

Board of Education Regular Meeting Agenda

DATE: Thursday, December 10, 2020
TIME: 5:00 PM
LOCATION: Gravenstein Elementary, Multipurpose Room

Steve Schwartz, President
Gregory Appling, Clerk
Alexander Kahn, Trustee
Jennifer Koelemeijer, Trustee
Patrick Lei, Trustee

[Zoom Link](#)

- I. CALL TO ORDER AT 5:00 PM**
- II. ADOPTION AND APPROVAL OF THE AGENDA**
Approval of the agenda for December 10, 2020 (2 min.)

Action taken/comments:

Motion _____ Second _____ Vote: SDS: _____ GA: _____ PL: _____ JK: _____

AK: _____

- III. REPORTS, AND ORAL COMMUNICATIONS**
- A. (p.1) Gravenstein Principal (10 min.)**
 - B. (p.2) Hillcrest Principal (10 min.)**
 - C. Gravenstein Union Teachers' Association (5 min.)**
 - D. District Site Council (0 min.)**
 - E. (p.5) Gravenstein Parent Association, GPA (5 min.)**
 - 1. Annual Budget**
 - 2. October Financials**
 - 3. Minutes from October 20, 2020**
 - 4. Agenda for November 17, 2020**
 - F. Trustee Reports (5 min.)**
 - G. Reserve Strategy Committee (5 min.)**
 - H. Racial Justice Committee (5min.)**
 - I. Master Plan Committee (5 min.)**
[Current Master Plan](#)
 - J. (p.20) Facilities Report (5 min.)**
 - K. CBO Report (5 min.)**
 - L. Superintendent Report/District Correspondence (15 min.)**
 - 1. Questions from the November Board Meeting**

2. **GUSD Mental Health Program Update, Rosie Steen-Larsen and Sam Cole**
3. **Review of Emergency Powers**

IV. PUBLIC COMMENT (15 min.)

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

- V. CONSENT AGENDA (2 min.) ACTION ITEM**
- A. (p.21) Warrants**
 - B. (p.26) Payroll**
 - C. (p.27) Minutes from the Regular Board Meeting of November 12, 2020**
 - D. (p.36) Acceptance and Certification of Governmental Accounting Standards Board(GASB) Number 75 for fiscal year ending on June 30**
 - E. (p.64) Memorandum of Understanding with the Gravenstein Parent Association**

Action taken/comments:

Motion _____ Second _____

Vote: SDS: _____ GA: _____ PL: _____ JK: _____ AK: _____

VI. GENERAL ACTION ITEMS

- A. (See GUSD [website](#) for background information) Hillcrest Heat Mitigation Project (30 min.)**

Situation: GUSD received two Williams complaints and several reports of concern regarding the elevated temperatures in many Hillcrest classrooms in August of 2019. Since that time, multiple temporary measures have been put in place to reduce classroom temperatures on hot days while more permanent measures were explored. Elevated classroom temperatures were not an issue for the Summer/Fall of 2020 due to the suspension of in-person instruction. In the meantime, the GUSD Master Plan and Facilities Committees have been working with our project management firm, Counterpoint, and our architects, Quattrocchi Kwok (QKA) to research and review heat mitigation solutions for the Hillcrest campus.

Plan: To review the three options presented by Counterpoint and QKA, as well as the option recommendation from the Master Plan and Facilities Committees and select a heat mitigation plan.

Recommended motion: For the Board to approve the selection of heat mitigation project option 3, removing the heat reflective coating for AC paving, and requesting more information on the level 3 and level 4 mechanical system options including

COVID-19 mitigation strategies and potential for offsetting long-term costs related to the current solar panel system.

Action taken/comments:

Motion _____ Second _____

Vote: SDS: _____ GA: _____ PL: _____ JK: _____ AK: _____

B. (p.66) Resolution to extend the Declared Instructional Method for 2020-2021 School Year, Resolution #201210-02 (5 min)

Situation: Sonoma County is currently in the “purple tier (widespread)” according to the state’s *Blueprint for a Safer Economy* due to COVID-19 case and positivity rates. Additionally, on July 17, 2020, Governor Gavin Newsom declared that full time in-person instruction would not be allowed in California schools until further notice.

Plan: To continue with a distance learning program as the primary instructional strategy through February 26, 2021 pursuant to the resolution language.

Recommended motion: For the Board to approve Resolution #201210-02.

Action taken/comments:

Motion _____ Second _____

Vote: SDS: _____ GA: _____ PL: _____ JK: _____ AK: _____

C. (p.68) Reserve Policy (5 min.)

Situation: In order to assign district reserves in a strategic manner and include a more “user friendly” format in the reporting of account assignments of reserve funds, members of the Board have discussed drafting and adopting a Reserve Policy.

Plan: For the Board to consider the draft policy submitted by the Reserve Policy Committee.

Recommended Motion: For the Board to table this item.

Action taken/comments

Nomination _____ Second _____

Vote: SDS: _____ GA: _____ PL: _____ JK: _____ AK: _____

D. (p.69) Gravenstein Elementary Parking (5 min.)

Situation: A possible aid to the traffic congestion at Gravenstein Elementary is the addition of parking spaces. “Green” parking spaces are a new concept that could be considered for this project.

Plan: For the Board to consider adding “green” parking spaces to the southeast corner of the Gravenstein Campus parking lot.

Recommended Motion: For the Board to refer this item to the Master Plan Committee for inclusion in the Master Plan.

Action taken/comments

Nomination _____ Second _____

Vote: SDS: _____ GA: _____ PL: _____ JK: _____ AK: _____

E. (p.71) Annual Organizational Meeting (25 min.)

Situation: During the Annual Organizational Meeting, the Board shall elect a president a clerk, consider appointing a representative and alternate for the Sonoma County Committee of School District Organization, set a schedule of meeting dates for the following year, and consider scheduling a Board Retreat during this meeting.

Plan: For the Board to address each of the following components of the Annual Organizational Meeting topics.

Recommended Motion: None at this time.

1. The Board shall elect a trustee for the position of Board President for the upcoming year.

Action taken/comments

Nomination _____ Second _____

Vote: SDS: _____ GA: _____ PL: _____ JK: _____ AK: _____

2. The Board shall elect a trustee for the position of Board Clerk for the upcoming year.

Action taken/comments

Nomination _____ Second _____

Vote: SDS: _____ GA: _____ PL: _____ JK: _____ AK: _____

- The Board will consider appointing a Voting Representative on the Sonoma County Committee on School District Organization.

Action taken/comments:

Nomination _____ Second _____

Vote: SDS: _____ GA: _____ PL: _____ JK: _____ AK: _____

- The Board will consider appointing an Alternate Representative on the Sonoma County Committee on School District Organization.

Action taken/comments

Nomination _____ Second _____

Vote: SDS: _____ GA: _____ PL: _____ JK: _____ AK: _____

- The Board will adopt a calendar of dates for Board Meetings for the upcoming calendar year.

Action taken/comments

Motion _____ Second _____

Vote: SDS: _____ GA: _____ PL: _____ JK: _____ AK: _____

- The Board will consider setting a date, time, location and agenda for a Board Retreat.

Action taken/comments

Motion _____ Second _____

Vote: SDS: _____ GA: _____ PL: _____ JK: _____ AK: _____

F. (document posted on GUSD [website](#)) First Interim Report for 2019-20 School Year (15 min.)

Situation: Preparation, review, and submission of the First Interim Report is the second step in a five step process of our annual budget process. Local educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report is due December 15 for the period ending October 31. The first interim reports must include a certification of whether or not the LEA is able to meet its financial obligations. This report, following Board approval, is

submitted to the county superintendent for review and then submitted to the state superintendent of public instruction.

Plan: To complete step two of the annual budget process by presenting the GUSD’s First Interim Report to the Board, and then, pending approval, providing the report to the required agencies.

Recommended motion: For the Board to approve the 2020/2021 First Interim Report.

Action taken/comments

Motion _____ Second _____

Vote: SDS: _____ GA: _____ PL: _____ JK: _____ AK: _____

G. (p.74) Resolution #201210-01, Accounting of Development Fees for 2019-2020 Fiscal Year for Fund 25, Capital Facilities Fund (2 min.)

Situation: Fund 25, the Capital Facilities Fund, is used primarily to account separately for monies received as mitigation/developer fees or interest. Capital Facilities Funds are restricted to school facilities construction or improvement pursuant to Government Code sections 65970–65981 and Government Code Section 65995 et seq. This resolution specifies the required protocols for accounting of Fund 25 transactions and has been reviewed and approved by our auditor.

Plan: To follow the accounting protocols contained in this resolution.

Recommended motion: For the Board to approve Resolution #201210-01.

Action taken/comments

Motion _____ Second _____ Vote: SDS: _____ GA: _____ PL: _____ JK: _____

AK: _____

H. (documents posted on GUSD [website](#)) 20/21 GUSD Budget Overview for Parents (2 min.)

Situation: California Education Code (EC) Section 52064.1 requires education agencies to develop the Local Control Funding Formula (LCFF) Budget Overview for Parents in conjunction with the LCAP by July 1 of each year. Senate Bill (SB) 98 added EC Section 43509, which changed the adoption deadline for the Budget Overview for Parents for the 2020–21 school year to December 15, 2020, in conjunction with the LEA’s first interim budget report. The Overview includes: the specific amount of federal funds allocated to the LEA under the Coronavirus Aid,

Relief, and Economic Security (CARES) Act, total budgeted expenditures in the Learning Continuity and Attendance Plan (LCAP), and total budgeted expenditures that contribute to increasing or improving services for unduplicated pupils. GUSD is required to submit three separate overviews, one for each charter school and one for the District..

Plan: If approved, the plans will be submitted to the Sonoma County Office of Education along with our First Interim Report and will also be posted on our district website.

Recommended motion: Approve the Budget Overviews for Parents.

Action taken/comments

Motion _____ Second _____ Vote: SDS: _____ GA: _____ PL: _____ JK: _____

AK: _____

I. GUSD Actions to Support Distance Learning and Other Related Essential Services (5 min.)

Situation: With the constant changes in guidelines and mandates related to the suspension of in-person instruction due to the Coronavirus for GUSD students, this item is a placeholder in the event that any action items arise between the time this agenda is posted and the time of the meeting, as well as serving as a potential action item that arises based on Board discussion during the meeting.

Plan: For the Board to consider any new action item based on new or additional mandates as well as any action item put forth by the Board during the meeting.

Recommended motion: None at this time.

Action taken/comments

Motion _____ Second _____ Vote: SDS: _____ GA: _____ PL: _____ JK: _____

AK: _____

VII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

VIII. ADJOURNMENT TO CLOSED SESSION (15 min.)

A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6

- 1.0 Student Discipline**
- 2.0 Pending litigation**
- 3.0 Administrator Performance Updates**
- 4.0 Conference with Negotiations team:
GUTA negotiations update**

IX. RECONVENE TO OPEN SESSION

X. PUBLIC REPORT OF ACTION ON ITEMS HEARD IN CLOSED SESSION
(2 min.)

Action taken/comments

Motion _____ Second _____ Vote: SDS: _____ GA: _____ PL: _____ JK: _____

AK: _____

XI. FUTURE BOARD MEETINGS

- A. January 14, 2021 at 5pm**
- B. February 11, 2021 at 5pm**
- C. March 11, 2021 at 5pm**

XII. ADJOURNMENT

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Dave Rose, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.