

GRAVENSTEIN UNION SCHOOL DISTRICT  
3840 TWIG AVENUE  
SEBASTOPOL, CA 95472

**REGULAR GOVERNING BOARD**  
**MEETING AGENDA**  
**Gravenstein School, Rm. 13**

**Wednesday, April 18, 2018**  
**5:00 PM**

**I. CALL TO ORDER**

Jim Horn, President  
Desiree Beck, Clerk  
Gregory Appling  
Jennifer Koelemeijer  
Steven Schwartz

**II. PUBLIC COMMENTS**

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

**III. REPORTS, AND ORAL COMMUNICATIONS**

- A. Gravenstein Union Teachers' Association
- B. School Site Council
  - I. Seeking Parent reps
  - II. LCAP underway
- C. GSF/MPF
- D. Trustee Reports
- E. Facilities Report
  - I. Phase 3 –Gravenstein modernization update
    - 1. Gym & kitchen, Learning Lab, Staff Restrooms
    - 2. Lease-Lease-Back Schedule
  - II. Hillcrest Middle School Improvement Project update
    - 1. Increment #1: Transformer/electrical system, ADA access to field
    - 2. Increment #2 solar parking shelter
  - III. Gravenstein Elementary solar project
- F. Hillcrest Principal
- G. Gravenstein Principal Report
  - I. Field Trips
- H. CBO Report
  - I. Update on modernization funding with Jack Schreder & Associates

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- I. Superintendent Report
  - 1. 2017-18 Enrollment
  - 2. 2018-19 Enrollment Forecast
  - 3. Transportation JPA Update
  - 4. 2017-18 calendar end-of-year events (April & May)
  - 5. Safety Plan Update
    - 1. Window covering bids (three bids in the works)
    - 2. Shelter in Place drill conducted 4-11-18. Next one May 2, 2018
    - 3. 16 new door locks ordered for classrooms
  - 6. LCAP Stakeholder's input phase:

**IV. CONSENT AGENDA**

**ACTION ITEM**

- A. Minutes
  - 1. Special meeting March 13, 2018, & Regular Meeting March 14, 2018
- B. Warrants/Payroll
- C. Budget Updates and Transfers
- D. Communication
  - 1. 2018-19 Sunshine letter from GUTA to the GUSD Board
- E. Approve Williams Quarterly Report

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**F. Approve Annual Invoice for Low Cost Internet**

The Board will be asked to approve an MOU with SCOE to provide GUSD with low-cost internet services-- Approved 04/12/2017 with Term of July 1, 2016 to June 30, 2019

**V. GENERAL**

**A. Update on New Programmatic Developments**

Supt. Schwinn will review the expansion of educational opportunities provided to GUSD students, including plans for the future. This item will appear on the agenda monthly, allowing the public to provide the Board with feedback around programmatic developments throughout the District (e.g. Kindergarten Discovery!; STEAM; Traditional; Enrich!)

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**B. Approve 2018-19 GUSD Calendar**

The Board will be asked to approve the 2018-19 District calendar, as negotiated between GUTA and GUSD representatives. There was an error in the calendar approved last month, so a corrected calendar is presented for approval.

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Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**C. Set Board Meetings for May and June 2018**

The Board needs to take action to set the dates for GUSD Board meetings in May and June, as required to approve the 18-19 Budget and LCAP.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**D. Review Annual Board Calendar Template 2018-19**

The Board is asked to review and adopt the proposed Annual Board Calendar Template for 18-19 created by Board President Horn.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**E. Approve Updated Sexual Harassment Prevention AR/BP #5145.7, 4119.11, 4219.11, 4319.11**

The Board is asked to approve the District's Sexual Harassment Prevention Board Policies ##5145.7, 4119.11, 4219.11, 4319.11, based on the latest model policy from CSBA.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**F. Consider Update of Board Policy Based on Law Changes in 2018**

The Board is asked to consider Education Law that changed in 2018, impacting educational policy, and determine which if any GUSD Board Policies should be updated and/or added, using the March 2018 policy update list from GAMUT online/CSBA.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**VI. BUSINESS & FACILITIES**

**A. Select Inspector of Record for Gravenstein Phase 3 Projects**

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The Board will be asked to select Isaac Kuster as Inspector of Record for the Phase 3 projects to be completed this summer.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**B. Approve Notice of Completion – Shade Structure**

The Board will be asked to approve the Notice of Completion for the Shade Structure, now that the project is done.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**C. Approve RFP for Acquisition of Solar Energy System**

The Board will be asked to approve going out for bids that will allow us to install a solar energy system on Gravenstein campus.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**D. Consider Proposal for STREAM Lab at Hillcrest**

The Board will be asked to review the proposal provided by Principal Fichera, and consider approval of all, part, or phase in of the proposal's acquisitions and facility changes requests.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**E. Discuss Development of a Reserve Strategy**

At the February 21, 2018, meeting the Board voted to establish a sub-committee to investigate development of a strategy to manage the District's reserve funds. The sub-committee will lead a discussion with the Board, and report on progress so far.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**F. Accept Bond Report**

The Board will be asked to accept the required Bond Continuing Disclosure Report as presented by CBO Holden.

Action taken/comments:

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Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**G. Approve Beyond the Bell Contract for 2018-19**

The Board is asked to approve the 18-19 Beyond the Bell contract.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**H. Approve Updated Management Salary Schedule**

The Board is asked to approve an updated management salary schedule, as presented.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**I. Approve Updated Classified Confidential Salary Schedule**

The Board is asked to approve an updated Classified Confidential salary schedule, as presented.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**J. Approve Updated Classified Salary Schedule**

The Board is asked to approve the updated classified salary schedule, as presented.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**K. Approve Art Instruction Contracting for 2018-19**

The Board is asked to approve contracting with Nanci Ricciardi to serve as artist in residence for the 2018-19 school year.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**L. Consideration of and Possible Action on Resolution Regarding Reduction/Elimination of Classified Employee Services (5.75 hours/day) Layoff**

The Board will consider and take action to eliminate 5.75 hours/day classified special day TA, via the approval of resolution #180418-2. The service will no longer be needed in the 2018-19 school year.

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Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**M. Final Action on Resolution and Decision not to Reemploy Certificated Employees for the 2018-19 School Year**

The Board is asked to complete the layoff process for 0.57 FTE by approving Resolution No. 180418-1

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**VII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION**

**VIII. CLOSED SESSION**

**A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:**

- 1) Conference with Labor Negotiator  
District Negotiator: Jennifer Schwinn, Superintendent  
Represented Employees: Gravenstein Union Teachers Assoc.
- 2) Public Employee – Hiring  
Long-term sub for 5<sup>th</sup> Grade Enrich! – Tara Kellett
- 3) Superintendent Evaluation

**IX. OPEN SESSION**

- A.** Any reportable action taken during closed session shall be reported when the Board comes back into open session.

**X. FUTURE BOARD MEETINGS:**

- I. Next Regular Board Meeting: May 9, 2018—5 p.m.**

**XI. ADJOURNMENT**

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Jennifer Schwinn, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.