

GRAVENSTEIN UNION SCHOOL DISTRICT
3840 TWIG AVENUE
SEBASTOPOL, CA 95472

REGULAR GOVERNING BOARD
MEETING AGENDA
Gravenstein School, Rm. 13

Wednesday, May 9, 2018
5:00 PM

I. CALL TO ORDER

Jim Horn, President
Desiree Beck, Clerk
Gregory Appling
Jennifer Koelemeijer
Steven Schwartz

II. PUBLIC COMMENTS

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

III. REPORTS, AND ORAL COMMUNICATIONS

- A. Gravenstein Union Teachers' Association
- B. School Site Council
 - I. Seeking Parent reps
 - II. LCAP underway
- C. GSF/MPF
 - I. A big "thank you" to GSF and MPF for their week of staff appreciation goodies, plants, signs, and more! Our staff was so grateful for all the acts of kindness from our parents.
- D. Trustee Reports
- E. Facilities Report
 - I. Phase 3 –Gravenstein modernization update
 - 1. Gym & kitchen, Learning Lab, Staff Restrooms
 - II. Hillcrest Middle School Improvement Project update
 - 1. Increment #1: Transformer/electrical system, ADA access to field
 - 2. Increment #2 solar parking shelter
 - III. Gravenstein Elementary solar project
 - IV. Report on additional planned maintenance projects for summer of 2018
 - V. STREAM Lab at Hillcrest
 - VI. Purchase new tables for TK/K/1st Grade classrooms
- F. Hillcrest Principal Report
 - I. Report on active shooter training via Sheriff Dept & RESIG
 - II. Feedback on curriculum adoption
- G. Gravenstein Principal Report

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- I. Feedback on curriculum adoption
- II. Pick up & Drop off times and procedures for 2018-19
- III. Summer School update: 1-3rd grade Academic Support & Kindergarten Blast Off!

H. CBO Report

- I. Restart Grant – Fire recovery grant
- II. Update on modernization funding with Jack Schreder & Associates

I. Superintendent Report

- 1. Annual Board Calendar Template
- 2. 2017-18 Enrollment
- 3. 2018-19 Enrollment Forecast
- 4. Transportation JPA Update
- 5. 2017-18 calendar end-of-year events (May)
- 6. Safety Plan Update
 - 1. Received Threat Assessment training via RESIG
 - 2. Window covering bids
 - 1. Trial installation May 2018
 - 2. Full installation in summer 2018
 - 3. Shelter in Place drill conducted 4-11-18. Next one May 2018
 - 4. Staff safety drill training May 1 & 2, 2018
 - 5. 16 new door locks ordered for classrooms
- 7. LCAP Stakeholder’s input phase:
 - 1. School Site Council met to work on LCAP April 25, 2018
 - 2. Next SSC meeting to review LCAP updates is Wed., May 23 @ 3:45 PM
- 8. Hiring anticipated for 2018-19:
 - 1. School Nurse
 - 2. Hillcrest Secretary
 - 3. 1 Temporary Teacher (5th grade leave)
 - 4. 1 Permanent Teacher (extra 5th grade class)
 - 5. Spanish Teacher (7-8th grade & ELD)
 - 6. Teaching Assistant/Daycare Pool

IV. CONSENT AGENDA

ACTION ITEM

- A. Minutes
 - 1. Special meeting April 12, 2018, & Regular Meeting April 18, 2018
- B. Warrants/Payroll
- C. Budget Updates and Transfers
- D. Donations
 - 1. Congratulations to Ani Hansen for writing a successful Rotary Grant for \$2,500 to fund a 5th grade Lego Robotics program
- E. Communication
 - 1. Letter from SCOE Business Services indicating the receipt of an approved Second Interim budget report

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2. Accept resignation of School Nurse, Anne Wilson, who is retiring effective the end of the 2017-18 school year.
3. Accept letter of resignation from Secretary job by Amy Gloeckner, effective the end of her 2017-18 duties, June 8, 2018.
Ms. Gloeckner will take on a new role as School Counselor in the 2018-19 year.
4. Letter from Liz Saldivar, Director of External Affairs from the office of the Attorney General regarding rights of undocumented students and their families.
 1. Quick reference guide for school officials

Action taken/comments:

Motion _____ Second _____ Vote _____

V. GENERAL

A. Update on New Programmatic Developments

Supt. Schwinn will review the expansion of educational opportunities provided to GUSD students, including plans for the future. This item will appear on the agenda monthly, allowing the public to provide the Board with feedback around programmatic developments throughout the District (e.g. Kindergarten Discovery!; STEAM; Traditional; Enrich!)

Action taken/comments:

Motion _____ Second _____ Vote _____

B. Approve 2018-19 GUSD Calendar

The Board will be asked to approve the 2018-19 District calendar, as negotiated between GUTA and GUSD representatives.

Action taken/comments:

Motion _____ Second _____ Vote _____

C. Specifications of Elections Resolution 180509-1

The Board is asked to approve the Specifications of Election order resolution as presented.

Action taken/comments:

Motion _____ Second _____ Vote _____

D. Approve 18-19 Declaration of Need for Fully Qualified Educators

The Board will be asked to approve a declaration of Need for Fully Qualified Educators. This action is taken annually, as a precautionary measure, in case enrollment numbers change during the year to the extent they require emergency

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staffing options. This declaration gives the District greater facility in re-assigning staff, if needed.

Action taken/comments:

Motion _____ Second _____ Vote _____

E. Consider Adoption of Board Policy – AR 5145.7 Sexual Harassment

The Board is asked to consider adopting Board Policy AR 5145.7, using the latest CSBA template. At the April 18, 2018 Board meeting, the corresponding BP 5145.7 was approved.

Action taken/comments:

Motion _____ Second _____ Vote _____

F. Consider Adoption of Board Policy – AR 3230 Federal Grant Funds

The Board is asked to consider adopting Board Policy AR 3230, using the latest CSBA template.

Action taken/comments:

Motion _____ Second _____ Vote _____

G. Consider Adoption of Board Policy – BP/AR 3551 Food Service Operations/Cafeteria Fund

The Board is asked to consider adopting Board Policy BP/AR 3551, using the latest CSBA template.

Action taken/comments:

Motion _____ Second _____ Vote _____

H. Consider Update of Board Policy – BP/AR 3553 Free & Reduced Priced Meals

The Board is asked to consider adopting updates to Board Policy BP/AR 3553, using the latest CSBA template.

Action taken/comments:

Motion _____ Second _____ Vote _____

I. Consider Adoption of Board Policy – BP/AR 5022 Student & Family Privacy Rights

The Board is asked to consider adopting Board Policy BP/AR 5022, using the latest CSBA template.

Action taken/comments:

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Motion _____ Second _____ Vote _____

J. Consider Update of Board Policy – BP/AR 6171 Title 1 Programs

The Board is asked to consider adopting updates to Board Policy **BP/AR 6171** , using the latest CSBA template.

Action taken/comments:

Motion _____ Second _____ Vote _____

K. Contract for School Counselor

The Board is asked to approve a contract with Amy Gloeckner as School Counselor for 2018-19.

Action taken/comments:

Motion _____ Second _____ Vote _____

VI. BUSINESS & FACILITIES

A. Select Inspector of Record for Hillcrest Improvement Projects

The Board will be asked to select Isaac Kuster as Inspector of Record for the Hillcrest Improvement Projects to be completed this summer.

Action taken/comments:

Motion _____ Second _____ Vote _____

B. Approve Guaranteed Maximum Price (GMP) for Gravenstein Phase III

The Board will be asked to approve the GMP for Gravenstein Phase III construction project as provided by GCCI. On February 21, 2018 The Board of Trustees approved Resolution #180314-2 selecting GCCI, Inc. for the Gravenstein Elementary School, Phase III Project. Attached is the final Guaranteed Maximum Price (GMP) of \$2,213,216.00, along with the draft Lease/Leaseback documents that will be finalized after the Board of Trustees approval of the GMP.

Action taken/comments:

Motion _____ Second _____ Vote _____

C. Approve Special Testing Firm Proposals for Hillcrest Improvements

The Board is asked to approve special testing firm proposal for Hillcrest Improvements.

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Action taken/comments:

Motion _____ Second _____ Vote _____

D. Approve Special Testing Firm Proposal for Gravenstein Phase III

The Board is asked to approve special testing firms proposal for Gravenstein Phase III.

Action taken/comments:

Motion _____ Second _____ Vote _____

E. Approve of MOU w/ MPF for 2018-19

The Board will be asked to consider the proposed revised MOU with MPF for the 2018-19 school year.

Action taken/comments:

Motion _____ Second _____ Vote _____

F. Discuss Development of a Reserve Strategy

The Reserve Strategy board sub-committee may lead a discussion with the Board; report on progress so far; and/or provide advisory to District staff via Board action.

Action taken/comments:

Motion _____ Second _____ Vote _____

G. Mental Health Service Agreement for Grief Counseling

The Board is asked to approve this agreement with SAY (Social Advocates for Youth) to provide grief counseling for Hillcrest students. The District supported SAY in applying for the grant that funds this service at no cost to the District.

Action taken/comments:

Motion _____ Second _____ Vote _____

H. Accept Bond Report

The Board will be asked to accept the required Bond Continuing Disclosure Report as presented by CBO Holden.

Action taken/comments:

Motion _____ Second _____ Vote _____

I. Approve Art Instruction Contract for 2018-19

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The Board is asked to approve contract with Nanci Ricciardi to serve as artist in residence for the 2018-19 school year.

Action taken/comments:

Motion _____ Second _____ Vote _____

VII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

VIII. CLOSED SESSION

A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

- 1) Conference with Labor Negotiator
District Negotiator: Jennifer Schwinn, Superintendent
Represented Employees: Gravenstein Union Teachers Assoc.
- 2) Superintendent Evaluation
- 3) Public Employee
 - i. Approve Superintendent Schwinn's Contract for 2018-20

IX. OPEN SESSION

- A. Any reportable action taken during closed session shall be reported when the Board comes back into open session.
- B. Report District Sunshine for 2018-19 GUTA negotiations

X. FUTURE BOARD MEETINGS:

- I. Next Regular Board Meeting: June 13, 2018—5 p.m.**
Special Board Meeting: June 20, 2018 – 5p.m.

XI. ADJOURNMENT

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Jennifer Schwinn, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.