

GRAVENSTEIN UNION SCHOOL DISTRICT  
3840 TWIG AVENUE  
SEBASTOPOL, CA 95472

**DUE TO SEVERE WEATHER, THE JAN 11, 2017 BOARD MTG WAS RE-SCHEDULED TO THURSDAY, JAN 19, 2017 AT 5:00PM**

We apologize for any inconvenience.

**REGULAR GOVERNING BOARD**  
**MEETING AGENDA**  
Gravenstein School, Rm. 13

**THURSDAY, January 19, 2017**  
**5:00 PM**

**I. CALL TO ORDER**

Jim Horn, President  
Desiree Beck, Clerk  
Steven Schwartz  
Sandra Wickland  
Vacant

**II. PUBLIC COMMENTS**

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

**III. REPORTS, AND ORAL COMMUNICATIONS**

- A. Gravenstein Union Teachers' Association
- B. School Site Council
- C. GSF/MPF
- D. Trustee Reports
- E. Hillcrest Principal Report
- F. Principal/Supt. Report
  - 1. 2016-17 Enrollment
  - 2. Transportation JPA Update
  - 3. Charter School Renewal Update
  - 4. Update on modernization funding with Jack Schreder & Associates
  - 5. Update on SARC
    - a. Waiting on data released from the State. Tabled to Feb 15, 2017

**IV. CONSENT AGENDA**

**ACTION ITEM**

- A. Corrected Minutes of Special & Regular Meeting, November 9, 2016  
Corrected Minutes of Special Meeting, November 14, 2016  
Minutes of Regular Meeting Dec 14, 2016
- B. Warrants/Payroll
- C. Budget Updates and Transfers
  - 1. 15-16 Audit report extended to Feb 15, 2017 regular Board mtg.
- D. Correspondence/Publications
  - 1. Letter from Loren Soukup of School and College Legal regarding change orders in excess of the 10% threshold, for Phase II
- E. Approve William's Quarterly Report
- F. Donations

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**V. BUSINESS**

**A. Update on Phase II & Phase III**

The Board will receive an update on Phase II and III of the District building projects as presented by Doug Hilberman of AXIA.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**B. Approve Change Orders, Phase II**

The Board will be asked to approve the following change orders:

1. COR #50, amount \$2,418.73
2. COR #51, amount \$488.07
3. COR #52, amount (\$347.06)
4. COR #53, amount \$2,465.65
5. COR #54, amount \$5,523.30
6. COR #55, amount \$14,217.09

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**C. Consider Alternative to Bid Process for Furniture**

The Board will consider the option to participate in an alternate program to the District's own formal bid process, to receive competitive pricing for office furniture for the newly remodeled and expanded administrative/staff building.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**D. Approve Furniture Budget & Proposal for Administrative Building**

Doug Hilberman of AXIA, Supt. Schwinn, and CBO Holden met with Trope Group to develop a plan for office and staff room furniture needed for the newly remodeled and expanded administrative/staff building.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**E. Approval of Updated Classified Salary Schedule**

The Board will be asked to approve an update to the classified salary schedule, which is needed because it has lower wages that as of Jan 1, 2017 are no longer allowable, with the increase of minimum wage.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**F. Approval of Updated Confidential Classified Salary Schedule**

The Board will be asked to approve an update to the confidential classified salary schedule, adding more steps.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**G. Approval of Contract w/ Stephen Roatch Accountancy**

The Board will be asked to approve year 2 of 3 of the contract with Stephen Roatch Accountancy for annual District audit services.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**H. Approval of Contract w/Stephen Roatch Accountancy**

The Board will be asked to approve a contract for Measure M Bond audit for year ending June 30, 2017.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**VI. GENERAL**

**A. Discuss District's Dual Program Model**

The Board received a presentation by the District's Leadership Team regarding data on the District's dual programs at the Dec 14 Board meeting. The Board determined that time was needed to study the data presented and tabled the discussion for Jan 11. The Board will discuss the data, and is asked to provide direction to the Leadership

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Team for next steps, if any. For example, the Board may consider a future pilot to expand enrichment offerings in the kindergarten program.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**B. Consider District Enrollment Procedures**

The District enrollment applications are being updated. The Board will be asked to approve new enrollment forms, including language clarifying that parents are encouraged to describe their child's academic strengths and needs, to better aid the certificated staff in building class groupings, but may not request a specific teacher or placement with their child's friend.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**C. Review and Approval of Procedure to Fill Board of Trustees Vacancy**

The Board will consider adoption of a procedure and timeline to fill a Board vacancy per BB 9223— replacement due to Jeffrey Weaver resignation effective 12/31/2016

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**D. Consider 2016 Board Policy Updates for Adoption**

The Board will be asked to review the Board Policy updates compiled on GAMUT, and consider which, if any, they would like to adopt for the District.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**VII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION**

**VIII. CLOSED SESSION**

**A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:**

1) Conference with Labor Negotiator

District Negotiator: Jennifer Schwinn, Superintendent

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Represented Employees: Gravenstein Union Teachers Assoc.

- 2) Existing Litigation per GC 54956.9(d)—Case #SCV258468
- 3) Potential Litigation per GC 54956.9(d) – Inquiry OCR
- 4) Superintendent Evaluation

**IX. OPEN SESSION**

- A. Any reportable action taken during closed session shall be reported when the Board comes back into open session.

**X. FUTURE BOARD MEETINGS:**

- I. Next Regular Board Meeting: Feb 15, 2017—5 p.m.

**XI. ADJOURNMENT**

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Jennifer Schwinn, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.