

**GRAVENSTEIN UNION SCHOOL DISTRICT**

3840 TWIG AVENUE  
SEBASTOPOL, CA 95472

**Board of Education  
Special Meeting Minutes**

DATE: Tuesday, June 18, 2019  
TIME: 5:00 PM  
LOCATION: Room 13 at Gravenstein Elementary School

**I. CALL TO ORDER**

Steve Schwartz, President  
Gregory Appling, Clerk  
Jim Horn, Trustee  
Alexander Kahn, Trustee  
Jennifer Koelemeijer, Trustee

Call to order at 5:05pm

In attendance all but Schwartz. Board Clerk chairing the meeting.

**II. PUBLIC COMMENTS**

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

Only public comment was a request to move Item I to before Item A

JH moves we change the agenda to move Item I to before Item A

Motion JH Second JK Vote 4-0

**III. REPORTS, AND ORAL COMMUNICATIONS**

**A. Gravenstein Union Teachers' Association**

No report at this time.

**B. District Site Council**

No report at this time.

**C. Gravenstein Parent Association, GPA**

No report at this time.

D. (p. 1) Ideas to address traffic and safety concerns at Gravenstein

KP provided a report on options administration will use to help address traffic and safety concerns. Items may include reduction of daycare rates to increase participation, staff to manage the drop-off line, and staff to manage the teachers parking lot. No need for board action at this time.

Board member asked about the possibility of extending daycare times. KP and WD noted that they have not seen a demand for daycare times to be extended past what is currently offered.

E. (p. 3) Technology for classroom use so that cellphones are not used

Discussion was held related to technology needs for the classroom to replace the current use of students cellphones in the classroom.

Parent requested that the board look into the amount of technology currently being used and whether it is positive for the students to be so technology heavy. DR noted that they are starting to look into it and will make a point to focus on this during the school year.

F. Trustee Reports

GA noted that negotiations have been positive and will speak more with the Board during closed session.

G. Facilities Report

KP (on behalf of BS) noted that DSA has passed the Gravenstein solar project, maintenance will make sure the staff parking lot will receive labeling and installation of staff parking signs.

H. Superintendent Report

1. (p. 4) Completion of the California Commission on Teacher Credentialing approved Administrator Induction Program by Keri Pugno

Reporting that KP has completed her credentialing process.

**IV. CONSENT AGENDA**

**ACTION ITEM**

**A. (p. 5) Minutes of Regular Meeting May 14, 2019**

**B. (p. 14) Change to Hillcrest Middle School Overnight Field trip list**

**C. (p. 15) Calendar with changes around Local Holiday (Easter) and ERD's.**

Action taken/comments:

JH requested May 14<sup>th</sup> minutes be removed and edited.

Board agrees with the changes to the calendar.

JH moves to approve consent agenda with removal of minutes

Motion \_\_\_JH\_\_\_ Second \_\_\_JK\_\_\_ Vote \_\_\_4-0\_\_\_

Minutes...page 10 item F...motion was to include tax and shipping. JH request that the numbers be included in the minutes. Item J the number should have been \$2,700.

GA moves to approve minutes with edit.

Motion \_\_\_GA\_\_\_ Second \_\_\_JH\_\_\_ Vote \_\_\_4-0\_\_\_

**GENERAL ACTION ITEMS**

SS Arrived at 5:59pm

**A. Consider Next Steps in Rollout of ENRICH! to all district students TK-8th in 2019-20.**

Background: At the Dec. 12, 2018 GUSD Board meeting, the Board took action to approve the expansion of the ENRICH! program to all District students, TK-8th grades, beginning in 2019-20.

The Board will receive reports from staff and input from stakeholders:

Action taken/comments:

No board action at this time.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**B. (p. 16, 17, 18) Approve Local Control Accountability Plans for Gravenstein Union Elementary School District, Gravenstein Elementary School and Hillcrest Middle School for the 2019-20 school year with minor changes. (Replacement page for each is attached.)**

The Board will be asked to approve the LCAP's for the 2019-20 school year.

Action taken/comments:

WH one paragraph was added/edited. Page 16 below graph there was an addition.

Motion \_\_ JH \_\_\_\_\_ Second \_\_ JK \_\_\_\_\_ Vote \_\_ 5-0 \_\_\_\_\_

**C. Approve Gravenstein Union School District 2019-20 Budget.**

The Board will be asked to approve the Budget for the 2019-20 school year.

Action taken/comments:

WH PERS and STERS are being increased because of the increase in staff

Motion \_\_ GA \_\_\_\_\_ Second \_\_ JK \_\_\_\_\_ Vote \_\_ 5-0 \_\_\_\_\_

**D. (p. 19) Approve MOU with West Sonoma County Union High School District for Nurse services for 2019-20.**

The Board will be asked to approve the MOU for Nurse services for the 2019-20.

Action taken/comments:

Board discussed the difference in price from the previous contract and the amount of time included in the contract. WH will look to clarify the issues and bring this item back to the board.

GA motions to table the MOU till WH can provide further clarity.

Motion \_\_ GA \_\_\_\_\_ Second \_\_ JH \_\_\_\_\_ Vote \_\_ 5-0 \_\_\_\_\_

**E. (p. 22) Approve MOU with West Sonoma County Special Education Consortium to provide Special Education Services for Gravenstein resident T.M. for 2019-20.**

The Board will be asked to approve the MOU for Special Education services for the 2019-20 school year.

Action taken/comments:

Board questioned whether we were joining the consortium. Administration responded not at this time but possibly in the future. The MOU lays the groundwork for that option and is required to be signed a year prior to joining. WH to look into the 15% increase on past years for the MOU

GA motions to table the MOU until the July meeting.

Motion \_\_ GA \_\_\_\_\_ Second \_\_ JK \_\_\_\_\_ Vote \_\_ 5-0 \_\_\_\_\_

**F. (p. 25) Approve purchases for STREAM Lab Phase II proposal.**

The Board will be asked to consider the approval of the purchases for the STREAM Lab Phase II proposal.

Action taken/comments:

WD presented that we are moving to purchase items for Phase II of the STREAM lab buildout. We are moving to create a second lab to separate the Maker Lab for the Digital Video Media lab. The Board raised a concern that the compressor being purchased was not of a high enough quality and wanted to see what Phase III entailed. Administration will bring Phase III to the board during the 2019-2020 school year.

Parent wants to caution the purchase of so many DSLR cameras because of breakage also notes that there are some other pieces missing like SD cards.

JH motioned to approve the purchase excluding the air compressor with a not to exceed total of \$20,887.00.

Motion \_\_\_ JH \_\_\_      Second \_\_\_ GA \_\_\_      Vote \_\_\_ 5-0 \_\_\_

**G. (p. 29) Approve the purchase of 41 65-inch Smart TV's for Hillcrest and Gravenstein classrooms for an amount not to exceed \$32, 390.**

The Board will be asked to approve the purchase of new TV's for the classrooms.

Action taken/comments:

KP presented the purchase request for both school and noted that the vendor changed due to Best Buy's ability to accept a PO. Installation will be done by the maintenance department.

SS motion to approve purchase as listed (not to exceed) \$32,390

Motion \_\_\_ SS \_\_\_      Second \_\_\_ JK \_\_\_      Vote \_\_\_ 5-0 \_\_\_

**H. (p. 31) Approve Resolution #190618-1 to authorize signers for various bank checking accounts.**

The Board will be asked to approve the new signers for various bank checking accounts.

Action taken/comments:

Motion \_\_\_ JH \_\_\_      Second \_\_\_ JK \_\_\_      Vote \_\_\_ 5-0 \_\_\_

**I. (p. 32) Approve change to cellphone policy for Parent-Student Handbook.**

The Board will be asked to consider new language for the cellphone policy.

Action taken/comments:

(This item was moved to before Item A) Board President SS arrived during the discussion.

Discussion was presented by EH and DR added additional information. Our current policy is in compliance with edcode. Administration suggested that we not change the policy at this time but instead develop a process to review the policy in conjunction with speaking with shareholders and the community. This process can help with changing the culture and allow us to start developing better prevention around the current policy.

Parent was concerned that the school was doing a disservice to the students by not moving to a stricter policy. Parent suggested that we move to a policy that ban's cellphones on the campus. Parent was concerned about the amount of screen time during school hours and the use of phones around social media while on campus. Parent suggested we look at the Twin Hills policy and enforcement. Parent raised the question of "what is the benefit for allowing students to have smart phones on campus.

Parent questioned what problem we are trying to solve and the reasons for changing a policy.

Board suggested a slower process to making a change to policy similar to the process used to look at the change of program process.

JH motion to amend the current policy as listed in the handbook to remove the following sentences (Also, the school office and classroom phones are to be used for school business only. Calls to parents to arrange for social plans are not allowed).

Motion   JH   Second   SS   Vote   5-0  

**J. (p. 33) Approve Consolidated Application for the 2019-20 school year.**

The Board will be asked to approve the Consolidated Application for the 2019-20 school year. for Federal Funding.

Action taken/comments:

GA motion to approve application for 2019-20 with the change of SI if required by SCOE

Motion   GA   Second   JH   Vote   5-0

**V. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION**

No public comments

Move to close session at 6:48pm

**VI. CLOSED SESSION**

**A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6**

1.0 Pending Litigation update: Report from Legal Counsel

2.0 Conference with Negotiations team:  
GUTA negotiations update

**VII. OPEN SESSION**

1.0 Report Out from Closed Session

Returned to open session at 7:26

Nothing to report

**VIII. FUTURE BOARD MEETINGS**

**A. July 9, 2019 at 5pm**

**IX. ADJOURNMENT**

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Eric Hoppes, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.