

# Board of Education Special Meeting Minutes

DATE: Thursday, September 17, 2020  
TIME: 5:00 PM  
LOCATION: Gravenstein Elementary, Multipurpose Room

**Steve Schwartz, President**  
**Gregory Appling, Clerk**  
**Alexander Kahn, Trustee**  
**Jennifer Koelemeijer, Trustee**  
**Patrick Lei, Trustee**

## Zoom Link

### **I. CALL TO ORDER AT 5:00 PM**

Meeting called to order at 5:01 pm. In attendance Steve Schwarts (SDS), Gregory Appling (GA), Patrick Lei (PL), Jennifer Koelemeijer (JK). Alexander Kahn (AK) joined at 5:04  
Reminder, we are recording the meeting.

### **II. ADOPTION AND APPROVAL OF THE AGENDA**

**Approval of the agenda for September 17, 2020 (2 min.)**

Action taken/comments:

No changes to the agenda

### **III. REPORTS, AND ORAL COMMUNICATIONS**

**A. Emergency Powers Utilized by the Superintendent Pursuant to Resolution 200316-1 (1 min.)**

Nothing to report.

**B. (p.1) Gravenstein Parent Association, GPA (5 min.)**  
**1. Minutes from August 11, 2020**

Report included in the packet

**2. Agenda for September 15, 2020**

Report included in the packet

**C. Trustee Reports (5 min.)**

SDS checked in with Dave Rose (DR) and Keri Pugno (KP) regarding racial resolution committee. Will Deeths (WD) will be the admin representative. We will have a meeting 1st week in October

**D. Superintendent Report/District Correspondence (10 min.)**

**1. Questions from September 10 Board Meeting**

Q - When are we going to get kids back in classes?

A - Putting together GUSD group JK and GA meeting with GUTA and GUCE next Wednesday to discuss waiver application we wish to submit.

SDS - Just to be clear, last board meeting we were talking about getting more guidance from the state and county. Did we get that?

DR - we got some, but it is constantly changing, however we have enough now to begin preparing our waiver. I was able to put together some information to distribute to the board.

**2. Board Appointment Options**

DR- We have received updated guidance from the county. We have to do our appointments before the November election, which means we would do them next meeting.

**IV. PUBLIC COMMENT (15 min.)**

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

No comments

**V. CONSENT AGENDA (2 min.) ACTION ITEM**

**A. (p.5) Addition of annual \$1,000 Doctoral Stipend to the Certificated Teacher Salary Schedule retroactive to July 1, 2020**

Action taken/comments:

Motion to approve the addition annual \$1,000 Doctoral Stipend to the Certificated Teacher Salary Schedule retroactive to July 1, 2020

Motion: SDS Second: JK Vote: SDS: aye GA: aye PL: aye JK: aye  
AK: aye

**VI. GENERAL ACTION ITEMS**

**A. Support Teacher for English Learners**

**Situation:** As we continue to add to our menu of tiered support and intervention strategies, we have identified a need for a certificated staff member to coordinate and lead the planning and implementation of our EL support services. This position is a strongly recommended use of LCF supplemental funds. The full annual cost of this position will be a minimum of \$79,000 and will be based upon the salary schedule placement (based on experience and education) for the successful candidate.

**Plan:** The teacher in this role will coordinate our ELPAC (English Language Proficiency Assessment for California) process, work with our principals on the design and implementation of our district EL instructional plan and staff professional development to support EL students, provide translation services during support meetings (such as IEPs, 504s, SSTs), provide direct family support for Gravenstein EL families and oversight of direct support services for Hillcrest EL families, and act as a liaison to facilitate communication with all district EL families as well as maintaining awareness and district compliance with county and state initiatives and mandates.

**Recommended Motion:** For the Board to approve the recruitment and hiring of an EL Support Teacher.

DR – we have several options to fill this position and it has been submitted to GUTA per the contract. The salary is based on the salary scale listed in the GUTA contract at step one for the position. The position is a certificated teaching position.

Motion to approve the recruitment and hiring of a Support Teacher for English Learners

Motion: GA Second: SDS Vote: SDS: aye GA: aye PL: aye JK: aye  
AK: aye

**B. (p.6) Gravenstein Union School District Learning Continuity and Attendance Plans (LCAP)(GUSD plan, all three plans are on the GUSD website and will experience edits prior to the 9/17/20 at which the final version will be presented)**

**Situation:** District staff has presented a separate LCAP document for the District and for each of our two charter schools, Gravenstein Elementary and Hillcrest Middle, and a Public Hearing on these documents was held on September 10, 2020. The Learning Continuity and Attendance Plan, pursuant to California Department of Education guidance, replaces the Local Control and Accountability Plan while schools in California are providing distance learning. These plans are intended to articulate how the district has solicited stakeholder input and produced a distance learning education plan that addresses the needs of the students and families of GUSD.

**Plan:** For staff to implement the plans as presented and to submit the plans to the Sonoma County Office of Education.

**Recommended Motion:** For the Board to approve the District and site LCAPs for the 2020-2021 school year.

DR there were no significant changes from last week. The last section was revised. Some fine tuning on the dollar amounts before submitting to SCOE.

Motion to approve the district and site LCAP for the 2020/2021 school year  
PL 2nds

Motion: GA Second: PL Vote: SDS: aye GA: aye PL: aye JK: aye  
AK: aye

**C. (p.37) Resolution to extend the Declared Instructional Method for  
2020-2021 School Year, Resolution #200917 (5 min)**

**Situation:** Sonoma County is currently on the state watch list due to COVID-19 and the associated rates of positive tests, hospitalization rates, as well as ICU bed and ventilator availability. Additionally, on July 17, 2020, Governor Gavin Newsom declared that all schools in California shall open using a distance learning model of instruction.

**Plan:** To open the 2020/2021 school year with a distance learning program.

**Recommended motion:** For the Board to approve Resolution #200917.

DR We are looking to extend the declared instructional method until winter break. The resolution has been worded so that we can go back to in person learning if there are changes that allow us to do so. Includes verbiage related to requesting a waiver to return to some form of in person instruction. The resolution is not open ended and has a set date as was suggested by legal.

JK raised reservations about setting the date and giving parents the idea that we would not look to return to in person instruction as soon as it was safe to do so. Wants to communicate to our community that we are going to base our decision on the data, and that if things change we will work to get back to in-person learning sooner. Doesn't want them to think this is a hard date and we won't start before that date.

DR changed the wording in the document to include "pursue any available waivers or options"

Action taken/comments

Motion to approve resolution 200917

Motion: SDS Second: JK Vote: SDS: aye GA: aye PL: aye JK: aye  
AK: aye

**D. GUSD Actions to Support Distance Learning and Other Related  
Essential Services (5 min.)**

**Situation:** With the constant changes in guidelines and mandates related to the suspension of in-person instruction due to the Coronavirus for GUSD students, this item is a placeholder in the event that any action items arise between the time this agenda is posted and the time of the

meeting, as well as serving as a potential action item that arises based on Board discussion during the meeting.

**Plan:** For the Board to consider any new action item based on new or additional mandates as well as any action item put forth by the Board during the meeting.

**Recommended motion:** None at this time.

Action taken/comments

Nothing to report or suggest for board action

SDS clarification - the doors have opened to apply for a waiver for grades TK to 6th  
So it won't be Grav vs HMS it would be Grav and 6th at HMS

DR The purpose of next week's meeting is to get ideas for the program of in person learning. We need to design a program to support our students and we need numbers to know how many kids we have. We are going to provide what we think we can do and see how many numbers we have.

**VII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION**

BT asks a clarifying question if someone holds a Master and Doctorate would they receive \$2000 or is it one or the other.

WH they would receive both

Meeting adjourned to closed session at 5:44pm

**VIII. ADJOURNMENT TO CLOSED SESSION (15 min.)**

**A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6**

- 1.0 Student Discipline**
- 2.0 Pending litigation**
- 3.0 Administrator Performance Updates**
- 4.0 Conference with Negotiations team:  
GUTA negotiations update**

**IX. RECONVENE TO OPEN SESSION**

Returned to open session at 6:06pm

**X. PUBLIC REPORT OF ACTION ON ITEMS HEARD IN CLOSED SESSION**

(2 min.)

Action taken/comments

No reportable actions taken in closed session

**XI. FUTURE BOARD MEETINGS**

**A. October 8, 2020 at 5pm**

**B. November 12, 2020 at 5pm**

**C. December 10, 2020 at 5pm**

**XII. ADJOURNMENT**

Meeting adjourned at 6:08pm

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