

GRAVENSTEIN UNION SCHOOL DISTRICT
3840 TWIG AVENUE
SEBASTOPOL, CA 95472

REGULAR GOVERNING BOARD
MEETING AGENDA
Gravenstein School, Rm. 13

Wednesday, June 13, 2018
5:00 PM

I. CALL TO ORDER

Jim Horn, President
Desiree Beck, Clerk
Gregory Appling
Steven Schwartz
Jennifer Koelemeijer

II. PUBLIC COMMENTS

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

III. REPORTS, AND ORAL COMMUNICATIONS

- A. Gravenstein Union Teachers' Association
- B. School Site Council
 - I. Seeking Parent reps
 - II. Completed LCAP updates
- C. GSF/MPF
- D. Trustee Reports
- E. Facilities Report
 - I. Phase 3 –Gravenstein modernization update
 - 1. Gym & kitchen, Learning Lab, Staff Restrooms
 - II. Hillcrest Middle School Improvement Project update
 - 1. Increment #1: Transformer/electrical system, ADA access to field
 - 2. Increment #2 solar parking shelter
 - III. Gravenstein Elementary solar project
 - IV. Summer Projects Report
- F. Hillcrest Principal Report
 - I. 2018-19 Enrollment Forecast
 - II. ieSonoma
 - III. Update on STREAM lab
 - IV. Classroom moves completed
- G. Gravenstein Principal Report
 - I. Summer School update: 1-3rd grade Academic Support & Kindergarten Blast Off!
 - II. 17-18 CAASPP Results
 - III. 2018-19 Enrollment Forecast
- H. CBO Report

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- I. Update on modernization funding with Jack Schreder & Associates
 1. Letter from DGS indicating application for modernization has been accepted.
- I. Superintendent Report
 1. Annual Board Calendar Template
 2. 2017-18 Enrollment
 3. Transportation JPA Update
 4. District-provided School Supplies List
 5. Safety Plan Update
 1. Window covering bids
 1. Trial installation May 2018
 2. Full installation in summer 2018
 2. 16 new door locks ordered for classrooms
 6. Hiring anticipated for 2018-19:
 1. School Nurse
 2. Hillcrest Secretary
 3. 1 Temporary Teacher (5th grade leave)
 4. 2 Permanent Teachers (elementary)
 5. Spanish Teacher (7-8th gr & ELD)
 6. Teaching Assistant/Daycare Pool
 7. Hillcrest Principal

IV. CONSENT AGENDA

ACTION ITEM

- A. Minutes of regular Board meeting May 09, 2018; special meeting May 25, 2018; Special Meeting June 01, 2018
- B. Warrants/Payroll
- C. Budget Updates and Transfers
- D. Superintendent Contract 2018-20
- E. Communication
 1. Sunshine letter from GUTA for the 2018-19 school year.
 2. Sunshine letter from GUSD for the 2018-19 school year.
 3. Letter of resignation from David Fichera, effective June 30, 2018.
 4. Letter from Jackie Jex-Lewis requesting reduction in contract from 1.0FTE to .57 FTE, beginning July 1, 2018. The Board is asked to approve the request.

Action taken/comments:

Motion _____ Second _____ Vote _____

V. BUSINESS & FACILITIES

A. Approve CEQA

The Board is asked to consider the filing of a Notice of Exemption (NOE) for the California Environmental Quality Act (CEQA). The Notice of exemption is for

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both the Gravenstein Elementary School, Phase 3 Multi-Use Modernization and Hillcrest Middle School Improvements, Solar Array Project.

Action taken/comments:

Motion _____ Second _____ Vote _____

B. Gravenstein Elementary School, Phase 3 Multi-Use Modernization

The Board is asked to ratify the Lease Lease-Back Documents for the Gravenstein Elementary School, Phase 3 Multi-Use Modernization

Background

On March 14, 2018 The Board of Trustees approved Resolution #180221-3 selecting GCCI, Inc. for the Hillcrest Middle School Improvements, Increment I Project. Attached is the final Guaranteed Maximum Price (GMP) of \$1,473,778.00.

On May 9, 2018, the Board of Trustees approved the GMP from GCCI, Inc. for the Gravenstein Elementary School, Phase 3 Multi-Use Modernization

Action taken/comments:

Motion _____ Second _____ Vote _____

C. Approve Management Salary Schedule

The Board will be asked to approve an updated management salary schedule as presented. STRS requires salary schedules to be created for administrative positions.

Action taken/comments:

Motion _____ Second _____ Vote _____

D. Approve Contract w/ School Psychologist for 2018-19

The Board will be asked to approve a contract with School Psychologist Jack Corria for the 2018-19 school year.

The terms are as follows: 36 days X 6 hrs/day X \$125.00/hr = \$27,000 for 18-19.

Action taken/comments:

Motion _____ Second _____ Vote _____

E. Approval of MOU w/ MPF for 2018-19

The Board will be asked to consider the proposed revised MOU with MPF for the 2018-19 school year.

Action taken/comments:

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Motion _____ Second _____ Vote _____

F. Approve MOU w/ WC Consortium for Nurse Services

The Board will be asked to approve an MOU between GUSD and WC Consortium to purchase a portion of a School Nurse contract, to provide 20 nurse days for the 2018-19 school year at a cost to the District not to exceed \$15,600.

Action taken/comments:

Motion _____ Second _____ Vote _____

G. Approve GASB 75

The Board will be asked to approve the GASB75 report that CSBA has prepared on behalf of the District.

Action taken/comments:

Motion _____ Second _____ Vote _____

H. Approve Resolution # 180613-1 Education Protection Account (EPA)

The Board will be asked to approve Resolution# 180613-1, resulting from the passage of Prop 30, designating the funds to be used to support the General Education salaries and benefits.

Action taken/comments:

Motion _____ Second _____ Vote _____

I. Remove from Inventory – Surplus Textbooks

The Board is asked to approve the removal of surplus textbooks from inventory. Below is the list of materials:

6th Grade "Focus on Earth Science" Glencoe Science - 62 copies. ISBN - 13:978-0-07-879428-5

6th Grade McDougal Littell: The Language of Literature - 57 copies ISBN 0-618-11571-4

6th Grade Language Network- 54 copies - ISBN 0-395-96736-8

6th Grade Bridges to Literature 5 copies - ISBN 0-618-12474-8

Literature Anthology-Poetry 11 copies - 0-590-35437-X

Assessment Readiness -18 copies ISBN 978-0-547-87633-7

The Language of Literature Sampler- 11 copies - ISBN 2-80150-6-WEB 50M 1/96

Merriam Webster Dictionary- 41 copies - ISBN 0-87779-497-0

7th Grade Language Network - McDougal Littell - 28 copies - ISBN: 0-395-96737-6

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Houghton Mifflin Harcourt - *Common Core Assessment Readiness Grade 6 - 71 Books* - ISBN 978-0-547-87633-7

Action taken/comments:

Motion _____ Second _____ Vote _____

J. Approve 2018-19 CSBA Membership and Educational Legal Alliance Membership

The Board will be asked to approve the annual renewal of the Districts membership in CSBA and Educational Legal Alliance, which provide the GAMUT program.

Action taken/comments:

Motion _____ Second _____ Vote _____

VI. PUBLIC HEARING—2018-19 BUDGET

The Board will conduct a public hearing on the proposed budget for 2018-19

The Public Hearing is the first of a two-part process to approve the annual budget. The 18-19 budget will be considered for approval at the June 20, 2018, meeting.

A. Presentation of the 2018-19 Budget

CBO Wanda Holden will review the proposed 2018-19 budget.

B. Review of Reserves

The Board will review and discuss the combined assigned and unassigned end fund balance above the minimum recommended *Reserve for Economic Uncertainty*, as necessary when reserve amounts exceed minimum recommended reserve requirements.

VII. CLOSE PUBLIC HEARING

VIII. PUBLIC HEARING—2018-19 LCAP

The Board will conduct a public hearing on the proposed Local Control Accountability Plan as part of the State's new LCFE funding plan.

A. Presentation of the 2018-19 LCAP

Supt. Schwinn will present the proposed 2018-19 LCAP (Local Control Accountability Plan). The Board will review and discuss the site goals and annual progress towards their completion. The Public Hearing is the first of a two-part process to approve the LCAP. The 18-19 LCAP will be considered for approval at the June 20, 2018, meeting.

IX. CLOSE PUBLIC HEARING

X. GENERAL

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A. Approve ELA Adoption TK-8th Grade

Over the last two years, Hillcrest Middle School and Gravenstein Elementary teachers and principals have compared and piloted several English & Language Arts (ELA) curriculum programs, and have settled on the programs they wish to adopt.

The Board will be asked to approve the following ELA adoptions:

- World of Wonder for TK
- Open Court (recent update) for K-5
- Study Sync for 6-8th grade

Action taken/comments:

Motion _____ Second _____ Vote _____

B. Approve Changes to Bell Schedule at Hillcrest

The Board is asked to approve changes to the bell schedule at Hillcrest Middle School, as presented, beginning the 2018-19 school year. The changes are intended to provide more continuity between students in the same grade levels, despite being in Traditional or Enrich!

Action taken/comments:

Motion _____ Second _____ Vote _____

C. Approve Changes to Bell Schedule at Gravenstein Elementary

The Board is asked to approve changes to the bell schedule at Gravenstein Elementary, as presented, beginning the 2018-19 school year. The minimal changes to the schedule are intended to add additional enrichment opportunities throughout the year, without reducing core instruction time or increasing the classroom teacher's instruction duties. The changes are also required to ease traffic congestion at drop off and pick up.

Action taken/comments:

Motion _____ Second _____ Vote _____

D. Review AR 1312.3 Uniform Complaint

The Board inquired at the May 9, 2018 Board meeting whether the District had an AR 1312.3 Uniform Complaint to accompany the Board Policy. The posted GUSD AR1312.3 is provided here for information only. No action required.

E. Approve Overnight & Water Related Field Trips for 2018-19

The Board will be asked to approve field trips planned for 2018-19 that include access to water and overnight field trips.

Action taken/comments:

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Motion _____ Second _____ Vote _____

XI. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

XII. CLOSED SESSION

A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

1) Conference with Labor Negotiator

District Negotiator: Jennifer Schwinn, Superintendent

Represented Employees: Gravenstein Union Teachers Assoc.

2) Public Employee Discipline/Dismissal/Release

3) Hiring:

-Spanish Teacher -Lisa Schurtz

-Hillcrest Secretary – Megan Bloom

-Elementary Teachers (2 permanent) – Alexis Grimm, Paul Carey

-Part-time Middle School Math (0.43FTE) – April McDonald

-Part-time Music Teacher – April McDonald

-Teaching Assistant

4) Superintendent Evaluation

XIII. OPEN SESSION

Any reportable action taken during closed session shall be reported when the Board comes back into open session.

XIV. FUTURE BOARD MEETINGS:

I. Next Regular Board Meeting: July 11, 2018— 5 PM

A special Board meeting is scheduled for June 20, 2018, to complete the two-part LCAP and Budget approval process.

XV. ADJOURNMENT

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Jennifer Schwinn, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.