

# Board of Education Regular Meeting Agenda

DATE: Thursday, August 13, 2020  
TIME: 5:00 PM  
LOCATION: Gravenstein Elementary, Multipurpose Room

**Steve Schwartz, President**  
**Gregory Appling, Clerk**  
**Alexander Kahn, Trustee**  
**Jennifer Koelemeijer, Trustee**  
**Patrick Lei, Trustee**

## [Zoom Link](#)

- I. CALL TO ORDER AT 5:00 PM**
- II. ADOPTION AND APPROVAL OF THE AGENDA**  
**Approval of the agenda for August 13, 2020 (2 min.)**

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: SS: \_\_\_\_\_ GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_

AK: \_\_\_\_\_

- III. REPORTS, AND ORAL COMMUNICATIONS**
- A. Emergency Powers Utilized by the Superintendent Pursuant to Resolution 200316-1 (1 min.)**
  - B. (p. 1) Gravenstein Principal (5 min.)**
  - C. (p. 3) Hillcrest Principal (5 min.)**
  - D. Gravenstein Union Teachers' Association (5 min.)**
  - E. District Site Council (0 min.)**
  - F. Gravenstein Parent Association, GPA (5 min.)**
    - 1. (p. 4) August 11, 2020 Agenda**
    - 2. (p. 5) July 21, 2020 Minutes**
    - 3. (p. 9) Financials Through June 30, 2020**
  - G. Trustee Reports (5 min.)**
  - H. Climate Committee (0 min.)**
  - I. Master Plan Committee (5 min.)**
    - [Current Master Plan](#)
    - 1. (p. 16) Update on work with Counterpoint and Quattrocchi Kwok Architects (QKA)**
  - J. (p. 18) Facilities Report (5 min.)**

- K. (p. 19) **CBO Report (5 min.)**
  - 1. (p. 21) **Certification of Application for Elementary and Secondary School Emergency Relief (ESSER) Funds**
  - 2. (p. 25) **Certification of Application for Learning Loss Mitigation Funds**
- L. **Superintendent Report/District Correspondence (10 min.)**
  - 1. **Questions from July Board Meeting**

**IV. PUBLIC COMMENT (15 min.)**

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

- V. **CONSENT AGENDA (2 min.)** **ACTION ITEM**
  - A. (p. 31) **Warrants**
  - B. (p. 36) **Payroll**
  - C. (p. 37) **Minutes from the Regular Board Meeting of July 9, 2020**
  - D. (p. 45) **Consolidated Application and Reporting System, 2020-2021 Spring Submission**

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: SS: \_\_\_\_\_ GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_

AK: \_\_\_\_\_

**VI. GENERAL ACTION ITEMS**

- A. (p. 61) **Resolution Declaring Instructional Method for 2020-2021 School Year, Resolution #200813 (5 min)**

**Situation:** Sonoma County is currently on the state watch list due to COVID-19 and the associated rates of positive tests, hospitalization rates, as well as ICU bed and ventilator availability. Additionally, on July 17, 2020, Governor Gavin Newsom declared that all schools in California shall open using a distance learning model of instruction.

**Plan:** To open the 2020/2021 school year with a distance learning program.

**Recommended motion:** For the Board to approve Resolution #200813.

Action taken/comments

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: SS: \_\_\_\_\_ GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_

AK: \_\_\_\_\_

**B. (p. 63) Memorandum of Understanding Between GUSD and Gravenstein Union Teacher’s Association (GUTA) Regarding the COVID-19 Pandemic and School Opening during the 2020-2021 School Year (30 min.)**

**Situation:** Due to the governor’s order to suspend in-person instruction and open with a distance learning model, an MOU is necessary to outline the details of the instructional plan and to agree upon the working conditions for GUSD teachers. This MOU incorporates the work of the Reopening Committee and the members of the negotiating teams to set a plan for instruction for the coming school year and defines the working conditions for teachers as they provide instruction for GUSD students to open the 2020/2021 school year.

**Plan:** To implement the guidelines of this MOU with fidelity as we endeavor to provide engaging and rigorous educational opportunities for our students.

**Recommended motion:** For the Board to approve the MOU with GUTA.

Action taken/comments

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: SS: \_\_\_\_\_ GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_

AK: \_\_\_\_\_

**C. (p. 131) Memorandum of Understanding Between GUSD and Gravenstein Union Classified Employees (GUCE) Association Regarding the COVID-19 Pandemic and School Opening during the 2020-2021 School Year (5 min.)**

**Situation:** Due to the governor’s order to suspend in-person instruction and open with a distance learning model, an MOU is necessary to outline the details of the instructional plan and to agree upon the working conditions for GUSD classified employees. This MOU incorporates the work of the Reopening Committee and the members of the negotiating teams to set a plan for instruction for the coming school year and defines the working conditions for classified employees as they provide support for GUSD students to open the 2020/2021 school year.

**Plan:** To implement the guidelines of this MOU with fidelity as we endeavor to provide engaging and rigorous educational opportunities for our students.

**Recommendation:** For the Board to approve the MOU with GUCE.

Action taken/comments

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: SS: \_\_\_\_\_ GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_

AK: \_\_\_\_\_

**D. (p. 111) 45 day Revised 2020/2021 Budget (5 min)**

**Situation:** Annually, the Board is presented with a revised version of the annual budget prior to the 45th day of the fiscal year for their consideration. Potential revisions could arise due to shifts or changes in funding from state or federal sources or significant changes in enrollment or instructional model. For 2020/2021, our proposed budget presented to the Board in June has undergone some changes due to a reversal of anticipated funding cuts from the state.

**Plan:** To revise the 2020/2021 budget and resume activities and planning that were placed on hold due to anticipated funding cuts.

**Recommendation:** For the Board to approve the 2020/2021 Revised Budget.

Action taken/comments

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: SS: \_\_\_\_\_ GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_

AK: \_\_\_\_\_

**E. (p. 110) Management Salary Schedule (5 min.)**

**Situation:** Our current Management Salary Schedule is inconsistent from position to position in terms of the number of column steps and the step increments included on the schedule. The current number of column steps range from 5 to 11 steps and the step increments range from 1.29% to 2.5%. If this revised schedule is adopted for the 2020/2021 school year, the total combined increase in administrative salaries would be \$24,024 for all 6 management employees.

**Plan:** To amend the salary schedule so that all positions are on one schedule, each position has 11 column steps with equivalent incremental increases, and add language to address doctoral degree holders and longevity increases beyond eleven years. A Management Salary Schedule Committee, including Trustees Koelemeijer and Appling, was created and reviewed the details of this situation, the attached draft is the product of the committee's work. Action on this item was tabled pending an update on the status of the state budget. The anticipated funding cuts from the state were reversed, and funding for GUSD was returned to 2019/2020 levels

**Recommended motion:** For the Board to approve the revised Management salary schedule.

Action taken/comments

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: SS: \_\_\_\_\_ GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_

AK: \_\_\_\_\_

**F. (included in packet, pages not numbered) Racial Equity Resolution (10 min)**

**Situation:** The Board is considering language for a Resolution to support racial equity practices in place for GUSD.

**Plan:** For the Board to consider and discuss a draft resolution from a committee led by Board President Schwartz and including staff and parents.

**Recommendation:** None at this time.

Action taken/comments

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: SS: \_\_\_\_\_ GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_

AK: \_\_\_\_\_

**G. (p. 128) GUSD Mental Health Coordinator (5 min)**

**Situation:** During the March 12, 2020 Board Meeting, the Board approved the creation of a Mental Health Coordinator for GUSD. The position would require a license to provide mental health counseling, and the successful candidate would not only provide student mental health counseling, but would also provide mental health related professional development to staff and recruit and supervisor license candidate trainees and interns to increase the level of service for GUSD.

**Plan:** For the Mental Health Coordinator to receive an orientation to the district and begin planning support services and activities for students and staff to begin the 2020/2021 school year.

**Recommendation:** For the Board to approve the hiring of Rosie Steen-Larsen as the GUSD Mental Health Coordinator.

Action taken/comments

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: SS: \_\_\_\_\_ GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_

AK: \_\_\_\_\_

**H. GUSD Actions to Support Distance Learning and Other Related Essential Services (5 min.)**

**Situation:** With the constant changes in guidelines and mandates related to the suspension of in-person instruction due to the Coronavirus for GUSD students, this item is a placeholder in the event that any action items arise between the time this agenda is posted and the time of the

meeting, as well as serving as a potential action item that arises based on Board discussion during the meeting.

**Plan:** For the Board to consider any new action item based on new or additional mandates as well as any action item put forth by the Board during the meeting.

**Recommended motion:** None at this time.

**VII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION**

**VIII. ADJOURNMENT TO CLOSED SESSION (15 min.)**

**A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6**

**1.0 Student Discipline**

**2.0 Pending litigation**

**3.0 Administrator Performance Updates**

**4.0 Conference with Negotiations team:  
GUTA negotiations update**

**IX. RECONVENE TO OPEN SESSION**

**X. PUBLIC REPORT OF ACTION ON ITEMS HEARD IN CLOSED SESSION  
(2 min.)**

Action taken/comments

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote: SS: \_\_\_\_\_ GA: \_\_\_\_\_ PL: \_\_\_\_\_ JK: \_\_\_\_\_

AK: \_\_\_\_\_

**XI. FUTURE BOARD MEETINGS**

- A. September 10, 2020 at 5pm**
- B. October 8, 2020 at 5pm**
- C. November 12, 2020 at 5pm**

**XII. ADJOURNMENT**

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Dave Rose, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.