

GRAVENSTEIN UNION SCHOOL DISTRICT
3840 TWIG AVENUE
SEBASTOPOL, CA 95472

REGULAR GOVERNING BOARD
MEETING MINUTES
Gravenstein School, Rm. 13

Tuesday, July 10, 2018
5:12 PM

I. CALL TO ORDER – 5:12 PM

Present

Jim Horn, President

Gregory Appling

Steven Schwartz

Jennifer Koelemeijer – (attended remotely from 1756 South St. Anderson, CA 96007--
Conference Room 1)

Absent

Desiree Beck, Clerk

II. PUBLIC COMMENTS ON ITEMS IN CLOSED SESSION:

No input for items in closed session.

III. CLOSED SESSION—5:12 PM

**A. With respect to every item of business to be discussed in closed session
pursuant to Section 54957.6:**

1) Hiring:

-Hillcrest Principal

2) Conference with Labor Negotiator

District Negotiator: Jennifer Schwinn, Superintendent

Represented Employees: Gravenstein Union Teachers Assoc.

IV. OPEN SESSION—5:33 PM

A. Board took action to hire the following:

a. William Deeths – Hillcrest Principal

Horn moved/Appling seconded, 4-0 vote.

V. PUBLIC COMMENTS

Teachers requested notification to Hillcrest Staff when power would be off during construction.

VI. REPORTS, AND ORAL COMMUNICATIONS

A. Gravenstein Union Teachers' Association

B. School Site Council

I. Seeking Parent reps

II. LCAPs were approved by GUSD Board and SCOE -- June 2018

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- C. GSF/MPF
MPF Board to meet next on July 31st to generate the MOU. Request for increased communication regarding program changes.
- D. Trustee Reports
Member Schwartz shared an LCAP summary document for future District communication, and voiced traffic concerns for the coming year.
- E. Facilities Report
 - I. Phase 3 –Gravenstein modernization update
 - 1. Gym & kitchen, Learning Lab, Staff Restrooms
Drew Weigel provided an update on the modernization project.
 - II. Hillcrest Middle School Improvement Project update
 - 1. Increment #1: Transformer/electrical system, ADA access to field
Drew Weigel provided an update on the improvement project.
 - 2. Increment #2 solar parking shelter
Curtis Schmitt provided an update on the solar parking shelter project.
 - III. Gravenstein Elementary solar project
Drew Weigel and Curtis Schmitt provided an update on the solar project. Work to begin in Summer of 2019 or possibly over spring break.
 - IV. Summer Projects Report
- F. CBO Report
 - I. Analysis of possible breakfast service
CBO Holden summarized financial impact to District for providing breakfast program: Additional staffing would be necessary, \$12k projected staffing expense increase, less than 50% participation in current lunch program, challenges for rainy day due to additional space needed in the multipurpose room, waiting for cost estimate from Santa Rosa City Schools for grab and go breakfasts.
 - II. Expenditure analysis E!/Traditional programming
CBO Holden summarized the analysis for the true up of expenses for the Enrich! program. President Horn recommended Superintendent Schwinn and CBO Holden work with MPF regarding 2017-18 true up expenses.
 - III. Update on modernization funding with Jack Schreder & Associates
- I. Superintendent Report
 - 1. Annual Board Calendar Template – *Reviewed by Superintendent Schwinn*
 - 2. Review District Goals & Accomplishments for 2017-18 - *Reviewed by Superintendent Schwinn*
 - 3. Safety Plan Update - *Reviewed by Superintendent Schwinn*
 - 1. Window covering bids
 - 1. Trial installation continued
 - 2. Full installation planned summer 2018
Member Appling suggested putting a mini thermometer in classrooms to track temperatures throughout the day.
 - 4. Report on 6th grade in 2018-19: - *Reviewed by Superintendent Schwinn*
 - 1. Approximately 23-24 students for two full-time teachers in Traditional

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2. Teacher assignments
5. Hiring anticipated for 2018-19: - *Reviewed by Superintendent Schwinn*
 1. Hillcrest Principal
 2. Hillcrest Secretary
 3. 1 Temporary Teacher (5th grade leave)
 4. Spanish Teacher (7-8th gr & ELD)
 5. School Nurse
 6. Teaching Assistant/Daycare Pool
6. Enrollment projections for 2018-19 - *Reviewed by Superintendent Schwinn*

VII. CONSENT AGENDA

ACTION ITEM

- A. Minutes of regular Board meeting June 13, 2018; special meeting June 20, 2018
- B. Warrants/Payroll
- C. Budget Updates and Transfers
- D. Superintendent's Calendar 18-19
- E. Communication
 1. Advertising from AT&T regarding program called "Access" providing families low-cost internet service in the home.
 2. Letter requesting paternity leave from Ray Dellosa.
- F. Approve paternity leave for Ray Dellosa from Monday, Aug 20, 2018 to Tuesday, Sept. 18, 2018, returning to work on Sept. 19, 2018.
- G. Approve Williams Quarterly Report for quarter ending 6/30/18 -no complaints

Action taken/comments: Approved with changes to 6/13/18 & 6/20/18 minutes

Motion: Applling Second: Schwartz Vote: 4-0

VIII. Public Hearing - GC 4217 – For Installation of Solar Photovoltaic Systems - *Opened hearing at 7:45PM, closed hearing at 7:52PM; public input received.*

IX. BUSINESS & FACILITIES

A. Resolution 180710-1 – Installation of Solar Photovoltaic Systems

The Board was asked to adopt Resolution #180710-1, indicating that the anticipated cost of the energy conservation facility are less than the anticipated marginal cost to the District of standard energy services, as evidenced in the attached exhibits.

Action taken/comments: Approved

Motion: Schwartz Second: Horn Vote: 4-0

B. Approve Energy Service Contract w/Sunworks

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The Board was asked to approve the contract with Sunworks to install the solar power systems on each campus. As part of the Prop 39 energy efficiency projects, the District conducted a process with the help of Arc's Curtis Schmitt, to select a contractor to complete the installation of solar photovoltaic systems at Gravenstein Elementary and Hillcrest Middle School campuses.

Action taken/comments: Approved

Motion: Horn Second: Appling Vote: 4-0

C. Approve Maintenance Agreement for Solar System

The Board was asked to approve an agreement with Sunworks to provide maintenance service, as stipulated in the attached operations and maintenance agreement. Staff recommends the Board approve a (5) five-year agreement for maintenance, with the option to extend to (10) ten years.

Action taken/comments: Approved contract as edited, *subject to final approval of Superintendent after consultation with School and College Legal Services.*

Motion: Horn Second: Appling Vote: 4-0

D. Approve CEQA – Solar Array Project

The Board was asked to consider the filing of a Notice of Exemption (NOE) for the California Environmental Quality Act (CEQA). The Notice of exemption is for both the Gravenstein Elementary School, Phase 3 Multi-Use Modernization and Hillcrest Middle School Improvements, Solar Array Project.

Action taken/comments: Approved

Motion: Horn Second: Appling Vote: 4-0

E. Approve Purchase of Curriculum Materials

The Board was asked to approve the purchase of new ELA, Math and History materials for the 2018-19 school year. The Board approved the adoption of the following McGraw-Hill programs for ELA: Open Court (K-5th gr), and Study Sync (6-8th gr). For Math, the District previously adopted: Go Math (K-8). For History, we are adding the online and other updated resources to the adopted History Alive program (6-8th gr).

Action taken/comments: Approved for \$169,515.33

Motion: Appling Second: Koelemeijer Vote: 4-0

F. Approve 2018 Spring Consolidated Application

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The Board was asked to approve the 2018 Spring Consolidation Application, which allows the District to access categorical funding.

Action taken/comments: Approved

Motion: Horn Second: Appling Vote: 4-0

G. Review and Approve Developer Fee Study

The Board was asked to review and approve the Developer Fee Study. The District contracted with Jack Schrader and Associates to prepare this study for the District.

Action taken/comments: Approved

Motion: Horn Second: Schwartz Vote: 4-0

H. Approve MOU w/ SCOE for BTSA Services

The Board was asked to approve the contract with SCOE'S North Coast Beginning Teacher Program to provide Beginning Teacher Support and Assessment (BTSA) for 1st and 2nd year teachers and interns on staff.

Action taken/comments: Approved (Member Schwartz stepped out momentarily)

Motion: Appling Second: Koelemeijer Vote: 3-0

I. Approve Contract w/ Ally Technology for IT Services

The Board was asked to approve the contract with Ally Technology to provide IT services 1 day per week, and on call as needed, for the 2018-19 school year.

Action taken/comments: Approved

Motion: Appling Second: Horn Vote: 4-0

J. Approval of MOU w/ MPF for 2018-19

The Board was asked to consider the proposed revised MOU with MPF for the 2018-19 school year.

Action taken/comments: Table to August meeting

Motion: Horn Second: Appling Vote: 4-0

K. Approve GASB 75

The Board was asked to approve the GASB75 report that CSBA has prepared on behalf of the District.

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Action taken/comments: Table to August meeting

Motion: Horn Second: Appling Vote: 4-0

L. Approve LLB contract for GCCI – Hillcrest Improvements

The Board was asked to approve a Lease-Lease Back contract with GCCI to complete the Hillcrest Improvement Projects planned for summer 2018.

Action taken/comments: Approved Lease-Lease Back Contract with GCCI for \$1,473,778

Motion: Horn Second: Schwartz Vote: 4-0

M. Approve Facility Use Request - Move Over Mozart

The Board will be presented with a Facility Use request from Move over Mozart and determine fees to be assigned as outlined on the Facility Use form and stipulated in Board Policy 1330.

Action taken/comments: No action

Motion _____ Second _____ Vote _____

N. Remove from Inventory – Surplus Textbooks

The Board was asked to approve the removal from inventory of surplus textbooks and other curriculum materials which are no longer used in the District schools. See the attached list of materials:

Action taken/comments: Approved

Motion: Horn Second: Appling Vote: 4-0

X. GENERAL

A. Update on New Programmatic Developments

Supt. Schwinn reviewed the expansion of educational opportunities provided to GUSD students, including plans for the future.

B. Review & Approve Parent/Student Handbook for 2018-19

The Board was asked to review and approve updates to the Parent/Student Handbook for 2018-19.

Action taken/comments: Approved

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Motion: Horn

Second: Koelemeijer Vote: 4-0

XI. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION—No comments received.

XII. CLOSED SESSION—8:18 PM

A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

1) Conference with Labor Negotiator

District Negotiator: Jennifer Schwinn, Superintendent

Represented Employees: Gravenstein Union Teachers Assoc.

2) Hiring:

-Spanish Teacher

-Hillcrest Secretary

-Temporary 5th Grade Teacher

-Part-time Music Teacher

-Teaching Assistant

3) Potential Litigation

4) Superintendent Evaluation

XIII. OPEN SESSION—9:13 PM

A. Board took action to hire the following:

a. Jerie Parks – Hillcrest Secretary - 8 hr/day Classified

b. Alexandra Zielke -Temporary 5th Grade Teacher 1.0 FTE

c. Cindi Ewert -Teaching Assistant 8 hr/day Classified

Action taken/comments: Approved

Motion: Horn

Second: Schwartz

Vote: 4-0

XIV. FUTURE BOARD MEETINGS:

I. Next Special Board Meeting: August 2, 2018 — 9:30 AM

II. Next Regular Board Meeting: August 8, 2018 — 5 PM

Future agenda item: Develop a plan to spend Developer Fee funds.

XV. ADJOURNMENT – 9:18PM