

# Board of Education

## Regular Meeting Minutes

DATE: Thursday, July 9, 2020  
TIME: 5:00 PM  
LOCATION: Gravenstein Elementary, Multipurpose Room

**Steve Schwartz, President**  
**Gregory Appling, Clerk**  
**Alexander Kahn, Trustee**  
**Jennifer Koelemeijer, Trustee**  
**Patrick Lei, Trustee**

### Zoom Link

#### **I. CALL TO ORDER AT 5:00 PM**

Meeting called to order at 5:01pm All members present via zoom except Alexander Kahn (will join meeting later)

#### **II. ADOPTION AND APPROVAL OF THE AGENDA**

**Approval of the agenda for July 9, 2020 (2 min.)**

Action taken/comments:

Motion GA Second JK Vote: SS: aye GA: aye  
PL: abstain JK: aye AK: n/a

#### **III. REPORTS, AND ORAL COMMUNICATIONS**

##### **A. Emergency Powers Utilized by the Superintendent Pursuant to Resolution 200316-1 (1 min.)**

DR: No emergency powers used to date but the board should expect something in the coming weeks as there might be a need. Further details to come if needed.

##### **B. (p. 1) Gravenstein Principal (5 min.)**

KP: Report is included in the packet. Numbers are strong but ever changing as we have people moving into and out of the area. Lots of committee work around the different options related to Distance Learning (DL) or possible Hybrid model for the coming year. As far as class sides, the aim is 20 per class with room to grow to 23 if needed due to families moving into the district. Current plan is to stay at 20 per class.

##### **C. (p. 2) Hillcrest Principal (5 min.)**

WD: Report is included in the packet

##### **D. Gravenstein Union Teachers' Association (5 min.)**

GUTA report was emailed to Administration and the Board prior to the meeting. Included documents related to GUTA position regarding reopening of school.

Included a clarification letter and CTA regarding opening of school. Board requested that the GUTA report be provided sooner so it can be included in the packet and carefully reviewed prior to the meeting by the Board.

**E. District Site Council (0 min.)**

No report, no meetings since last Board meeting.

**F. (p. 3) Gravenstein Parent Association, GPA (5 min.)**

1. **June 16, 2020 Agenda**
2. **May 26, 2020 Minutes**
3. **Financials Through June 30, 2020**
4. **20/21 Planning and Board Member Roles**

Presented to the Board by the new GPA President Erin Hillmer and Vice President Elizabeth Dawson. GPA is hoping to get new pledge packets out soon but are awaiting direction from Administration. Next meeting is July 21<sup>st</sup>.

**G. Trustee Reports (5 min.)**

GA and JK spoke regarding presentations they have received from SCOE and CSBA regarding best practices around reopening of schools. Additional information is still being developed and needed prior to the start of school year.

SS spoke about Board development that will be done in closed session.

Apologized for not having the Black Lives Matter discussion on the agenda as requested. It will be on the agenda for the August meeting.

**H. Climate Committee (0 min.)**

No report at this time.

**I. Master Plan Committee (5 min.)**

Current Master Plan

**1. Update on work with Counterpoint and Quattrocchi Kwok Architects (QKA)**

The committee will present to the board a proposed contract to hire QKA as the school's architect of record. QKA is already investigating current conditions around classroom temperature and classroom ventilation. JK noted that QKA has a personal investment in our community and was very happy with the work of the committee to select QKA from the many qualified architects.

**J. (p. 19) Facilities Report (5 min.)**

Report is included in the packet. Current focus cleaning, preparing for the school year, creating hand washing stations in classrooms that don't have them, and working with OKA and possible contractors around the classroom temperature issue.

**K. (p. 20) CBO Report (5 min.)**

Report is included in the packet. WH noted the modernization grant application process has been completed and the funding is still down the road. J-13 waivers were approved. JK asked regarding updating of the budget. WD noted that administration would bring another budget to the board with 45 days of the state updating their budget. Current funding is using the same ada and amounts as last year. The funding is the same but is being deferred.

Parent circled back to the BLM issue mentioned during trustee reports and asked why it wasn't immediately taken to the full board. SS we will bring it to the board.

**L. Superintendent Report/District Correspondence (10 min.)**

- 1. Questions from June Board Meetings**
- 2. (p. 21) State Controller's Office Audit Certification**

Question about page numbers on the agenda: Page numbers have been added to the agenda.

Question about time teachers spent interacting with students during DL: The vast majority did daily zoom type instruction. 87% had some form of daily interaction.

Audit certification was approved.

**IV. PUBLIC COMMENT (15 min.)**

At this time the public may address the Board on any item not listed on the agenda.

Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

EH request that parents be provided with a reopening plan and provide parents with what ideas are being discussed and different strategies (ie a,b,c options) and the potential number of hours kids could be in school. It is a good idea to provide some communication related to masks being used and enforced at school. This will give parents a chance to get kids used to using them. Some communication from administration on these items would be helpful.

BT: The fact that the BLM resolution did not make it on the agenda is very disappointing. Having it brought forward would show the community that you care about them. This is embarrassing, sad, and disappointing.

JM: The answers that were given as to why this wasn't brought to the agenda is very concerning since it was promised at the June meeting it would be. To me it seems like it was left off on purpose which is the exact reason there is a BLM movement. I was at a previous board meeting where a Board member used the term "separate but equal". Ignoring this issue will cause people to feel more resentments and feel ignored.

SS: We will focus on the BLM issue at a committee level and then bring it to the Board. Please let me or DR know if you are interested.

**V. CONSENT AGENDA (2 min.)**

**ACTION ITEM**

- A. (p. 23) Warrants**
- B. (p. 28) Payroll**
- C. (p. 29) Minutes from the Regular Board Meetings of June 11, 2020 and June 18, 2020**

- D. (p. 45) Memorandum of Understanding with the West Sonoma County Unified High School District for Credentialed School Nurse Services for the 2020/2021 School Year
- F. (p. 48) Memorandum of Understanding with the Sonoma County Office of Education for Inclusion in the Sonoma County Consortium for English Learner Program Services for the 2020/2021 School Year
- G. (p. 52) Contract Agreement for Vended Meal Services with the City of Santa Rosa High School District for the 2020/2021 School Year
- H. (p. 58) Williams Quarterly Report
- I. (p. 62) Contract Agreement for Architectural Services related to the Master Plan Update and Classroom Temperature Mitigation Projects with Quattrocchi Kwok Architects (QKA)
- J. (p. 91) Memorandum of Understanding with the Sonoma County Superintendent of Schools for GUSD Participation in the North Coast Teacher Induction Program for the 2020/2021 School Year

Action taken/comments:

Motion to approve consent agenda as written

Motion SS \_\_\_\_\_ Second JK \_\_\_\_\_ Vote: SS: aye \_\_\_\_\_ GA: aye \_\_\_\_\_  
 PL: aye \_\_\_\_\_ JK: aye \_\_\_\_\_ AK : n/a \_\_\_\_\_

**VI. GENERAL ACTION ITEMS**

**A. (p. 96) GUSD Reopening Plan for the 2020/2021 School Years (30 min.)**

**Situation:** If Sonoma County is in either Stage 3 or Stage 4 of the reopening process moving to the conclusion of the current Shelter In Place Order from the Sonoma County Department of Health Services, GUSD will be able to return to in-person instruction for our students. However, in order to provide a safe learning environment for our students and staff, there are many new mandates, regulations, guidelines, and recommendations that will require significant modifications to the GUSD instructional model. In order to meet the needs of our students, continue to provide a first class educational experience, and to maintain our enrollment levels, a Reopening Committee has been gathering information and answers to a multitude of critical questions, and has drafted a plan for reopening GUSD schools.

**Plan:** To review the current draft of the Reopening Committee’s plan.

**Recommended motion:** For the Board to approve the plan.

DR Thank you to the committee doing the work. We don’t know if we are going to be open yet and we don’t have mandates yet. So, we will need to have options. Spoke about the challenges for distance learning makes for students at home. How do we balance health and safety needs and desire to get students back in school? Our plan will not be perfect for everyone. School has been listed as essential personnel. This requires we have education for the students in the fall and it must be in person to the best of our ability. We have a staff and a parent survey. Our work in the next few weeks is to develop a plan that works for our parents. Our physical space

is limiting what we can do in each classroom. 15 students at Gravenstein, and 17 at Hillcrest. Mask will be required when social distancing isn't possible. Requesting the next two weeks to finalize how the day to day process will go. Planning an all hands meeting (remotely) regarding safety for the teachers. Survey data will be posted on the school's website but we will edit to protect anonymity. DR planning to look at a shortened day that handles the minimum minutes. That we open with focus on the core subjects to start with.

Documents included in the packet. Items requesting approval are:

1. The Reopening Committee, pursuant to the current Health Order, recommends a requirement that students and staff wear a face covering at all times while indoors, in common areas, and any time when closer than 6 feet to another person on campus. The proposed schedule will have frequent break times daily for both students and staff to be out of the classroom with the opportunity to remove their facial covering.
2. The Committee recommends that as we begin the school year, that GUSD suspend the Beyond The Bell program. We will resume services again when Sonoma County reaches Stage 4 or additional health directives are received.
3. The Committee further recommends that GUSD provide services for the children of staff members that attend GUSD schools in order to provide staff members the ability to fulfill all work-related responsibilities during this very challenging time
4. The Committee recommends that GUSD adopt a shortened day schedule daily pursuant to the minutes listed above until Sonoma County reaches Stage 4 or additional health directives are received.
5. The Committee recommends the development of a Site Specific Safety Plan for each school site that includes the required elements from CDE and Public Health.
6. Staff continues to develop models for instruction that provide the maximum amount of direct teacher instruction possible. We will have a proposed model ready for release to our families by July 31. Parent commitment to a model by August 5.

(Lengthy discussion can be provided upon request)

Break was taken from 7:14 -7:20pm

Notes:

Board raised questions about the suspension of Beyond the Bell and how that will affect parents, the timing of providing a plan or options to parents as possibly too late, and the need to move quickly to provide information to parents.

Parent raised questions regarding the length of day, beyond the bell, and the requirement for masks.

Teachers raised concerns about the development of the "cohorts", need to continue discussions around the hybrid model options, need for parents to practice mask use with their children, and the need to have a plan prior to July 31<sup>st</sup>.

Several motions were considered. Final motion:

Motion to approve items 1,3,4,5,and 6 as written and amended item 2 to provide Beyond the Bell to students during in person schooling.

Action taken/comments

Motion GA Second JK Vote: SS: aye GA: aye PL: aye  
JK: aye AK: n/a

**B. GUSD Actions to Support Distance Learning and Other Related Essential Services (5 min.)**

**Situation:** With the constant changes in guidelines and mandates related to the suspension of in-person instruction due to the Coronavirus for GUSD students, this item is a placeholder in the event that any action items arise between the time this agenda is posted and the time of the meeting, as well as serving as a potential action item that arises based on Board discussion during the meeting.

**Plan:** For the Board to consider any new action item based on new or additional mandates as well as any action item put forth by the Board during the meeting.

**Recommended motion:** None at this time.

Action taken/comments

DR brought to the board a request to purchase additional computers and equipment needed for meetings and to support DL

Motion to approve computer equipment purchase not to exceed \$230,000 to allow the district to provide additional computer needs at meetings and during DL

Motion GA Second JK Vote: SS: aye GA: aye PL: aye  
JK: aye AK: n/a

**C. Amend Board Bylaw 9220**

**Situation:** This Bylaw currently requires any candidate for a seat on the GUSD Board of Trustees to pay for the inclusion of a Statement of Qualifications on the Sonoma County Election Ballot; this would be a fee of \$530 per candidate for the 2020 election. Elections Code 13307 gives districts the ability to pay this fee on behalf of any candidates.

**Plan:** Staff has proposed some edits to this Bylaw, including the provision for GUSD to pay the fees to Sonoma County for a candidate Statement of Qualification. Taking

this action will remove a potential deterrent for any qualified person that wishes to participate in the election process for vacant Board seats.

**Recommendation:** For the Board to approve the amended version of Board Bylaw 9220.

Action taken/comments

Motion to approve

Motion GA Second JK Vote: SS: aye  
GA: aye PL: aye JK: aye AK: n/a

**D. Resolution #200709, Ordering an Election to be Held and Requesting Consolidation with the November 3, 2020, Consolidated District Election (5 min)**

**Situation:** The term for three of our current Trustees expires in December, 2020. This resolution orders an election to fill those vacancies and allows for this election to be consolidated with the other Sonoma County elections on November 3, 2020.

**Plan:** To submit the required documentation to the Sonoma County Clerk and Registrar of Voters to enable the election process to take place.

**Recommendation:** For the Board to approve Resolution #200709

Action taken/comments

Motion to approve

Motion GA Second SS Vote: SS: aye GA: aye PL: aye  
JK: aye AK: n/a

PL left the meeting at 8:35

**VII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION**

**VIII. ADJOURNMENT TO CLOSED SESSION (15 min.)**

Moved to closed session at 8:38pm

**A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6**

**1.0 Student Discipline**

- 2.0 Pending litigation
- 3.0 Administrator Performance Updates
  - a) Review Superintendent Performance Evaluation
- 4.0 Conference with Negotiations team:  
GUTA negotiations update

**IX. RECONVENE TO OPEN SESSION**

Returned to open session at 8:55pm

**X. PUBLIC REPORT OF ACTION ON ITEMS HEARD IN CLOSED SESSION**  
(2 min.)

Action taken/comments

No actions were taken during closed session

**XI. FUTURE BOARD MEETINGS**

- A. August 13, 2020 at 5pm
- B. September 10, 2020 at 5pm
- C. October 8, 2020 at 5pm

**XII. ADJOURNMENT**

Meeting was adjourned at 8:57pm

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