

GRAVENSTEIN UNION SCHOOL DISTRICT
3840 TWIG AVENUE
SEBASTOPOL, CA 95472

Board of Education
Regular Meeting Minutes

DATE: Tuesday, June 11, 2019
TIME: 5:00 PM
LOCATION: Gravenstein Elementary, Room 13

I. CALL TO ORDER

Steve Schwartz, President
Gregory Appling, Clerk
Jim Horn, Trustee
Alexander Kahn, Trustee
Jennifer Koelemeijer, Trustee

Called to order at 5:04

All present except Trustee Alexander Kahn

II. PUBLIC COMMENTS

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

Allie Brown (AB) thanked the Board for the continued support of field trips specifically overnight field trips. Provide each member of the Board thank you letters from her 4th grade students. AB also provided background to the board regarding the history and development of several overnight trips. KP add that many students are happy to be able to do so many field trips as well as doing overnight trips (which start in 3rd grade).

III. REPORTS, AND ORAL COMMUNICATIONS

A. Gravenstein Union Teachers' Association

GUTA provided a written report at the meeting

B. District Site Council

No report at this time no meetings currently being held.

C. Gravenstein Parent Association, GPA

No report from GPA at this time. Trustees noted that several had met with the President of GPA to getting additional clarity around the donation request and the

timing. Parent who was present noted that the issues seemed a little opened. More details to be provided soon from GPA

D. (p. 1) 65" Samsung SMART TV's for Gravenstein

KP presented this time as replacements for the projectors in the classrooms. Noted several teachers currently use their own TVs. TVs to be purchased by the district and installed by staff. WD noted that at his last school they had already transitioned to TVs.

Board requested verification on the total number being requested (updated request will be for both campus) and whether the total cost was within spending regulations and if a bid process was needed. WH assured the board that all of this had been checked and we are within regulations. Board was not opposed to the purchase but wanted to be sure where the funding was coming from and clarity on the big picture plan. Item to be brought to the board for approval at the June 18th meeting.

E. (p. 6) TK-2nd school based academic data to support LCAP

Report provided in packet. Discussion over numbers and the noted change in Kindergarten between the beginning of the year and the testing.

F. Trustee Reports

Board members attended the 8th grade dinner and graduation.

G. (p. 8) Facilities Report

Report provided in packet. USA map will be painted on the court yard. Board raised questions about the painting of the map and suggested community be involved. KP said they will look into this but due to time constraints might not be able to. Parents suggested including kids in other painting projects on campus.

H. (p. 10) Hillcrest Principal Report

Report included in the packet. WD spoke regarding graduations and the number of hits on the Facebook page related to the solar installation.

1. (p. 12) Cellphone use policy

Information provided in the packet. Discussion was held regarding the current cellphone policy, enforcement of the policy, and the amount of screen time students face today. Parent raised the issue with the school related to the lack of interaction with kids using phones directly after school and phones being used on campus with teacher approval. Board raised questions related to the use of cellphones on campus with teacher approval. WD noted that cellphones were being used to assist with class projects. Board was concerned with this violation of the policy and suggest that we look at alternatives to students using cellphones on the campus. Board was understanding of the issues related to cellphone use amount students and sympathetic to parents who wish to provide their children with cellphones. Board would like to see the existing policy enforced and administration bring this back at the July meeting for further review and discussion as an actionable item.

2. (p. 13) Handbook additions

Included in packet. WD presented several items the wished to add to the student handbook. Failing grades could affect a students ability to attend the graduation dinner, end of the year class trip, and the graduation ceremony. All overnight chaperones must be fingerprinted for GUSD clearance. A change in the dress code would restrict the use of hoodies to only rainy days (use of hoodie to mean hood is up).

I. (p. 14) Gravenstein Principal Report

Report was included in the packet. Summer school option was attended by over 50% of the students selected. Most conflicts were related to previously planned vacations and daycare. Parent requested that the notice go out a little sooner. Notice only went out to the students targeted for the summer school option and had to wait till grades were in. Next year it could possibly be provided as soon as March.

J. Superintendent Report

1. Update on Principal evaluations

Principal evaluation surveys completed and future review process and goals for the coming year has been developed. Results of the survey and goals have been shared with both principals.

2. (p. 15) CSBA Board policy update

Dates are being scheduled for the Policy Development and Manual Maintenance workshop. Board members would be welcomed but are not required to attend.

3. Jim Horn announcement of retiring from the Board, next steps

Resignation will be effective July 1st. Board, Administration, Teachers and Parents present were grateful for his service to the district.

4. (p. 16) Potential change to approve calendar

Due to the changes to the dates for Easter, the approved calendar will need to be adjusted. Administration will work with the teachers to make this change and bring to the board at the June 18th meeting.

IV. PUBLIC HEARINGS:

1. (Separate attachment) **Public Hearing on the District's Local Control Accountability Plan**

Public hearing opened at 6:37pm

EH presented the LCAPS developed by Ms. Schwinn. The appointment to review the LCAPS with SCOE has been scheduled. Discussion was held regarding the findings. No public comments. LCAP approval will be considered at the June 18th meeting.

Public hear closed at 6:50pm.

2. (Separate attachment) **Public Hearing on the District's 2019-20 Budget**

- a. **Presentation of Budget 2019-20:** CBO Wanda Holden will present the proposed budget. The Budget will be considered for approval at the June 18, 2019 meeting.

Public hearing opened at 6:51pm

WH provided a handout with here presentation. Discussion was held related to the budget and the presentation. Budget as listed does not show future donations from GPA nor the Basic Aid Supplement. Deficit shown is currently handled by reserves. No public comment. Will be presented to the board at the June 18th meeting for approval.

Public hearing closed at 7:34pm.

Meeting recessed from 7:35pm – 7:42pm

- b. (p. 17) **Review of Reserves:** The Board will review and discuss the combined assigned and unassigned ending fund balance above the minimum recommended Reserve for Economic Uncertainty, as necessary when reserve amounts exceed recommended reserve requirements.

Discussion was held no action taken or changes made at this time.

V. CONSENT AGENDA

ACTION ITEM

- A. (p. 18) Warrants
- B. (p. 25) Payroll
- C. (p. 16) Approve Bell Schedules for Gravenstein Elementary for 2019-20
- D. (p. 27) Approve Bell Schedules for Hillcrest Middle for 2019-20

Action taken/comments:

Motion to approve the consent agenda

Motion JK Second SS Vote 4-0

VI. GENERAL ACTION ITEMS

- A. Consider Next Steps in Rollout of ENRICH! to all district students TK-8th in 2019-20.

Background: At the Dec. 12, 2018 GUSD Board meeting, the Board took action to approve the expansion of the ENRICH! program to all District students, TK-8th grades, beginning in 2019-20.

The Board will receive reports from staff and input from stakeholders:

Action taken/comments:

Discussion was held concerning the rollout and some of the concern's parents have raised about communication and level of enrichments. KP and WD have been focused on communication with parents as well as staff regarding the programs for next year. Hiring to staff existing and new positions has continued and been going well.

WD will bring to the board at a future meeting phase two of the STREAM lab.

Board raised concerns regarding the current state and possible increase on traffic at Gravenstein. KP will return to the board with ideas and plans related to traffic.

Parent concern about changes in the enrichments offered to students. Concerned that in 4th grade there will be either band or music offered. Concerned that they will have to make a choice between the two. KP mentioned that this change was partially due to not all students wanting to take band and would rather take music. The schedule can accommodate students who wish to change during the school year.

No action taken at this time.

Motion _____ Second _____ Vote _____

- B. (p. 30) Approve Resolution #190611-1 Education Protection Account (EPA).

The Board will be asked to approve Resolution # 190611-1, resulting from the passage of Prop 30, designating the funds to be used to support General Education salaries and benefits.

Action taken/comments:

Motion JII Second SS Vote 4-0

C. Approve change to afterschool shuttle fee.

The Board will be asked to consider making the shuttle from Gravenstein to Hillcrest no cost to families. The anticipated benefit of this will be less cars at Gravenstein.

Action taken/comments:

Discussion was held related to the current charge amount (\$150) and administrations decision to remove instead of simply reducing the amount. Students will still need to register for the program. This will be a one year program that will be reviewed at the end of the 2019-2020 school year.

JH moved that the board remove the fee for the shuttle between Gravenstein and Hillcrest for the 2019-2020 school year.

Motion JH Second SS Vote 4-0

D. (p. 33) Approve 2019-20 CSBA membership and Educational Legal Alliance.

The Board will be asked to approve the annual renewal of the District membership in the CSBA and the Educational Legal Alliance.

Action taken/comments:

JH moves to approve the annual renewal of the District membership in CSBA for \$5,646.00 and ELA for \$1,412.00

Motion JH Second JK Vote 4-0

E. (p. 36) Approve the Management Salary Schedules for 2019-20 and 2020-21.

The Board will be asked to approve the salary schedules for Management employees.

Action taken/comments:

Discussion change existing benefit schedules so that all schedules are providing the same level of benefits at the management level. Suggest for this change came from SCOE during the search for a new superintendent.

Motion GA Second JK Vote 4-0

F. (p. 38) Approve list of Overnight and Water access fieldtrips for 2019-20.

Board will be asked to approve the list of Overnight and Water access fieldtrips for the 2019-20 school year.

Action taken/comments:

Motion GA Second JK Vote 4-0

G. (p. 40) Approve contract for Kindergarten playground surface installation.

Board will be asked to approve the contract for the Kindergarten playground surface demolition and the Pour in Place Surfacing.

Action taken/comments:

KP noted that this item is listed in the facilities plan and the exit location is the TK play area. This would remove the existing rubber tiles and replace it with the same surface that is under the play structure in the 1st and 2nd grade yard.

KP this is already in the facilities plan. It is the TK play area. The rubber tiles are buckling. Going to same surface as what is under play structure in 1 - 2 yard.

JH moved that we approve the Kindergarten playground surface installation for \$39,745.54.

Motion JH Second JK Vote 4-0

H. (p. 42) Approve purchase and installation of the Berliner IKO M play equipment.

The Board will be asked to approve the purchase and installation of new playground structure for the Gravenstein campus.

Action taken/comments:

Structure details where submitted to RESIG for approve and received clearance.

SS moved to approve the purchase and installation as requested for \$22,364.29

Motion SS Second JK Vote 4-0

I. (p. 45) Ratify Individual Service Agreement with Greenacre Homes for implementation of current year IEP.

Action taken/comments:

SS moves to ratify

Motion SS Second GA Vote 4-0

J. Remove from Inventory - Surplus textbooks.

The Board will be asked to approve the removal of surplus textbooks from inventory as listed below.

Science materials from Hillcrest Middle:

Discard all unused consumables, teacher materials, and textbooks listed below:

Grade 7-FOCUS ON LIFE SCIENCE by Glencoe Science: ISBN-13-978-0-07-874184-5: Number of books to discard – 37

Grade 8-FOCUS ON PHYSICAL SCIENCE by Glencoe Science: ISBN-978-0-07-879440-7: Number of books to discard – 35

Science materials from Gravenstein Elementary:

Discard all unused consumables, teacher materials, and textbooks listed below:

Houghton Mifflin CA Science Materials for Gravenstein K-5 (adopted prior to 2009)
grade 5: 98 texts (seal cover) ISBN-13: 978-0-618-68619-3

grade 4: 94 texts (black bear cover) ISBN-13: 978-0-618-68618-6

grade 3: 89 texts (puffin cover) ISBN-13: 978-0-618-68617-9

grade 2: 89 texts (garibaldi cover) ISBN-13: 978-0-618-68616-2

grade 1: 85 texts (otter cover) ISBN-13: 978-0-618-68615-5

Action taken/comments:

JH moves that we discard the books listed and recycle or reuse as appropriate.

JH withdraws motion

SS moves that we discard the books listed and recycle or reuse as appropriate and authorize staff to move items to a reuse facility as appropriate.

Motion SS Second JK Vote 4-0

VII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

GUTA asked that the Board discuss their healthcare request during closed session.

Moved to closed session at 8:35pm

VIII. CLOSED SESSION

A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6

1.0 Pending litigation

Report from Legal Counsel on OCR complaint

- 2.0 Appointment of Elementary and Middle School Principals (Government Code sec. 54957)
- 3.0 Public Employment Appointment (Government Code sec. 54957)
Title: Superintendent
- 4.0 Conference with Labor Negotiator (Government Code sec. 54957.6)
Agency Negotiator with Superintendent: Steve Schwartz, Board President
Unrepresented Employee: Superintendent
- 5.0 Conference with Negotiations team:
GUTA negotiations update

Returned to open session at 9:11pm

IX. OPEN SESSION

- 1.0 Report Out from Closed Session
- 2.0 Oral Summary of Terms in the Proposed Superintendent Contract
- 3.0 Consider Approval of Superintendent Contract

Following closed session, the Board presented the terms of the Proposed Superintendent Contract.

SS moved to approve the proposed Superintendent contract with Dave Rose

Motion: SS Second JK vote 4-0

Meeting Adjourned at 9:15pm

X. FUTURE BOARD MEETINGS

- A. June 18, 2019 at 5pm-LCAP and Budget Adoption**
- B. July 9, 2019 at 5pm**

XI. ADJOURNMENT

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Eric Hoppes, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.