

Board of Education

Regular Meeting Minutes

DATE: Thursday, June 18, 2020
TIME: 5:00 PM
LOCATION: Gravenstein Elementary, Multipurpose Room

Steve Schwartz, President
Gregory Appling, Clerk
Alexander Kahn, Trustee
Jennifer Koelemeijer, Trustee
Patrick Lei, Trustee

[Zoom link](#)

I. CALL TO ORDER AT 5:00 PM

Meeting called to at 5:05pm
Members present on Zoom with Alexander Kahn and Patrick Lei absent.

II. ADOPTION AND APPROVAL OF THE AGENDA

Approval of the agenda for June 18, 2020 (2 min.)

Action taken/comments:

Motion to approve the agenda

Motion __GA__ Second __SS__ Vote: SS: __aye__ GA: __aye__ JK: __aye__
AK: __n/a__

III. REPORTS, AND ORAL COMMUNICATIONS

A. Emergency Powers Utilized by the Superintendent Pursuant to Resolution 200316-1 (1 min.)

No emergency powers used at this time.

B. Trustee Reports (5 min.)

JK completed 4 interviews for architects, very well done. Committee includes Dave, Brian, Wanda

GA Working on parent survey committee

SS Meeting of the reserve strategy committee. Meet with Dave on matter for last week. Reserve strategy the questions around the committee and circulated some language for working on recommendations. Coming back to the board in September

Committee purpose: Review existing reserve fund accounts, unallocated balances and allocated amounts for each, and determine if these should be adjusted to facilitate long-term planning.

C. Master Plan Committee (5 min.)

1. Update on work with Counterpoint

Interviewed firms for architect contract. Meeting with Counterpoint tomorrow to discuss the candidates. Recommendation to the board by end of the day on Friday. Looking at gathering information from stakeholders related to how the master plan should look. Class room temp, traffic, office space, and Wishlist for what we want to serve the clients. Facility needs to reflect our goals around education.

D. Superintendent Report/District Correspondence (10 min.)

1. Questions from June 11 Board Meeting

2. Coronavirus Update/Reopening Committee

WD yesterday we did hold a placement lottery for the school year and all families were notified and that is done and complete.

Data related to teacher engagement is still being collected. Survey directly from the teachers gave a lot of information about what they did related to the work during the distance learning. Information to come to the board soon.

IV. PUBLIC COMMENT (15 min.)

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

AK joined the meeting at 5:20pm

CA (former parent) had two children in the school system and are curious. Would like to know how the school will operate in the fall and concerned about the extremism around wearing masks and social distancing. Letter was sent to the board. Issues around the use of mask and blocking the face and blocks access to oxygen. We need over 19% and the mask could reduce that to dangerous levels. Make sure youth are not in danger of brain damage.

- V. **CONSENT AGENDA** (2 min.) **ACTION ITEM**
A. (p. 1) **Sonoma County Special Education Local Plan Area (SELPA)
2020/2021 Local Plan**
B. (p. 45) **Sonoma State University Student Teaching Agreement for 2020/2021**

Action taken/comments:

Motion to approve

Motion __SS__ Second __GA__ Vote: SS: __aye__ GA: __aye__ JK: __aye__
AK: __aye__ PL: __n/a__

- VI. **GENERAL ACTION ITEMS**
A. **GUSD Actions to Support Distance Learning and Other Related
Essential Services** (1 min.)

Situation: With the constant changes in guidelines and mandates related to the suspension of in-person instruction due to the Coronavirus for GUSD students, this item is a placeholder in the event that any action items arise between the time this agenda is posted and the time of the meeting, as well as serving as a potential action item that arises based on Board discussion during the meeting.

Plan: For the Board to consider any new action item based on new or additional mandates as well as any action item put forth by the Board during the meeting.

Recommended motion: None at this time.

DR no request for the Board at this time. Thermometers and other PPE on the way but the amount is not enough. Looking at being provided a 2 months supply, we will need storage facilities. Changes around schedule might possibly happen. And cleaning protocols may need to increase the staff. We may need to have additional staff per site. will need to come to the board for the text support and connectivity. Might need additional tech support on site

Board mentioned that the administration could use the emergency powers and request additional emergency board meetings. Board raised concerns about special needs or health compromised students. DR, are talking to families and we are expecting students to need the resources.

JK the committee is doing an amazing job going through the potential impacts, furniture, sanitization. We (board) doesn't want to hold DR back so we want you to move forward.

AK we don't want to hold him back but I'm hoping that we get the additional funding from state and local to make this happen.

SS make sure that as we go forward it covers input from the community, Administration, Board, Staff. If we don't have consensus then bring the options to the board. Clear communication with everyone and understanding about what is decided and what hasn't been decided is very important

CA (former parent) made the board aware that the guidelines for the county is currently 2-12 not having to wear the mask. DR that is about to change. Parent wants us to read her email about the dangers of wearing masks.

Action taken/comments: No actions taken

B. (p. 57) Actions Related to Reserve Account Strategies (5 min.)

Situation: Related to the annual review of reserve funding, a district committee that includes Board President Schwartz has met to discuss potential strategies for the allocation of reserve funds. This item is a placeholder in the event that any action items arise between the time this agenda is posted and the time of the meeting, as well as serving as a potential action item that arises based on Board discussion during the meeting.

Plan: For the Board to consider any new action item based on new committee recommendations as well as any action item put forth by the Board during the meeting.

Recommended motion: None at this time.

SS informed the board that the committee will use the committee purpose statement and focus on all the existing accounts and look at the reserves in relation to the board. Hopes to bring recommendations to the board in September

Action taken/comments: No action taken at this time.

C. (p. 58) Resolution #200618, Ongoing Major Maintenance Plan (3 min.)

Situation: For our district facilities, ongoing maintenance activities are required to keep our schools safe, inviting and an environment in which teachers can teach and students can learn. Additionally, sections of the California Education require that districts, as part of the annual budget process, show compliance with completing ongoing and major maintenance plan requirements in order to apply for the State's Facility Bond Program.

Plan: As part of our ongoing maintenance work, our plan is to solicit bids and quotes for the work described in this plan, select the best option and facilitate the completion of the projects.

Recommended motion: For the Board to approve Resolution #200618.

Action taken/comments

Normally in the consent. As an action item as it needs a roll call vote. This is a standard item to access funding. This is to confirm to the board that these activities are taking place. WH heard back from the auditor and this item has been approved.

Motion to approve

Motion __GA__ Second __SS__ Vote: SS: __aye__ GA: __aye__ JK: __aye__
AK: __aye__ PL: __n/a__

D. (p. 66) Management Salary Schedule (3 min.)

Situation: Our current Management Salary Schedule is inconsistent from position to position in terms of the number of column steps and the step increments included on the schedule. The current number of column steps range from 5 to 11 steps and the step increments range from 1.29% to 2.5%. If this revised schedule is adopted for the 2020/2021 school year, the total combined increase in administrative salaries would be \$24,024 for all 6 management employees.

Plan: To amend the salary schedule so that all positions are on one schedule, each position has 11 column steps with equivalent incremental increases, and add language to address doctoral degree holders and longevity increases beyond eleven years. A Management Salary Schedule Committee, including Trustees Koelemeijer and Appling, was created and reviewed the details of this situation, the attached draft is the product of the committee's work.

Recommended motion: For the Board to table this item until more information on the status of the state budget is available.

Action taken/comments

Item is tabled until additional budget information is provided (August)

E. (p. 67) 2020/2021 Gravenstein Union School District Budget (5 min.)

Situation: CBO Wanda Holden presented the proposed 2020-21 budget during the Public Hearing at the June 11, 2020 Board Meeting.

Plan: Staff has submitted a draft of the budget for the Board to consider approving. This draft incorporates the potential budget cuts proposed by Governor Newsom during his May Revise presentation and presents a plan for GUSD to offer a full program, including Enrich!, for the next three years with positive certification.

Recommended motion: For the Board to approve the 2020/2021 GUSD budget.

Action taken/comments

DR no presentation at this time. We are currently looking at a budget based on the May revise. This draft maintains staff, enrich, and positive certification. WH so with no additional information there is nothing new or better than what we have now.

Motion to approve Budget the 2020/2021 GUSD budget as written

Motion __GA__ Second __JK__ Vote: SS: __aye__ GA: __aye__ JK: __aye__
AK: __aye__ PL: __n/a__

VII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

No comments on items in closed session.
Adjourned to closed session at 6:10pm

VIII. ADJOURNMENT TO CLOSED SESSION (15 min.)

A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6

1.0 Student Discipline

2.0 Pending litigation

3.0 Administrator Performance Updates

a. Continue Review of Superintendent Evaluation

4.0 Conference with Negotiations team:

IX. RECONVENE TO OPEN SESSION

Returned to open session at 6:58pm

X. PUBLIC REPORT OF ACTION ON ITEMS HEARD IN CLOSED SESSION

(2 min.)

Action taken/comments

Motion to approve the Superintendent performance review

Motion __GA__ Second __JK__ Vote: SS: __aye__ GA: __aye__ JK: __aye__

AK: aye PL: n/a

XI. FUTURE BOARD MEETINGS

- A. July 9, 2020 at 5pm**
- B. August 13, 2020 at 5pm**
- C. September 10, 2020 at 5pm**

XIII. ADJOURNMENT

Meeting adjourned at 7:00pm

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Dave Rose, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.