

GRAVENSTEIN UNION SCHOOL DISTRICT  
3840 TWIG AVENUE  
SEBASTOPOL, CA 95472

**REGULAR GOVERNING BOARD**

**Wednesday, February 21, 2018**

**MEETING AGENDA**

**5:00 PM**

**Gravenstein School, Rm. 13**

**I. CALL TO ORDER**

Jim Horn, President  
Desiree Beck, Clerk  
Gregory Appling  
Jennifer Koelemeijer  
Steven Schwartz

**II. PUBLIC COMMENTS**

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

**III. REPORTS, AND ORAL COMMUNICATIONS**

- A. Gravenstein Union Teachers' Association
- B. District Site Council
- C. GSF/MPF
- D. Trustee Reports
- E. Facilities Report
  - I. Shade structure complete
  - II. Phase 2 complete
  - III. Phase 3 –Gravenstein modernization update
    - 1. Gym & kitchen, Learning Lab, Staff Restrooms
    - 2. Lease-Lease-Back Schedule
  - IV. Phase 4 – Hillcrest modernization update
    - 1. Increment #1: Transformer/electrical system, ADA access to field
    - 2. Increment #2 solar parking shelter
  - V. District solar project
- F. Hillcrest Principal Report
- G. Gravenstein Principal Report
  - I. Update on Garden inquiry
  - II. Gravenstein staff's additional grade level feedback on single program model
- H. CBO Report
  - I. Update on modernization funding with Jack Schreder & Associates
  - II. Update on the Governor's proposed budget
  - III. Dark Fiber update

GRAVENSTEIN UNION SCHOOL DISTRICT  
3840 TWIG AVENUE  
SEBASTOPOL, CA 95472

- I. Superintendent Report
  - I. 2017-18 Enrollment
  - II. 2018-19 Enrollment Forecast
    - 1. Advertising: Sonoma Family Life & Press Democrat
    - 2. Open House Events: Sat., Jan 27 & Sat., Feb 3
  - III. Results of staff survey
  - IV. Program offerings forecast for 2018-19: Discovery!, Enrich!, Traditional, and STEAM
  - V. Transportation JPA Update
  - VI. School Counselor update
  - VII. Window covering update

**IV. CONSENT AGENDA**

**ACTION ITEM**

- A. Minutes of Regular Meeting Jan 17, 2018
- B. Warrants/Payroll
- C. Budget Updates and Transfers
- D. Correspondence/Publications
  - 1. Admission instructions to parents who indicated interest in the Enrich! program for 2018-19
  - 2. Accept resignation of Cordelia Kritz effective 2/09/18
  - 3. Letter from Shelley Stiles of SCOE Business Department concurring with the District's positive budget certification for the 2017-18 year.
  - 4. Approve Christina Urmini's 2018-19 parenting leave as provided for in the GUTA contract.
  - 5. Accept resignation of Cassidy Fisher, effective 2/15/18
- E. Donations
  - 1. Thank you to Beverly and Pat Smith for their donation of \$250 to support Hillcrest Middle School

**V. GENERAL**

**A. Review & Consider Changes to BB 9322**

One Trustee has requested that the Board consider making changes to BB 9322, including changes to the way items are added to the Board agenda.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**B. Review & Consider Changes to BB 9324 - Board Minutes**

One Trustee has requested that the Board consider making changes to BB 9324, including recording of Board meetings.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

GRAVENSTEIN UNION SCHOOL DISTRICT  
3840 TWIG AVENUE  
SEBASTOPOL, CA 95472

**C. Consider Creating Board Committee to Develop Roll-Out of Discovery! Model**

One Trustee asks that the Board consider whether to create a standing Board committee in order to provide a regular public forum to generate ideas; discuss and develop a long-term rollout of the single program/Discovery! model at all grades K-8.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**D. Review & Consider Changes to AR 5111 - Admissions**

The Board tabled review of this AR5111 at the January 17 Board meeting. The item is being brought back for consideration of admissions policy, including the admission age for Transitional Kindergarten.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**E. Review & Consider Changes to BB 9010 – Public Communications**

The Board tabled review of this policy at the January 17 Board meeting.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**F. Review & Approve School Accountability Report Cards for District Schools**

The Board will be asked to approve the 2017-18 School Accountability Report Cards (SARCs) for the four District schools, as presented to them. The School Accountability Report Card is mandated as a result of the Williams Lawsuit.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**G. Review & Approve District Safety Plan**

The Board will be asked to approve the District Safety Plan as presented by Superintendent Schwinn. The District Safety Plan was last updated in 2014. This updated plan has been updated using a current template that includes

GRAVENSTEIN UNION SCHOOL DISTRICT  
3840 TWIG AVENUE  
SEBASTOPOL, CA 95472

all requirements of **California Education Code** sections 32280-32289. The District Site Council team has reviewed, updated and approved the updated safety plan provided for Board approval.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**VI. BUSINESS**

**A. Consider Development of Strategy to Manage & Assign Reserves**

One Trustee has requested that the Board develop a strategy to manage and assign the District's reserve funds.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**B. Revise Educator Effectiveness Plans**

The Board will be asked to approve revised Educator Effectiveness Plans for Gravenstein Elementary School and for Hillcrest Middle School. The revised plans include the actual funding received and the updated expenditures budget based on the needs of the school sites.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**C. Approve Lease-Lease Back Process for HMS Phase 4 Projects**

The Board will be asked to approve using the Lease-Lease Back process to contract with a general contracting firm to complete the Phase 4 modernization projects on the Hillcrest campus.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**D. Approve Miller Pacific Contract to Provide Geo Tech Services**

The Board is asked to approve a contract with Miller Pacific to provide a core drilling soil sample at Hillcrest, needed to prepare for Hillcrest Phase 4, planned for summer 2018.

Action taken/comments:

GRAVENSTEIN UNION SCHOOL DISTRICT  
3840 TWIG AVENUE  
SEBASTOPOL, CA 95472

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**E. Approve Resolution #180221-3 Selecting GCCI for Phase 3**

The Board is asked to approve resolution #180221-3 indicating that the District has determined to go forward with GCCI, following an interview process, to provide the Lease-Leaseback general contracting services to complete Phase 3 projects.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**F. Review & Consider Contract w/ ARC Alternatives for Prop 39 Project Management**

The Board will review and consider a contract with ARC Alternatives to provide continued assistance in procuring Prop 39 funding and project management of Prop 39 funded facility projects.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**G. Approve Contract w/ Counterpoint to Provide Lease-Leaseback Oversight Services for Hillcrest Phase 4**

The Board is asked to approve a contract with Counterpoint Construction Services to provide Lease-Leaseback oversight services for the Hillcrest Phase 4 project.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**VII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION**

**VIII. CLOSED SESSION**

**A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:**

- 1) Conference with Labor Negotiator

GRAVENSTEIN UNION SCHOOL DISTRICT  
3840 TWIG AVENUE  
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- District Negotiator: Jennifer Schwinn, Superintendent  
Represented Employees: Gravenstein Union Teachers Assoc.  
Unrepresented Employees: Two Classified staff  
2) Public Employee – Hiring: Teaching Assistant – Kathleen Byrne  
3) Public Employee Discipline/Dismissal/Release  
    **-Resolution #180221-1 Release Temporary Certificated Staff**  
    **-Resolution #180221-2 Non-Reelection of Probationary Certificated**  
    **Employees**  
4) Superintendent Evaluation

**IX. OPEN SESSION**

- A. Any reportable action taken during closed session shall be reported when the Board comes back into open session.

**X. FUTURE BOARD MEETINGS:**

- I. **Board needs to set a special Board Meeting prior to March 14, 2018, for Superintendent Evaluation.**  
II. **Next Regular Board Meeting: March 14, 2018—5 p.m.**

**XI. ADJOURNMENT**

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Jennifer Schwinn, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.