

GRAVENSTEIN UNION SCHOOL DISTRICT
3840 TWIG AVENUE
SEBASTOPOL, CA 95472

REGULAR GOVERNING BOARD

MEETING AGENDA

Gravenstein School, Rm. 13

Tuesday, February 12, 2019

5:00 PM

I. CALL TO ORDER

Steven Schwartz, President
Gregory Appling, Clerk
Jim Horn, Trustee
Alexander Kahn, Trustee
Jennifer Koelemeijer, Trustee

II. PUBLIC COMMENTS

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

III. REPORTS, AND ORAL COMMUNICATIONS

- A. Gravenstein Union Teachers' Association
- B. District Site Council
 - 1. Safety Plan under review & update
 - 2. Campus walks w/ safety expert planned for 2/13/19
 - 3. Updated Safety Plan coming to Board for approval 3/12/19
- C. GSF/MPF
- D. Trustee Reports
- E. Facilities Report
 - 1. Phase 3 –Complete, except gym windows and siding
 - 2. Hillcrest Middle School Improvement Project update
 - a. Increment #2 solar parking shelter
 - 3. Gravenstein Elementary solar project
 - 4. Report from Head of Facility Maintenance
 - a. Window covers
- F. Hillcrest Principal Report
 - 1. Update on staff evaluations
 - 2. Enrollment forecast for 2019-20
 - 3. Staffing needs for 2019-20
 - 4. Update on “student incident” – false report
- G. Gravenstein Principal Report
 - 1. Update on staff evaluations
 - 2. Enrollment forecast for 2019-20
 - 3. Staffing needs for 2019-20

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- H. CBO Report
 - 1. Update on the Governor's proposed budget
- I. Superintendent Report
 - 1. Board Calendar Template
 - 2. 2018-19 Enrollment
 - 3. Transportation JPA Update
 - 4. School Supply Resources: District, GSF, local grants
 - 5. School Nurse Hired – Suzanne Arnold

IV. CONSENT AGENDA

ACTION ITEM

- A. Minutes of Regular Meeting Jan 15, 2019**
- B. Warrants/Payroll**
- C. Budget Updates and Transfers**
- D. Correspondence/Publications**
 - 1. Accept letter of resignation from Tracy Evans
 - 2. Accept letter from Shelley Stiles of SCOE Fiscal Services, indicating that they concur with the District's positive certification based on the First Interim Report
 - 3. Standard reminders for all Districts from SCOE Fiscal Services
- E. Approve Amendment to MOU with West County Consortium re Nurse Services**
- F. Approve Block Grant for Underperforming Students**

The Board is asked to approve the District's application for block grant funding to serve underperforming students. Gravenstein Elementary is eligible for \$31,616 and Hillcrest Middle School is eligible for \$31,616.
- G. Approve 3-Year Contract w/ Roatch Accountancy Corp.**

The Board is asked to begin a new 3-year contract with Roatch Accountancy for auditing and other fiscal oversight services. The Board is approving Year 1 of 3 at this time, for a cost of \$16,900 for the year ending June 30, 2019. \$17,400 for the year ending June 30, 2020, and \$17,925 for the year ending June 30, 2021.

Action taken/comments:

Motion _____ Second _____ Vote _____

V. GENERAL

- A. Consider Next Steps in Rollout of Enrich! to All District TK-8th in 2019-20**

Background:
At the Dec 12, 2018 GUSD Board meeting, the Board to action to approve the expansion of the Enrich! program to all District students, TK-8th grades, beginning in 2019-20.

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The Board will receive reports from staff and input from stakeholders as we prepare for the rollout of the Enrich! program to all GUSD students beginning in 2019-20. The Board may give staff direction and take action on items that require Board approval (e.g. marketing; hiring; purchases of curriculum or equipment over \$15,000).

- Principal & Supt. reports on staff collaboration (e.g. ERD, Staff mtgs)
-Draft Hillcrest Bell Schedules (under development)
- Powerpoint on GUSD “brand” for marketing (Koelemeijer/Schwinn)
-Board will be asked to give direction on marketing next steps

Action taken/comments:

Motion _____ Second _____ Vote _____

B. Discuss and Consider Approval of Board Committee Structure & Assignment

Review previous Board sub-committee assignments and set a structure for Board committees going forward.

Action taken/comments:

Motion _____ Second _____ Vote _____

C. Proposed Natural & Imaginary Play Area for 3-5th Grade Playground

At the January 15, 2019 Board meeting, three 5th graders requested the designation of an area that would allow for play which includes: using natural materials; digging with tools; imaginary play (e.g. building a fairy village). Mrs. Schwinn and Ms. Pugno worked with students and staff to develop a safe and fun proposal everyone can embrace, and so we are sharing the positive outcome with the Board and public.

Action taken/comments:

Motion _____ Second _____ Vote _____

D. Consider Resolution #190212-1 Climate Change Action

The Board is asked to consider adopting the proposed resolution regarding climate change. A GUSD student group will make a presentation and has drafted this resolution for the Board’s consideration.

Action taken/comments:

Motion _____ Second _____ Vote _____

E. Review Board Bylaws 9200

The Board is asked to review BB9200, which gives guidance on the limits of Board Members' authority.

Action taken/comments:

Motion _____ Second _____ Vote _____

F. Approve Contracts with Enrichment Providers

The Board is asked to approve the following contracts for enrichment providers (Tabled from 1/15/19).

Stephanie Barclay (Dance) Tri 1 \$3,600 /Tri 2 \$5,300.01
Mark Bradski (Mr. Science) Tri 2 \$13,133.34
Spencer Burrows (Music) Tri 1 \$4,266.24 / Tri 2 \$5,432.90
Natalie Collins (Set Design) Tri 2 \$1,320
Christine Cramer (Art) Tri 2 \$7,140
Paige Dumont (Coach Paige/Athletic movement) Tri 1 \$5,933.18 / Tri 2 \$6,266.43
Margo Perin (Poetry) Tri 2 \$2,475
Nancy Prebilich (Drama) Tri 1 \$4,360/ Tri 2 \$2,760
Marla Pedersen (Art) Tri 1 \$2,880

Action taken/comments:

Motion _____ Second _____ Vote _____

G. Approve Change Order for Gym Siding

The Board is asked to approve a change order request for gym siding. Total cost of siding replacement is (\$271,349). The amount of the change order is derived by applying the remainder of Phase 3 contingency funds (\$154,105). The remaining expense that **the Board is asked to approve is \$117,224.**

Action taken/comments:

Motion _____ Second _____ Vote _____

H. Voluntary Reduction in Assignment

The Board is asked to approve Erin Saunders' request to reduce her Spanish Teacher assignment from .63FTE to .51FTE, retroactively to the start of the 2018-19 school year. Ms. Saunders has elected to reduce the extra hours for the ELD instruction portion of the position, but will continue to provide Spanish instruction for 6-8th graders.

Action taken/comments:

Motion _____ Second _____ Vote _____

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I. Approve Coach for 6th Grade Girls' Basketball

The Board is asked to approve Rowan Emmert to coach Hillcrest's 6th grade Girls' Basketball team.

Action taken/comments:

Motion _____ Second _____ Vote _____

J. Consider Approval of Bid for Installation of Cameras

At the January 2019 meeting of District Site Council, the team discussed installation of security cameras, as a possible improvement to our District Safety Plan. The cameras would be placed strategically on each campus to monitor for vandalism and other crime. All members of Site Council are in favor of the addition of cameras. The Board is asked to approve the bid obtained by the Head of Facilities, Brian Sposato. (Bids not yet available at time of posting.)

Action taken/comments:

Motion _____ Second _____ Vote _____

VI. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

VII. CLOSED SESSION

A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

- 1) Conference with Labor Negotiator
District Negotiator: Jennifer Schwinn, Superintendent
Represented Employees: Gravenstein Union Teachers Assoc.
Unrepresented Employees: District Secretary
Gravenstein Principal
- 2) Potential Litigation
- 3) Public Employee – Hiring: Teaching Assistant – Luke Bailey
–Leave request – Jackie Jex Lewis
- 4) Superintendent Evaluation

VIII. OPEN SESSION

A. Any reportable action taken during closed session shall be reported when the Board comes back into open session.

IX. FUTURE BOARD MEETINGS:

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I. Next Regular Board Meeting: Tuesday, March 12, 2019—5 p.m.

X. ADJOURNMENT

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Jennifer Schwinn, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.