IV. PUBLIC COMMENT (15 min.)

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

Tracie Koenig – (Parents full statement is available upon request). Parent raised concerns about the book : This Book is Anti-Racist 20 Lessons on How to Wake Up, Take Action, and Do The Work by Tiffany Jewell. Parent considers the book to be propoganda and wonders who approved the book to be used in her students 8th grade class. TK - “I think this book is labeling my own child and how he should feel guilty because of his skin color. I am not against learning about racism, my issue is the teacher's choice of using this book. I’ve had several conversations with Mr. Deeths and Mrs. Johnson about this book and why it was chosen. They refused to offer a different book to my child. I have never had such push back from a staff member. I would really love my child to be a better speller and reader. I want to know why this book is being used. I will be filing a UCP.”

SDS - Thank you for sharing that. I’ll just say that it has never been the business of the school board to choose a book or ban a book. I understand you aren’t happy with the result. You said you also have some other books as alternatives. Generally we don’t do a lot of comments on public comments.

DR - The book in question is not the main book in the class it is a supplemental book. Mrs. Johnson and Mr. Deeths did a lot of research on this before choosing this book.

EH - I wasn't planning on saying anything, but I want to comment on the subject that was just brought up. I want to commend the staff for exposing my child to these items and helping her to understand and become an activist. She hopes that any books that promote discussion and opens my child's mind will be used.

Allison Rich (AR) - I just want to say thank you again to the board for creating the statement on social injustice and happy they want to make a change. Wants to commend Ms. Johnson for bringing this book into the classroom. Feels this book is totally appropriate for 8th graders. She and her young children have often had discussions about racial inequality and what they can do.

Megan Gorman (MG) - As a parent I have watched the videos for her child and I am incredibly grateful to the teachers for all their hard work in keeping the students engaged.

- V. **CONSENT AGENDA** (2 min.) **ACTION ITEM**
- A. (p.22) Warrants
 - B. (p.29) Payroll
 - C. (p.30) Minutes from the Regular Board Meeting of August 13, 2020
 - D. (p.42) Memorandum of Understanding with Healdsburg Unified School District to share a Board Certified Behavior Analyst (BCBA)
 - E. (p.44) Memorandum of Understanding with the Sonoma County Office of Education for Mutual Sharing of Data (Revised; now includes Special Education Data and is for a 5-year period)
 - F. (p.59) Memorandum of Understanding with the Sonoma County Office of Education for 2020/2021 English Learner Program, Products, and Services (Title III)

Action taken/comments:

SDS pulled minutes from Consent Agenda
Motion to approve Consent Agenda items A, B, D, E, and F

Motion: SDS Second: GA Vote: SDS: aye GA: aye PL: aye
JK: aye AK: aye

SDS requested a change to the minutes detailing the exact wording used on the social Awareness resolution.

Motion to approve the minutes with changes

Motion: SDS Second: AK Vote: SDS: aye GA: aye PL: aye
JK: aye AK: aye

VI. PUBLIC HEARING (15 min.)

A. (document to be posted to GUSD website when available) Public Hearing on Gravenstein Union School District Learning Continuity and Attendance Plans (LCAP)

Situation: District staff will present a separate LCAP document for each of our three schools, Gravenstein Elementary School, Gravenstein First School, and Hillcrest Middle School. The Learning Continuity and Attendance Plan, pursuant to California Department of Education guidance, replaces the Local Control and Accountability Plan while schools in California are providing distance learning. These plans are intended to articulate how the district has solicited stakeholder input and produced a distance learning education plan that addresses the needs of the students and families of GUSD.

Plan: For staff to present the site plans, solicit public and Board Member feedback, answer any questions, make any needed changes, and bring updated plans back to the Board for consideration prior to submitting the plans to the Sonoma County Office of Education.

Public hearing open at 6:34pm

DR presented the documents and explained what is included. Instead of going over the complete plan, showing a summary of the learning Continuity and Attendance Plan. The summary has 12 focus areas from the 31 page plan. The 12 items are listed in the opening pages. DR continues to go over the different areas.

JK wants to say how impressed she was at the comprehensiveness of this document. Also wants to thank you for adding the section on page 14 that talks about how the documentation of how student progress will be performed. Specifically page 14, the second paragraph.

DR Thank you, with all our committees we did our best to capture that in this plan.

SDS I hope that we can get the summary translated to Spanish

DR it shall be done.

Close public hearing at 6:58pm

VII. GENERAL ACTION ITEMS

**A. (document to be posted to GUSD website when available)
2019/2020 Unaudited Actuals (20 min.)**

Situation: Preparation, review, and submission of our Unaudited Actuals is the fourth step in a five step process of our annual budget process. The Unaudited Actuals are an annual statement reporting our financial activities for 19/20, however the data has not yet been formally audited. This foundational report, following Board approval, is submitted to the county superintendent for review and then submitted to the state superintendent of public instruction. This report then becomes the basis of the annual audit review.

Plan: To complete step four of the annual budget process by providing the Unaudited Actuals to the required agencies.

Recommended motion: For the Board to approve the 2019/2020 Unaudited Actuals.

DR - Wanda has put in many hours to be sure that this document is accurate and in place so that the board can approve it and the auditors can come in and check it out.

Wanda Holden (WH) - We adopted the budget throughout the year and now that the books are actually closed, this is what we actually did. The audit report will be seen in December. WH presented the actuals. Noted that the basic aid supplement was \$2,085,084 and we ended positive for the year (\$497,445).

Motion to approve the 2019/2020 Unaudited Actuals

Motion: GA Second: JK Vote: SDS: aye GA: aye PL: aye JK: aye
AK: aye

Adjournment to break for 5 min at 7:35pm returned at 7:40pm

B. (document to posted to GUSD website when available) Resolution #200910-1, The Gann Limit (5 min.)

Situation: The fundamental purpose of the Gann Limit is to limit the spending of state and local agencies, including school districts. The limit for an agency, intended to be capped at per person expenditure levels from 1978/1979 (adjusted for inflation), is arrived at after a series of complex calculations involving the use of many factors.

Plan: To establish a revised Gann Limit for the 2019/2020 school year and to adopt a Gann Limit for the 2020/2021 school year.

Recommended motion: For the Board to approve Resolution #200910-1.

Action taken/comments

DR the GANN limit covers last years and this year's budget.

SDS clarifies that this is going over items we have already discussed during the discussion of the unaudited actuals.

WH we met our percentages

Motion to approve resolution #200910-1

Motion: SDS Second: JK Vote: SDS: aye GA: aye PL: aye JK: aye
AK: aye

**C. GUSD Actions to Support Distance Learning and Other Related
Essential Services (5 min.)**

Situation: With the constant changes in guidelines and mandates related to the suspension of in-person instruction due to the Coronavirus for GUSD students, this item is a placeholder in the event that any action items arise between the time this agenda is posted and the time of the meeting, as well as serving as a potential action item that arises based on Board discussion during the meeting.

Plan: For the Board to consider any new action item based on new or additional mandates as well as any action item put forth by the Board during the meeting.

Recommended motion: None at this time.

SDS Do we have to wait for guidelines from the government before we can start the process to renegotiate with GUTA about reopening?

DR yes, we have multiple discussion items and wording on hold until we get guidance from the government. We do have some of the wording in place, so we do have a head start, but it will all be dependent on advice from the governing bodies.

VIII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

No public comments on items in closed session.

Adjourn to closed session at 7:52pm.

IX. ADJOURNMENT TO CLOSED SESSION (15 min.)

A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6

- 1.0 Student Discipline**
- 2.0 Pending litigation**
- 3.0 Administrator Performance Updates**
- 4.0 Conference with Negotiations team:
GUTA negotiations update**

X. RECONVENE TO OPEN SESSION

Returned to open session at 8:28pm

**XI. PUBLIC REPORT OF ACTION ON ITEMS HEARD IN CLOSED SESSION
(2 min.)**

No reportable actions taken.

XII. FUTURE BOARD MEETINGS

- A. Special Board Meeting, September 17, 2020 at 5pm**
- B. October 8, 2020 at 5pm**
- C. November 12, 2020 at 5pm**

XIII. ADJOURNMENT

Meeting adjourned at 8:30pm

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Dave Rose, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.