

**GRAVENSTEIN UNION SCHOOL DISTRICT**

3840 TWIG AVENUE  
SEBASTOPOL, CA 95472

**Board of Education  
Regular Meeting Minutes**

DATE: Thursday, October 10, 2019  
TIME: 5:00 PM  
LOCATION: Gravenstein Elementary, Multipurpose Room

**Steve Schwartz, President**  
**Gregory Appling, Clerk**  
**Alexander Kahn, Trustee**  
**Jennifer Koelemeijer, Trustee**  
**Patrick Lei, Trustee**

All in attendance except Gregory Appling who arrived at 5:30 pm

**I. CALL TO ORDER AT 4:45 PM**

**II. PUBLIC COMMENTS ON CLOSED SESSION ITEM**

**III. ADJOURNMENT TO CLOSED SESSION**

- A. Pursuant to Government Code 54957.6, update on negotiations with the Gravenstein Union Teachers Association, GUTA

**IV. RECONVENMENT**

Reconvene at 5:05.

**V. ADOPTION AND APPROVAL OF THE AGENDA**

- A. Approval of the agenda for October 10, 2019

**VI. PUBLIC COMMENT**

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

**Andrea Hagan**, parent and teacher at Twin Hills requested a change to the cellphone policy at Hillcrest and provided a statement.

**Erin Hanauer**, parent, requests change in cell phone policy at the Gravenstein Union School District. Wants it changed to students only using their phones in office, not on campus. First time she picked up her kid at Hillcrest she was surprised at how many kids were on their phones and not interacting with each other, except to show each

other a video or some other item. She read a statement. The statement had a lot of information regarding the impact of students using their cell phones. Really would request a conversation about changing the cell phone policy.

**Beth Dawson**, parent, also a school psychologist. Here to support the previous comment. She also had a statement about the problems of cell phones and children. Talked about how they distract the kids from learning. Also feels they can hinder their social development. Anxiety and depression have seen a rise and there are experts who say some of it is caused by the phones. Would like to see this issue on the agenda and work at changing the policy.

**Angela Follenvaider**, parent, also supports this issue. Has a 9 year old. He doesn't know how to walk up to the counter and pay \$10 for an item. Really wants him to engage with friends instead of being on a phone.

**Erin Hanauer** is filing a complaint against the school, claiming, that her child has been exposed to non age appropriate content on computers/smart phones. She says that DR made false statements at previous board meetings. She read a statement submitted a copy of the complaint.

SS said the board can not discuss items brought up in public comments and not on the agenda. Item will be discussed at the Board Retreat.

## **VII. REPORTS, AND ORAL COMMUNICATIONS**

### **A. (p. 1) Gravenstein Principal/Teachers Report**

Mrs. Gorman and Mrs. Grimm, 5th grader teachers, provided a presentation on the 5<sup>th</sup> grade curriculum, field trips, and enrichments. Slide presentation was provided and will be added to the website.

GA showed up at 5:30pm

Enrichment

Spanish - Maestra Kim

Music - Burrows or Pulley

STEM - with Mr. Carey

Art - Ms. Church and later Ms. Ricciardi

KP included her report in the board packet.

### **B. (p. 3) Hillcrest Principal/Teachers Report**

**Heather Johnson** and her 7<sup>th</sup> grade class presented on the Hillcrest yearbook. They talked about what they do as the yearbook staff. They work on marketing of the year book and sending pictures to Mr. Deaths for the facebook page. They also talked about the photography side of their job and how they keep track of the photos and the kind of photos they are taking. They have been using cell phones because they don't have enough cameras. They also have a

writing team who conducts necessary interviews. Then there is the editorial team. They collaborate with the other teams and make sure there are no mistakes in the yearbook. The design team finds themes to use in the yearbook and check all submissions before putting them in the yearbook. They are also looking into selling advertising to reduce the cost of the yearbook and to raise money to buy more equipment.

WD included his report in the board packet.

Board requested comparison of last years enrollment and list of items needed to support the yearbook staff.

### **C. Gravenstein Union Teachers' Association**

GUTA provided a written report. Expressing their sincere gratitude for negotiations working.

### **D. (p. 5) District Site Council**

First meeting was Oct. 2nd. Site council is comprised of Certificated Staff, Classified Staff and Parents. The first meeting was a lot of organization and discussing what the plans are for this year. The safety plan is something they will definitely be working on. Some staff members attended a safety training at SCOE. Russel Lorraine is the new Site Council President and Jessica Rassmussen is new Vice President.

### **E. (p. 9) Gravenstein Parent Association, GPA**

Meggan Kaun provided a memo to Board. New Treasure is Ben Kaun. GPA provided an updated budget and informed the board on the status of pledge forms turned in and their first two events.

GPA feels the current budget is a good start but are in need of more information from the district. The Board agrees and notes they will need to assist GPA where possible.

GA attended last GPA meeting to get some questions answered. He is very impressed with how they are doing.

JK - has full confidence in them. Really appreciates the letter of intention. The only thing that she doesn't see addressed is how they are going to deal with reserve.

Answer: The money GSF has in reserve was raised over about 8 years. They got scared several years ago which made them squirrel away some money over several years. Now they aren't sure what they should have in reserve so for now (though they have not had an official conversation) the reserve are at the 4 month mark and for now her thought is to leave them be so that they are available if needed. Don't want to see programming stop at midyear point.

Any funds raised above the expenses will be granted to GUSD, once requested.

Parent - would like to see communication from board and superintendent about where the monies are coming from. Feels the Board is doing all the work and would really like to see help from School Board and School Staff.

GPA also has requested better numbers so that they could better plan. GA feels this is also some of the conversation the board should have. What should be covered by GPA board and what should be covered by the district.

## **F. Trustee Reports**

PL - A couple of weeks ago got to take tour of Hillcrest. Was very impressed with everything. Appreciates having the tour. Would now like to have one at Gravenstein.

GA - Attended facilities meeting. Had a conference call with architect and solar installer. Attended the 4<sup>th</sup> grade bike trip and it was great to see how teachers really took safety into consideration above all else.

AK - Also attended 4 grade bike trip and echoes what GA said.

JK - Attended Armstrong and Sugarloaf field trips. Also attending classes with DR.

SS - Will be going to SCOE legislative meeting. Went to Yosemite with 8th graders and learned more about the students and school.

## **G. (p. 17) Facilities Report**

There was a written report provided by Brian. No date yet set for PG&E to connect the solar equipment.

Board voiced concerns with numbers in regard to purple air quality provided by SCOE. Would like to see the district develop a plan around this issue.

Board member raised concerns about the development of a new Master Facilities Plan. Subject will be discussed during the retreat.

The next meeting is the 18th...retreat is the 27th. The 18th will only be an education meeting for DR.

### **1. (p. 22) Facilities Committee**

## **H. CBO Report**

### **1. Update on Modernization Funding**

Report provided in packet.

## **I. Superintendent Report/District Correspondence**

### **1. (p. 26) GPA Letter, Budget Approval, SCOE Reminders**

Report provided in packet. Possible independent study for physical education for elite level students to be developed.

## **2. Enrich! Update**

Report included in packet.

## **3. Traffic Update**

Regarding possible offsite pickup and drop off we have a site, we have approval, but we don't have a driver at this point.

RESIG has come and done a report that DR just received today and hasn't had a chance to look at. With this they can go to County for support.

SS - States he has been to County supervisor and would like to be a part of the discussion.

Jeri, Parent - Wants to make a comment about traffic. The homework club or reading club has been a game changer for them. Some of these ideas are being underutilized because parents don't know how to use them. She really appreciates the work and ingenuity that has been put into place.

Erin, parent - Commented about the bus and problems with how long it takes to get to Hillcrest. She feels that people are no longer using the bus because of waiting half hour till the bus gets there.

WD - Says they will soon be having a homework club for those students and for students waiting for sports practice.

## **4. (p. 32) Retreat Plans**

Thank you to JK for hosting the retreat that will be held at her house on Oct. 27th from 10 am to 3pm.

Discussion was held on the agenda and focus. Meeting is a public meeting so the public may attend but will not be part of the discussion and setting of goals. Parent raised concern around the cellphone issue and wishes to make sure it is discussed by the board.

## **5. (p. 34) Climate Committee**

Adjourn at 7:19pm for 5 minutes

Reconvened at 7:26pm

Climate committee report given by WD. Talked about the kids going to the Climate Strike and the need to think globally and act locally. Would like to teach kids about what is recyclable and compostable. They will be starting a green team on both campuses. Next meeting is November 7th at 3:30pm. Would love to have a board member there. Hoping to

have a student or two from each campus and a teacher or two from each campus. It will also open to the public.

**VIII. PUBLIC HEARINGS: SUFFICIENCY/INSUFFICIENCY OF TEXTBOOKS PER E.C. 60119**

- A. By the 8th week of school, the Board of Trustees must hold a public hearing to discuss the sufficiency/insufficiency of textbooks in the CORE curricular areas of reading/language arts, mathematics, science, and history-social science. Schools are to have a sufficient number of textbooks (or electronic textbooks) and instructional materials for every student in these four areas, and textbooks must be from the *current* State Adopted Textbook list.

Public Hearing was opened at 7:33 p.m.

GUTA raised questions around social studies as the current curriculum they have is lack luster. KP states Kinders have is appropriate

Closed Public hearing at 7:36 p.m.

**IX. CONSENT AGENDA ACTION ITEM**

- A. (p. 36) Approval of Minutes from the Regular Board Meeting of September 10, 2019
- B. (p. 49) Warrants
- C. (p. 57 ) Payroll
- D. (p. 58) Approve Increasing Secretary position at Hillcrest from .25 FTE to .375 FTE
- E. (p. 60 ) Federal LCAP Addendum

Action taken/comments:

GA minutes be pulled brought back at the next meeting. Item A was removed.

GA motions to approve consent agenda

Motion \_\_\_GA\_\_\_ Second\_\_\_SS\_\_\_ Vote \_\_\_5-0\_\_\_

**X. GENERAL ACTION ITEMS**

- A. (p. 71) Approve Williams Settlement Quarterly Report

The Board will be asked to approve the Williams Settlement Quarterly Report.

Action taken/comments

We had two Williams complaints this quarter so this was added as a general action item instead of a consent agenda item. The complaints have been addressed.

Board raised question: Do we need to make more changes or is what we have done enough? DR at this point yes related to the complaints but we will need to work on a longer term solution.

SS makes motion to approve

Motion \_\_\_SS\_\_\_\_\_ Second \_\_\_GA\_\_\_\_\_ Vote \_\_\_5-0\_\_\_\_\_

**B. (p. 88) Adopt Resolution #191010-1 Sufficiency of Instructional Materials**

The Board will consider adoption of Resolution #191010-1, regarding the sufficiency of textbooks and instructional materials in the four core academic areas. The resolution will reflect information obtained during the Public Hearing.

Action taken/comments:

SS makes motion to adopt Resolution #191010-1

GA asks if each vote needs to be recorded  
Answer no

Passes 5 - 0

Motion \_\_\_SS\_\_\_\_\_ Second \_\_\_AK\_\_\_\_\_ Vote \_\_\_5-0\_\_\_\_\_

**C. Certification of Compliance with Standards-Aligned Instructional Materials**

Staff will review the District's Selection and Evaluation of Instructional Materials process. The Board will be asked to certify compliance with Education Code Section 60422(a) and California Code of Regulation (CCR), Title 5, Section 9531(a) stating that all textbooks that have been purchased using LCFF funds were from the State Adopted list, aligned to the standards.

Action taken/comments:

PL moves to approve

Motion \_\_\_PL\_\_\_\_\_ Second \_\_\_GA\_\_\_\_\_ Vote \_\_\_5-0\_\_\_\_\_

**D. (p. 91) Approve revisions/updates to contract with the Gravenstein Union Teachers Association**

The Board will be asked to approve revisions and updates to the existing contract that includes a new salary schedule as well as edits to selected articles and MOU's.

Action taken/comments:

GA moves to approve the revised/updated contract with GUTA with additional edits provided by GUTA

GUTA asks when can they let Members know that the updated contract will be posted  
WH says she can make changes and update website tomorrow.

Motion \_\_GA\_\_\_\_ Second \_\_SS\_\_\_\_ Vote \_\_5-0\_\_\_\_

**XI. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION**

No comments

**Adjourn to close session at 7:51pm**

**XII. ADJOURNMENT TO CLOSED SESSION**

**A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6**

- 1.0 Expelled students status
- 2.0 Pending litigation
- 3.0 Administrator Performance Updates
- 4.0 Conference with Negotiations team:  
GUTA negotiations update

**XIII. RECONVENE TO OPEN SESSION (if necessary)**

Returned to open session at 8:18pm

**XIV. ACTION ON ITEMS HEARD IN CLOSED SESSION (if necessary)**

No actions taken during closed session.

**XV. PUBLIC REPORT OF ACTION TAKEN IN CLOSED SESSION (if necessary)**

Nothing to report out of closed session.

**XVI. FUTURE BOARD MEETINGS**

**A. November 14, 2019 at 5pm**

**B. December 12, 2019 at 5pm**

**XVII. ADJOURNMENT**

Motion to adjourn by SS second by GA vote 5-0. Adjourned at 8:20pm

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