

GRAVENSTEIN UNION SCHOOL DISTRICT
3840 TWIG AVENUE
SEBASTOPOL, CA 95472

IV.A

REGULAR GOVERNING BOARD
MEETING AGENDA
Gravenstein School, Rm. 13

Tuesday, February 12, 2019
5:00 PM

I. CALL TO ORDER

Steven Schwartz, President
Gregory Appling, Clerk
Jim Horn, Trustee
Alexander Kahn, Trustee
Jennifer Koelemeijer, Trustee

Meeting called to order at 5:04pm by SS all present

II. PUBLIC COMMENTS

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

1. Teachers were disappointed by the Monday message and the mention of the number of days worked and felt undervalued.
2. Parent(s) concerned about the use of the Monday message and questioned who decides on what material can be included in the Monday message and suggested that the Monday message not be used to air negotiation issues. Suggestion was made to provide GUTA with equal time on the Monday message.
3. Parent concerned that their child at Hillcrest was discriminated against due to mental health issues and unenrolled for that reason.

III. REPORTS, AND ORAL COMMUNICATIONS

- A. Gravenstein Union Teachers' Association
GUTA thanked the board for the change to ERD for Hillcrest Enrich! And the increase to the budget for the school musical.
- B. District Site Council
 1. Safety Plan under review & update
 2. Campus walks w/ safety expert planned for 2/13/19
 3. Updated Safety Plan coming to Board for approval 3/12/19
- C. GSF/MPF
MPF and GSF met with the board adhoc committee (JH and AK) on family foundations. MPF will vote at their next board meeting on several issues before them. A goal for both boards and the committee is to assure parents that their will be donations needed for next year even with support from the district and that the program will go forward next year as one program.
- D. Trustee Reports
- E. Facilities Report
 1. Phase 3 -Complete, except gym windows and siding

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2. Hillcrest Middle School Improvement Project update
 - a. Increment #2 solar parking shelter
3. Gravenstein Elementary solar project
4. Report from Head of Facility Maintenance
 - a. Window covers

F. Hillcrest Principal Report

1. Update on staff evaluations
2. Enrollment forecast for 2019-20
3. Staffing needs for 2019-20
4. Update on "student incident" – false report

Report included in packet. Staff at Hillcrest voted unanimously to go to a block schedule for next year. Questions and concerns should be directed to WD.

G. Gravenstein Principal Report

1. Update on staff evaluations
2. Enrollment forecast for 2019-20
3. Staffing needs for 2019-20

Report included in packet. KP is continuing to work with students regarding their recess concerns regarding field access. Questions and concerns should be directed to KP.

H. CBO Report

1. Update on the Governor's proposed budget

Report included in packet. Noted recession is expected in 20-21 but that is not currently reflected in the budget. SS requested budget analysis of the impact of the last recession. JK noted the need to manage reserves to prepare for recession.

I. Superintendent Report

Superintendent was not present. Report was given by SS.

1. Board Calendar Template
2. 2018-19 Enrollment
3. Transportation JPA Update
4. School Supply Resources: District, GSF, local grants

Concerns were raised regarding current system and Board requested the system be reviewed updated/changed as needed.

5. School Nurse Hired – Suzanne Arnold

Nurse has been identified but not hired at this time. Board requested Administration look at the need to increase FTE related to nursing support. No decision at this time.

IV. CONSENT AGENDA

ACTION ITEM

A. Minutes of Regular Meeting Jan 15, 2019

B. Warrants/Payroll

C. Budget Updates and Transfers

D. Correspondence/Publications

1. Accept letter of resignation from Tracy Evans

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2. Accept letter from Shelley Stiles of SCOE Fiscal Services, indicating that they concur with the District's positive certification based on the First Interim Report

3. Standard reminders for all Districts from SCOE Fiscal Services

E. Approve Amendment to MOU with West County Consortium re Nurse Services

F. Approve Block Grant for Underperforming Students

The Board is asked to approve the District's application for block grant funding to serve underperforming students. Gravenstein Elementary is eligible for \$31,616 and Hillcrest Middle School is eligible for \$31,616.

G. Approve 3-Year Contract w/ Roatch Accountancy Corp.

The Board is asked to begin a new 3-year contract with Roatch Accountancy for auditing and other fiscal oversight services. The Board is approving Year 1 of 3 at this time, for a cost of \$16,900 for the year ending June 30, 2019. \$17,400 for the year ending June 30, 2020, and \$17,925 for the year ending June 30, 2021.

Item A (minutes) was removed from consent agenda. Edits requested by JH
Action taken/comments:

Motion JK Second JH Vote 5-0

Action on Item A approval Motion JH Second JK vote 5-0

V. GENERAL

A. Consider Next Steps in Rollout of Enrich! to All District TK-8th in 2019-20

Background:

At the Dec 12, 2018 GUSD Board meeting, the Board to action to approve the expansion of the Enrich! program to all District students, TK-8th grades, beginning in 2019-20.

The Board will receive reports from staff and input from stakeholders as we prepare for the rollout of the Enrich! program to all GUSD students beginning in 2019-20. The Board may give staff direction and take action on items that require Board approval (e.g. marketing; hiring; purchases of curriculum or equipment over \$15,000).

- Principal & Supt. reports on staff collaboration (e.g. ERD, Staff mtgs)
-Draft Hillcrest Bell Schedules (under development)

- Powerpoint on GUSD "brand" for marketing (Koelemeijer/Schwinn)
-Board will be asked to give direction on marketing next steps

Report provided by KP. Admin and Staff are working on schedule, staff, and next steps. Will report as it is developed.

Board questions/comments:

- Requested continue focus on staffing needs for next year
- Mentioned Admin and the foundations need to look at how we deal with independent contracts next year and going forward.

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- Mentioned concerns regarding changes to field trips for next year from parents and noted questions and concerns should be directed to Admin.

Parent(s) questions/comments:

- Requested we revisit the garden issue
- Requested Admin look into developing parent outreach a parent education program on different topics that affect school children
- Requested Admin provide parents with education on the Enrich! For all regarding donations and parent involvement.
- Requested adding a

Teachers raised concerns about funding and support for enrichments and that the current system was not meeting their needs. A review of the system was requested. Admin assured teachers there will be a rollout of funding and support for the new program.

Independent contractors requested more information regarding the changes for next year and how this would and could affect them.

JK provided a presentation on marketing and branding strategy. Suggestions were made to add physical fitness, field trips, art's Music and marching band, and Spanish to page 117. A parent requested we investigate adding a natural science and farming components to our program.

Board requested we focus our marketing also on existing parents as related to the need for donations and support for our programs

Board noted that the marketing is to maintain current enrollment not to increase enrollment and to clarify our message to existing parents.

Motion: Board approve up to 20K to be used for marketing by superintendent and committee to be brought back to the board for the march meeting

Action taken/comments:

Motion __JH____ Second __JK____ Vote _5-0_____

B. Discuss and Consider Approval of Board Committee Structure & Assignment

Review previous Board sub-committee assignments and set a structure for Board committees going forward.

Moved District Facilities Committee to a sub group under Construction Implementation Committee. Created the Climate Change Committee

Action taken/comments:

Motion __SS____ Second __AK____ Vote _5-0_____

C. Proposed Natural & Imaginary Play Area for 3-5th Grade Playground

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At the January 15, 2019 Board meeting, three 5th graders requested the designation of an area that would allow for play which includes: using natural materials; digging with tools; imaginary play (e.g. building a fairy village). Mrs. Schwinn and Ms. Pugno worked with students and staff to develop a safe and fun proposal everyone can embrace, and so we are sharing the positive outcome with the Board and public. Item is still being discussed at the Administration level with students and parents. Parents raised concerns around new equipment being provided and accessibility.

No action taken at this time.

Action taken/comments:

Motion _____ Second _____ Vote _____

D. Consider Resolution #190212-1 Climate Change Action

The Board is asked to consider adopting the proposed resolution regarding climate change. A GUSD student group will make a presentation and has drafted this resolution for the Board's consideration.

Video presentation and draft resolution was provided by student council.

Motion to adopt proposed resolution with one edit.

Action taken/comments:

Motion _JK_____ Second _JH_____ Vote _5-0_____

E. Review Board Bylaws 9200

The Board is asked to review BB9200, which gives guidance on the limits of Board Members' authority.

Motion to table

Action taken/comments:

Motion _GA_____ Second _JH_____ Vote _5-0_____

F. Approve Contracts with Enrichment Providers

The Board is asked to approve the following contracts for enrichment providers (Tabled from 1/15/19).

Stephanie Barclay (Dance) Tri 1 \$3,600 /Tri 2 \$5,300.01

Mark Bradski (Mr. Science) Tri 2 \$13,133.34

Spencer Burrows (Music) Tri 1 \$4,266.24 / Tri 2 \$5,432.90

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Natalie Collins (Set Design) Tri 2 \$1,320
Christine Cramer (Art) Tri 2 \$7,140
Paige Dumont (Coach Paige/Athletic movement) Tri 1 \$5,933.18 / Tri 2 \$6,266.43
Margo Perin (Poetry) Tri 2 \$2,475
Nancy Prebilich (Drama) Tri 1 \$4,360/ Tri 2 ~~\$2,760~~ \$3,000
Marla Pedersen (Art) Tri 1 \$2,880

Motion to approve with edit to Nancy Prebilich Tri 2 amount as noted

Action taken/comments:

Motion SS Second JH Vote 5-0

G. Approve Change Order for Gym Siding

The Board is asked to approve a change order request for gym siding. Total cost of siding replacement is (\$271,349). The amount of the change order is derived by applying the remainder of Phase 3 contingency funds (\$154,105). The remaining expense that **the Board is asked to approve is \$117,224.**

Action taken/comments:

Motion JH Second GA Vote 5-0

H. Voluntary Reduction in Assignment

The Board is asked to approve Erin Saunders' request to reduce her Spanish Teacher assignment from .63FTE to .51FTE, retroactively to the start of the 2018-19 school year. Ms. Saunders has elected to reduce the extra hours for the ELD instruction portion of the position, but will continue to provide Spanish instruction for 6-8th graders.

Motion to Table and return to Administration

Action taken/comments:

Motion JH Second SS Vote 5-0

I. Approve Coach for 6th Grade Girls' Basketball

The Board is asked to approve Rowan Emmert to coach Hillcrest's 6th grade Girls' Basketball team.

Item moved to closed session

Action taken/comments:

Motion JH Second AK Vote 5-0

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J. Consider Approval of Bid for Installation of Cameras

At the January 2019 meeting of District Site Council, the team discussed installation of security cameras, as a possible improvement to our District Safety Plan. The cameras would be placed strategically on each campus to monitor for vandalism and other crime. All members of Site Council are in favor of the addition of cameras. The Board is asked to approve the bid obtained by the Head of Facilities, Brian Sposato. (Bids not yet available at time of posting.)

No bid provided motion to Table

Action taken/comments:

Motion _____ Second _____ Vote _____

VI. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

GUTA provided the board with a vote of no confidence in the Superintendent. Teachers provide several examples of issues and concerns. Parents provided support for teachers as well as provide issues and concerns related to the Superintendent including lack of communication.

Adjourned to closed session at 7:52pm

VII. CLOSED SESSION

A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

- 1) Conference with Labor Negotiator
District Negotiator: Jennifer Schwinn, Superintendent
Represented Employees: Gravenstein Union Teachers Assoc.
Unrepresented Employees: District Secretary
Gravenstein Principal
- 2) Potential Litigation
- 3) Public Employee – Hiring: Teaching Assistant – Luke Bailey
–Leave request – Jackie Jex Lewis
- 4) Superintendent Evaluation

VIII. OPEN SESSION

Returned to Open Session at 9:26

A. Any reportable action taken during closed session shall be reported when the Board comes back into open session.

Reported hiring of Luke Bailey

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Reported approval of leave request for Jackie Jex Lewis
Special Board meeting scheduled for February 20, 2019 at 6:30pm

IX. FUTURE BOARD MEETINGS:

Special Board meeting schedule for

I. Next Regular Board Meeting: Tuesday, March 12, 2019—5 p.m.

X. ADJOURNMENT 9:30 pm

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Jennifer Schwinn, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.