

GRAVENSTEIN UNION SCHOOL DISTRICT

3840 TWIG AVENUE
SEBASTOPOL, CA 95472

Board of Education Regular Meeting Minutes

DATE: Thursday, December 12, 2019
TIME: 5:00 PM
LOCATION: Gravenstein Elementary, Multipurpose Room

Steve Schwartz, President
Gregory Appling, Clerk
Alexander Kahn, Trustee
Jennifer Koelemeijer, Trustee
Patrick Lei, Trustee

I. CALL TO ORDER AT 5:00 PM

Called to order at 5:01pm all board members present.

II. ADOPTION AND APPROVAL OF THE AGENDA

A. Approval of the agenda for December 12, 2019 (2 min.)

Board consented to the agenda as written. Time listed for each item was noted as guidelines for discussion purposes

III. REPORTS, AND ORAL COMMUNICATIONS

A. (p. 1) **Gravenstein Principal/Teachers Report** (10 min.)

Report included in packet. KP following up on CAASPP reports, that was included in the November board packet provided a presentation. Numbers for the CAASPP reports represent the 2018-2019 school year. Discussion followed covering concerns related to testing to the test and a decrease in attendance during the last couple months as noted in the packet. KP mentioned we are teaching the standards and state approve curriculum. Attendance decrease during this time could be a factor of cold season, fires, and community related issues. It would be hard to note the exact issue but it is being watched by staff. Presentation and scores will be uploaded to the website. DR noted that the next steps are to identify students within the target area (below grade level) and focus on exact needs and develop plans to support the students and bring them up to grade level.

B. (p. 3) **Hillcrest Principal/Teachers Report** (10 min.)

Report included in packet. WD introduced Band instructor Nick Pulley to present on status of music at Gravenstein and the winter concert. Presentation was given including video shot by Hillcrest students. NP noted that with the change to offer students the choice of band or chorus,

he has noted an increase in student enthusiasm for band as well as creating a better sound ing band. Moving on from sickness to something better. Anyone who got the chance to see the concert last night. Nick Pulley is hands down best band instructor. Fantastic performance last night. One complication with the current setup is band and chorus are offered at the same times so students can not do both but administration will be looking into the logistic around trying to make it possible for students to do both at Gravenstein.

C. Gravenstein Union Teachers' Association (5 min.)

GUTA report was provided at the meeting. Teachers wanted to show their appreciation for the Beyond the Bell program, thanks to GPA for their hard work raising money for the distickt and the very successful pancake breakfast fundraiser, the STEM training and are looking forward to the beginning of the Site Advisor meetings.

D. District Site Council (0 min.)

Nothing to report at this time.

E. Gravenstein Parent Association, GPA (5 min.)

No presentation by GPA at this time. DR noted that GPA will work with the subcontractors to provide funding during the shutdown due to fires. The pancake fundraiser was a success.

F. Trustee Reports (10 min.)

JK reported on the recent Trustee Retreat and that is was a successful event. SS reports Turkey Bowl was a lot of fun.

G. Climate Committee (0 min.)

Next meeting is December 19, 2019 at 3:30

H. (p. 4) Facilities Report (5 min.)

Report included in the packet. Action items related to facilities are on the agenda.

I. CBO Report (5 min.)

1. (p. 5) Benefits

Report included in the packet. Noted the GUTA requested healthcare comparisons and details are included in the packet. GUTA is still evaluating the new healthcare program and will inform administration of their findings hopefully during the second trimester.

2. (p. 6) Audit

Due to an audit finding related to data entry we have requested an extension on the audit to provide time to correct the finding. There is no financial impact.

J. Superintendent Report/District Correspondence

- 1. CAASPP Scores (10 min.)**
- 2. (p. 7) Complaint response update (15 min.)**

Written response from Eric Hoppes was included in the packet. EH is communicating with the parent. The parent still had some questions, which he is answering. There are some recommendations being made by EH. At this time the parent has additional questions and corrections related to statements made in the report so this will be referred back to EH for further investigation and reporting of findings with recommendations.

IV. PUBLIC COMMENT (15 min.)

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

Staff member from SCOE attended the meeting to observe and support the district as needed.

John says he is here to support the district.

No other public content.

V. CONSENT AGENDA (5 min.) _____ **ACTION ITEM**

- A. (p. 11) Warrants**
- B. (p. 16) Payroll**
- C. (p. 17) Requests For Allowance of Attendance Due to Emergency Conditions, J13A due to the Kincade Fire**

Action taken/comments:

Motion to approve consent agenda

Motion ___GA_____ Second___AK_____ Vote __5-0_____

VI. GENERAL ACTION ITEMS (5 min.)

- A. (p. 50) Adoption of Board Vision and Mission Statements**

The Board will consider adopting the Vision and Mission statements for GUSD drafted at the Board retreat on December 8, 2019.

Action taken/comments

AK provided summarization of the items in the document. Vision and Mission was developed during the retreat facilitated by Dr. Paul Porter and DR. Dr provided next steps if/when approved.

Motion to adopt the Vision and Mission statements.

Motion __JK_____ Second __PL_____ Vote__5-0_____

B. (p. 51) Annual Organization Actions (25 min.) Meeting opened at 6:29pm

1. The Board will consider the election of a trustee for the position of Board President for the upcoming year.

Action taken/comments

Nomination of SS for Board President for 2020.

Nomination __JK__ Second __PL_____ Vote__5-0_____

2. The Board will consider the election of a trustee for the position of Board Clerk for the upcoming year.

Action taken/comments

Nomination of GA for Board Clerk for 2020

Nomination __JK_____ Second __SS_____ Vote__5-0_____

3. The Board will consider appointing a Voting Representative on the Sonoma County Committee on School District Organization.

Action taken/comments:

Nomination of JK as Voting Representative for 2020

Nomination __GA_____ Second __SS_____ Vote__5-0_____

4. The Board will consider appointing an Alternate Representative on the Sonoma County Committee on School District Organization.

Action taken/comments

Nomination of PL as Alternate Representative for 2020

Nomination __SS_____ Second __JK_____ Vote__5-0_____

5. The Board will adopt a calendar of dates for Board Meetings for the upcoming calendar year.

Action taken/comments

GA Motions to approve schedule with addition of June 18, 2020 as a meeting date, changing the December meeting from the 19th to the 17th.

SS makes friendly amendment to the motion to change the August meeting to the 13th. Friendly amendment was accepted by GA

Motion __GA_____ Second __JK_____ Vote__5-0_____

Annual Organization meeting closed at 6:40pm

C. (p. 57) Second Reading for Amended Board Policy 3551, Food Service Operations/Cafeteria Fund (5 min.)

The Board will consider adopting the amendments to Board Policy 3551, Food Service Operations/Cafeteria Fund.

Action taken/comments

Discussion related to the legal aspects of the BP related to the recently passed law governing school districts food services.

Motion to approve

Motion __SS_____ Second __JK_____ Vote__5-0_____

D. (p. 66) Second Reading for Amended Board Policy 3553, Free and Reduced Price Meals (5 min.)

The Board will consider adopting the amendments to Board Policy 3553, Free and Reduced Price Meals.

Action taken/comments

Discussion related to the legal aspects of the BP related to the recently passed law governing school districts food services. Discussion focused on who the board can authorize to see the information.

Motion to approve

Motion __AK_____ Second __GA_____ Vote__5-0_____

E. (p. 78) Adopt Resolution #191212-01 Regarding Accounting of Development Fees for 2018-2019 Fiscal Year for Fund 25, Capital Facilities Fund (10 min.)

The Board will consider adoption of Resolution #191212-01 regarding the accounting protocols for the Capital Facilities Fund (Fund 25) used for development fees for the 2018-2019 fiscal year.

Action taken/comments

Motion to adopt resolution

Motion _JK_ Second _GA_ Vote _5-0_

Adjourn at 7:05 for brief break

Reconvene at 7:12

F. (separate attachment) First Interim Report for 2019-20 School Year (15 min.)

The Board will receive information regarding the financial status of the District as of October 31, 2019 (the first interim period). The Board will be asked to give a positive certification, meaning that the District is able to meet its financial obligations this year and for two subsequent years.

Action taken/comments

Report was provided in the packet. WH provided a PowerPoint presentation which had been sent out previously to the Board. Discussion followed.

Motion that to positively certify the First Interim Report for 2019-2020

Motion _GA_ Second _PL_ Vote _5-0_

G. (p. 85) Approve Notice of Completion – Gravenstein Phase 3 (5 min.)

The Board will be asked to approve the Notice of Completion for Gravenstein Phase 3 Improvements, now that the project is done.

Action taken/comments:

Motion to approval Notice of Completion for Gravenstein Phase

Motion __SS_____ Second __JK_____ Vote _5-0_____

VII. DISCUSSION/INFORMATION ONLY

A. (p. 86) First Reading for Board Policy 5131, Conduct (5 min.)

The Board will consider the adoption of Board Policy 5131, Conduct.

This would help us to be able to enforce Ed Code 48900. Adopting this would inform staff of Boards directions related to the Administrative Regulations to be written.

Board raised concerns about not having the AR to review at the same time as the BP and the decision to change the AR approval process. DR has noted that the AR's do not need to be approved by the Board and that they are written by Administration. This would be a change from the Boards current and pass practice. Further discussion will be needed around that issue.

AK suggested the following language: Students at Hillcrest Middle School are allowed to bring cell phones to campus but may not use them while on campus grounds. If they need to make a phone call they may do so with the permission of a staff member at a staff-designated area.

B. (p. 92) First Reading for Amended Board Policy and Administrative Regulation 5145.12, Search and Seizure (5 min.)

The Board will consider the adoption of Board Policy and Administrative Regulation 5145.12, Search and Seizure. DR noted this is in the conduct policy. It provides Administration with guidelines on if and when we can do a search and seizure.

Board requested that the AR be provided at the same time this comes back before the board.

VIII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

GUTA asked about the meaning of "Campus Climate" as listed in closed session. SS noted that this is related to items that might happen on campus and Administration needs to inform the board about but does not need a vote.

Moved to close session at 8:23pm

IX. ADJOURNMENT TO CLOSED SESSION (20 min.)

A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6

1.0 Pending litigation

2.0 Administrator Performance Updates

3.0 Conference with Negotiations team:
GUTA negotiations update
Compensation for Maintenance Staff - Kincade Fire Work

Action taken/comments

Motion for Maintenance Staff to receive an additional three vacation days related to work performed during the fires to prepare the schools for the return of staff and students.

Motion AK Second PL Vote 5-0

4.0 Campus Climate

X. RECONVENE TO OPEN SESSION (if necessary)

Returned to open session at 8:49pm

XI. ACTION ON ITEMS HEARD IN CLOSED SESSION (if necessary) (5 min.)

Action taken/comments

Motion for Maintenance Staff to receive an additional three vacation days related to work performed during the fires to prepare the schools for the return of staff and students.

Motion AK Second PL Vote 5-0

XII. PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION (if necessary)

XIII. FUTURE BOARD MEETINGS

- A. January 9, 2020 at 5pm
- B. February 13, 2020 at 5pm

XVII. ADJOURNMENT

SS motions to adjourn at 8:51pm Second GA Vote 5-0

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