

GRAVENSTEIN UNION SCHOOL DISTRICT
3840 TWIG AVENUE
SEBASTOPOL, CA 95472

REGULAR GOVERNING BOARD
MEETING AGENDA

Tuesday, January 15, 2019
5:00 PM
Gravenstein School, Rm. 13

I. CALL TO ORDER

Steven Schwartz, President
Gregory Appling, Clerk
Jim Horn, Trustee
Alexander Kahn, Trustee
Jennifer Koelemeijer, Trustee

II. PUBLIC COMMENTS

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

III. REPORTS, AND ORAL COMMUNICATIONS

- A. Gravenstein Union Teachers' Association
- B. GSF/MPF
- C. Gravenstein Principal's report
- D. Hillcrest Principal's report
- E. Trustee Reports
 - I. Complete 700 forms
 - II. Possible workshops for Trustees via School & College Legal Services
 - 1. Interest Based Bargaining 101, Feb 4, 2019 9am-12pm, SCOE
 - 2. Sexual Harassment prevention class March 6, 2019; 9-11am, SCOE
- F. CBO Report
 - I. Update on Food Service Program
 - II. Governor's budget proposal released in January
- G. Superintendent Report
 - I. Board Agenda Calendar template
 - II. Enrollment update
 - III. Hiring update
 - 1. District Nurse
 - 2. School Counselor
 - 3. Teaching/Student Assistant
 - IV. Marketing
 - 1. Sonoma Family Magazine Jan & Feb 2019 issues
- H. Facilities Report
 - I. Phase 3 –Gravenstein modernization update
 - 1. Gym & kitchen, Learning Lab, Staff Restrooms

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- II. Hillcrest Middle School Improvement Project update
 - 1. Increment #2 solar parking shelter
- III. Gravenstein Elementary solar project
- IV. Report from Head of Facility Maintenance
- I. School Site Council
 - I. Next meeting Wed, Jan 23, 2019

IV. CONSENT AGENDA

ACTION ITEM

- A. Approve agenda order
- B. Minutes of regular meeting Dec 12, 2018 and special meeting Dec 17, 2018
- C. Warrants/Payroll
- D. Accept resignation of Rebecca Sonchek, District Nurse, as of Dec 28, 2018.
- E. Approve Amendment to MOU with West County Consortium re Nurse Services
- F. Accept resignation of Amy Gloeckner, District Counselor, as of Jan 18, 2018
- G. Approve Williams Quarterly Report for the period ending Dec 31, 2019
 - a. No complaints
- H. Approve contracts with enrichment providers
 - 1. Stephanie Barclay (Dance) Tri 1 \$3,600 /Tri 2 \$5,300.01
 - 2. Mark Bradski (Mr. Science) Tri 2 \$13,133.34
 - 3. Spencer Burrows (Music) Tri 1 \$4,266.24 / Tri 2 \$5,432.90
 - 4. Natalie Collins (Set Design) Tri 2 \$1,320
 - 5. Christine Cramer (Art) Tri 2 \$7,140
 - 6. Paige Dumont (Coach Paige/Athletic movement) Tri 1 \$5,933.18 / Tri 2 \$6,266.43
 - 7. Margo Perin (Poetry) Tri 2 \$2,475
 - 8. Nancy Prebilich (Drama) Tri 1 \$4,360/ Tri 2 \$2,760
 - 9. Marla Pedersen (Art) Tri 1 \$2,880

Action taken/comments:

Motion _____ Second _____ Vote _____

V. GENERAL

A. Consider Next Steps in Rollout of Enrich! to All District TK-8th in 2019-20

Background:

At the Dec 12, 2018 GUSD Board meeting, the Board to action to approve the expansion of the Enrich! program to all District students, TK-8th grades, beginning in 2019-20.

The Board will receive reports from staff and input from stakeholders as we prepare for the rollout of the Enrich! program to all GUSD students beginning in 2019-20. The Board may give staff direction and take action on items needed that require Board approval (e.g. marketing; hiring; purchases of curriculum or equipment over \$15,000).

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Action taken/comments:

Motion _____ Second _____ Vote _____

B. Acceptance and Certification of June 30, 2018, Fiscal Year Financial Audit

The Board will be asked to approve the Financial Audit report prepared by Roatch Accountancy.

Action taken/comments:

Motion _____ Second _____ Vote _____

C. Acceptance and Certification of June 30, 2018, Fiscal Year Measure M Bond Financial Audit

The Board will be asked to approve the Measure M Bond Financial Audit report prepared by Roatch Accountancy.

Action taken/comments:

Motion _____ Second _____ Vote _____

D. Acceptance and Certification of June 30, 2018, Fiscal Year Measure M Bond Performance Audit

The Board will be asked to approve the Measure M Bond Performance Audit report prepared by Roatch Accountancy.

Action taken/comments:

Motion _____ Second _____ Vote _____

E. Approve District's School Accountability Report Cards (SARC)

The Board is asked to approve the School Accountability Report Cards for the District's schools: Gravenstein Elementary, Gravenstein First, Hillcrest Middle School, and Community Day. The SARC must be shared with the school board prior to posting for public viewing on the CDE and District websites by February 1st each year.

Action taken/comments:

Motion _____ Second _____ Vote _____

F. Voluntary Reduction in Assignment

The Board is asked to approve Erin Saunders' request to reduce her Spanish Teacher assignment from .63FTE to .51FTE, retroactively to the start of the 2018-19 school year. Ms. Saunders has elected to reduce the extra hours for the ELD

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instruction portion of the position, but will continue to provide Spanish instruction for 6-8th graders.

Action taken/comments:

Motion _____ Second _____ Vote _____

G. Discuss and Consider Approval of Board Committee Structure & Assignment

Review previous Board sub-committee assignments and set a structure for Board committees going forward.

Action taken/comments:

Motion _____ Second _____ Vote _____

H. Review Staff Performance Evaluation Process

Review the performance evaluation process for employees.

Action taken/comments:

Motion _____ Second _____ Vote _____

I. Approve Purchase of Window Coverings – Update/Action

The Board will be asked to approve the purchase of window coverings. We have selected roller shades for the Hillcrest classrooms. Bids are provided from three approved vendors. The total purchase amount of the window coverings is over \$15,000 and requires Board approval.

At this time, the Board is asked to approve a bid for window blinds for Hillcrest classes and offices.

Action taken/comments:

Motion _____ Second _____ Vote _____

VI. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

VII. CLOSED SESSION

A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

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- 1) Public Employee –Hiring:
 - a. Beyond the Bell Assistant
 - b. Teaching/Student Assistant
 - c. District Nurse
 - d. School Counselor
- 2) Conference with Labor Negotiator
District Negotiator: Jennifer Schwinn, Superintendent
Represented Employees: Gravenstein Union Teachers Assoc.
- 3) Employee Discipline, Release
- 4) Student Discipline
- 5) Superintendent Evaluation

VIII. OPEN SESSION

Any reportable action taken during closed session shall be reported when the Board comes back into open session.

IX. FUTURE BOARD MEETINGS:

I. Next Regular Board Meeting: Feb 12, 2019 — 5:00 PM

X. ADJOURNMENT

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Jennifer Schwinn, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.