

GRAVENSTEIN UNION SCHOOL DISTRICT  
3840 TWIG AVENUE  
SEBASTOPOL, CA 95472

**REGULAR GOVERNING BOARD**  
**MEETING AGENDA**

**Wednesday, December 12, 2018**  
**5:00 PM**  
**Gravenstein School, Rm. 13**

**I. CALL TO ORDER**

Jim Horn, President  
Steven Schwartz, Clerk  
Gregory Appling  
Alexander Kahn  
Jennifer Koelemeijer

**II. PUBLIC COMMENTS**

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

**III. ANNUAL REORGANIZATION MEETING**

A. The Board will elect trustees to fill the following positions:

- Board President
- Board Clerk
- Voting Representative on the Sonoma County Committee on School District Organization (see information below)
- Alternate Representative, Sonoma County Committee on School District Organization

*Each school board in Sonoma County appoints one representative, who, in turn, serves on a countywide committee whose sole purpose is the appointment of persons to fill vacancies on the Sonoma County Committee on School District organization. The purpose of the Sonoma County Committee on School District Organization is to develop master plans (geographic) for school district organizations in the county and approve or disapprove any proposed changes in the master plan or changes in land area between any two districts.*

B. The Board will also determine the date of monthly Board Meetings through December 2019. Currently, meetings are held the 2<sup>nd</sup> Wednesday of every month.

C. The meeting in January 2019 is proposed for Jan 16, to accommodate the closure for winter break.

D. Two meetings must be set for June 2019 to accommodate the annual approval of the budget and LCAP -- June 12 and 19 2019 are proposed.

GRAVENSTEIN UNION SCHOOL DISTRICT  
3840 TWIG AVENUE  
SEBASTOPOL, CA 95472

**IV. CONSENT AGENDA**

**ACTION ITEM**

- A. Approve agenda order
- B. Minutes of regular meeting Nov 14 and special Board meeting Nov 16, 2018
- C. Warrants/Payroll
- D. Donations
  - 1. Megan Gorman received a grant from Rotary Club of Sebastopol for \$456 for Lego Mindstorm EV3s
  - 2. Kevin Parsons received a grant from Rotary Club of Sebastopol for \$500 for two (2) Balt Study Carrels
- E. J-13 Waivers for Gravenstein School District, Gravenstein Elementary and Hillcrest Charter for school closures due to poor air quality

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**V. GENERAL**

**A. Consider Approval of New Programmatic Vision**

The Board will consider setting new programmatic vision for 2019-20 and beyond. The Board may consider approving the proposals discussed at the Nov 7, 2018 Board Listening Session, or some adaptation of those proposals, based on stakeholder feedback. The Board has been exploring new programmatic developments since the 2016-17 year, and providing the public with monthly opportunities to provide the Board with feedback around programmatic developments throughout the District (e.g. Kindergarten Discovery!; STEAM; Traditional; Enrich!).

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**B. Approve Contract w/ Sylvania Lighting Solutions**

The Board will be asked to approve the contract with Sylvania Lighting Solutions as part of the District's Prop 39 retro fit lighting plan at a cost of \$106,235.31.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**C. Approve New Digital Marquee for Hillcrest School**

The Board is asked to approve the purchase and installation of a new digital marquee sign for the front of Hillcrest School. Cost to District is \$14,477.

Action taken/comments:

GRAVENSTEIN UNION SCHOOL DISTRICT  
3840 TWIG AVENUE  
SEBASTOPOL, CA 95472

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**D. First Interim Report for 2018-19 School Year**

The Board will receive information regarding the financial status of the District as of October 31, 2018 (the first interim period). The Board will be asked give a positive certification, meaning that the District is able to meet its financial obligations this year and for two subsequent years.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**E. Review Facility Inspection Tool (FIT)**

Supt. Schwinn will review the Facility Inspection Report completed by Brian Sposato, Head Maintenance. Supt. Schwinn will discuss the results of the inspection.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**F. Approve Purchase of Window Coverings – Update/Action**

The Board will be asked to approve a purchase of window coverings. We have selected styles for Hillcrest classrooms and the Gravenstein gym. Gravenstein classroom window coverings are awaiting one more model installation before the final decision is made.

We have secured contractors for the District's CUPCCA list. We are seeking one more contractor to provide a bid. Bids have been requested from approved vendors. The total purchase amount of (\$ TBD – Bid on its way) requires Board approval.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**G. Approve MOU w/ MPF**

The MOU with MPF is returning to the Board for approval with a small change proposed by the MPF Board. The MOU is identical to the one approved by the GUSD Board on Oct 10, 2018, with one exception – a sentence that refers to the BP 1230 is removed.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**H. Approve Resolution #181212-1 Accounting of Developer Fees**

The Board will be asked to approve resolution #181212-1, the annual accounting of developer fees.

GRAVENSTEIN UNION SCHOOL DISTRICT  
3840 TWIG AVENUE  
SEBASTOPOL, CA 95472

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**VI. REPORTS, AND ORAL COMMUNICATIONS**

- A. Gravenstein Union Teachers' Association
- B. School Site Council
  - I. Next meeting Wed, Jan 23, 2019
- C. GSF/MPF
- D. Trustee Reports
  - I. Possible workshops for Trustees via School & College Legal Services
    - 1. Interest Based Bargaining 101, Feb 4, 2019 9am-12pm, SCOE
    - 2. Sexual Harassment prevention class March 6, 2019; 9-11am, SCOE
- E. Facilities Report
  - I. Phase 3 –Gravenstein modernization update
    - 1. Gym & kitchen, Learning Lab, Staff Restrooms
  - II. Hillcrest Middle School Improvement Project update
    - 1. Increment #2 solar parking shelter
  - III. Gravenstein Elementary solar project
- F. Gravenstein Principal's report
- G. Hillcrest Principal's report
- H. CBO Report
  - I. Update on modernization funding
- I. Superintendent Report
  - I. Board Agenda Calendar template
  - II. Enrollment update – CALPADs report Fall 1
  - III. Air Quality update

**VII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION**

**VIII. CLOSED SESSION**

**A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:**

- 1) Public Employee –Hiring:
    - a. Beyond the Bell Assistant
    - b. Noon Duty Aide
    - c. Business Clerk
    - d. Teaching/Student Assistant
  - 2) Conference with Labor Negotiator
- District Negotiator: Jennifer Schwinn, Superintendent  
Represented Employees: Gravenstein Union Teachers Assoc.

GRAVENSTEIN UNION SCHOOL DISTRICT  
3840 TWIG AVENUE  
SEBASTOPOL, CA 95472

- 3) Employee Discipline, Release
- 4) Superintendent Evaluation

**IX. OPEN SESSION**

Any reportable action taken during closed session shall be reported when the Board comes back into open session.

**X. FUTURE BOARD MEETINGS:**

**I. Next Regular Board Meeting: Jan 16, 2019 (tentative)— 5:00 PM**

**XI. ADJOURNMENT**

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Jennifer Schwinn, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.