

GRAVENSTEIN UNION SCHOOL DISTRICT
3840 TWIG AVENUE
SEBASTOPOL, CA 95472

SPECIAL GOVERNING BOARD
MEETING AGENDA

Monday, March 25, 2019

5:00 PM

Gravenstein Elementary, Superintendents Office

I. CALL TO ORDER

Steve Schwartz, President
Gregory Appling, Clerk
Jim Horn, Trustee
Alexander Kahn, Trustee

Jennifer Koelemeijer (J. Koelemeijer will be attending remotely at 1756 South St. Anderson, CA 96007-- Conference Room 1)

II. PUBLIC COMMENTS

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

III. GENERAL

A. Discuss and Consider Approval of the Hillcrest Middle School IT Infrastructure Upgrades

The District Site Committee has reviewed the Proposal from KS Telecom, Inc. and is recommending that the Board approve awarding the project to KS Telecom with the conditions listed in the award letter. The approved award letter is necessary for our application for E-rate funding. The total project cost is \$121,000.00 and E-rate will discount \$45,119.87 for the project. The District expense will be \$75,880.13.

Action taken/comments:

Motion _____ Second _____ Vote _____

B. Discuss and Consider Approval of the MOU with the Sonoma County Office of Education for Superintendent Search Services

Action taken/comments:

Motion _____ Second _____ Vote _____

C. Discuss and Consider Approval of the Superintendent Vacancy

Announcement provided by SCOE

Action taken/comments:

Motion _____ Second _____ Vote _____

IV. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

V. CLOSED SESSION

A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

1)Public Employee – Hiring: Discuss and Consider Approval of Employment Contract with Eric Hoppes for Interim Superintendent

Action Taken/Comments:

Motion: _____ Second: _____ Vote: _____

2) Public Employee – Discuss and consider temporary additional compensation for Principals for assuming various administrative duties previously performed by Superintendent

Action Taken/Comments:

Motion: _____ Second: _____ Vote: _____

VI. OPEN SESSION

A. Any reportable action taken during closed session shall be reported when the Board comes back into open session.

VII. FUTURE BOARD MEETINGS:

I. Next Regular Board Meeting: Tuesday, April 9, 2019—5 p.m.

VI. ADJOURNMENT

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Steve Schwartz, Board President, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.



GRAVENSTEIN UNION SCHOOL DISTRICT

3840 Twig Avenue
Sebastopol, CA 95472
707-823-7008 (v)
707-823-2108 (f)
Email: sschwartz@grav.k12.ca.us

Board of Trustees
Steve Schwartz, Board President
Gregory Appling, Board Clerk
Jim Horn, Member
Alexander Kahn, Member
Jennifer Koelemeijer, Member

March 15, 2019

KS Telecom, Inc.
P.O. Box 330
Penryn, CA. 95663

Attn: Ian Vander Linden

SPIN # 143011131

This letter will confirm the decision of Gravenstein Union School District (District) to purchase Fiber and Station Cabling and MDF/IDF work for Hillcrest Middle School identified in your response to the District's Local Area Network Infrastructure Upgrades RFP for E-Rate Year 22 (2019-2020) dated January 20, 2019. Please refer to the attached KS Telecom, Overall Scope for the project. The total amount of the Fiber and Station Cabling, and MDF/IDF work at Hillcrest Middle School is \$121,500.00.

The procurement of the Fiber and Station Cabling and MDF/IDF work identified in the Overall Scope for the project for Hillcrest Middle School is dependent upon for following conditions:

- Final approval of the 2019-2020 fiscal budget for Gravenstein Union School District
- Receipt of E-Rate Funding Commitment Decision Letter approving funding for this project
- Entering in a standard District Contract and General Conditions

The period covered for this award is for E-Rate Funding Year 2019-2020, starting as early as July 1, 2019 and ending September 30, 2020 or later, depending upon timing of District receipt of E-Rate Funding Commitment.

To accept these terms and conditions, please sign below and return by email to rich@aagjconsulting.com.

We look forward to working with KS Telecom in acquiring these services.

Vendor Agreement, KS Telecom

Sincerely,

By: _____

Name: Ian Vander Linden

Title: Vice President of Sales

Date: _____

Steve Schwartz
Board President
Gravenstein Union School District

GRAVENSTEIN UNION SCHOOL DISTRICT
REQUEST FOR PROPOSALS
FOR
Local Area Network Infrastructure Upgrades to be
Funded by E-Rate Year 22 (2019-2020)
Released January 20, 2019

1 SUMMARY

The purpose of this Request for Proposal (RFP) is to define Gravenstein Union School District's minimum requirements, solicit proposals and gain adequate information by which the District may evaluate the services offered by the Proposer.

Gravenstein Union School District is home to two small, award-winning public schools in the rolling hills near Sebastopol, California. The District provides academic programs and outstanding creative arts and music instruction in a safe, rural setting.

Gravenstein Union School District, herein after referred to as the District, seeks to upgrade Local Area Network Infrastructure at school sites throughout the District.

The District discourages lengthy and costly proposals. Proposals should be prepared simply, economically and provide a straightforward, concise description of the Proposer's capabilities to satisfy the requirements of the RFP. Emphasis should be on completeness and clarity of content.

In order to proposals to be valid, it must address all aspects of desired telecommunications services and be received by the District's representative no later than 5:00pm, Monday, February 25, 2019.

2 PROPOSAL EVALUATION

All valid proposals will be evaluated using the following scale:

Cost (E-Rate eligible and ineligible)	40%
Compatibility with existing network equipment	30%
Implementation/Testing	15%
References	15%

3 GENERAL REQUIREMENTS AND INFORMATION

3.1 SITES

3.1.1 Gravenstein Union School District Office
3840 Twig Ave., Sebastopol

3.1.2 Gravenstein Elementary School
3840 Twig Ave., Sebastopol

3.1.3 Hillcrest Middle School
725 Bloomfield Rd., Sebastopol

3.2 GENERAL INFORMATION

- Upgrade from Multi-mode to Single Mode fiber
- Upgrade copper wiring to Cat6 or Cat6a as specified
- MDF and IDF racks rebuild/installation
- **Vendor site walk scheduled for Thursday, January 31, 2019 @ 11:30pm**
 - **Gravenstein Union School District Office**
3840 Twig Ave., Sebastopol

3.3 SPECIFIC REQUIREMENTS

- Gravenstein Elementary
 - Installation new IDF
 - Installation of single mode fiber from one IDF to MDF
 - Installation of dedicated Cat6a wiring for Wireless Access Points
 - Replace existing copper wiring with Cat6 or Cat6a
 - Rebuild MDF - 4 Post Rack
- Hillcrest Middle
 - Remove and replace existing multi-mode fiber with single mode fiber
 - Installation of dedicated Cat6a wiring for Wireless Access Points
 - Replace existing copper wiring with Cat6 or Cat6a

4.0 PROPOSER' RESPONSE REQUIREMENTS AND COMMITMENTS

- **Proposer's responses are required in PDF file format and shall be emailed to the District's Consultant: rich@aaqjconsulting.com**
 - Hard copy responses are not required.

Proposer shall

- Confirm that proposer has completed FCC Form 473 Service Provider Annual Certification Form for Funding Year 2019-2020.

- Proposal pricing shall be itemized by school site.
 - Fiber cabling costs to include:
 - Removal of existing multi-mode fiber
 - Installation of 1-12 pair single mode fiber optic cable from MDF to IDF locations as specified during site walk.
 - Termination of Fiber LIU
 - Upgrade of fiber patch panels, as necessary
 - Test and Certify fiber cable with OTDR and Power Meter. Test results to be provided to District.
 - Label fiber optic positions on cable and patch panels.
 - Registration of fiber warranty, as applicable.
 - Copper wiring costs to include
 - Removal and replacement of existing copper wiring with Cat6 or Cat6a as specified during site walk
 - Installation of Cat6 patch panels
 - Testing and certification of wiring with results provided to the District.
 - Materials
 - Racks as specified
 - Additional support structure as necessary to meet District's requirements
 - Shipping (if applicable)
 - Sales Tax @ 8.625%
 - Estimate of any applicable performance bond costs to be borne by the District
 - Should proposer's implementation plan include utilization of sub-contractors:
 - Identify work to be completed by proposer's personnel
 - Identify work to be completed by sub-contractor

All responses are required to:

- Provide a minimum of three references utilizing service proposed for the District.
 - Include contact information and length of time that service has been provided for reference.
- Provide the following for service(s) to be provided to the District.
 - SPIN number(s)
 - Provide organization chart with contact information for E-Rate support
 - Confirm ability for SIP billing and discounting
 - If unable to provide SIP, so state

5 CONTRACT

Contract shall be for E-Rate Funding Year 2019-2020 and restate provider's commitments as identified in Section 4.1 of this RFP.

District requires all contractual agreements to be reviewed by District's legal representative and approval of the Board of Trustees of the Gravenstein Union School District.

6 RFP TERMS

District requires RFP submittals no later than 5:00pm, Monday, February 25, 2019. Proposals must be valid through the E-Rate Funding Year 2019-2020.

District requests email responses to this RFP.

Email responses to: rich@aagiconsulting.com

No hard copy response is required.

Received response's will be opened and read by the District's evaluation team, privately, following the close of the submission window.

District reserves the right to make an award without further discussion of any proposal submitted. Therefore, each proposal should be initially submitted on the most favorable terms the vendor can offer.

After the evaluation of proposals and final consideration of all pertinent information available, District shall issue a written notice which shall identify the apparent best evaluated Proposer. The notice shall not create rights, interests or claims of entitlement in the apparent best evaluated Proposer or any vendor.

District reserves the right to reject any or all proposals submitted and waive any formality in the proposals received.

The contract, if awarded, will be to the vendor considered to be the best value to District. Best value will be considered based upon the proposal evaluation matrix identified in Section 2 of this document

7 CONTACT INFORMATION

Direct communication with District personnel during Form 470/RFP process is prohibited. Prospective service providers that ignore this prohibition are subject to disqualification.

Direct contact between District personnel and existing service providers to discuss ongoing projects initiated prior to the release of this RFP does not constitute a violation of the previously stated prohibition.

Submit questions regarding this RFP via email to District Consultant:

Rich Tunheim
Aarrestad-Gjervik Consulting
4785 Saddle Club Lane
Santa Rosa, CA. 95409
rich@aagjconsulting.com

P. 707-228-9357

F. 888-812-8992

Last date to submit questions February 1, 2019.



Gravenstein Union School District

Local Area Network
Infrastructure Upgrades

E-Rate FY22 2019-2020

K S Telecom, Inc.

P. O. Box 330
Penryn, CA 95663-0330

SPIN # 143011131

DIR# 100000120

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Contractor's license information:

K S Telecom, Inc. / K S Telecommunications has been continuously licensed in the state of California as a low voltage contractor since November 15, 1983.

Original California contractor's license issued November 15, 1983

License reissued under the new C-7 classification on July 20, 1995.

License reissued when the company changed from sole proprietorship and incorporated as K S Telecom, Inc. on February 5, 2001

State of California

Contractors State License Board

California Civil Code Sections 7085, 7086, 7087, 7088, 7089, 7090, 7091, 7092, 7093, 7094, 7095, 7096, 7097, 7098, 7099, 7100, 7101, 7102, 7103, 7104, 7105, 7106, 7107, 7108, 7109, 7110, 7111, 7112, 7113, 7114, 7115, 7116, 7117, 7118, 7119, 7120, 7121, 7122, 7123, 7124, 7125, 7126, 7127, 7128, 7129, 7130, 7131, 7132, 7133, 7134, 7135, 7136, 7137, 7138, 7139, 7140, 7141, 7142, 7143, 7144, 7145, 7146, 7147, 7148, 7149, 7150, 7151, 7152, 7153, 7154, 7155, 7156, 7157, 7158, 7159, 7160, 7161, 7162, 7163, 7164, 7165, 7166, 7167, 7168, 7169, 7170, 7171, 7172, 7173, 7174, 7175, 7176, 7177, 7178, 7179, 7180, 7181, 7182, 7183, 7184, 7185, 7186, 7187, 7188, 7189, 7190, 7191, 7192, 7193, 7194, 7195, 7196, 7197, 7198, 7199, 7200, 7201, 7202, 7203, 7204, 7205, 7206, 7207, 7208, 7209, 7210, 7211, 7212, 7213, 7214, 7215, 7216, 7217, 7218, 7219, 7220, 7221, 7222, 7223, 7224, 7225, 7226, 7227, 7228, 7229, 7230, 7231, 7232, 7233, 7234, 7235, 7236, 7237, 7238, 7239, 7240, 7241, 7242, 7243, 7244, 7245, 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K S TELECOM INC



Contractor License No. 790922

Class: 69-10W-AVJ-ELECT-SYSTEMS

Expiration Date: 06/30/2006

Issued: February 5, 2001

James Gaudreau
James Gaudreau
Inverum Registrar of Contractors

790922

License Number

**Business Entities (88)****Online Services**

- [E-File Statements of Information for Corporations](#)
- [Business Search](#)
- [Processing Times](#)
- [Disclosure Search](#)

Main Page**Service Options****Name Availability****Forms, Samples & Fees****Statements of Information (Annual/biennial reports)****Filing Tips****Information Requests (certificates, copies & status reports)****Service of Process****FAQs****Contact Information****Resources**

- [Business Reports](#)
- [Tax Information](#)
- [Starting A Business](#)

Customer Alerts

- [Business Identity Theft](#)
- [Misleading Business Solicitations](#)

Business Entity Detail

Data is updated to the California Business Search on Wednesday and Saturday mornings. Results reflect work processed through Tuesday, January 06, 2015. Please refer to [Processing Times](#) for the received dates of filings currently being processed. The data provided is not a complete or certified record of an entity.

Entity Name	K S TELECOM, INC.
Entity ID Number	C2179024
Entity Status	09/29/1999
Entity Type	ACTIVE
Entity Address	CALIFORNIA
Entity City	PO BOX 330
Entity State	PENRYN CA
Entity Zip	KENT P VANDER LINDEN
Entity Phone	2350 HUMPHREY RD
Entity Fax	PENRYN CA 95663

* Indicate the information is not contained in the California Secretary of State's database.

- If the status of the corporation is "Surrender," the agent for service of process is automatically revoked. Please refer to California Corporations Code section 2114 for information relating to service upon corporations that have surrendered.
- For information on checking or reserving a name, refer to [Name Availability](#).
- For information on ordering certificates, copies of documents and/or status reports or to request a more extensive search, refer to [Information Requests](#).
- For help with searching an entity name, refer to [Search Tips](#).
- For descriptions of the various fields and status types, refer to [Field Descriptions and Status Definitions](#).

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P O Box 330
Penryn, CA 95663-0330
916 652-4735 x 210
916 652-4296 Fax
www.KSTelecomInc.com
ivl@KSTelecomInc.com

REFERENCE LIST

Merced County Office of Education
Mr. Vern Alvarado
Network Infrastructure Supervisor

632 West 13th Street
Merced, CA 95341
209-381-6692

Projects: Danielson, Delhi, District Office, Galen Clark, Gustine, Los Banos Community School, Merced Outdoor School, Merced Valley Community School, Shelby, Snelling, Weaver, El Nido and numerous other small sites throughout the county.

Description: Install cable plants in multiple locations throughout Merced County. Scopes of work included Multi-Mode/Single-Mode Fiber backbone cabling to connect multiple buildings or IDF locations, security, video, and Cat 5e/6/6A cabling. The finished plant provided a turn-key non-active infrastructure for each location. Extend T-1, and various other Telco circuits from MPOE to office termination point.

Chico Unified School District
Mr. John Sclare
Project Manager / Network Analyst

1163 E Seventh Street
Chico, CA 95928
530-570-6679

Projects: Bidwell Junior High School, Chico Junior High School, Chico High School, District Office, Emma Wilson, Hooker Oak, Inspire, Little Chico Creek, Loma Vista, Marigold, Marsh, Neal Dow, Pleasant Valley High School, Rosedale, Shasta, Sierra View, etc.

Description: Install cable plants in multiple locations throughout Chico Unified School District. Scopes of work included providing, installing and testing Multi-Mode Fiber backbone cabling to connect multiple buildings or IDF locations and Cat 5e/6/6A cabling. The finished plant provided a turn-key non-active infrastructure for each location.

Cabar Electric
Shane Dinkins
Estimator – Project Manager

5721 Callister Ave.
Sacramento, CA 95819
916-739-6616

Projects: Del Paso Heights Elementary, Independence High, Keyes Portables, McCaffery Middle School, Modesto Junior College, Pleasant Grove High School, Russell Ranch, Stonegate, West Sacramento # 9 High School, etc.

Description: We provided the voice and data cabling including all station and backbone cabling. We installed multi-mode/single-mode fiber optic backbone cables and Cat 3 OSP voice feeder cables. Provided and installed the racks, patch panels, vertical wire managers, horizontal wire managers, ladder rack for the MDF and IDF closets, J hooks, jacks, faceplates, Cat 6 patch cords, 110 blocks with C5's, LIU's, fiber bunker panels, fiber jumper cables, fiber connectors, termination, labeling, testing, certification and misc. materials.

Sacramento County Office of Education
Mr. Travis Ketchum
Coordinator – Business Services

10475 Norden Ave.
Mather, CA 95655
916-228-2384

Projects: Install cable plants in multiple locations throughout Sacramento County.

Description: Scopes of work included Multi-Mode Fiber backbone cabling to connect multiple buildings or IDF locations, security, video, and Cat 5e/6 station cabling. The finished plant provided a turn-key non-active infrastructure for each location. Extend T-1, 1MB, and various other Telco circuits. Installed all voice and data cabling for SCOE district office building. Build out server room with (20) 4-post server racks and (17) 2-post racks.

Nevada Joint Union High School District
Mr. Bob Lyons
IT Director

11645 Ridge Road
Grass Valley, CA 95945
530-273-3351

Projects: Nevada Union High School, Bear River High School, Ghidotti Early College High School, North Point Academy, Nevada Union Adult School, Silver Springs High School,

Scope: Install Voice and Data cabling. Cat 5e, Cat 6, Cat 6A cabling across various campuses. Install Fiber data and Copper Voice feeds. Install over 300 cameras onto multiple servers across multiple sites. Install access control.

Note: We have been in business for over 23 years and have worked with each of these valued customers for over 10 years. Additional references can be given if necessary from any of the sectors: contractors, school districts or commercial.

Note: Exact pricing information is confidential.

Note: These projects ran from as little as \$1,000 to approximately \$800,000.

PANDUIT®

hereby recognizes

K S Telecom, Inc
Penryn, CA (United States)

As a Silver Enterprise Structured Cabling Certified Company, authorized to Deploy Panduit® Enterprise Structured Cabling Systems and participate in the Certification Plus sm System Warranty Program.

Partner Since: 2004-01-15

Valid Through: 2020-05-09





P O Box 330
Penryn, CA 95663-0330
916 652-4735 x 210
916 652-4296 Fax
www.KSTelecomInc.com
ivl@KSTelecomInc.com

Estimated Implementation Timeline for Internal Connections Cabling Infrastructure

- May 1, 2019
Receive PO and OK to start from the district and FCDL from ERATE on July 1st.
- May 15, 2019
Order material for project.
- June 28, 2019
Partial delivery of material to start project installation July 8th.
- July 8th, 2019
Begin pathway discovery at both sites.
- July 15, 2019
Begin work at site 1
- November 1, 2019
Substantially complete work at site 1
- November 4, 2019
Begin work at site 2
- January 17, 2020
Substantially complete the demo and replacement of fiber at site 2
- January 31, 2020
Complete testing, as-builds and turn over project to the district.

* This timeline is based on this project funding by April 30th, KST receiving a PO and KST's planned summer job schedule. With summer being our busiest time of year, please provide as much lead time as possible. If this project doesn't fund by April 30th or the district chooses to move the project out because they don't want to fund it with a BEAR form, KST will try to meet the same installation timeline during another point throughout the year. With this project including feed cabling we'll need to incorporate some of this time around a scheduled break for the school outside of prevailing wage holidays and weekends as there has been no overtime or double-time included. If done during the school year outages will be expected and planned for.

****K S Telecom, Inc.** will not begin any E-Rate work unless the following items are complete within the E-Rate system:

- 1.) A current and active 486 service start date.
- 2.) FCDL has been issued.
- 3.) A reasonable Contract Award Date and Contract Expiration Date are listed.

It is **KST's** experience that lack of these items requires the submittal of additional forms which can take months to process.

*****KST** is not a banking company. We will not start this project without assurances from the district and or federal government that we will be paid in full before we proceed with material acquisition and scheduling. These assurances are the FCDL via E-rate as well as all applicable ERATE forms/contractual dates needed for us to get paid. The district issues a PO for their portion and we bill the district their portion.

OR

The district chooses to proceed on a BEAR form by which the district pays **KST** in full for the project and then submits to E-rate for reimbursement when and if funding becomes available.



P O Box 330
Penryn, CA 95663-0330
916 652-4735 x 210
916 652-4296 Fax
www.KSTelecomInc.com
ivl@KSTelecomInc.com

E-Rate Service Provider Contact Information

Top level organization chart and staff/owners authorized to negotiate and sign the terms and conditions of any agreement between vendor and the district.

Name and Title: Kent Vander Linden, CEO ext 304
Suzan Vander Linden, CFO ext 231
Ian Vander Linden, Vice President of Sales ext 210
Eric Vander Linden, Vice President of Operations ext 220

Company: K S Telecom, Inc.

Address: P.O. Box 330
Penryn, CA 95663

Phone: 916-652-4735

Fax: 916-652-4296

E-Mail: kvl@KSTelecominc.com
svl@KSTelecominc.com
ivl@KSTelecominc.com
evl@KSTelecominc.com

Spin # 143011131

DIR# 1000000120



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info@KSTelecomInc.com

Billing:

Once the project has commenced, this project will most likely be billed in monthly progress billings. The billing will flow as the project flows per the outline below:

1)

Once all or most of the material is delivered to the first site and the project has commenced the 1st progress billing will be issued at the end of the first week.

If partially funded via E-Rate this will be billed separately in two invoices. 1st per the percentage funded to USAC and 2nd per the percentage not funded to the school district.

If funded on a BEAR form to meet certain district timelines, then it would be on just one invoice to the district.

2)

This billing will continue monthly until both projects have been completed.

If partially funded via E-Rate this will be billed separately in two invoices. 1st per the percentage funded to USAC and 2nd per the percentage not funded to the school district.

If funded on a BEAR form to meet certain district timelines, then it would be on just one invoice to the district.

3)

Once the project is complete, the remainder of the balance due will be billed in the final progress billing.

If partially funded via E-Rate this will be billed separately in two invoices. 1st per the percentage funded to USAC and 2nd per the percentage not funded to the school district.

If funded on a BEAR form to meet certain district timelines, then it would be on just one invoice to the district.



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February 25, 2019

Gravenstein Union School District

RFP Year 22 2019-2020 Cabling Infrastructure – E-Rate Year 22

Gravenstein Elementary School Hillcrest Middle School

Fiber & Station Cabling, MDF/IDF work, per the prints, specs and site walk

K S Telecom, Inc. (KST) has taken the time to review these sites, these drawings, these scopes of work and is providing a quote for the fiber optic cabling, MDF/IDF work and WIFI copper Cat 6A station cabling on these projects. **KST** has completed hundreds of successful E-rate projects, is currently working on school projects across the north state and is looking forward to this being a great project as well.

We fully understand the scope of work for this project. The scope of work as stated in the RFP is upgrade the multi-mode to single-mode fiber. This fiber optic cabling along with the MDF/IDF alterations is the base bid. In addition, we've quoted separately adding (2) Cat 6A for wireless and some surface-mount raceway and J-hooks to all of the locations that were indicated on the site walk. There were many conversations and alterations on the site walk to please pay particular attention to the item 21 sheets we've submitted to show exactly what we plan on installing. If any changes are needed now's the time to make them. The customer will supply their own SFP's along with supply and install their WAP's. No copper or fiber patch cords are included.

Gravenstein:

We'll be adding (5) Single Mode 12-strand fiber runs to the IDF locations (except TK room). Each location will have a 24-port modular patch panel for the Cat 6a Cables. A dual Cat 6a drop will be run to each WAP location. WAP's which are located in rooms with drop ceiling will have the cable run to the center of the room. These will be terminated in a 2-port surface mount box and left above the ceiling. The tile grid will be labeled to show the location of the cable. The WAP's which are in rooms with hard cap ceilings will be have a 2-port surface mount box attached to a wall with the closest access to a drop ceiling. All WAP cables will be terminated on 24-port or 48-port modular patch panels.

In addition to the fiber and WAP cabling we will be adding two additional Cat 6 dual drops to each classroom. These drops will be placed on either side of the white board and run in surface mount raceway. There is no work to be done in the Administration building. The customer did point out a drop in the Learning Lab and another in the MPR. Unfortunately we never received a plan showing any additional required drops. The existing MDF and IDF locations appear to have many more cables currently terminated than are included in our quote. We assume that this is due to higher use of wireless as opposed to hard wired connections. Our proposal is only for the new cabling we have included in this quote. If additional drops are needed the quantities listed in the schedule 21 may be modified to accommodate them. If this is required please let us work with you to insure that the schedule 21 covers all the equipment needed.

MDF - The rack at the MDF (utility room between rooms 2 & 3) will be replaced with a 7' 4 post rack (36"-42" site adjustable) to support the long servers. The customer will remove all existing electronics and patch cords from the old rack and reinstall them in the new rack.

Add - 5 new 12 strand single mode fiber runs to IDF locations.

Add - 5 WAP drops

Add - 10 Cat 6 Station drops

New IDF TK room

Add - (1) new Cat 6a dual drop to feed TK room

Add - ReBox RE4X Cabinet

Add - (1) WAP drop

Add - (2) Station drops

Utility Closet between rooms 7 & 8 IDF

Add - 7' freestanding rack

Add - fiber and cabling for 5 WAPS and 10 Station drops.

Room 20 new IDF

Add - ReBox RE4X cabinet

Add - Fiber

Add - cabling for (2) WAPs with PVC cable and (2) WAPs with OSP cable

Add - cabling for (4) Station drops with PVC cable and (4) Station drops with OSP cable

NOTE: This is a new IDF added after the job walk. We assume drop ceiling in the classrooms and a pathway for the fiber to the MDF or an existing IDF.

Music room IDF

Add - ReBox RE4X cabinet

Add - Fiber

Add - cabling for (3) WAPs and (6) Station drops.

NOTE: This is a new IDF currently served by wireless. We assume there is a pathway for the fiber to the MDF or an existing IDF.

Room 10 IDF

The IDF is currently in a wooden cabinet in a classroom. There is not room to place a new cabinet at that location. We propose moving the IDF to the utility room between rooms 11 and 12. The existing IDF would be abandoned.

Add – 7' freestanding 4 post rack
Add – Fiber
Add – cabling for 6 WAPs and 10 Station drops
(one WAP and one Station drop each for the Learning Lab and MPR)

Utility room between rooms 15 & 16
Add – 7' freestanding 4 post rack
Add – Fiber
Add – cabling for 5 WAPs and 11 Station drops

Note: The IDF's that are located in the utility rooms have been specified as 4 post deep racks. If the Customers switches will fit in a 3' open wall mount rack they could reduce cost. We have included the 3' rack in the schedule 21 so adjustments can be made if desired.

Hillcrest:

We'll be adding (3) Single Mode 12-strand fiber runs to the IDF locations. Each location will have a 24-port modular patch panel for the Cat 6a Cables. A dual Cat 6a drop will be run to each WAP location. WAP's which are located in rooms with drop ceiling will have the cable run to the center of the room. These will be terminated in a 2-port surface mount box and left above the ceiling. The tile grid will be labeled to show the location of the cable. The WAP's which are in rooms with hard cap ceilings will be have a 2-port surface mount box attached to a wall with the closest access to a drop ceiling. All WAP cables will be terminated on 24-port or 48-port modular patch panels.

In addition to the fiber and WAP cabling we will be adding two additional Cat 6 dual drops to each classroom. These drops will be placed on either side of the white board and run in surface mount raceway.

I did notice 8 staff locations in the office, hallway by room 6, and by room 12. Unfortunately we never received a plan showing any additional required drops. The existing MDF and IDF locations appear to have many more cables currently terminated than are included in our quote. We assume that this is due to higher use of wireless as opposed to hard wired connections. Our proposal is only for the new cabling we have included in this quote. If additional drops are needed the quantities listed in the schedule 21 may be modified to accommodate them. If this is required please let us work with you to insure that the schedule 21 covers all the equipment needed.

MDF

At the time of the walk-through there was no determination as to the changes required at the MDF. It currently occupies two walls and a wooden cabinet in a small room. We believe the best solution is to demo the existing IDF and replace it with a 2 post free standing rack. Without spending time to identify all the existing cabling it is not possible to know if all the cables are long enough to be moved.

Add – 2 post freestanding rack
Add – 3 new 12 strand single mode fiber runs to IDF locations.
Add – cabling for 6 WAP drops
Add – cabling for 14 Cat 6 Station drops

Room 6 IDF

Add – 4 post enclosed freestanding deep rack

Add – fiber

Add – cabling for 9 WAP drops

Add – cabling for 26 Station drops

Room P1 IDF

Add – ReBox RE4x

Add – Fiber

Add – cabling for 2 WAP drops

Add – cabling for 4 Station drops

Note: This IDF was added after the job walk. We assume available existing pathway to the MDF or and existing IDF.

GYM IDF

Add – ReBox RE4x

Add – Fiber

Add – cabling for 1 WAP PVC drop and 1 OSP WAP drop

Add – cabling for 1 Station PVC drop and 2 OSP Station drops

NOTE: We were unable to access the room in the GYM for the IDF so cannot verify its suitability. The fiber will run from the MDF through existing pathway to building D then through the ceiling and back out through 20' of new 2" conduit placed underground to the GYM.

KST will be providing and installing OSP Single Mode Fiber Optic cabling. All new cabling will be terminated at both ends, labeled at both ends, labeled in pull boxes, tested, certified and comes with not only our workmanship but also at least 15-year manufacturer guarantee. Upon completion of the project, **KST** will provide an updated as-build drawing in both PDF and Visio form.

We understand that no looping will be permitted. It appears, from the site walk, that some of the existing IDF's are looped. If pathways are not enough for home runs to each building looping (what we consider trunking and splicing) may be needed. We would not loop in and out of switches or hard patch at the IDF's. If trunking and splicing was needed we would upsize the fiber to the first building, splice it through in the back of the LIU (not populating in the front, similar to what AT&T does long haul across the country) and continue on with a 12-strand. This would have the same look and feel as home runs throughout, but if pathways were compacted this would allow the district to forgo the potential huge expense of trenching and adding new pathways to the existing infrastructure.

Per the RFP and site walk, all new single-mode cables will terminate on new single-mode fiber adapter panels. These fiber optic cables and fiber adapter panels will land in new LIU's. **KST** will add (1) FRME 4 to each MDF add FWME2's or FRME1's to most IDF's.

These new single-mode fiber optic cables will be both OTDR and Power Meter tested to the appropriate standards with a Fluke level IV tester. In an effort to be more environmentally friendly, a summary hard copy and detailed soft copy of the results will be provided to the customer at the conclusion of the project.

The base price for Gravenstein Elementary School is: \$81,000.00
The WIFI Cat 6A price for Gravenstein Elementary School is: \$76,000.00

The total price for Gravenstein Elementary School is: \$157,000.00
The optional 10% contingency price for Gravenstein is: \$15,700.00

The base price for Hillcrest Middle School is: \$50,000.00
The WIFI Cat 6A price for Hillcrest Middle School is: \$71,500.00

The total price for Hillcrest Middle School is: \$121,500.00
The optional 10% contingency price for Hillcrest is: \$12,150.00

The total price for both sites without contingency is: \$278,500.00

The total price for both sites with contingency is: \$306,350.00

*This is a prevailing wage project done during normal business hours.
**Weekends and holidays are specifically excluded from this quote.
***The district will provide access to include a temporary key and code.
****The district will provide storage for materials.
*****All of our techs are background checked but as per the specification the district will conduct background checks and issue ID's to our on-site personnel.

KST puts a lot of time and expense into training to insure the best possible outcome for our projects. KST has multiple BICSI RCDD's on staff to oversee this project. KST also has multiple BICSI Installers and Technicians to make sure this project is completed to industry standards. KST meets the design build criteria for this project with journeyman that have graduated from a state approved apprenticeship.

Proposers Response to Requirements and Commitments:

1. We have completed our FCC form 473 Service Provider Annual Certification form for funding year 2019-2020 and have been green lighted.
2. We feel our proposal does meet the requirements as outlined by the district.
3. Our proposal has been itemized by school below.
4. Information to be provided by the district that would constitute a firm order to proceed with the implementation plan would be a fully executed purchase order.
5. Standard estimated timeline in business days has been included above.
6. **KST** does not plan to use any subcontractors on this project.
7. References have been included above.
8. **Our SPIN number is 143011131.**
9. Sample billing has been included above.

This Project Excludes:

1. Any electrical work. (Electrical is non-E-rate eligible but can be added under a separate quote if the district does not have staff to do the work)
2. Any conduit work. (No conduits have been specified as needed. If conduits are crushed or unusable, they could be fixed with the contingency if the contingency is taken. If no contingency is taken or if the contingency amount does not cover the overages due to unforeseen conditions, then the district would be obligated to do the work or obligated for the additional charges to repair the conduits or pathways)
3. Innerduct for underground locations.
4. Grounding feeds, bus bars, etc.
5. Conduit pathway out to the far portables.
6. Any active components including the WAP units, fiber SFP's, switches, etc.
7. Programming or patching of any active equipment.
8. MDF/IDF racks or cabinets except as noted above.
9. New plywood wall covering at the MDF/IDF except for new IDF's as noted above.
10. Station Cabling outside of the WAP's noted above.
11. EZ path or similar fire rated sleeves. (None were shown on the prints and none were called out in the specifications or addendums. If needed, **KST** could provide under the contingency)
12. Plenum rated cable. (No plenum rated areas were identified on the site walk)
13. Surface-mount raceway except as noted below.
14. Any lead paint or asbestos drilling, abatement, etc. (If this material exists it is the districts responsibility to drill the holes or remediate/abate the materials)
15. Anything other than what has been described above as this is how we understand the project based off of the information that has been provided.

Warranty Information

K S TELECOM, Inc. warrants all materials and craftsmanship to be free from defects for a *period of one year* from the date of substantial completion. **KST** shall fix or replace, at its sole discretion, all defective materials and/or craftsmanship, at no charge to the customer, excluding damage as a result of negligence, abuse, misuse, and/or acts of God. Normal and customary service charges shall apply for the diagnosis of repair or non-warranted defects. Any changes to LAN/WAN configuration or programming after acceptance is the responsibility of the customer.

KST is a Panduit Certified Installer (PCI) and will be providing at least a 15-year extended manufacturer's warranty upon completion of the project.

Please call or email if you have questions.

Sincerely,



Ian Vander Linden
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ivl@KSTelecominc.com

Gravenstein Elementary School Base Fiber & MDF/IDF Work Article 21:

Bid Item	E-Rate	Gravenstein USD	Internal Connections - Data Cabling (Fiber & MDF/IDF Work)		Gravenstein School	
Item No.	Eligible	Part Number	Description	Quantity	Unit Bid Price	Total Bid Price
1	Y	HR0124M1A-DT	12-strand Single Mode OSP Prysmian Fiber	3000	\$0.78	\$2,340.00
2	Y	AP0121ANU.BK	12-strand Single Mode In/Out General	0	\$1.00	\$0.00
3	Y	1100PVC-1-1000R	1" PVC Innerduct	300	\$0.95	\$285.00
4	Y	FAPB	Panduit - blank fiber adaptor panel	14	\$4.80	\$67.20
5	Y	T5PLS-12F	Leviton - Mini 12 fiber splice tray kit	5	\$36.00	\$180.00
6	Y	T5PLS-24F	Leviton - High Density 24 fiber splice tray kit	3	\$64.00	\$192.00
7	Y	FWME2	Panduit - Wall-mount Fiber LIU 2-port	0	\$99.00	\$0.00
8	Y	FRME1	Panduit - 1RU Rack-mount Fiber LIU	5	\$198.00	\$990.00
9	Y	FRME2	Panduit - 2RU Rack-mount Fiber LIU	1	\$250.00	\$250.00
10	Y	FRME4	Panduit - 4RU Rack-mount Fiber LIU	0	\$325.00	\$0.00
11	Y	FAP5WBUDLCZ	Panduit - 6-duplex LC Fiber Adapter Panels	10	\$125.00	\$1,250.00
12	Y	F9TBN1NNNSZM002	Single Mode 12-Strand 3m LC Pigtails	10	\$120.00	\$1,200.00
13	Y	PST-FO	Panduit - Fiber Warning Labels	10	\$11.00	\$110.00
14	Y	Fusion Splice Rental	Day for Fusion Splicer Rental	4	\$185.00	\$740.00
15	Y	OTDR Splice Rental	Day for OTDR Rental	2	\$185.00	\$370.00
16	Y	Power Meter Rental	Day for Power Meter Rental	2	\$185.00	\$370.00
17	Y	BCH-21	B-Line J-Hook (Cat-21 Equal)	0	\$2.80	\$0.00
18	Y	BCH-32	B-Line J-Hook (Cat-32 Equal)	0	\$3.20	\$0.00
19	Y	BCH-64	B-Line J-Hook (Cat-64 Equal)	0	\$7.35	\$0.00
20	Y	TSR1-JB2	Tylon Raceway Junction Box	0	\$5.40	\$0.00
21	Y	TSR2I-BA	Tylon Med Raceway Per Foot	0	\$2.00	\$0.00
22	Y	Misc.	Tylon Raceway Misc. fittings	0	\$2.60	\$0.00
23	Y	11900-736	Chatsworth 3' x 24" deep wall mount cabinet plexi door	0	\$820.00	\$0.00
24	Y	15213-703	Chatsworth Adjustable Quadra Rack 29.5 35.5" Deep	4	\$800.00	\$3,200.00
25	Y	GF-2A520-CA	Chatsworth 43" deep cabinet	0	\$2,400.00	\$0.00
26	Y	11911-712	Chatsworth Rack to Runway Kit	4	\$200.00	\$800.00
27	Y	55053-703	Chatsworth 2-post Rack	0	\$160.00	\$0.00
28	Y	RE4X	Hubble Slim Line Wall Cabinet	3	\$975.00	\$2,925.00
29	Y	Lot	Trenching portable 2 x 2" Conduits port 23-music	1	\$3,900.00	\$3,900.00
30	Y	Misc.	Lot Consumable Cabling Project Materials	1	\$1,654.74	\$1,654.74

Total **\$20,823.94**

Sales Tax @ 6.25% **\$1,796.06**

Material/Tax Subtotal **\$22,620.00**

Fiber Discovery and Installation Labor	\$39,080.00
MDF/IDF Labor	\$9,800.00
Fiber Termination Labor	\$5,900.00
Fiber Testing & Close Out Labor	\$3,600.00
Total Labor	\$58,380.00

Total Material, Tax and Labor without Contingency for this Site **\$81,000.00**

10% Contingency for Unforeseen Conditions or Additions **\$8,100.00**

Total Material, Tax and Labor with Contingency for this Site **\$89,100.00**

Gravenstein Elementary School Option WIFI Cat 6A Work Article 21:

Bid Item	E-Rate	Gravenstein USD	Internal Connections - Data Cabling (WIFI Copper Work)		Gravenstein School	
Item No.	Eligible	Part Number	Description	Quantity	Unit Bid Price	Total Bid Price
1	Y	7133800	Minimum Compliant Genspeed 6	106	\$30.00	\$3,180.00
2	Y	7136100	General Cat 6 OSP	8	\$118.00	\$944.00
3	Y	NK688??	Net Key Cat 6 Jacks (Color TBD by District)	228	\$6.00	\$1,368.00
4	Y	PUR6ASD04BU-CG	Panduit Cat 6A Riser Cable	54	\$76.00	\$4,104.00
5	Y	M59202	Mohawk Cat 6A in/out Cable	6	\$219.00	\$1,314.00
6	Y	NK6X88M??	Net Key Cat 6A Jacks (Color TBD by District)	120	\$11.50	\$1,380.00
7	Y	NK2BXWH-A	NETKEY 2 POSITION SURFACE MOUNT BOX WHITE	30	\$4.40	\$132.00
8	Y	NK4FWH	Net Key 4-port faceplate with blank inserts	57	\$2.50	\$142.50
9	Y	NKFP24Y	Net Key 24-port modular patch panel	11	\$48.00	\$528.00
10	Y	SRB19BLY	Strain Relief Bar	11	\$25.00	\$275.00
11	Y	NKPP48HDY	Net Key 48-port high density modular patch panel	0	\$119.00	\$0.00
12	Y	WMP1E	Panduit 2 RU Wire Managers	3	\$72.00	\$216.00
13	Y	Power Meter Rental	Day for Power Meter Rental	4	\$185.00	\$740.00
14	Y	BCH-21	B-Line J-Hook (Cat-21 Equal)	150	\$2.60	\$390.00
15	Y	BCH-32	B-Line J-Hook (Cat-32 Equal)	100	\$3.20	\$320.00
16	Y	BCH-64	B-Line J-Hook (Cat-64 Equal)	50	\$7.35	\$367.50
17	Y	TSRI-JB2	Tyton Raceway Junction Box	57	\$5.40	\$307.80
18	Y	TSR3I-8A	Tyton Large Raceway Per Foot	590	\$3.25	\$1,917.50
19	Y	Misc	Tyton Raceway Misc. fittings	114	\$3.25	\$370.50
20	Y	Misc	Lot Consumable Cabling Project Materials	1	\$1,383.38	\$1,383.38
Total						\$19,360.18
Sales Tax 8.625%						\$1,669.82
Material/Tax Subtotal						\$21,030.00
Installation Labor						\$44,270.00
Termination Labor						\$6,500.00
Testing & Close Out Labor						\$4,200.00
Total Labor						\$54,970.00
Total Material, Tax and Labor without Contingency for this Site						\$76,000.00
10% Contingency for Unforeseen Conditions or Additions						\$7,600.00
Total Material, Tax and Labor with Contingency for this Site						\$83,600.00

Hillcrest Middle School Base Fiber & MDF/IDF Work Article 21:

Bid Item	E-Rate	Gravenstein USD	Internal Connections - Data Cabling (Fiber & MDF/IDF Work)	Hillcrest School		
Item No.	Eligible	Part Number	Description	Quantity	Unit Bid Price	Total Bid Price
1	Y	HB0124M1A-DT	12-strand Single Mode OSP Prysmian Fiber	20000	\$0.78	\$1,560.00
2	Y	AP0121ANU BK	12-strand Single Mode In/Dual General	0	\$1.00	\$0.00
3	Y	1100PVC-1-1000R	1" PVC Innerduct	200	\$0.95	\$190.00
4	Y	FAPB	Panduit - blank fiber adapter panel	8	\$4.80	\$38.40
5	Y	T5PLS-12F	Leviton - Mini 12 fiber splice tray kit	3	\$36.00	\$108.00
6	Y	T5PLS-24F	Leviton - High Density 24 fiber splice tray kit	2	\$64.00	\$128.00
7	Y	FWME2	Panduit - Wall-mount Fiber LIU 2-port	0	\$99.00	\$0.00
8	Y	FRME1	Panduit - 1RU Rack-mount Fiber LIU	3	\$198.00	\$594.00
9	Y	FRME2	Panduit - 2RU Rack-mount Fiber LIU	1	\$250.00	\$250.00
10	Y	FRME4	Panduit - 4RU Rack-mount Fiber LIU	0	\$325.00	\$0.00
11	Y	FAP6WBUDLCZ	Panduit - 6-duplex LC Fiber Adapter Panels	6	\$125.00	\$750.00
12	Y	F9TBN1NNSZM002	Single Mode 12-Strand 3m LC Pigtails	6	\$120.00	\$720.00
13	Y	PST-FO	Panduit - Fiber Warning Labels	6	\$11.00	\$66.00
14	Y	Fusion Splice Rental	Day for Fusion Splicer Rental	2	\$185.00	\$370.00
15	Y	OTDR Splice Rental	Day for OTDR Rental	0.5	\$185.00	\$92.50
16	Y	Power Meter Rental	Day for Power Meter Rental	0.5	\$185.00	\$92.50
17	Y	BCH-21	B-Line J-Hook (Cat-21 Equal)	0	\$2.80	\$0.00
18	Y	BCH-32	B-Line J-Hook (Cat-32 Equal)	0	\$3.20	\$0.00
19	Y	BCH-64	B-Line J-Hook (Cat-64 Equal)	0	\$7.35	\$0.00
20	Y	TSRI-JB2	Tyton Raceway Junction Box	0	\$5.40	\$0.00
21	Y	TSR2I-8A	Tyton Med. Raceway Per Foot	0	\$2.00	\$0.00
22	Y	Misc	Tyton Raceway Misc. fittings	0	\$2.80	\$0.00
23	Y	11800-736	Chatsworth 3' x 24" deep wall mount cabinet plexi door	0	\$820.00	\$0.00
24	Y	15213-703	Chatsworth Adjustable Quadra Rack 29.5-35.5" Deep	0	\$800.00	\$0.00
25	Y	GF-2A520-CA	Chatsworth 43" deep cabinet	1	\$2,400.00	\$2,400.00
26	Y	11911-712	Chatsworth Rack to Runway Kit	1	\$200.00	\$200.00
27	Y	55053-703	Chatsworth 2-post Rack	1	\$160.00	\$160.00
28	Y	RE4X	Hubble Slim Line Wall Cabinet	2	\$975.00	\$1,950.00
29	Y	Lot	Trenching portable to GYM with 2 x 2" Conduits	1	\$3,600.00	\$3,600.00
30	Y	Misc.	Lot Consumable Cabling Project Materials	1	\$1,533.82	\$1,533.82

Total \$14,803.22

Sales Tax 8.625% \$1,276.78

Material/Tax Subtotal \$16,080.00

Fiber Discovery and Installation Labor	\$23,920.00
MDF/IDF Labor	\$4,600.00
Fiber Termination Labor	\$3,400.00
Fiber Testing & Close Out Labor	\$2,000.00
Total Labor	\$33,920.00
Total Material, Tax and Labor without Contingency for this Site	\$50,000.00
10% Contingency for Unforeseen Conditions or Additions	\$5,000.00
Total Material, Tax and Labor with Contingency for this Site	\$55,000.00

Hillcrest Middle School Option WIFI Cat 6A Work Article 21:

Bid Item	E-Rate	Gravenstein USD	Internal Connections - Data Cabling (WIFI Copper Work)	Hillcrest School		
Item No.	Eligible	Part Number	Description	Quantity	Unit Bid Price	Total Bid Price
1	Y	7133000	Minimum Compliant Genspeed 6	112	\$30.00	\$3,360.00
2	Y	7138100	General Cat 6 OSP	4	\$118.00	\$472.00
3	Y	NK688??	Net Key Cat 6 Jacks (Color TBD by District)	232	\$6.00	\$1,392.00
4	Y	PUR6ASD04BU-CG	Panduit Cat 6A Riser Cable	36	\$76.00	\$2,736.00
5	Y	M59202	Mohawk Cat 6A In/out Cable	2	\$219.00	\$438.00
6	Y	NK6X88M??	Net Key Cat 6A Jacks (Color TBD by District)	76	\$11.50	\$874.00
7	Y	NK2BXWH-A	NETKEY 2 POSITION SURFACE MOUNT BOX WHITE	19	\$4.40	\$83.60
8	Y	NK4FWH	Net Key 4-port faceplate with blank inserts	50	\$2.50	\$145.00
9	Y	NKFP24Y	Net Key 24-port modular patch panel	9	\$48.00	\$432.00
10	Y	SRB19BLY	Strain Relief Bar	9	\$25.00	\$225.00
11	Y	NKPP48HDY	Net Key 48-port high density modular patch panel	0	\$119.00	\$0.00
12	Y	WMP1E	Panduit 2 RU Wire Managers	8	\$72.00	\$576.00
13	Y	Power Meter Rental	Day for Power Meter Rental	2	\$185.00	\$370.00
14	Y	BCH-21	B-Line J-Hook (Cat-21 Equal)	150	\$2.60	\$390.00
15	Y	BCH-32	B-Line J-Hook (Cat-32 Equal)	100	\$3.20	\$320.00
16	Y	BCH-64	B-Line J-Hook (Cat-64 Equal)	50	\$7.35	\$367.50
17	Y	TSRI-JB2	Tyton Raceway Junction Box	58	\$5.40	\$313.20
18	Y	TSR3I-8A	Tyton Large Raceway Per Foot	580	\$3.25	\$1,885.00
19	Y	Misc	Tyton Raceway Misc. fittings	116	\$3.25	\$377.00
20	Y	Misc	Lot Consumable Cabling Project Materials	1	\$1,811.94	\$1,811.94

Total	\$16,369.24
Sales Tax 8.625%	\$1,411.76
Material/Tax Subtotal	\$17,780.00

Installation Labor	\$43,020.00
Termination Labor	\$6,500.00
Testing & Close Out Labor	\$4,200.00
Total Labor	\$53,720.00
Total Material, Tax and Labor without Contingency for this Site	\$71,500.00
10% Contingency for Unforeseen Conditions or Additions	\$7,150.00
Total Material, Tax and Labor with Contingency for this Site	\$78,650.00

III. B.



5340 Skylane Boulevard
Santa Rosa, CA 95403-8246
(707) 524-2600 ■ www.scoe.org

GRAVENSTEIN UNION SCHOOL DISTRICT SUPERINTENDENT SEARCH MEMORANDUM OF UNDERSTANDING

John D. Laughlin
Associate Superintendent
Human Resource Services
707-524-2729

March 18, 2019

Steve Schwartz, Board President
Gravenstein Union School District
3840 Twig Avenue
Sebastopol, California 95472

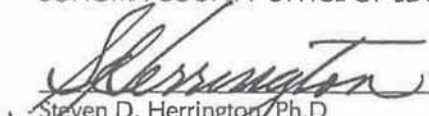
DESCRIPTION OF SERVICES	AMOUNT
<p><i>Recruitment expenses for the Gravenstein Union School District Superintendent search which includes SCOE staff hours, providing and analyzing the results of a survey, conducting one community input forum, meeting with School Board members, advertising, paper screening, facilitating the interview process, conducting professional reference checks, providing legal counsel for the formulation of the employment contract, providing a Board facilitator, and providing a coach for the superintendent-elect.</i></p> <p><i>District agrees to provide administrative assistance throughout the search process, including arrangement of facilities, scheduling assistance, provision of food and amenities if appropriate.</i></p>	\$10,000.00
Total	\$10,000.00

APPROVED BY:

CRAVENSTEIN SCHOOL DISTRICT

SONOMA COUNTY OFFICE OF EDUCATION

Steve Schwartz
Board President



Steven D. Herrington, Ph.D.
Superintendent of Schools

Please make check payable to Sonoma County Office of Education, 5340 Skylane Blvd., Santa Rosa, CA 95403. If you have any questions concerning this proposal, please contact Susie Truelove, 707-524-2677, or strulove@scoe.org. Thank you.



GRAVENSTEIN UNION SCHOOL DISTRICT
AN AWARD-WINNING K-8 DISTRICT IN SEBASTOPOL, CA

Superintendent Vacancy Announcement

The Position

Gravenstein Union School District Board of Trustees is seeking an experienced educator with proven leadership skills to continue the District's tradition of creating a challenging, enriched, safe, and caring environment for every student.

Successful applicants for the Superintendent/Principal position will demonstrate the ability to:

- **Further** the District's commitment to academic excellence, STEM and arts education, and life skills development
- **Develop** and execute the Local Control and Accountability Plan
- **Provide** fiscal oversight of the District Budget and Local Control Funding Formula
- **Maintain** transparency, openness, and integrity in dealing with the school community
- **Maintain** and expand the District's positive affiliations with community organizations and governmental agencies
- **Inspire** change to move the District forward

The Community and District

Our district is home to two small, award-winning public schools in the rolling hills near Sebastopol, California. We provide strong academic programs and outstanding creative arts and music instruction in a safe, rural setting.

Seeking a candidate who:

- Is an open, approachable, and visible team-builder
- Has the ability to listen, communicate, and work effectively with diverse groups
- Possesses sound financial management skills.
- Works harmoniously and respectfully with the Board, community, students, staff, and parents.
- Is committed to collaborative bargaining with a record of creating a positive climate in employer-employee relations.

- Has experience using and implementing technology to promote learning, teaching, communication, and productivity.
- Has a personal commitment to implement the District's mission statement.
- Has the ability to identify, select, supervise and evaluate staff in a manner that promotes outstanding performance and high morale.

Selection Process and Compensation

The Board of Trustees is offering a contract with a competitive and negotiable salary based on qualifications and experience consistent with small Sonoma County School Districts, beginning July 1, 2019. Benefits include a contribution toward the following: medical, dental, and vision.

Application Procedure

The final filing deadline for applications is **May 10, 2019, at 4:30 p.m.** It is the applicant's responsibility to have all forms, materials, and letters submitted in time to meet this deadline. All material will be treated confidentially.

A completed application includes:

- A fully completed on-line Edjoin application
- A letter describing personal qualifications and interest in the position
- A resume detailing educational preparation, experience, and achievements
- Four (4) letters of recommendation (dated within the past 2 years)
- Copies of appropriate credentials

Applications must be submitted online at www.edjoin.org.

If you have specific **application questions**, please contact Susie Truelove, Human Resources Analyst at the Sonoma County Office of Education, by phone: (707) 524-2677 or by email: struelove@scoe.org.

If you have questions about the position, please contact the board's representative, John Laughlin, Associate Superintendent of Human Resources at the Sonoma County Office of Education, by phone: (707) 524-2729 or by email: jlaughlin@scoe.org.

Please do not make direct contact with members of the board as this will result in immediate disqualification of your application.

Board of Trustees

Steve Schwartz, President

Gregory Appling, Clerk

Jim Horn

Alexander Kahn

Jennifer Koelemeijer