

GRAVENSTEIN UNION SCHOOL DISTRICT

3840 TWIG AVENUE
SEBASTOPOL, CA 95472

Board of Education Regular Meeting Agenda

DATE: Tuesday, June 11, 2019
TIME: 5:00 PM
LOCATION: Gravenstein Elementary, Room 13

I. CALL TO ORDER

Steve Schwartz, President
Gregory Appling, Clerk
Jim Horn, Trustee
Alexander Kahn, Trustee
Jennifer Koelemeijer, Trustee

Jennifer Koelemeijer

(J Koelemeijer will be attending remotely from 6105 Fredricks Rd. Sebastopol,CA)

II. PUBLIC COMMENTS

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

III. REPORTS, AND ORAL COMMUNICATIONS

- A. Gravenstein Union Teachers' Association
- B. District Site Council
- C. Gravenstein Parent Association, GPA
- D. (p. 1) 65" Samsung SMART TV's for Gravenstein
- E. (p. 6) TK-2nd school based academic data to support LCAP
- F. Trustee Reports
- G. (p. 8) Facilities Report
- H. (p. 10) Hillcrest Principal Report
 - 1. (p. 12) Cellphone use policy
 - 2. (p. 13) Handbook additions
- I. (p. 14) Gravenstein Principal Report
- J. Superintendent Report
 - 1. Update on Principal evaluations
 - 2. (p. 15) CSBA Board policy update
 - 3. Jim Horn announcement of retiring from the Board, next steps
 - 4. (p. 16) Potential change to approve calendar

IV. PUBLIC HEARINGS:

- 1. (Separate attachment) **Public Hearing on the District's Local Control Accountability Plan**

Superintendent Hoppes will present the proposed LCAP for 2019-20. The LCAP will be considered for approval at the June 18, 2019 meeting.

2. (Separate attachment) **Public Hearing on the District's 2019-20 Budget**
 - a. **Presentation of Budget 2019-20:** CBO Wanda Holden will present the proposed budget. The Budget will be considered for approval at the June 18, 2019 meeting.
 - b. (p. 17) **Review of Reserves:** The Board will review and discuss the combined assigned and unassigned ending fund balance above the minimum recommended Reserve for Economic Uncertainty, as necessary when reserve amounts exceed recommended reserve requirements.

V. **CONSENT AGENDA**

ACTION ITEM

- A. (p. 18) **Warrants**
- B. (p. 25) **Payroll**
- C. (p. 16) **Approve Bell Schedules for Gravenstein Elementary for 2019-20**
- D. (p. 27) **Approve Bell Schedules for Hillcrest Middle for 2019-20**

Action taken/comments:

Motion _____ Second _____ Vote _____

VI. **GENERAL ACTION ITEMS**

- A. Consider Next Steps in Rollout of ENRICH! to all district students TK-8th in 2019-20.**

Background: At the Dec. 12, 2018 GUSD Board meeting, the Board took action to approve the expansion of the ENRICH! program to all District students, TK-8th grades, beginning in 2019-20.

The Board will receive reports from staff and input from stakeholders:

Action taken/comments:

Motion _____ Second _____ Vote _____

- B. (p. 30) Approve Resolution #190611-1 Education Protection Account (EPA).**

The Board will be asked to approve Resolution # 190611-1, resulting from the passage of Prop 30, designating the funds to be used to support General Education salaries and benefits.

Action taken/comments:

Motion _____ Second _____ Vote _____

- C. Approve change to afterschool shuttle fee.**

The Board will be asked to consider making the shuttle from Gravenstein to Hillcrest no cost to families. The anticipated benefit of this will be less cars at Gravenstein.

Action taken/comments:

Motion _____ Second _____ Vote _____

D. (p. 33) Approve 2019-20 CSBA membership and Educational Legal Alliance.

The Board will be asked to approve the annual renewal of the District membership in the CSBA and the Educational Legal Alliance.

Action taken/comments:

Motion _____ Second _____ Vote _____

E. (p. 36) Approve the Management Salary Schedules for 2019-20 and 2020-21.

The Board will be asked to approve the salary schedules for Management employees.

Action taken/comments:

Motion _____ Second _____ Vote _____

F. (p. 38) Approve list of Overnight and Water access fieldtrips for 2019-20.

Board will be asked to approve the list of Overnight and Water access fieldtrips for the 2019-20 school year.

Action taken/comments:

Motion _____ Second _____ Vote _____

G. (p. 40) Approve contract for Kindergarten playground surface installation.

Board will be asked to approve the contract for the Kindergarten playground surface demolition and the Pour in Place Surfacing.

Action taken/comments:

Motion _____ Second _____ Vote _____

H. (p. 42) Approve purchase and installation of the Berliner IKO M play equipment.

The Board will be asked to approve the purchase and installation of new playground structure for the Gravenstein campus.

Action taken/comments:

Motion _____ Second _____ Vote _____

I. (p. 45) Ratify Individual Service Agreement with Greenacre Homes for implementation of current year IEP.

The Board will be asked to ratify the ISA for this student for the 2018-19 school year time frame.

Action taken/comments:

Motion _____ Second _____ Vote _____

J. Remove from Inventory - Surplus textbooks.

The Board will be asked to approve the removal of surplus textbooks from inventory as listed below.

Science materials from Hillcrest Middle:

Discard all unused consumables, teacher materials, and textbooks listed below:

Grade 7-FOCUS ON LIFE SCIENCE by Glencoe Science: ISBN-13-978-0-07-874184-5: Number of books to discard – 37

Grade 8-FOCUS ON PHYSICAL SCIENCE by Glencoe Science: ISBN-978-0-07-879440-7: Number of books to discard – 35

Science materials from Gravenstein Elementary:

Discard all unused consumables, teacher materials, and textbooks listed below:

Houghton Mifflin CA Science Materials for Gravenstein K-5 (adopted prior to 2009)

grade 5: 98 texts (seal cover) ISBN-13: 978-0-618-68619-3

grade 4: 94 texts (black bear cover) ISBN-13: 978-0-618-68618-6

grade 3: 89 texts (puffin cover) ISBN-13: 978-0-618-68617-9

grade 2: 89 texts (garibaldi cover) ISBN-13: 978-0-618-68616-2

grade 1: 85 texts (otter cover) ISBN-13: 978-0-618-68615-5

Action taken/comments:

Motion _____ Second _____ Vote _____

VII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

VIII. CLOSED SESSION

A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6

- 1.0 Pending litigation
Report from Legal Counsel on OCR complaint
- 2.0 Appointment of Elementary and Middle School Principals (Government Code sec. 54957)
- 3.0 Public Employment Appointment (Government Code sec. 54957)
Title: Superintendent
- 4.0 Conference with Labor Negotiator (Government Code sec. 54957.6)
Agency Negotiator with Superintendent: Steve Schwartz, Board President
Unrepresented Employee: Superintendent
- 5.0 Conference with Negotiations team:
GUTA negotiations update

IX. OPEN SESSION

- 1.0 Report Out from Closed Session
- 2.0 Oral Summary of Terms in the Proposed Superintendent Contract
- 3.0 Consider Approval of Superintendent Contract

X. FUTURE BOARD MEETINGS

- A. June 18, 2019 at 5pm-LCAP and Budget Adoption**
- B. July 9, 2019 at 5pm**

XI. ADJOURNMENT

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Eric Hoppes, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.

Requested for June GUSD Board Action
Gravenstein Elementary School

Approve purchase of flat screen televisions for each of the grades K-5 general education classrooms on the Gravenstein campus. This purchase is requested by teachers to enhance student viewing and improve visibility of online curriculum. This will replace the projectors in classrooms, allowing the teacher to configure the classroom furniture in a manner that better supports student learning.

Project would include:

- **65" Samsung SMART TV sold through Costco, \$699.99 (+\$60 tax)**
 - 4K, 3x HDMI, LED, LCD
 - Wi-fi direct
 - HDMI, 2 USB ports
- **Adjustable TV Wall mount sold through Costco, \$89.99 (+\$10 tax)**
- Labor and Installation anticipate one hour per classroom and provided/led by Brian Sposato.

24 televisions = \$18,240 (free shipping/delivery)

24 wall mounts = \$2,400 (free shipping/delivery)

Purchase amount: \$20,640

Delivery ZIP Code: 94928 Change

Home / Electronics / TVs / 65 in TVs

Samsung 65" Class (64.5" Diag.) 4K UHD LED LCD TV

Item 9657400 Model UN65NU740DFXZA

Member Only Item

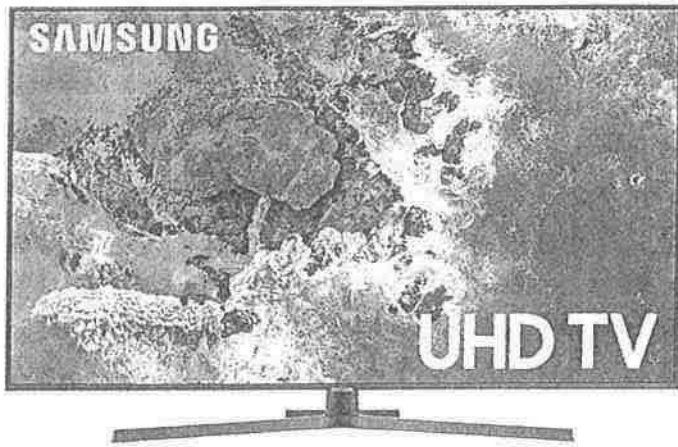
65" | 4K | 3X HDMI | SMART

Your Price

\$699.99

Free Shipping

Shipping & Handling: \$0.00*



Features:

- Smart TV with Bixby Voice
- Motion Rate 120
- Dynamic Crystal Color
- HDR

Qty

1

Add to Cart

Arrives approximately 7 - 10 business days from time of order.

Add to Registry

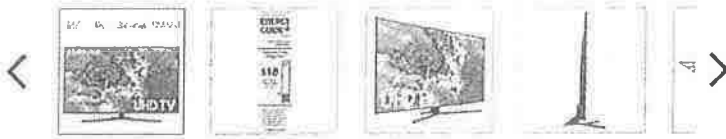
- ✓ 2nd Year Warranty
- ✓ Free Technical Support
- ✓ 90 Day Return Policy

Learn About Costco Concierge Services

Manuals, Information & Guides

TV Specifications

Feedback



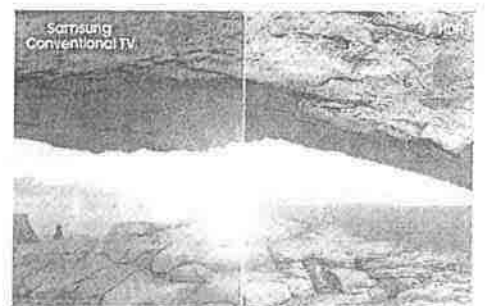
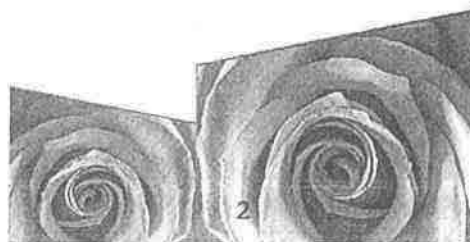
Product Details

Item may be available in your local warehouse, prices may vary

For more information about this product or warranty issues, please call 1-800-SAMSUNG (1-800-726-7864) M-F: 8am-Midnight (EST), Sat-Sun: 9am-11pm (EST).

Product details have been supplied by the Manufacturer, and are hosted by a third party.

Product Features



4K for all. The choice is clear.

Step up from Full HD with the clarity of the NU7100. Get 4X the resolution of Full HD, plus non-4K TV content is upscaled to 4K via a powerful UHD engine. This TV is a clear upgrade for your content.



Just as the director intended

Enjoy stunning high dynamic range content including the latest HDR10+ content that adjust picture quality scene by scene.

A wider spectrum of realistic colors

With PurColor™ enjoy millions of shades of color, fine tuned to create an incredibly vibrant picture.¹



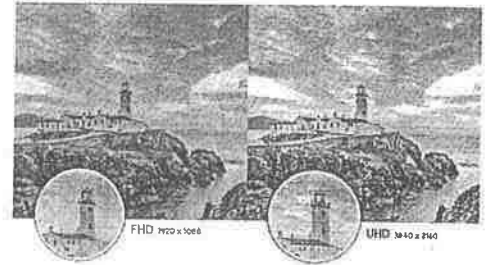
Incredibly fluid motion

Experience smooth action on fast-moving content with Motion Rate 120.



See more precise details

Enjoy subtle details hidden in the shadows of color and darkness with precise lighting that reveals a lifelike picture.

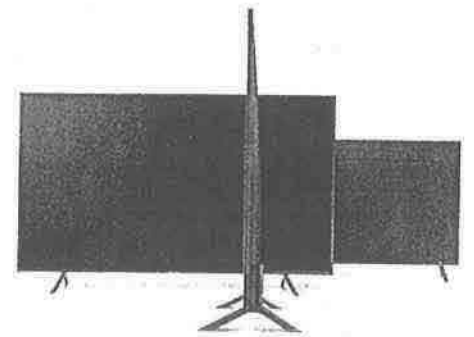
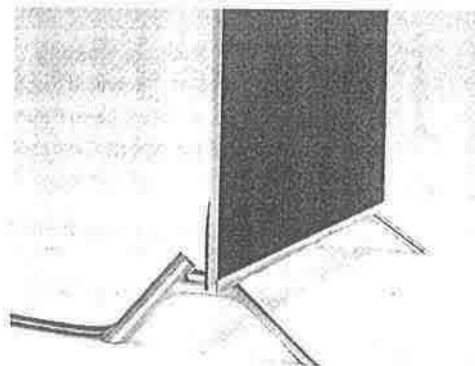


4x the clarity

See what you've been missing on a crisp, clear picture that's 4x the resolution of Full HD.

See the bigger picture

Samsung offers a range of larger than life 75"+ class TV's that take on-screen entertainment up a level. Immerse yourself in a cinematic experience where your favorite movies, shows, sports, and games appear larger than life.

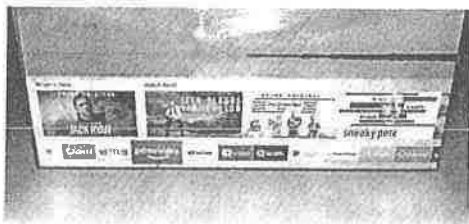


Eliminate clutter

The Samsung Clean Cable Solution® neatly manages cords for a crisp, clean look.²

Stylish, slim design

An elegant slim design for a modern look you'll admire.



Spend time watching, not searching

A revolutionary way to find streaming content and live TV shows with a single universal guide.

Search less. Watch more - Universal Guide

Our Universal Guide brings your favorite content from multiple devices and apps together in one

One app. All set to go - SmartThings app

Have several smart devices to manage? No problem. Simply download SmartThings App on your smart phone to control and monitor your new

Delivery ZIP Code: 95401 Change

Home / Electronics / TVs / TV Mounts, Cables & Accessories

MW Mounts 32" - 80" Full-Motion TV Mount

Item 1029477 Model MW125C64V2



Your Price

\$89.99

Shipping & Handling Included*

Features:

- Full-motion Mount for Televisions Weighing up to 130 lbs
- Extends 1.97" to 21.0" from the Wall
- Tilt Adjustment +15° / -3°.

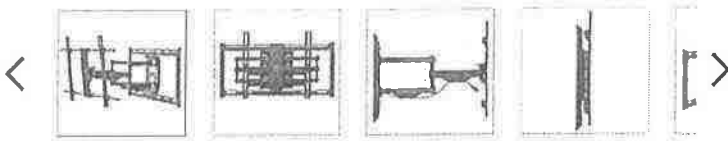
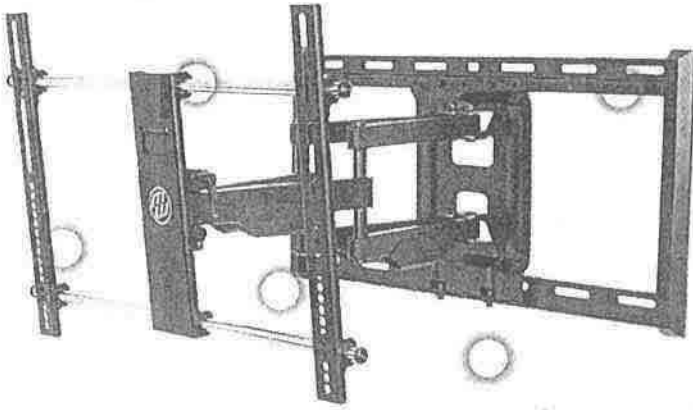
Qty

Add to Cart

Arrives approximately 5 - 7 business days from time of order.

Add to Registry

Feedback



Product Details

Product details have been supplied by the Manufacturer, and are hosted by a third party.

MW125C64V2: MW Products™ Company Overview

Founded in 2011, MW Products™ is dedicated to bringing high quality TV Mounts to you at competitive prices. Designed to not only work well, but be safe and easy to install, all of our MW Mounts are UL Listed which means they are tested to four times the maximum weight capacity. In order to ensure that our mounts are mounted safely to the wall we use specially hardened wall hardware that is comparable to the quality of hardware used in automobile manufacturing. Our designs allow the larger mounts to have their arm assemblies removed so that there is less weight to hold up when mounting the wall plate and all of our monitor plates come fully assembled to make installation that much easier and faster.

Created by TV mount specialists that have been designing, engineering and manufacturing TV wall mounts since flat panels were invented, MW Products™ offers high quality TV mounts.

MW125C64V2 Large Full Motion Mount Specifications

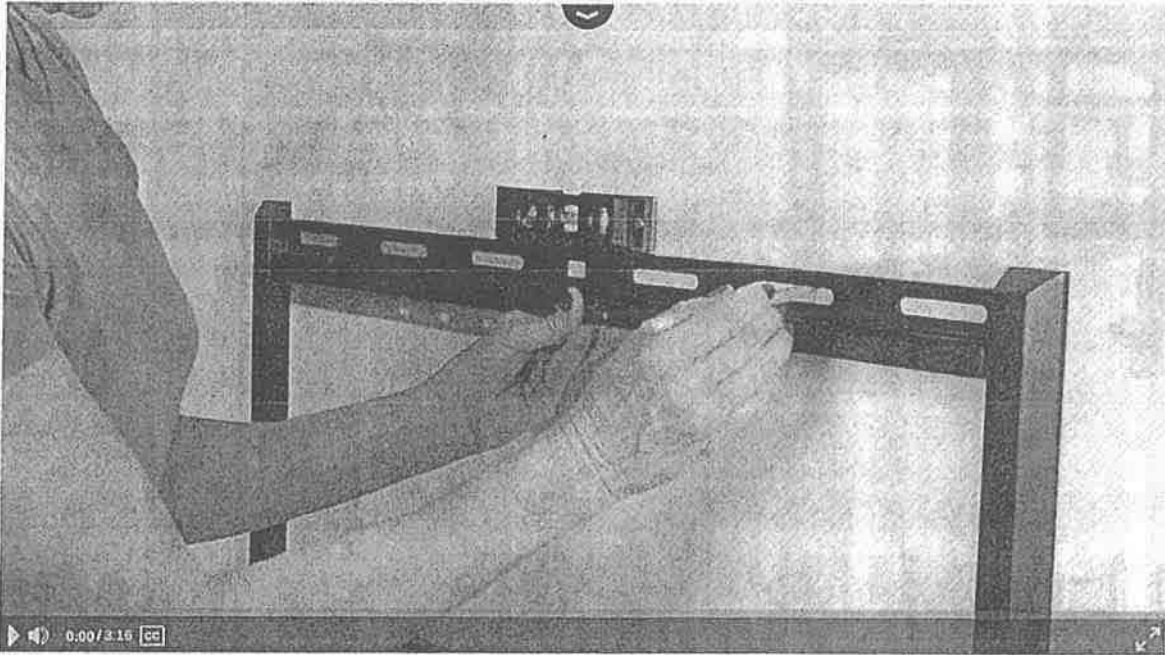
- TV Size Range: 32"-80"
- Maximum TV Weight: 130 lbs.
- VESA Mounting Pattern (TV mounting holes, mm x mm, W x H) Up to 600 x 400 including 200 x 100, 200 x 200, 200 x 300, 300 x 200, 300 x 300, 400 x 200, 400 x 300, 400 x 400, & 600 x 400 (Adapters available at no charge for up to 800mm Wide - please call MW Mounts for more information 602-674-1000)
- Mounting profile: 2.0"
- Extends 21" maximum from wall
- 11" Lateral adjustment (5.5" left or 5.5" right) of arm assembly on wall plate
- Tilt: -15° / +3° with integrated ratchet levers
- Roll/level: +/- 3°, pre or post-install
- Wall Mounting: 15" or 24" dual wood stud and solid concrete
- Wall Plate: 29.7" heavy-duty 2.8mm steel
- Pan 80°

- Ideal for corner mount installation
- Easy Attach™ feature allows TV panel and Universal Adapter to be safely & quickly connected to mount
- Open wall plate design for flexibility in cable management and power management
- High quality, hardened steel Grade 5-equivalent wall hardware included
- Dimensions (W x H x D): 29.7" x 17" x 1.97"
- Warranty: 5 years

UL Listed

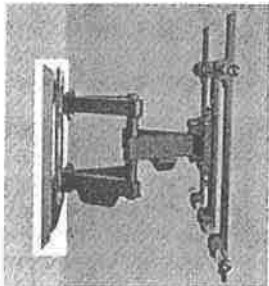


MW125C64V2 Large Full Motion Mount Install Video



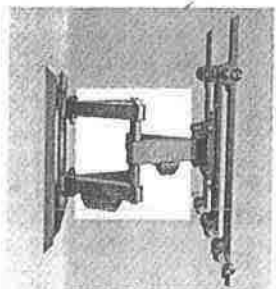
Feedback

MW125C64V2 Large Full Motion Mount Features



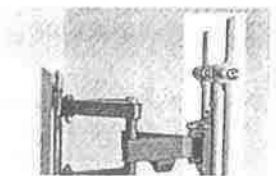
Wall Plate

Compatible with 16" or 24" studs. In addition, the arms can be moved 5.5" in either direction after the wall plate has been mounted for a more precise installation.



Mount Arms

Dual sets of steel arms ensure a secure mount that will not sag even under the maximum weight of 130 lbs with the full 21" extension. The cable management channels allow you to neatly route the cables along the arms to eliminate unsightly sagging cables and to ensure that the cables don't get pinched.



Monitor Plate

Our unique, removeable monitor plate ⁵ allows the monitor plate to be mounted to the TV independently for ease of install. The channels allow for neat cable management and good looks.

**Gravenstein Elementary School
Grade TK-2 2018-2019 Academic Data for LCAP**

Grade TK ELA

1- Not Met	2- Nearly Met	3- Met	4- Exceeded
4%	4%	34%	57%
1	1	7	12

Grade TK Math

1- Not Met	2- Nearly Met	3- Met	4- Exceeded
0%	14%	29%	57%
0	3	6	12

Grade K ELA

1- Not Met	2- Nearly Met	3- Met	4- Exceeded
10%	12%	59%	19%
8/78 students	9/78 students	46/78 students	15/78 students
3	3	11	3
2	2	12	3
2	1	13	4
1	3	10	5

Grade K Math

1- Not Met	2- Nearly Met	3- Met	4- Exceeded
6%	13%	55%	26%
5/78 students	10/78 students	43/78 students	20/78 students
2	3	8	7
2	2	11	4
0	3	13	4
1	2	11	5

Grade 1 ELA

1- Not Met	2- Nearly Met	3- Met	4- Exceeded
2%	5%	24%	68%
1/37 students	2/37 students	9/37 students	25/37 students
0	1	7	11
1	1	2	14

Grade 1 Math

1- Not Met	2- Nearly Met	3- Met	4- Exceeded
0%	2%	22%	76%
0/37 students	1/37 students	8/37 students	28/37 students
0	0	8	11
0	1	0	17

Grade 2 ELA

1- Not Met	2- Nearly Met	3- Met	4- Exceeded
15%	18%	51%	16%
11/74 students	13/74 students	38/74 students	12/74 students
6	4	9	0
2	5	7	3
2	4	8	6
1	0	14	3

Grade 2 Math

1- Not Met	2- Nearly Met	3- Met	4- Exceeded
4%	10%	47%	39%
3/74 students	7/74 students	35/74 students	29/74 students
2	4	13	0
1	2	7	7
0	1	7	12
0	0	8	10

Gravenstein First
Grade 1 2018-2019 Academic Data for LCAP

Grade 1 ELA

1- Not Met	2- Nearly Met	3- Met	4- Exceeded
19%	22%	43%	16%
7/37 students	8/37 students	16/37 students	6/37 students
4	4	8	3
3	4	8	3

Grade 1 Math

1- Not Met	2- Nearly Met	3- Met	4- Exceeded
8%	16%	49%	27%
3/37 students	6/37 students	18/37 students	10/37 students
2	2	9	6
1	4	9	4

Gravenstein Union School District Facilities Report June 2019

Gravenstein Elementary School

Solar Update: Axia has finally received comments back from DSA for solar, and is scheduling an over the counter appointment to acquire DSA stamp for approval. Deadline for approval is June 14th.

Gravenstein MPR Phase III: Hardie siding is close to being completely installed and the exterior is scheduled for painting the week of June 15th.

Summer 2019 Project and Maintenance List

The following list excludes the standard list of cleaning of classrooms, furniture, deep cleaning of restrooms, carpet cleaning, waxing floors, cleaning windows, mowing and other related routine grounds work. Other miscellaneous items such as work orders and other ongoing various repairs/maintenance will continue and are not listed below. Other items may be added later.

Gravenstein School

1. New carpeting in rooms 1, 2, 3, 4, at Gravenstein
2. Playground add on at Intermediate Playground at Gravenstein: Spider climber IKO M price cost \$22,364.29 (for board approval)
3. Resurface at TK yard: Demo and disposal of existing tiles; fix uneven surfaces, and Pour in Place Surfacing cost: \$39,745.54 (for board approval)
4. Reseal existing pour in place at primary playground
5. Correct asphalt potential trip hazards
6. Seal blacktop in courtyard
7. United States Map at courtyard
8. Refinish stage at Gravenstein
9. Repair Driveway main driveway entrance
10. Staff Parking Lot Repave? Fix old asphalt section beginning to fail.
11. Replacement doors at Gravenstein: replace rear exterior wood doors with hollow metal. At classrooms 5, 9, 17, 18, PE shed and repair room 16 rear door
12. Roller-shade installs
13. Install buddy benches (2) one at each playground
14. Pressure wash buildings
15. Paint at various areas

Hillcrest Middle School

1. Roof portable classroom 18 add TPO membrane over existing metal roof
2. Add Electronic Marquee
3. Pavement trip hazard repairs
4. Solar Carport starting June 10th. Scheduled to be done start of school
5. Add outlets for room 3 at Hillcrest to help with STREAM Instruction

6. IT Infrastructure upgrades at Hillcrest campus wide. Cat 6 wiring per Erate funding
7. Gutter and downspout replacement at room 18 portable
8. Fix uneven concrete outside room 10
9. Fix root-filled poor draining storm drains by rooms 9 and science classroom (in progress)
10. Landscape improvements, remove older landscaping general cleanup of those areas
11. Paint at various areas including fascia
12. Pressure wash buildings
13. Fencing and gate repairs
14. Add concrete section outside of science classroom to create more uniform look and function
15. Paint and reconfigure front office

Board Report From Hillcrest Middle School

June 2019

19-20 Enrollment- Accepted 35 students from outside of our District- will bring total enrollment up to almost 300. We currently have a waiting list for 6th grade students.

Graduation - What an incredible end to an incredible year!
Here are a few key Graduation events-

Graduation Dinner- The 6th & 7th Grade parents hosted and organized the Hillcrest 8th Grade Promotion Dinner on May 28th! We served food from the Pasta King and named the students who have been nominated for end of the year awards!

8th Grade Trip- The day before Graduation the entire 8th grade boarded buses and went to Six Flags for the day! The annual 8th grade trip was a great way for our students to make memories before they head off to High School!

Graduation Ceremony- The Hillcrest Graduation ceremony will be held in Hillcrest Hall on Friday May 31st at 6:00 pm. Join us for an incredible evening as our 8th graders earn their diplomas and depart the GUSD for High School!

Talent Show- The Hillcrest Talent Show was held on Wednesday May 29th in Hillcrest Hall! There were singers, dancers, guitar and violin players and a finale with Spencer Burrows and his Glee Club! There is so much talent at Hillcrest!

Hillcrest Spring Concert- The Hillcrest Middle School Spring Concert was held on Monday May 20th in Hillcrest Hall. The 3 bands, the Jazz Band, String Ensemble and combined Marching Bands all performed that evening. It was a tribute to the work of Mr. Pulley and how he inspires these young musicians!

Marin Headlands- The entire 6th grade spent two nights and three days at Nature Bridge in the Marin Headlands! What an incredible experience to end their first year at Hillcrest!

The Impossible Assembly- This week the students of Hillcrest were left in awe and wonder as world renowned magician Wayne Houchin performed his act for our students!

Field Day- The last day of school saw students painting their faces with their House colors and competing in a variety of activities for Field Day! Students participated in such events as Dodgeball, Ultimate Water Balloon, an Escape Room, Hamster Ball Soccer and more!

Summer-

A chain link fence has gone up at Hillcrest for the start of our Solar Project. The new GPA shed has been put into place and some landscaping changes are being done to help freshen up and shine the jewel that we all know Hillcrest is!

From GUSD Student-Parent Handbook

Cell Phones/Electronics: Cell phones and personal electronics for students are not allowed at school except with parent request and administrative written approval. Even when an exception is granted - cell phones are not to be seen or used in the classroom or around campus. They are NOT to be turned on or brought out during school hours. Violation of this rule will end the allowance of the cell phone to be on campus at any time. Personal electronics (portable game players, iPods, MP3 players, e-readers, etc.) are NOT allowed at school. In the event the above-mentioned items are brought to school, the school is NOT responsible for the loss/damage to any of the above-mentioned items. Also, the school office and classroom phones are to be used for school business only. Calls to parents to arrange for social plans are not allowed. (Education Code 48901.5)

From Twin Hills:

ITEMS NOT ALLOWED AT SCHOOL:

Large sums of money are not needed at school. If you need to bring a large sum of money you may leave it with the secretary or principal for the school day. It is not safe to leave money or other valuables in lockers or in clothing. Radios, video games, MP3/CD players, cell phones, pagers, laser lights, and other such items are not allowed. Knives, lighters, and fireworks are illegal items on school grounds and may result in suspension or expulsion. Bikes, motorized scooters, roller blades, and skateboards may not be ridden on campus.

PHONE School phones can be used by students for emergencies and illness. Students are not permitted to have cell phones on campus.

Updates to GUSD Student/Parent Handbook 2019-2020 School Year

Proposed updates to the Student/Handbook include:

- Staffing
- Bell Schedule for both Gravenstein and Hillcrest (Regular Day, ERD, and Minimum Day)
- Sections below contain suggested changes/language, with 2018-2019 language included in the indented text for reference.
- **8th Grade End-of-the-Year Activities-** If an 8th Grade student earns 5 or more Trimester F's during their 8th grade year and/or have lower than a 2.0 GPA for the 3rd trimester of 8th grade, they will be ineligible for End of the Year activities. **Students in this category may not participate in the Graduation Dinner, the 8th grade end-of-the-year class trip, the Graduation Ceremony, or any other activities scheduled specifically for the 8th grade graduating class.**

Eighth Grade Graduation Requirements: To be eligible to take part in the graduation activities (which includes any field trips, graduation dinner, and dance) and receive a certificate of promotion you must:

- 1) Maintain a minimum 2.0 overall Grade Point Average during your eighth grade year. Students with special needs will be evaluated individually through the school's Student Study Team or the I.E.P. process.
- 2) Have attended at least 85% of the total school days for the year. Home teaching or an Independent Study Program shall constitute attendance. For special circumstances, an administrative exception may be granted if a student has a doctor's verification of illness and/or assigned work is completed.
- 3) Discipline issues may eliminate a student's ability to participate in Graduation activities as determined by administration.

- **Field Trips:** (additional text to add to current text at ***) Students may be excluded from field trips due to excessive discipline, attendance issues or low grades. Teachers will notify students and parents in a timely fashion about the minimum requirements necessary for participation in the field trip.

Field Trips: Teachers or administrators may plan a field trip or special activity to support units of study (Instructional Trips) or to recognize students for citizenship and conduct (Reward Trips). They enrich the curriculum, build school spirit, improve students' social skills and foster positive working relationships between students and staff. *** All field trips or activities off campus require written permission from parents or guardians and authorization for emergency medical treatment. **Any guardians who chaperone overnight field trips must be fingerprinted for GUSD with clearance through the Department of Justice (DOJ) and tuberculosis testing (at parent/guardian's expense) prior to the field trip.** See Board Policy/Administrative Regulation 1240 on the district website.

- **Dress Code:** (additional text to add to current text at ***) Hillcrest Middle School students may not wear hoods from sweatshirts or jackets on their heads at any time except when they are outside in the rain.

Dress Code: The purpose of student dress and appearance regulations is to encourage students to dress appropriately and attend school properly prepared for participation in the educational process. Guidelines also serve to prevent disruption of the classroom atmosphere, to eliminate disturbances and distractions among students and to protect the safety, health and welfare of the individual student. Appropriate dress and personal appearance at school and school-related activities shall not include any clothing, attire or accessory that by its manner of appearance, arrangement, trademark, fit, or any other attribute, is: **unsafe, disruptive, unhealthful, obscene, profane, ethnically, racially or sexually degrading, libelous or slanderous, exposing undergarments, provocative or revealing, advocating unlawful behavior or illegal substances, or suggesting or promoting any affiliation with any street gang or other group that commits unlawful acts.** Current examples of inappropriate dress include but are not limited to the following:

Unsafe:

Inappropriate shoes (for Physical Education or playground) or no shoes

Oversized pants/shorts (must fit at waist without a belt)



Gravenstein Elementary School Principal's Report- June 2019

Keri Pugno

Updates and Events

Campus Events

- June 10-28: Summer School Intervention for students entering grades 1-5
 - Funded through combination of federal and state sources: Title IV, Title III, and Low-Performance Student Block Grant
 - Enrollment of
- July 31, August 1, August 2: Kindergarten Kick-Off!

CAASPP 2018-2019 Update

Preliminary Performance Data continues to come in. Once data is no longer embargoed, it will be shared with the GUSD Board. The state has gone paperless, so student score reports will be provided to parents electronically through the Schoolwise parent portal.

Enrollment Projections for 2019-2020 in bold (5/31/19 enrollment in parenthesis)

TK	K	1	2	3	4	5	Total
21 (21)	75 (78)	80 (74)	78 (74)	81 (79)	80 (82)	85 (95)	500 (503 includes 1 HH)



April 10, 2019

The California School Boards Association (CSBA) is pleased to provide the Gravenstein Union Elementary School District of Sonoma County the following quote for policy services.

GAMUT Online (your current subscription) **\$1,700/year**

CSBA's GAMUT Online is an online policy information service that offers quick access to 650-plus sample board policies, regulations, bylaws, and their legal references, including the entire Education Code, Title 5 regulations and other referenced state and federal code sections. GAMUT Online also features a "keyword" index, and the ability to easily search and download sample policies and regulations to word processing programs for editing. GAMUT Online is updated regularly and email notifications alert you when the CSBA sample policy manual has been revised.

Policy Manual Review **\$ 1,250**

CSBA's Policy Manual Review service includes an analysis of the Gravenstein Un ESD's current policy manual to determine whether the Gravenstein Un ESD is up to date with state and federal mandated board policies. A report of findings will be generated to indicate if the district's mandated policies and administrative regulations reflect current law, identify priority areas for policy updating, and summarize the overall status of the district's policy manual.

Policy Development Workshop (PDW) **\$ 8,200 ***

GAMUT Online subscribers can participate in comprehensive Policy Development Workshop (PDW) to either develop a new policy manual or have comprehensive updates to their existing policy manual to help address key issues and achieve compliance with state and federal mandates. The 2-3 day on-site workshop pairs the knowledge and experience of Gravenstein Un ESD administrators and/or board members with the expertise of a CSBA consultant to generate a clear, user-friendly policy manual that complies with state and federal law and meets local needs. Group discounts may be available for districts with less than 1,000 ADA.

Manual Maintenance **\$2,640/year ***

Districts that have completed a Policy Development Workshop can keep their policy manual updated with CSBA's Manual Maintenance service. Updated policy packets are issued five times a year and contain sample policy language that may be modified to reflect local goals, philosophy and practices. Manual Maintenance users receive exclusive track changes and CSBA provides word processing of your district-adopted policies and regulations incorporating any modifications, official adoption dates, and your district name. This service is provided electronically (via email).

For additional information, please contact CSBA at (800) 266-3382 or email policy@csba.org.

This quote is valid for six months from the date issued.

Gravenstein Union School District 2019-20 SCHOOL YEAR CALENDAR

Board Approved:

Month Year	S	M	T	W	Th	F	S	<div style="display: flex; align-items: center; gap: 5px;"> <div style="border: 1px solid black; width: 15px; height: 10px; margin-right: 5px;"></div> End of Grading Period </div> <div style="display: flex; align-items: center; gap: 5px;"> <div style="border: 2px solid black; width: 15px; height: 10px; margin-right: 5px;"></div> Grading Reports Sent Home </div>		Instr Days	Certificated Employee Workdays	
Jul-19	7	1	2	3	4	5	6	July 4 Independence Day Holiday - No School				
	14	8	9	10	11	12	13					
	21	15	16	17	18	19	20					
	28	22	23	24	25	26	27					
Aug 2019	4	5	6	7	1	2	3	Aug. 12 District-directed Work Day Aug. 13 District-directed Work Day Aug. 14 First Day of School Aug. 22 Early Release Day				
	11	12	13	14	15	16	17					
	18	19	20	21	22	23	24					
	25	26	27	28	29	30	31				13	15
Sept 2019	1	2	3	4	5	6	7	Sept. 2 Labor Day Holiday - No School Sept. 12 Early Release Day Sept. 25 Trimester 1 Progress Reports Sent Home Sept. 26 Early Release Day				
	8	9	10	11	12	13	14					
	15	16	17	18	19	20	21					
	22	23	24	25	26	27	28				20	20
Oct 2019	6	7	1	2	3	4	5	Oct. 11 No School for Students - Parent Conferences Oct. 17 Early Release Day Oct. 31 Early Release Day				
	13	14	15	16	17	18	19					
	20	21	22	23	24	25	26					
	27	28	29	30	31						22	23
Nov 2019	3	4	5	6	7	8	9	Nov. 1 Local Holiday- No School Nov. 8 End of Trimester 1 Grading Period Nov. 11 Veterans' Day Holiday - No School Nov. 14 Early Release Day Nov. 20 Trimester 1 Report Cards Sent Home Nov. 27-29 Thanksgiving Break - No School				
	10	11	12	13	14	15	16					
	17	18	19	20	21	22	23					
	24	25	26	27	28	29	30				16	16
Dec 2019	1	2	3	4	5	6	7	Dec. 12 Early Release Day Dec. 23-Jan. 3 Winter Break- No School				
	8	9	10	11	12	13	14					
	15	16	17	18	19	20	21					
	22	23	24	25	26	27	28				15	15
Jan 2020	5	6	7	8	9	10	11	Jan. 9 Trimester 2 Progress Reports Sent Home Jan. 16 Early Release Day Jan. 20 Martin Luther King Holiday - No School Jan. 24 100th Day of School				
	12	13	14	15	16	17	18					
	19	20	21	22	23	24	25					
	26	27	28	29	30	31					19	19
Feb 2020	2	3	4	5	6	7	8	Feb. 10 Lincoln's Day Observed - No School Feb. 13 Early Release Day Feb. 17 President's Day Observed - No School Feb. 25 End of Trimester 2 Grading Period Feb. 27 Early Release Day				
	9	10	11	12	13	14	15					
	16	17	18	19	20	21	22					
	23	24	25	26	27	28	29				18	18
Mar 2020	1	2	3	4	5	6	7	Mar. 5 Trimester 2 Report Cards Sent Home Mar. 16-20 Spring Break - No School				
	8	9	10	11	12	13	14					
	15	16	17	18	19	20	21					
	22	23	24	25	26	27	28				17	17
April 2020	5	6	7	8	9	10	11	Apr. 2 Early Release Day Apr. 16 Early Release Day Apr 17- 20 Local Holiday (Easter) - No School Apr. 29 Trimester 3 Progress Reports Sent Home				
	12	13	14	15	16	17	18					
	19	20	21	22	23	24	25					
	26	27	28	29	30						20	20
May 2020	3	4	5	6	7	8	9	May 25 Memorial Day Holiday - No School May 26 Early Release Day May 27 Early Release Day May 28 Minimum Day May 29 Minimum Day & Last Day of School 3rd Trimester Report Cards Sent Home				
	10	11	12	13	14	15	16					
	17	18	19	20	21	22	23					
	24	25	26	27	28	29	30				20	20
June 2020	7	8	9	10	11	12	13					
	14	15	16	17	18	19	20					
	21	22	23	24	25	26	27					
	28	29	30							0	0	
										180	183	

**Adopted Budget
 2019-20 Budget Attachment
 Balances in Excess of Minimum Reserve Requirements**

Reasons for Assigned and Unassigned Ending Fund Balances in Excess of Minimum Recommended Reserves

Education Code Section 42127(a)(2)(B) requires a statement of the reasons that substantiates the need for assigned and unassigned ending fund balances in excess of the minimum reserve standard for economic uncertainties for each fiscal year identified in the budget.

Combined Assigned and Unassigned/unappropriated Fund Balances		2019-20 Budget	Objects 9780/9789/9790
Form	Fund		
01	General Fund	\$4,741,743.30	Form 01
17	Special Reserve Fund for Other Than Capital Outlay Projects	\$527,899.00	Form 17
Total Assigned and Unassigned Ending Fund Balances		\$5,269,642.30	
District Standard Reserve Level		4%	Form 01CS Line 10B-4
Less District Minimum Reserve for Economic Uncertainties		\$350,186.00	Form 01CS Line 10B-7
Remaining Balance to Substantiate Need		\$4,919,456.30	

Reasons for Fund Balances in Excess of Minimum Reserve for Economic Uncertainties			
Form	Fund	2019-20 Budget	Description of Need
01	General Fund	\$350,000.00	Textbook Adoptions Multi Year
01	General Fund	\$110,000.00	STRS & PERS Increases 2 Years
01	General Fund	\$1,500,000.00	Program Stabilization Enrichments Reserve 5 Years
01	General Fund	\$2,322,814.00	30 % Rainy Day Reserve
17	Special Reserve Fund for Other Than Capital Outlay Projects	\$300,000.00	Excess Special Education Expense Reserve 3 Year
17	Special Reserve Fund for Other Than Capital Outlay Projects	\$227,899.00	Home to School Transportation Expense Reserve 5 Year
Insert Lines above as needed			
Total of Substantiated Needs		\$4,810,713.00	

Remaining Unsubstantiated Balance \$108,743.30

Education Code Section 42127 (d)(1) requires a county superintendent to either conditionally approve or disapprove a school district budget if the district does not provide for EC 42127 (a)(2)(B) public review and discussion at its public budget hearing.

ReqPay12d

Board Report

Checks Dated 05/01/2019 through 05/31/2019

Board Meeting Date June 11, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1714674	05/03/2019	Otterson, Aimee	03-4310	Reimb. Craft Supplies		91.84
1714675	05/03/2019	Byrne, Kathleen N	12-4310	Reimb. BTB Craft Proj.		16.35
1714676	05/03/2019	Deeths, Tawnya	03-5826	Reimb. Field Trip Parking		13.00
1714677	05/03/2019	Ally Technology Consulting LLC	01-5840	IT Consultant 2018-19	137.50	
			03-5840	IT Consultant 2018-19	1,650.00	
			04-5840	IT Consultant 2018-19	962.50	2,750.00
1714678	05/03/2019	Robert Gerhold dba NorBay Consulting	01-5830	Asbestos Testing Gravenstein	81.12	
			03-5830	Asbestos Testing Gravenstein	932.88	1,014.00
1714679	05/03/2019	Office Depot	01-4350	Supplies-HC Kitchen, BTB and DO	4.79	
			03-4350	Supplies-HC Kitchen, BTB and DO	57.56	
			04-4350	Supplies-HC Kitchen, BTB and DO	33.58	
			12-4390	Supplies-HC Kitchen, BTB and DO	39.64	
			13-4390	Supplies-HC Kitchen, BTB and DO	22.95	158.52
1714680	05/03/2019	Pacific Gas & Electric	01-5520	Light Poles at Grav Elem 2018-19	1.34	
			03-5520	Light Poles at Grav Elem 2018-19	15.42	16.76
1714681	05/03/2019	School and College Legal	01-5823	2018-19 Legal Services Beyond Retainer Jan-June	97.50	
			03-5823	2018-19 Legal Services Beyond Retainer Jan-June	1,170.00	
			04-5823	2018-19 Legal Services Beyond Retainer Jan-June	682.50	1,950.00
1714682	05/03/2019	Verizon	01-5912	Supt Phone & Tablet Service for 2018-19	5.06	
			03-5912	Supt Phone & Tablet Service for 2018-19	60.71	
			04-5912	Supt Phone & Tablet Service for 2018-19	35.41	101.18
1714683	05/03/2019	West County Transportation	01-5804	Special Ed RSY Transportation 2018-2019		3,629.50
1715542	05/08/2019	Isabel Vallejo	03-5826	Reimb. Food Gold Rush		529.98
1715543	05/08/2019	Carey, Paul R	03-4310	Reimb. Open House Photos		25.95
1715544	05/08/2019	Deeths, Tawnya	03-5826	Reimb. Food for Gold Rush		136.51
1715545	05/08/2019	Clover-Stornetta Farms Inc.	13-4700	Milk Purchases 2018-19		280.00
1715546	05/08/2019	Jack Schreder & Associates, In c.	01-5830	March 2019 - School Facilities Program		72.50
1715547	05/08/2019	Santa Rosa Fire Equipment Inc.	01-5600	Annual Srvc of Fire Extinguishers	115.99	
			03-5600	Annual Srvc of Fire Extinguishers	1,392.00	
			04-5600	Annual Srvc of Fire Extinguishers	812.01	2,320.00
1715548	05/08/2019	SyTech Solutions	01-5830	Document Management Services 2018-19	12.53	
			03-5830	Document Management Services 2018-19	150.30	
			04-5830	Document Management Services 2018-19	87.67	250.50
1715549	05/08/2019	West County Transportation	04-5826	Bus Transportation-Monterey Bay Aquarium		3,724.77
1715550	05/08/2019	Mark Bradski	03-5830	Science/STEM Classes Instruction	100.00	

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1715550	05/08/2019	Mark Bradski		Science/STEM Classes Instruction Tri 3	5,900.00	6,000.00
1715551	05/08/2019	Christine A. Cramer	03-5830	Art Enrichment Instructor at GES & HMS Tri 3		2,720.00
1715552	05/08/2019	Margo Perin	03-5830	2018-19 Contracted Poetry Enrichment Tri 3		2,250.00
1715553	05/08/2019	Nancy Prebilich	03-5830	2018-19 Drama Enrichment Tri 3		1,680.00
1715554	05/08/2019	Nancy Ricciardi	03-5830	2018-19 Art Enrichment		6,630.00
1715555	05/08/2019	The Great Burro Studios	03-5830	2018-19 Music Enrichment Tri 3		1,599.86
1715556	05/08/2019	The Program, Youth Skill Dev	03-5830	2018-19 Athletic Enrichment Tri 2	150.00	
				2018-19 Athletic Enrichment Tri 3	1,583.32	1,733.32
1716461	05/10/2019	Deeths, William H	04-4390	Reimb. clothes infraction	14.16	
				Reimb.Blue feather prizes	190.35	
				Reimb.Staff Lunch/Prizes	127.03	
			04-5829	Reimb. Parade fee	65.00	396.54
1716462	05/10/2019	AXIA	21-6210	Gravenstein Modernization, Phase III (Part 2)	.14	
			40-6210	Gravenstein Modernization, Phase III (Part 2)	979.18	979.32
1716463	05/10/2019	Darren Brookshire	04-5880	Flag Football Referee 4/23/2019		40.00
1716464	05/10/2019	Dave's Music Workshop	04-5630	HC Musical Instrument Repair for 18-19		120.00
1716465	05/10/2019	Lattice Educational Services	01-5100	Special Ed Services	1,602.33	
			01-5810	Special Ed Services	2,408.62	4,010.95
1716466	05/10/2019	Bill McGuinness	04-5880	Referee Basketball 4/3/2019		70.00
1716467	05/10/2019	Pacific Gas & Electric	01-5520	Electric and Gas for 2018-19 Gravenstein	191.12	
			03-5520	Electric and Gas for 2018-19 Gravenstein	2,199.84	
			04-5520	Electric and Gas for 2018-19 @ Hillcrest	2,139.97	
				Electric and Gas for 2018-19 Gravenstein	27.51	4,558.44
1716468	05/10/2019	Jorge San Roman	04-5880			40.00
1716469	05/10/2019	U.S. Bank Equipment Finance	01-5631	Copier Lease for Schools and DO for 2018-19	35.28	
			03-5631	Copier Lease for Schools and DO for 2018-19	423.39	
			04-5631	Copier Lease for Schools and DO for 2018-19	246.96	705.63
1717158	05/15/2019	Erin Hanauer	03-5826	Reimb. Food Pepperwood -Nordstrom		293.00
1717159	05/15/2019	AT&T Calnet 3	01-5911	Gravenstein AT&T CALNET 3 Charges 2018-19	24.61	
			03-5911	Gravenstein AT&T CALNET 3 Charges 2018-19	293.62	

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1717159	05/15/2019	AT&T Calnet 3	04-5911	Gravenstein AT&T CALNET 3 Charges 2018-19	146.34	
				Hillcrest AT&T CALNET 3 Charges 2018-19	58.96	523.53
1717160	05/15/2019	Clover-Stornetta Farms Inc.	13-4700	Milk Purchases 2018-19		36.00
1717161	05/15/2019	Grainger Inc.	01-4380	Hvac supplies for Grav and HMS	1.30	
			03-4380	Hvac supplies for Grav and HMS	14.35	
			04-4380	Hvac supplies for Grav and HMS	263.03	278.68
1717162	05/15/2019	Onel Lopez	04-5880	Flag Football 4/30/2019		40.00
1717163	05/15/2019	Randy Merian	04-5880	Girls Flag Football 5/3/2019		40.00
1717164	05/15/2019	Recology Sonoma Marin	01-5560	Recology-Gravenstein	31.05	
			03-5560	Recology-Gravenstein	357.06	
			04-5560	Recology-Hillcrest	216.72	604.83
1717165	05/15/2019	Sonoma County Office Of Ed.	04-5826	2019 Hillcrest Robotics Team Competition		40.00
1717166	05/15/2019	Randy Theiller	04-5880	Basketball Referee 2/25/2019		70.00
1717167	05/15/2019	Weeks Drilling & Pump Co. Inc.	01-5530	Gravenstein Elem Water Service for 2018-19	38.00	
			03-5530	Gravenstein Elem Water Service for 2018-19	437.00	
			04-5530	Hillcrest Water Service for 2018-19	475.00	950.00
1717986	05/17/2019	Jason Chan	03-5826	Reimb. Food for Fort Ross		170.10
1717987	05/17/2019	Mattish, Suzanne M	03-4310	Reimb. Support Curriculum		146.02
1717988	05/17/2019	Lott, Renee L	01-4390	Reimb. Office Supplies	1.12	
				Reimb.Super.Supplies	6.83	
			01-5201	Reimb. Mileage SCOE	1.07	
			03-4390	Reimb. Office Supplies	12.94	
				Reimb.Super. Supplies	82.02	
			03-5201	Reimb. Mileage SCOE	12.88	
			04-4390	Reimb.Super.Supplies	47.84	
			04-5201	Reimb. Mileage SCOE	7.51	172.21
1717989	05/17/2019	Perez-Atwell, Eva A	01-5201	Reimb. Mileage SCOE	1.07	
				Reimb.Mileage SCOE	1.07	
			03-5201	Reimb. Mileage SCOE	25.76	
			04-5201	Reimb. Mileage SCOE	15.02	42.92
1717990	05/17/2019	Clover-Stornetta Farms Inc.	13-4700	Milk Purchases 2018-19		60.50
1717991	05/17/2019	Fishman Supply Company	01-4370	Gravenstein Custodial Supplies	7.85	
			03-4370	Gravenstein Custodial Supplies	90.22	98.07
1717992	05/17/2019	Graduation Source	04-4390	Graduation Gowns 2019	2,280.18	
				Unpaid Tax	160.98-	2,119.20

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Board Report

Checks Dated 05/01/2019 through 05/31/2019

Board Meeting Date June 11, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1717993	05/17/2019	Luther Burbank Ctr Fr The Arts	04-5826	Luther Burbank- All 6th Grade		66.00
1717994	05/17/2019	Robert Gerhold dba NorBay Consulting	01-5830	AHERA Three Year Reinspection (2019) GUSD	24.00	
			03-5830	AHERA Three Year Reinspection (2019) GUSD	276.00	
			04-5830	AHERA Three Year Reinspection (2019) GUSD	300.00	600.00
1717995	05/17/2019	Keri Pugno	01-4390	Gravenstein "Breakfast Program"	1.87	
			03-4390	Gravenstein "Breakfast Program"	21.56	23.43
1717996	05/17/2019	Slembrock-Many Corporation	04-5830	Pullstation for Gym		254.45
1717997	05/17/2019	Sonoma County Office Of Ed.	01-5809	2018-19 Classroom Housing Obligation		3,063.00
1717998	05/17/2019	Lott, Renee L	01-4390	Reimb. Food For Super. Interviews	4.05	
			03-4390	Reimb. Food For Super. Interviews	48.67	
			04-4390	Reimb. Food For Super. Interviews	28.39	81.11
1717999	05/17/2019	Quill Corp	01-4350	Copy Paper and DO Supplies	1.56	
			01-4351	Copy Paper and DO Supplies	18.32	
			03-4350	Copy Paper and DO Supplies	20.25	
			03-4351	Copy Paper and DO Supplies	219.81	
			04-4350	Copy Paper and DO Supplies	11.81	
			04-4351	Copy Paper and DO Supplies	97.15	368.90
1718000	05/17/2019	Safeway	12-4390	Daycare Supplies & Snacks for 2018-19		281.02
1718001	05/17/2019	Top Yourh Speakers	04-5830	Youth Speaker- Jessie Funk		2,000.00
1718002	05/17/2019	Lonnie VanZandt	04-5880	Football Referee 5/9/2019		40.00
1718891	05/22/2019	Danielle Fleming	03-5826	Reimb. Pepperwood Snacks		197.01
1718892	05/22/2019	Gorman, Megan K	03-9330	Reimb. Sugarloaf Camp		330.00
1718893	05/22/2019	Clover-Stornetta Farms Inc.	13-4700	Milk Purchases 2018-19		109.00
1718894	05/22/2019	Stumps Party	04-4390	Parade float and truck kit		168.28
1718895	05/22/2019	Fishman Supply Company	01-4370	District Wide Custodial Supplies	6.31	
			03-4370	District Wide Custodial Supplies	75.80	
			04-4370	District Wide Custodial Supplies	44.22	126.33
1718896	05/22/2019	MCI Comm Service	12-5911	Daycare Phone Line for 2018-19		13.58
1718897	05/22/2019	Randy Merian	04-5880	Girls Flag Football 5/6/2019		40.00
1718898	05/22/2019	Pitney Bowes Global Financial	01-5600	Postage Machine Lease Rental 2018-19	23.96	
			03-5600	Postage Machine Lease Rental 2018-19	263.59	
			04-5600	Postage Machine Lease Rental 2018-19	191.70	479.25
1718899	05/22/2019	Pitney Bowes Inc.	01-5950	Ink for Postage Meter	4.38	
			03-5950	Ink for Postage Meter	52.42	
			04-5950	Ink for Postage Meter	30.60	87.40

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Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1718900	05/22/2019	Quill Corp	01-4351 Copy Paper		28.09	
			03-4351 Copy Paper		337.10	
			04-4351 Copy Paper		196.64	561.83
1718901	05/22/2019	Robert L. Reece	04-5880 Referee Payment			40.00
1718902	05/22/2019	Santa Rosa City Schools	13-4710 Lunch Program for 2018-19			9,030.00
1718903	05/22/2019	Six Flags Discovery Kingdom	04-5826 Six Flags-8th Grade Trip			1,000.00
1718904	05/22/2019	Sonoma Design Apparel & Promo	04-4390 Volleyball Jerseys-Hillcrest			471.90
1718905	05/22/2019	Stephen Roatch Accountancy	01-5821 2017-18 Audit Contract		73.50	
			03-5821 2017-18 Audit Contract		896.70	
			04-5821 2017-18 Audit Contract		499.80	1,470.00
1718906	05/22/2019	Business Card	01-4362 Dist. Fuel Maint		11.92	
			01-4380 Maint Supplies		13.98	
			01-5869 Finance Charge		25.00	
			Finance Charges/fees		21.98	
			03-4310 Class Supplies		283.90	
			03-4380 Maint Supplies		308.54	
			03-5830 Grav Survey		37.00	
			04-4310 Hill PE Supplies		43.29	
			04-4362 Fuel Dist Maint		83.48	
			04-4380 Maint Supplies Dist		75.48	
			04-4440 Hill Tech Support		203.93	1,108.50
1719931	05/24/2019	ACSIG	01-9573 Employee's Dental Plan Coverage 2018-19			8,132.80
1719932	05/24/2019	Alpha Analytical Laboratories,	01-5830 Water testing for Gravenstein		2.56	
			03-5830 Water testing for Gravenstein		29.44	
			04-5830 Water testing for Hillcrest		32.00	64.00
1719933	05/24/2019	California's Valued Trust	01-9572 Employee's CVT Health Plan Coverage 2018-19			43,989.00
1719934	05/24/2019	Dept Of Justice, Acctg Office	01-5862 Fingerprinting for staff 2018-19		1.60	
			Fingerprinting for volunteers 2018-19		46.40	
			03-5862 Fingerprinting for staff 2018-19		19.20	
			Fingerprinting for volunteers 2018-19		556.80	
			04-5862 Fingerprinting for staff 2018-19		11.20	
			Fingerprinting for volunteers 2018-19		324.80	960.00
1719935	05/24/2019	Greenacre Homes, Inc	01-5810 NPS 2018-19 Payments			3,506.76
1719936	05/24/2019	Vision Service Plan	01-9574 Employee's Vision Plan Coverage 2018-19			1,887.60
1720500	05/29/2019	Johannes Spaeth	03-5826 Food for Fort Ross-Sully			244.79
1720501	05/29/2019	Roxanne Ueland	03-5826 Food for Fort Ross-Sully			58.30
1720502	05/29/2019	Sherrie Phillips	03-5826 Food for Fort Ross-Sully			144.33

22

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

ReqPay12d

Board Report

Checks Dated 05/01/2019 through 05/31/2019

Board Meeting Date June 11, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1720503	05/29/2019	Nordstrom, Vanessa M	03-4310	Reimb. We VIdeo Sub.		199.00
1720504	05/29/2019	Sully, Petria	03-5826	Food For Fort Ross Supplies FR Field Trip	33.00 171.99	204.99
1720505	05/29/2019	Fluitt, Tara	03-4310	FIELD DAY Supplies		90.19
1720506	05/29/2019	Clover-Stornetta Farms Inc.	13-4700	Milk Purchases 2018-19		73.00
1720507	05/29/2019	Office Depot	01-4390	Toner and Megaphone for Grav	31.61	
1720508	05/29/2019	Quill Corp	03-4390	Toner and Megaphone for Grav	363.48	395.09
1720509	05/29/2019	U.S. Bank Corporate Payment	01-4310	Classroom supplies	10.69	
1720510	05/29/2019	Collins, John I	03-4310	Classroom supplies	122.93	133.62
1720511	05/29/2019	Clements, Colleen M	03-5826	Food for Gold Country	470.00	
1720512	05/29/2019	Haas, Elsbeth B	04-4440	HMS Office Equip.	241.19	711.19
1720513	05/29/2019	Baird, Elizabeth A	04-5826	Reimb. Food for Ashland		137.50
1720514	05/29/2019	Barrera, Alicia E	04-5826	Reimb. Food for Ashland		146.16
1720515	05/29/2019	Anova Education	03-5826	Reimb.Pepperwood Food Reimb.Pepperwood Supplies	189.07 73.97	263.04
1720516	05/29/2019	School and College Legal	04-4310	Reimb. Student Council Materials		92.40
			03-5826	Reimb. Supplies for Pepperwood		79.55
			01-5100	Special Ed Services	1,353.67	
			01-5810	Special Ed Services	3,181.26	4,534.93
			01-5200	Sexual Harrassment Prevention Training 5/16/2019	30.00	
			01-5823	2018-19 Legal Services Beyond Retainer Jan-June	351.25	
			03-5823	2018-19 Legal Services Beyond Retainer Jan-June	4,215.00	
			04-5823	2018-19 Legal Services Beyond Retainer Jan-June	2,458.75	7,055.00
1720517	05/29/2019	Marquesa Weigel	04-5880	Volleyball Referee		15.00
1720518	05/29/2019	Amado Regalado	13-8634	Food Service Refund-Eddie		14.50
1720519	05/29/2019	Andrew Rosa	13-8634	Food Service Refund-Blake		12.50
1720520	05/29/2019	Brian Hensel	13-8634	Food Service Refund -Matthew		23.15
1720521	05/29/2019	Brian Hensel	13-8634	Food Service Refund 2019 -Mary		9.50
1720522	05/29/2019	Cristina Matherly	13-8634	Food Service Refund-Landon		31.00
1720523	05/29/2019	Graden Tapley	13-8634	Food Service Refund-Catalina		13.00
1720524	05/29/2019	James Simonsen	13-8634	Food Service Refund-Vincent		18.00
1720525	05/29/2019	Jay Samples	13-8634	Food Service Refund-Bambi		13.50
1720526	05/29/2019	Jeff Barri	13-8634	Food Service Refund -Willow		13.50
1720527	05/29/2019	Jennifer Bernardi	13-8634	Food Service Refund -Jayson		39.15

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

ReqPay12d

Board Report

Checks Dated 05/01/2019 through 05/31/2019

Board Meeting Date June 11, 2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1720528	05/29/2019	Jesse Stewart	13-8634	Food Service Refund-Violet		50.75
1720529	05/29/2019	Jill Anzaldo	13-8634	Food Service Refund-Emily		17.50
1720530	05/29/2019	John Wood	13-8634	Food Service Refund-Arianna		25.50
1720531	05/29/2019	Juan Valdivinos	13-8634	Food Service Refund-Mia		20.00
1720532	05/29/2019	Karla Bruk	13-8634	Food Service Refund-Linden		56.00
1720533	05/29/2019	Kyle Miller	13-8634	Food Service Refund-Donovon		61.25
1720534	05/29/2019	Linus Lancaster	13-8634	Food Service Refund - Hassna		15.25
1720535	05/29/2019	Maggie Schugt	13-8634	Food Service Refund-Logan		37.50
1720536	05/29/2019	Maja Wood	13-8634	Food Service Refund-Harmony		45.00
1720537	05/29/2019	Maja Wood	13-8634	Food Service Refund-Cadence		44.50
1720538	05/29/2019	Melody Tufo	13-8634	Food Service Refund-Vincent		117.00
1720539	05/29/2019	Melody Tufo	13-8634	Food Service Refund-Jenna		17.00
1720540	05/29/2019	Melody Tufo	13-8634	Food Service Refund-Shay		14.00
1720541	05/29/2019	Michael Iraola	13-8634	Food Service Refund -Wyatt		12.30
1720542	05/29/2019	Michele Gray	13-8634	Food Service Refund -Colin		17.95
1720543	05/29/2019	Sara Orton	13-8634	Food Service Refund-Donovon		9.80
1720544	05/29/2019	Sara Orton	13-8634	Food Service Refund-Johnny		13.90
1720545	05/29/2019	Sherrie Phillips	13-8634	Food Service Refund-Lillian		34.00
1720546	05/29/2019	Tiffani Tarantino-Lenschmidt	13-8634	Food Service Refund - Sydney		106.95
1720547	05/29/2019	Tiffani Tarantino-Lenschmidt	13-8634	Food Service Refund 2019 - Jack		41.15
Total Number of Checks					131	152,374.81

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	41	74,356.27
03	Gravenstein Elementary Charte	58	43,826.92
04	Hillcrest Middle Charter	51	22,466.14
12	Child Development Fund	4	350.59
13	Cafeteria Fund	37	10,556.55
21	Building	1	.14
40	Special Reserve-capital Proj	1	979.18
Total Number of Checks		131	152,535.79
Less Unpaid Tax Liability			160.98
Net (Check Amount)			152,374.81

Includes checks for only Bank Account COUNTY

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved. (Limited to Checks issued from the COUNTY bank account.)

Gravenstein Union School District
April Payroll Report

June 11, 2019 Regular Board Meeting

Certificated Salary & Benefits

Regular: \$	452,505.67
Supplemental: \$	60,360.16

Classified Salary & Benefits

Regular: \$	103,566.85
Supplemental: \$	4,113.31

Total Salary & Benefits

\$	620,545.99
----	------------

Gravenstein Elementary School Dismissal Schedule 2019-2020

Proposed bell schedule to be presented at June 2019 GUSD Board meeting.

Regular Day	Early Release Day	Minimum Day
	8/22, 9/12, 9/26, 10/17, 10/31, 11/14, 12/12, 1/16, 2/13, 2/27, 4/2*, 4/16*, 5/26, 5/27	5/28 and 5/29
TK and K 8:45 - 2:20 10:15-10:30 recess 12:00-12:45 lunch Grades 1-2 8:30 - 3:20 Grades 3-5 8:15 - 3:05 10:30-10:45 recess 12:25-1:10 grades 1/2 lunch 12:45-1:30 grades 3/4 lunch (eat first) 12:45-1:30 grade 5 lunch (play first)	TK and K 8:45 - 12:50 10:15-10:30 recess 11:55-12:40 lunch Grades 1-2 8:30 - 1:45 Grades 3-5 8:15 - 1:30 10:30-10:45 recess 12:15-1:00 grades 1/2 lunch 12:40-1:25 grades 3/4 lunch (eat first) 12:40-1:25 grade 5 lunch (play first)	TK and K 8:45 - 11:50 10:15-10:30 recess *no lunch (bagged lunch available at AM recess) Grades 1-2 8:30 - 12:30 Grades 3-5 8:15 - 12:10 10:15-10:30 recess *no lunch (bagged lunch available at AM recess)

*ERDs in April may change based on calendar adjustment.

Hillcrest Middle School Bell Schedule
2019-2020 School Year

Rotating Block Schedule- A & B days

Gold days- periods 1, 3, 5 & 7

Blue days- periods 2, 4, 6 & 8

8:25- 9:47 1st/2nd -- 82 minutes

9:47-10:02 - Break -- 15 minutes

10:05 - 11:27 3rd/4th -- 82 minutes

11:27 - 12:07 Lunch-- all grades- 40 minutes

12:10- 1:32 5th/6th -- 82 minutes

1:35- 2:57 7th/8th -- 82 minutes

3:00- 3:15 - Homeroom - 15 minutes

Hillcrest Middle School ERD Bell Schedule
2019-2020 School Year

Rotating Block Schedule- A & B days

Gold days- periods 1,3,5 & 7

Blue days- periods 2,4,6 & 8

8:25- 9:25 1st/2nd -- 60 minutes

9:25-9:32 - Break -- 7 minutes

9:35 - 10:35 3rd/4th -- 60 minutes

10:38- 11:38 5th/6th -- 60 minutes

11:38- 12:18 Lunch-- all grades- 40 minutes

12:21- 1:21 7th/8th -- 60 minutes

1:24- 1:30 - Homeroom - 6 minutes

Hillcrest Middle School Wednesday Bell Schedule
2019-2020 School Year

Rotating Block Schedule- Gold & Blue days

Gold days- periods 1, 3, 5 & 7

Blue days- periods 2, 4, 6 & 8

Wednesday's include an additional schoolwide Enrichment for all students

8:25- 9:40 1st/2nd -- 75 minutes

9:40-9:55 - Break -- 15 minutes

9:58 - 11:13 3rd/4th -- 75 minutes

11:13- 11:53 Lunch-- all grades- 40 minutes

11:56- 1:11 5th/6th -- 75 minutes

1:14- 2:29 7th/8th -- 75 minutes

2:32- 3:15 - Wednesday Enrichment - 43 minutes

**GRAVENSTEIN UNION SCHOOL DISTRICT
RESOLUTION 190611-1
REGARDING THE EDUCATION PROTECTION ACCOUNT**

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36(f);

WHEREAS, before June 30th each year, the Director of Finance shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account with ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of the state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the Governing Board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district, and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED;

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the Governing Board of Gravenstein Union School District;
2. In compliance with Article XIII, Section 36(e), with the California Constitution, the Governing Board of Gravenstein Union School District has determined to spend the monies received from the Education Protection Act for the 2018-19 school year and 2019-20 school year for General Education salaries and benefits.

APPROVED, PASSED AND ADOPTED this 11th day of June 2019, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Steve Schwartz, Board President
Gravenstein Union School District

2019-20 Education Protection Account
Program by Resource Report
Expenditures by Function - Detail

Estimated Expenditures through: June 30, 2020
For Fund 01, Resource 1400 Education Protection Account

Description	Object Codes	Amount
AMOUNT AVAILABLE FOR THIS FISCAL YEAR		
Adjusted Beginning Fund Balance	9791-9795	0.00
Revenue Limit Sources	8010-8099	771,251.00
Federal Revenue	8100-8299	0.00
Other State Revenue	8300-8599	0.00
Other Local Revenue	8600-8799	0.00
All Other Financing Sources and Contributions	8900-8999	0.00
Deferred Revenue	9650	0.00
TOTAL AVAILABLE		771,251.00
EXPENDITURES AND OTHER FINANCING USES		
	Function	
(Objects 1000-7999)		
Instruction	1000-1999	771,251.00
Instruction-Related Services		
Instructional Supervision and Administration	2100-2150	0.00
AU of a Multidistrict SELPA	2200	0.00
Instructional Library, Media, and Technology	2420	0.00
Other Instructional Resources	2490-2495	0.00
School Administration	2700	0.00
Pupil Services		
Guidance and Counseling Services	3110	0.00
Psychological Services	3120	0.00
Attendance and Social Work Services	3130	0.00
Health Services	3140	0.00
Speech Pathology and Audiology Services	3150	0.00
Pupil Testing Services	3160	0.00
Pupil Transportation	3600	0.00
Food Services	3700	0.00
Other Pupil Services	3900	0.00
Ancillary Services	4000-4999	0.00
Community Services	5000-5999	0.00
Enterprise	6000-6999	0.00
General Administration	7000-7999	0.00
Plant Services	8000-8999	0.00
Other Outgo	9000-9999	0.00
TOTAL EXPENDITURES AND OTHER FINANCING USES		771,251.00
BALANCE (Total Available minus Total Expenditures and Other Financing Uses)		0.00



May 23, 2019

Superintendent and Board President
Gravenstein Union ESD
3840 Twig Ave.
Sebastopol, CA 95472-5750

Dear Superintendent and Board President,

Please find enclosed your 2019-20 dues invoice. We deeply appreciate your contributions to CSBA and the difference they make for California's public schools. The efforts of the Gravenstein Union ESD and your fellow CSBA members play a crucial role in our success and we hope we can count on your continued support.

In this mailing, you will find one or more of the following documents:

- **Invoice for your basic CSBA dues.** Paying your dues will make you eligible to take advantage of a host of CSBA's optional subscription services.
- Optional subscription payments, as listed below, will be processed after the basic dues are paid for the 2019-20 fiscal year:
 - **CSBA Educational Legal Alliance (ELA) dues**
 - **CCBE dues** (for eligible county offices of education)
 - **GAMUT subscription dues** (if applicable)
 - **Manual Maintenance services** (if applicable)
 - **Agenda Online** (if applicable)

Coming soon is an opportunity for all members to purchase CSBA's newest subscription service: **CSBA's Online Learning Center**. Please see enclosed flyer for additional information, including how to access a free trial available now through June 30.

CSBA is *your* organization! We encourage you to contact us with your member needs at 800-266-3382 or csba@csba.org. For reference, you are in CSBA Region 3. The CSBA Director providing leadership and support in your region is A.C. Ubalde of the Vallejo City USD.

Sincerely,

Dr. Emma Turner
CSBA President



California School Boards Association

Please refer to your invoice number and customer number in all communications regarding this invoice.

Invoice Number: INV-45766-F2Q5Y1
Invoice Date: 5/13/2019
PO #:

Bill To:
Gravenstein Union ESD
3840 Twig Ave
Sebastopol, CA 95472-5750
United States

Ship To:
Gravenstein Union ESD
3840 Twig Ave.
Sebastopol, CA 95472-5750
United States

Table with 5 columns: Product Code, Description, Unit Price, Quantity, Extended Price, Terms. Rows include CSBA Membership and ELA Membership.

Dues not processed before September 15 will incur a 10% late fee (up to \$100) and all services will be discontinued after September 16.

Nonmembers do not have access to the CSBA Annual Education Conference and Trade Show. AEC registrations made absent membership dues will be canceled on September 15. Registrants will be refunded, minus a processing fee and hotel reservations canceled on September 16.

Total Invoice: \$7,058.00

Total Paid: \$0.00

Balance Due: \$7,058.00

PLEASE DETACH HERE AND RETURN BOTTOM STUB WITH PAYMENT



Customer Number: 100872
Invoice Number: INV-45766-F2Q5Y1
Invoice Date: 05/13/2019
Terms:
Balance Due: \$7,058.00

Make checks payable to:
California School Boards Association - CSB (6744)
c/o West America Bank
P.O. Box 1450
Suisun City, CA 94585-4450

Bill To:
Gravenstein Union ESD
3840 Twig Ave
Sebastopol, CA 95472-5750
United States



California School Boards Association

Please refer to your invoice number and customer number in all communications regarding this invoice.

Invoice Number: INV-47814-X5N0L1
Invoice Date: 5/13/2019
PO #

Bill To:
Gravenstein Union ESD
3840 Twig Ave
Sebastopol, CA 95472-5750
United States

Ship To:
Gravenstein Union ESD
3840 Twig Ave.
Sebastopol, CA 95472-5750
United States

Table with 6 columns: Product Code, Description, Unit Price, Quantity, Extended Price, Terms. Row 1: GOL, Gamut Online (07/01/2019 - 06/30/2020), \$1,715.00, 1.00, \$1,715.00, Net 30

WAIT! Have you renewed your CSBA Membership for 2019/2020? Only CSBA members enjoy exclusive access to our valuable trainings and services. Don't forget to renew your CSBA membership by September 15th to keep your uninterrupted access.

Total Invoice: \$1,715.00 Total Paid: \$0.00 Balance Due: \$1,715.00

PLEASE DETACH HERE AND RETURN BOTTOM STUB WITH PAYMENT



Summary table with 5 columns: Customer Number, Invoice Number, Invoice Date, Terms, Balance Due. Values: 100872, INV-47814-X5N0L1, 05/13/2019, Net 30, \$1,715.00

Make checks payable to:
California School Boards Association - CSB (6744)
c/o West America Bank
P.O. Box 1450
Suisun City, CA 94585-4450

Bill To:
Gravenstein Union ESD
3840 Twig Ave
Sebastopol, CA 95472-5750
United States



DRAFT

**Gravenstein Union School District
Management Salary Schedule
2019-20**

	1	2	3	4
	CBO	School Counselor	Elementary Principal	Superintendent
Step	260 Days	183 Days	210 Days	225 Days
1	108,240	68,398	108,800	143,000
2	110,946	69,444	110,900	145,000
3	113,719	70,507	113,000	147,000
4	116,564	71,586	115,100	149,000
5	120,605	72,681	117,200	151000
6		73,793	119,300	153000
7		74,922	121,400	155000
8		76,068	123,500	157000
9		77,233	125,600	
10		78,414	127,700	
11			129,800	

Masters Degree: \$1,000

Board Approved:

Effective: 7/1/2019



DRAFT

**Gravenstein Union School District
Management Salary Schedule
2020-21**

	1	2	3	4
	CBO	School Counselor	Elementary Principal	Superintendent
Step	260 Days	183 Days	210 Days	225 Days
1	111,488	70,450	112,064	147,290
2	114,275	71,528	114,227	149,350
3	117,131	72,623	116,390	151,410
4	120,061	73,734	118,553	153,470
5	124,224	74,862	120,716	155,530
6		76,007	122,879	157,590
7		77,170	125,042	159,650
8		78,351	127,205	161,710
9		79,550	129,368	
10		80,767	131,531	
11			133,694	

Masters Degree: \$1,000

Board Approved:

Effective: 7/1/2020

Gravenstein Elementary School

2019-2020 Field Trips requiring GUSD Board Approval (overnight and/or water access)

Grade 3

- **Pepperwood Preserve-** overnight trip (option for tents or lodge sleeping). Students follow a teacher/docent on a hike that may go near a pond. Students do not go into the water. Due to capacity restrictions, each class goes on their own date.
- **Warm Springs Dam-** The students attend a field trip to the fish hatchery. Students walk along the creek, but do not get in the water.

Grade 4

- **Fort Ross-** overnight trip. Fort Ross is located near the ocean.
- **Clem Miller/PEEC-** outdoor education overnight trip. PEEC is located in Fort Bragg near the ocean. There is no ocean swimming, yet students are allowed to play on the dunes and in the nearby stream.
- **Gold Country** overnight- This is a tent camping trip. Two classes go at a time and the camp is near a river; no swimming is allowed. Students do pan for gold in Humbug Creek.
- Also being considered....**Angel Island Immigration Station.** This trip involves taking a ferry to/from Tiburon and Angel Island.

Grade 5

- **Sugarloaf Observatory** overnight. This is a camping trip. Due to capacity restrictions, we anticipate two classes attending at a time. (Overnight dates are 10/2/19-10/3/19 and 10/3/19-10/4/19.)
- **WOLF at Camp Cazadero** overnight. This is a docent-led outdoor education science camp. Depending on rain levels, there is a docent-led activity involving creek exploration. There is no swimming. (Requested dates are 5/12/20 - 5/15/20.)
- **Willow Creek Watershed** day trip. This is a docent-led field trip that involves students walking in a stream as they study various aspects of the local watershed. (no date yet)
- **Sonoma County Tide Pools.** This is a docent-led field trip that involves students exploring the tide pools under adult supervision. Students are also allowed to play on the beach.
- **Barbary Coast** living history field trip. This is a day trip led by docents. Students are on a boat and a group of students may even get to experience paddling a boat (it remains attached to the dock). Due to capacity restrictions, classes will go on separate dates: 11/6/19, 11/12/19, 11/14/19, and 11/15/19.
- **Warm Springs Dam-** The students attend a field trip to the fish hatchery. Students walk along the creek, but do not get in the water. (Tentatively scheduled for February.)

Hillcrest Overnight Field Trips
2019-2020

6th Grade-

Marin Headlands- date TBD

7th Grade-

Monterey- March 11 - 12 2020

Ashland- May 11-15 2020

8th Grade-

Yosemite- September 23- 27 2019



Robertson Recreational Surfaces

A PLAYCORE Company

PROPOSAL # 19-26914

Robertson Industries, Inc.
2414 West 12th Street, Suite 5
Tempe, AZ 85281
(800) 858-0519
FAX: (602) 340-0402
www.totturf.com

Date Issued: April 8, 2019

Project Name: Gravenstein Kgarten

Address: 3840 Twig Ave, Sebastopol, CA

Contact: Brian Sposato Phone: (707) 548-4333

Email: bsposato@grav.k12.ca.us

Sales Representative

Name: Frank Horwath

Phone: (510) 260-9025 Fax: (602) 340-0402

Email: fhorwath@totturf.com

PRICE EXPIRES: 07/07/2019

PRODUCT NAME	DESCRIPTION	QTY	UNIT PRICE	TOTAL
Site Prep	See scope notes 1. \$11913 if contract direct.	1	\$14,015.00	\$14,015.00
TotTurf Poured in Place Safety Surfacing	See scope notes 2	2,146	\$11.99	\$25,730.54
GRAND TOTAL				\$39,745.54

CONTRACT TYPE: Regular

WAGE TYPE: State Prevailing

UNION:

CA GRANT:

DETAILED SCOPE:

Provide all material, equipment and labor for:

1. Demo and disposal of all existing tile and Pour in Place Surfacing.
Saw cut and patch asphalt where roots are causing uplift, uneven service.
Provide temp fencing.

2. Installation of approximately 2146sf of 2.0" depth 50/50 standard tbd and black aromatic urethane standard epdm pour in place surfacing.

Scheduling/Site Contact: Brian Sposato

Phone: (707) 548-4333

Email: bsposato@grav.k12.ca.us

ESTIMATED INSTALL DATE:

06/2019

INITIALS



TERMS & CONDITIONS:

1. Quote is based on the information provided here within and is subject to change based on final installation unless otherwise indicated in writing. Any changes or additions to this proposal will affect pricing.
2. Changes to the proposed scope not agreed to here within or separately in writing may result in additional charges (change order). Work cannot commence until Change Order(s) are fully executed.
3. ANY additional site work not included here within, including sub base, is the responsibility of the owner.
4. Job site access must be at a maximum of 25' for trucks and mixer, with no stairs. Irrigation, sprinkler, and/or water systems must be shut off 24 hours before install and remain off until 24 hours after the installation has completed.
5. Charges for downtime/stand-by may be assessed in the event that installation is delayed due to the site not being ready as scheduled or if installation is interrupted for reasons other than those related to weather or general public emergencies.
6. Security during install and upon completion is the responsibility of the owner, unless specified otherwise in Project Scope.
7. Excess material at the job site upon completion is property of Robertson Industries, Inc., unless otherwise noted here within.
8. Installations scheduled after 90 days of proposal acceptance may be subject to price adjustments.
9. Scheduling and crew deployment is subject to local weather conditions.
10. Warranty will NOT be issued unless "Completion Sheet" is signed.
11. All projects over \$2,500.00 will be issued a preliminary lien.

PROPOSAL ACCEPTANCE:

I agree to the scope and details as provided for the abovementioned proposal as well as the terms outlined in this agreement. I am duly authorized approve and accept this proposal as stated.

CONTRACT to follow PURCHASE ORDER to follow

PAYMENT TERMS:

Payment may be made via Check, Cash, or Credit Card. Customers requesting a line of credit must submit a credit application and/or a 50% deposit. Credit applications can be obtained from your sales representative.

Please attach a copy of your TAX EXEMPT CERTIFICATE if you or your company is claiming tax exemption.

TOTAL PURCHASE AMOUNT: \$39,745.54

SIGNATURE: _____ DATE: _____

Printed Name: _____ Title: _____

Company Name: _____

Address: _____

BILLING Contact Name: _____

BILLING Email: _____ Phone: _____ Fax: _____

Issue all POs, Contracts, and payments to **ROBERTSON INDUSTRIES, INC.**

*Send ALL completed forms back to your Sales Representative:
Frank Horwath: fhorwath@totturf.com or Fax: (602) 340-0402*

CLICK HERE TO PAY WITH A CREDIT CARD: [PAY NOW!](#)

Robertson Industries, Inc: 2414 West 12th Street, Suite 5, Tempe, AZ 85281 ~ (800) 858-0519, FX: (602) 340-0402

AZ: ROC091920, CLASS L-05 ~ CA: 667261, CLASS C/61 D/12 ~ FL: CGC 038554 ~ NV: 42331, CLASS C25 C40

CALIFORNIA PWC REGISTRATION NUMBER: 1000002700 (DIR#)

*The PlayCore Surfacing Division Includes: Robertson Recreational Surfacing (Robertson Industries, Inc.),
Sports Surface Specialties, Rubber Designs and American Recycling Center*

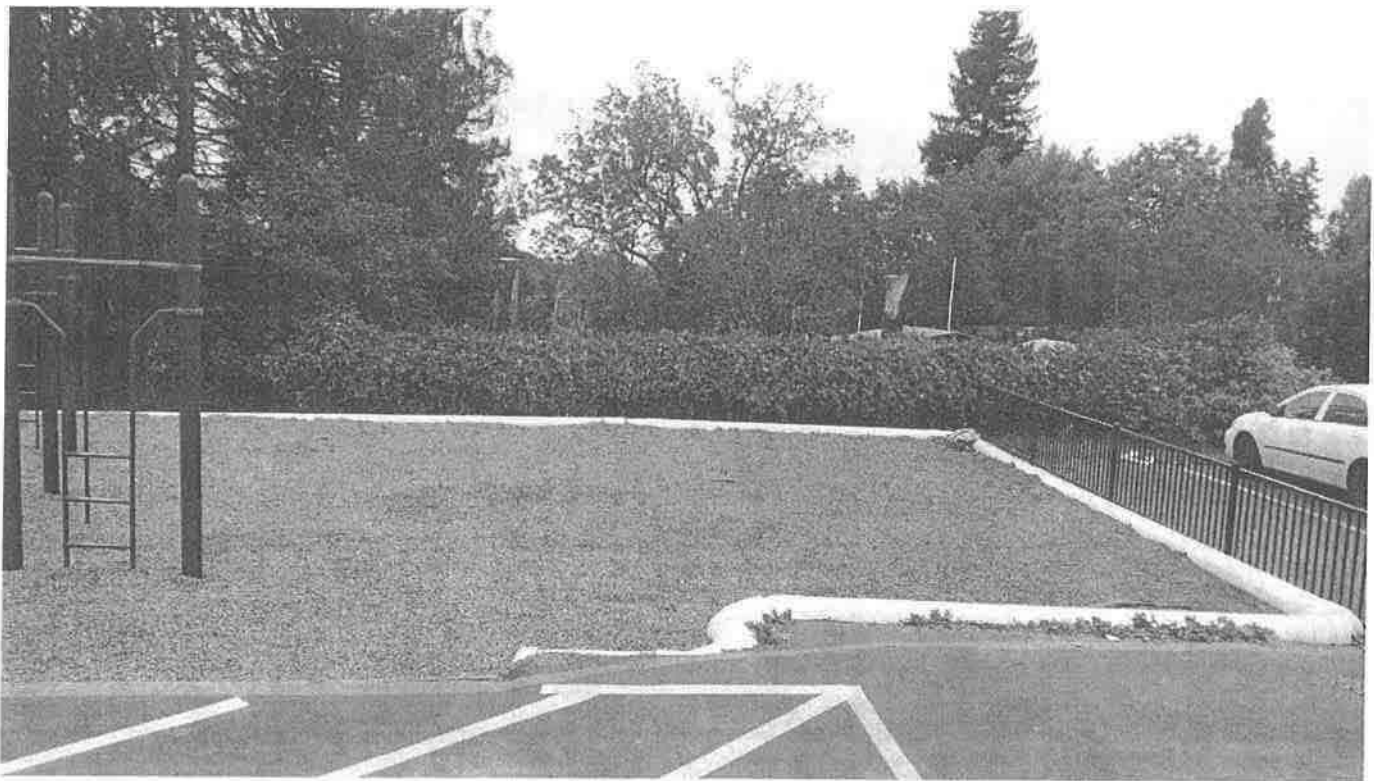
Requested for June GUSD Board Action
Gravenstein Elementary School

Approve purchase of **Berliner IKO M Play Equipment** for the Gravenstein Elementary School grades 3 - 5 play yard. Process involved parent input, input from student recess committee, input from Student Council, student survey taken by Student Council, staff input, and on-site consultation with RESIG. Throughout each step, Brian was involved with this process. Brian has submitted specifications to RESIG and they have confirmed that it conforms with requirements for school-age children. RESIG will do a final inspection once structure is installed.

Structure would be installed in open space in wood chip/white box area. Previous structure in that space was a climbing wall with fireman's pole.

Purchase includes equipment, shipping/freight, and installation.

Berliner IKO M Play Equipment: \$22,364.29



Specified Play Equipment Co.

121 #1 Industrial Road
 Belmont, CA 94002
 800.475.1071
 www.specplay.com



ADDRESS

Brian Sposato
 Gravenstein Union School District
 3840 Twig Ave
 Sebastopol, CA 95472

SHIP TO

Brian Sposato
 Gravenstein Union School District
 3840 Twig Ave
 Sebastopol, CA 95472

ESTIMATE 1410

DATE 05/10/2019

ACTIVITY	QTY	RATE	AMOUNT
Berliner Play Equipment Berliner IKO M	1	16,149.00	16,149.00T
Installation Service Certified Installation of Berliner equipment through soil. Spoils to be spread sub grade.	1	3,780.00	3,780.00
Freight LTL Freight from South Carolina to Sebastopol	1	1,103.00	1,103.00

By signing below you acknowledge and agree to our Contract. The values shown above represent a specific scope; no other work should be assumed unless specifically noted in the text of the above line items. Unless otherwise specified we Exclude Responsibility for: offloading equipment, removal of packaging, project security, landscape & hardscape repair, delays due to conflicts, removal of spoils, locating underground; utilities, pipes, obstructions, conditions unforeseen and/or not disclosed at time of estimate, permits, engineering, soil samples. We are experienced with State & Federal prevailing wage and certified payroll requirements from DIR/DOL and will process when applicable. Union Agreements, including PLA's, are the responsibility of others and not to be included in our contract. Conditions: Grades; stable, compacted, & workable, (rough grade to be taken + or - one tenth of one inch), adequate access to work site provided for workmen, materials, tools, & equipment

SUBTOTAL 21,032.00
TAX 1,332.29

TOTAL \$22,364.29

Please write checks to SPEC
 121 #1 Industrial Road
 Belmont, CA 94002

All-round Play Value can be that simple: IKO

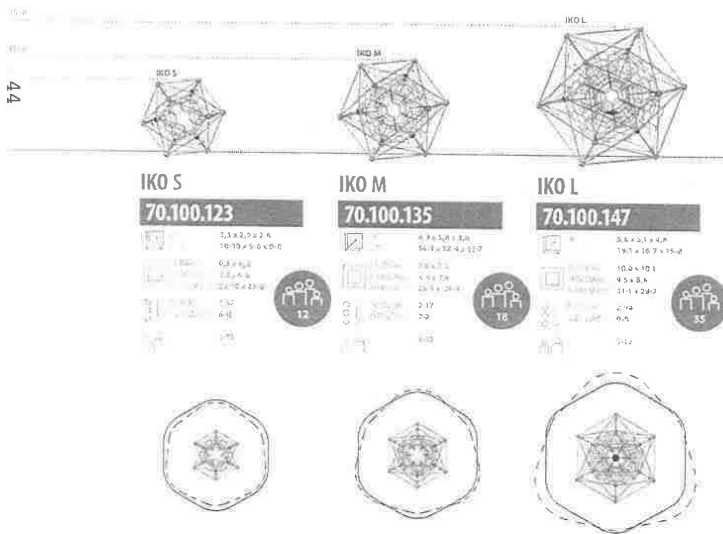
IKO is a high-quality, durable, modular play structure that is designed to be used in a variety of settings. It is made of high-quality materials and is built to last. IKO is a versatile play structure that can be used in a variety of settings, including schools, daycares, and parks. It is a great way to provide children with a safe and fun play environment.

IKO complies with the safety standard for playground equipment (ASTM F1497) and is certified by the TÜV Product Service.

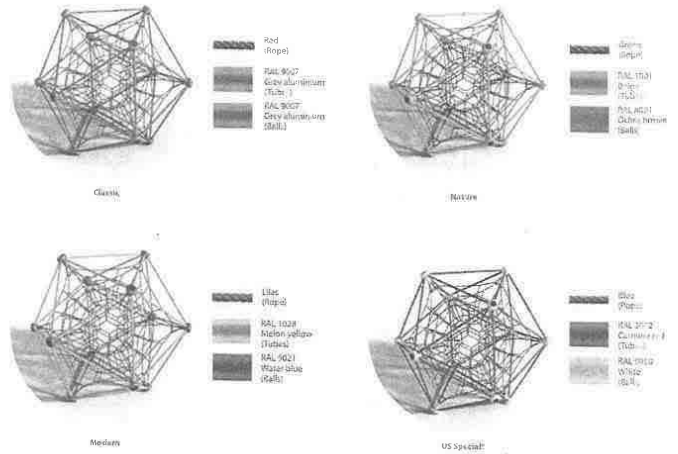
Our IKO offers maximum play value in its three different sizes based on an 18m x 18m footprint. The basic color is spatial net offers plenty of room on a small footprint.

IKO is a high-quality, durable, modular play structure that is designed to be used in a variety of settings. It is made of high-quality materials and is built to last. IKO is a versatile play structure that can be used in a variety of settings, including schools, daycares, and parks. It is a great way to provide children with a safe and fun play environment.

1 Three different Sizes



2 Choose one of our favorite color themes.



IKO offers

- Highest quality - Made in the US and Germany
- 10-year warranty
- Various colors available
- Available in 3 different sizes
- For longevity, Berliner Cloverleaf™ lining allows to replace single rope sections
- Strong, over 1000 lbs.
- Low-maintenance
- No concrete foundation necessary
- Great circulation on a small footprint
- Maximum internal volume offering greater play capacity
- Short lead time

Feel free to mix the colors of the different themes.

*US Special only available with the IKO M.

EXHIBIT B: Individual Service Agreement (ISA)

Nonpublic School: **Greenacre Homes - Bundled** Local Education Agency: **Gravenstein Union School District**

Pupil's Name: [REDACTED] Sex: M F Birthdate: [REDACTED] Grade: [REDACTED] Primary Disability: **SLD**

Residential Setting: HOME FOSTER LCI Parent/Guardian's Name: [REDACTED]

Pupil's Address: [REDACTED] JCI/FFH Lic. Number: _____

All terms and conditions of the current Sonoma County Special Education Local Planning Area Master Contract for Nonpublic, Nonsectarian School/Agency Service (NPS/NPA), hereinafter referred to as the "Contract," are incorporated herein by this reference. Contractor will implement the pupil's Individualized Education Program (IEP) in accordance with this Individual Service Agreement (ISA) and the Contract. Invoices shall be submitted based on actual service provided and attendance standards in the Contract.

A. Daily Tuition Estimate: Pupil shall be enrolled at NPS commencing on **3/1/19**, and ending on **7/5/19**, unless earlier terminated by notice from LEA upon pupil's change of residence, change of placement or termination of the Master Contract.

Number of Regular School Year Days	62	Rate Per Day	\$224.68	Total Regular School Year Basic Education Costs	\$13,930.16	
Number of ESY Days	19	Rate Per Day	\$224.68	Total ESY Basic Education Costs	\$4,268.92	
Partial Day Student - Number of Regular School Year Days		Rate Per Minute	\$0.62	Number of minutes per day	Partial Day Student - Total Regular School Year Basic Education Costs	\$0.00
Partial Day Student - Number of ESY Days		Rate Per Minute	\$0.62	Number of minutes per day	Partial Day Student - Total ESY Basic Education Costs	\$0.00
Total Instructional Days	81	Total Basic Education Costs - Adjusted Annually			\$18,199.08	

B. Nonpublic Agency Services and/or Designated Instruction & Related Services Estimate:

SERVICE	SERVICE START DATE	MASTER CONTRACT RATE	DURATION - MINUTES PER SESSION	FREQUENCY Times per Week or Month	WEEK MONTH OR YEAR	ESTIMATED ISA SERVICE SESSIONS	or	HOURS PER YEAR	ESTIMATED TOTAL = Cost per hour x estimated service hours or sessions
1. Greenacre Transportation LCI Home to School	3/1/19	Service included in Daily Tuition Rate		5	Week	81			\$0.00
2. Greenacre PE Transportation		Service included in Daily Tuition Rate			N/A				\$0.00
3. Individual Speech		Service included in Daily Tuition Rate			N/A				\$0.00
5. Group Speech		Service included in Daily Tuition Rate			N/A				\$0.00
6. Speech Consult		Service included in Daily Tuition Rate			N/A				\$0.00
7. Temporary Support Assistant - TSA		Service included in Daily Tuition Rate			N/A				\$0.00
8. Individual Counseling 60 minutes per week	3/1/19	Service included in Daily Tuition Rate	60	1	Week	17.00			\$0.00
9. Individual Counseling Additional Services		\$76.27			N/A				\$0.00
10. Group Counseling 60 minutes per week	3/1/19	Service included in Daily Tuition Rate	60	1	Week	17.00			\$0.00
11. Group Counseling Additional Services		\$38.14			N/A				\$0.00
12. Family Counseling 60 minutes per week		Service included in Daily Tuition Rate			N/A				\$0.00
13. Family Counseling Additional Services		\$76.27			N/A				\$0.00
14. Vocational Education		Service included in Daily Tuition Rate			N/A				\$0.00
15. Occupational Therapy - OT	3/1/19	\$91.04	180		Month			15.00	\$1,365.60
16. Occupational Therapy - OT	3/1/19	\$91.04	240		Year			4	\$364.16
17. Parent Counseling		\$76.27			N/A				\$0.00
Maximum NPA Services and/or Designated Instruction & Related Services Cost - Estimate									\$1,729.76
Estimate Per DIEM	\$246.04	Maximum Total Basic Education & DIS/Related Services Cost - Estimate							\$19,928.84

C. Individual Pupil Specifications:

The parties hereto agree to comply with the terms of the Master Contract & hereby execute this ISA by and through their duly authorized agents or representatives

Nonpublic School: **Greenacre Homes - bundled**
 [Signature] 5/16/19
 (Authorized Signature) (Date)

Local Educational Agency: **Gravenstein USD**
 [Signature] 5-17-19
 (Authorized Signature) (Date)

138 Eddie Lane
 Sebastopol, CA 95472
 Phone (707) 829-1366 Fax (707) 823-5070

3840 Twig Avenue
 Sebastopol, CA 95472
 Phone 707-823-7008 Fax 707-823-2108