

GRAVENSTEIN UNION SCHOOL DISTRICT  
3840 TWIG AVENUE  
SEBASTOPOL, CA 95472

**REGULAR GOVERNING BOARD**  
**MEETING AGENDA**  
**Gravenstein School, Rm. 13**

**Wednesday, October 10, 2018**  
**5:00 PM**

**I. CALL TO ORDER**

Jim Horn, President  
Gregory Appling  
Steven Schwartz  
Jennifer Koelemeijer  
Vacant

**II. PUBLIC COMMENTS**

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

**III. CONSENT AGENDA**

**ACTION ITEM**

- A. Approve agenda order
- B. Minutes of regular Board meeting Sept 12, 2018
- C. Warrants/Payroll
- D. Williams Settlement Quarterly Report
- E. Communication
  - 1. Letter from Judy Thomson, Director of Fiscal Services at SCOE, indicating that Gravenstein USD's 2018-19 adopted budget is in compliance with requirements.
  - 2. RESIG's Public Self Insurers Annual Report

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**IV. REPORTS, AND ORAL COMMUNICATIONS**

- A. Gravenstein Union Teachers' Association
- B. School Site Council
  - I. Parent Rep voting in process
  - II. Single Plan for Student Achievement
- C. GSF/MPF
- D. Trustee Reports
- E. Facilities Report
  - I. Phase 3 -Gravenstein modernization update
    - 1. Gym & kitchen, Learning Lab, Staff Restrooms

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- II. Hillcrest Middle School Improvement Project update
  - 1. Increment #1: Transformer/electrical system, ADA access to field
  - 2. Increment #2 solar parking shelter
- III. Gravenstein Elementary solar project
- F. Gravenstein Principal's report
  - I. Gravenstein enrollment
  - II. 2018 CAASPP Score
  - III. Gravenstein Staff Meeting Agenda 10-3-18
- G. Hillcrest Principal's report
  - I. Hillcrest enrollment
  - II. 2018 CAASPP Scores
  - III. Yosemite
  - IV. Paleolithic Day
  - V. Hillcrest TV/STREAM Lab
- H. CBO Report
  - I. Analysis of possible breakfast service
- I. Superintendent Report
  - 1. Annual Board Calendar Template
  - 2. Communication update:
    - 1. New "mobile device friendly" Monday Message template
    - 2. New Schoolwise blast communication: events, absences, alerts
    - 3. Good news notes
  - 3. Safety Plan Update
    - 1. Window covering bids
      - 1. Trial installation continued:
        - a. pull-across curtains sample in rm 10 expected Nov-Dec
        - b. roller shades in rm 15 expected in Oct
        - c. consider move forward with honeycomb blinds at Hillcrest – good fit for needs
      - 2. Earthquake Safety Drill - Oct 3
      - 3. CPR training for classified & admin staff – Oct 5, 2018
      - 4. CPR training for certificated & admin staff – Dec 13, 2018

**V. GENERAL**

**A. Consider Applications for Trustee Appointment**

The Board must appoint a replacement Trustee due to the resignation of Trustee Beck, which was effective August 28, 2018. Interested candidates were invited to provide a cover letter expressing interest in the appointment, and a completed candidate questionnaire by Oct 1, 2018.

Following the Board's review of applications, they may interview candidates and select a suitable candidate to appoint to complete Trustee Beck's term on the GUSD Board.

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Oath of Office will be administered to a selected candidate.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**B. Update on New Programmatic Developments**

Supt. Schwinn will review the expansion of educational opportunities provided to GUSD students, including plans for the future. This item will appear on the agenda monthly, allowing the public to provide the Board with feedback around programmatic developments throughout the District (e.g. Kindergarten Discovery!; STEAM; Traditional; Enrich!)

- Staff will report on Kindergarten Discovery! pilot and increased enrichment schedule in 2018-19.
- Leadership Team will give report on work completed this year
- The Board may schedule one or more public forum to discuss program options for the 2019-20 school year.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**C. Set Date for Board Retreat**

The Board may need to set aside time for a future “working meeting” outside the regular Board meeting, to allow enough time for the Trustees to plan next steps in District vision, goals, programming, and communication.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**D. Approval of MOU w/ MPF for 2018-19**

The Board will be asked to consider the proposed revised MOU with MPF for the 2018-19 school year.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**E. Consider Updates to AR & BP 1230 – School Connected Organizations & BP 1260 Educational Foundation – Community Relations**

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The Board will be asked to consider updates GUSD's Board Policy and Administrative Regulations on School Based Organizations and Education Foundations.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**VI. BUSINESS & FACILITIES**

**A. Update Facility Use Form**

The Board is asked to update the District's Facility Use form to increase the amount of insurance needed when entities request to use the District facilities. The amount on the form now does not meet the current recommended standard amount.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**B. Approve GASB 75**

The Board will be asked to approve the GASB75 report that CSBA has prepared on behalf of the District. The report shows the District's liability for future post-employment benefits.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**C. Approve Renewal of Contract with SCOE Cooperative**

The Board will be asked to renew a contract with SCOE's Small District Cooperative, which provides some business services support like submitting the Consolidated Application. The annual cost to the District is based on enrollment, which has not been captured yet, but last year the cost was \$1,792.46 The cost is likely to be similar again this year.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**D. Approve Science Instruction Contract for 2018-19, Trimester 1**

The Board will be asked to approve the contract with Mark Bradski to serve as the science/STEM enrichment instructor for the first trimester of the 2018-19 school year.

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Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**VII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION**

**VIII. CLOSED SESSION**

**A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:**

1) Public Employee –Hiring:

- a. Beyond the Bell Assistant
- b. Noon Duty Aide
- c. Business Clerk

2) Conference with Labor Negotiator

District Negotiator: Jennifer Schwinn, Superintendent

Represented Employees: Gravenstein Union Teachers Assoc.

3) Student Discipline

4) Superintendent Evaluation

**IX. OPEN SESSION**

Any reportable action taken during closed session shall be reported when the Board comes back into open session.

**X. FUTURE BOARD MEETINGS:**

**I. Next Regular Board Meeting: Nov 14, 2018— 5:00 PM**

**XI. ADJOURNMENT**

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Jennifer Schwinn, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.

