

MINUTES FROM THE REGULAR GOVERNING BOARD

Held on Wednesday, May 10, 2017, at Gravenstein School, Rm. 13

I. MEETING CALLED TO ORDER AT 5:01 PM

Jim Horn, President, present
Desiree Beck, Clerk, present
Gregory Appling, present
Steven Schwartz, present
Sandra Wickland, present

II. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION —None

III. CLOSED SESSION—Meeting adjourned to closed session at 5:02 PM

A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

- 1) Conference with Labor Negotiator
District Negotiator: Jennifer Schwinn, Superintendent
Represented Employees: Gravenstein Union Teachers Assoc.
- 2) Public Employee Discipline/Dismissal/Release
- 3) Superintendent Evaluation

IV. OPEN SESSION: Resumed at 5:35 PM

No reportable action was taken during closed session

V. PUBLIC COMMENTS John Namkung, district resident and volunteer for CYO athletic program, advocated for free or lower fee schedule gym space.

VI. REPORTS, AND ORAL COMMUNICATIONS

A. Gravenstein Union Teachers' Association: Christina Urmini gave the GUTA report, discussed the successful Open House events and thanked the district community for showering of support during Staff Appreciation Week.

B School Site Council: SSC is working on finishing the LCAP. Next meeting is May 30 at 3:30 PM.

C. GSF/MPF

GSF president, Terese Hillborn, reported on the highly anticipated staff appreciation luncheon taking place on the last day of school.

D. Trustee Reports: Board members reported on various events they have attended, including the recent parent information night and the round table discussion.

E. Hillcrest Principal Report: Principal Carn reported on field trips, CAASPP testing, and the upcoming talent show.

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F. Principal/Supt. Report: Supt.Schwinn gave a big “thank you” to GSF and MPF for their week of staff appreciation goodies, flowers, signs, and more! The staffs at both schools were so grateful for all the acts of kindness from our parents. Supt. Schwinn also reported on the following items:

1. 2016-17 Enrollment: The most current numbers for both schools were reviewed.
2. 2017-18 Enrollment Outlook: Update presented
3. Transportation JPA Update: Supt.Schwinn gave an update and explained that the previously discussed land acquisition was put on hold due to cost concerns.
4. Update on modernization funding with Jack Schreder & Associates
5. Information on Dark Fiber upgrade to internet services through SCOE IT: CBO Wanda Holden reported on a potential cost savings and improvement for internet services.
6. Report on Dual Program Round Table – Tues, May 9 @ 3:45pm: Supt. Schwinn gave a summary of ideas and opinions expressed at the round table discussion.
7. Report on Planned Facility Projects for Summer of 2017: Supt. Schwinn discussed a list of possible summer and long-term facility projects and upgrades.
8. Gravenstein Elementary ELA adoption timeline: Supt Schwinn gave this report that included:
 1. May 18 ERD: SCOE ELA teacher on loan here w/ publisher samples to compare/contrast and select pilot program
 2. Request materials for teachers to review over summer
9. Supt. Schwinn reported on anticipated hiring for 2017-18:
 1. Nurse
 2. Gravenstein Secretary
 3. Principal/Lead Teacher
 4. Elementary Teacher (3-4 positions, depending on leaves)
 5. Middle School Teacher (1-2, depending on leaves)
 6. Spanish Teacher
 7. PE Teacher (Gravenstein site)
 8. RSP Teacher (temporary)
 9. Teaching Assistant/Daycare
 10. School Counselor
10. Supt. Schwinn reported on the LCAP Stakeholder input phase:
 1. Next SSC meeting to review LCAP updates is Tues., May 30 @ 3:45 PM
11. Supt. Schwinn gave a CAASPP Testing Update:
 1. GUSD’s testing window will be April 25-May 17, 2017
 2. Ensured we have adequate, working computer stations for testing
 3. Took inventory of Chromebooks and headphones
 4. IT assessing & repairing computers
 5. Brad Carn, Petria Sully, and Jennifer Schwinn working with staff

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- a. Testing underway grades 3-8
- b. The middle school has postponed some testing the week of May 1, to allow students to be better able to focus. We have an extended window that can allow testing until June.

VII. CONSENT AGENDA

ACTION ITEM

A. Minutes of Regular Meeting April 12, 2017

B. Warrants/Payroll

C. Budget Updates and Transfers

D. Communication

- 1. Letter from Judy Thomson, SCOE Director External Fiscal Services approving Gravenstein USD's Second Interim Report for 16-17.

Action taken/comments: The consent agenda was approved.

Motion: Horn

Second: Wickland

Vote: 5 - 0.

VIII. BUSINESS

A. Approve AB 1200

The Board approved the AB1200 form, indicating that the District is financially able to afford the agreements made in collective bargaining with the certificated staff for 2016-17. Board President Horn discussed the results from recent negotiations, including a 3.25% percent across the board salary increase.

Action taken/comments: Approval of AB 1200 and the Tentative Agreement negotiated with GUTA for the 2016-17 School Year.

Motion: Horn

Second: Appling

Vote: 5 - 0.

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C. Update on Phase II & Phase III

The Board received a written report by Doug Hilberman of AXIA on Phase II and III of the District building projects. President Horn summarized the report.

Action taken/comments: No action taken.

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D. Consider Contracting for Temporary Counseling Services for 2016-17

The Board considered whether to contract for temporary counseling services to support students at both schools to the end of the 2016-17 school year. Social Advocates for Youth (SAY) and West County Community Services (WCCS) could each offer some temporary counseling services ranging from \$40-\$100/hour.

Action taken/comments: Motion to approve a temporary counseling contract up to 20 hrs a week and up to \$100 an hour, or a maximum of \$2000 a week thru June 8.

Motion: Schwartz Second: Wickland Vote: 5 - 0.

E. Consider Hiring 1.0 FTE School Counselor for GUSD

The Board considered adding a 1.0 FTE School Counselor position on the certificated staff, to be shared between the Gravenstein and Hillcrest campuses. The estimated cost to the District would be \$67,173- \$78,117 including payroll expenses and maximum benefits.

Action taken/comments: The Board approved the advertising of the position.

Motion: Horn Second: Wickland Vote: 5 - 0.

F. Approval of MOU w/ MPF for 2017-18

The Board considered the proposed revised MOU with MPF for the 2017-18 school year. The new draft reflects some changes that will allow MPF to cut approximately \$35K from their annual budget to avoid on-going deficit spending. Member Appling requested a budget from MPF.

Action taken/comments: Motion to table this item until the next meeting on June 14.

Motion: Horn Second: Beck Vote: 5 - 0.

G. Approve Resolution # 170510-1 to Establish Committed Fund Balances

CBO Holden explained that the District currently receives Basic Aid Supplemental Charter funds that are considered a volatile funding source, suitable only for one-time purposes. The District has identified modernization needs that exceed the

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amount that could be generated by bond. The Board approved the resolution to set aside \$2,119,018 for Phase III Modernization. This commitment can be revoked by board action.

Motion: Horn Second: Beck Roll call vote taken: All members voted to approve, by a vote of 5 - 0.

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H. Approve Updated BP/AR 3311-Bids

The Board approved updated Board Policy and Administrative Regulations 3311 – and 3311.1 Bids, to capture the update that the GUSD has become a member of CUPCCA.

Action taken/comments: Move to approve.

Motion: Wickland

Second: Appling

Vote: 5 - 0.

IX. GENERAL

A. Hillcrest & Gravenstein Charter Petition Renewal – First Presentation

Every five years, charters must be renewed by the State. The Hillcrest and Gravenstein Charters are up for renewal at the end of the 2016-17 school year. The renewal is a two-step process. Within 30 days of receiving the new petition, the Board must hold a public hearing. The hearing allows the public, teachers, and parents, to give the Board input on the level of support for the charter renewal. Within a total of 60 days from the receipt of the petition the Board decides at another Board meeting whether or not to renew the charter. Member Appling questioned whether charter procedures are being followed concerning the need for public random drawing for admission to Enrich if the program is full.

Action taken/comments: The Board reviewed charter petition renewals with no action taken. Supt. Schwinn was instructed to check certain legal issues and current policy for admission to the Enrich! program. The Board scheduled a special charter meeting for June 5th at 4:30 PM for the charter hearing. The next regular board meeting, scheduled for June 14, will include discussion on the charter's final approval; and the LCAP and budget hearing. And another meeting was set for Tuesday June 20 at 12 pm for final approval of the budget and LCAP.

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B. Approve Calendar for the 2017-18 School Year

The Board considered the proposals for the 2017-18 GUSD calendar.

Action taken/comments: This item was moved to a closed session discussion.

Member Beck left the meeting at 8:35 PM.

C. Approve 17-18 Declaration of Need for Fully Qualified Educators

The Board approved a declaration of Need for Fully Qualified Educators. This action is taken annually, as a precautionary measure, in case enrollment numbers change during the year to the extent they require emergency staffing options. This declaration gives the District greater facility in reassigning staff, if needed.

Action taken/comments: Approved

Motion: Appling Second: Schwartz Vote: 4-0

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D. Consider Changes to Student Cell Phone Usage

The Hillcrest Principal presented a proposal for changing aspects of the current student cell phone policy at Hillcrest. This item was widely discussed.

Action taken/comments: Tabled until the next board meeting.

Motion: Horn Second: Wickland Vote: 4-0

E. Approve BP/AR 5141.52 -Suicide Prevention

The Board considered approval of a new Board Policy and Administrative Regulations 5141.52 – outlining new State requirements for the 2017-18 school year, requiring that school districts provide suicide prevention instruction to students.

Action taken/comments: Approved

Motion: Horn Second: Wickland Vote: 4-0

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F. Approve Updated Daycare Handbook & Fee Schedule for 2017-18

Superintendent Schwinn presented an updated daycare handbook. The Board approved the updates to the GUSD Daycare Handbook and Fee Schedule for the 2017-18 school year.

Action taken/comments: Approved.

Motion: Appling

Second: Schwartz

Vote: 4 - 0.

X. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION—None

XI. CLOSED SESSION

Meeting adjourned to closed session at 9:19 PM.
Member Schwartz left the meeting at 9:40 PM.

B. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

1) Conference with Labor Negotiator

District Negotiator: Jennifer Schwinn, Superintendent

Represented Employees: Gravenstein Union Teachers
Assoc.

2) Public Employee Discipline/Dismissal/Release

3) Superintendent Evaluation

XII. OPEN SESSION

The Board returned to open session at 9:59 PM.

Reportable Action: The Board approved the 2017-18 school calendar proposed by GUTA.

Motion: Horn

Second: Appling

Vote: 3 - 0.

XIII. FUTURE BOARD MEETINGS:

Next Regular Board Meeting: June 14, 2017—5 p.m.

Another special Board meeting was scheduled for June 5, 2017, to complete LCAP and Budget approval

XIV. ADJOURNMENT

The meeting was adjourned at 10 PM.

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DISTRICT 3840 TWIG AVENUE
SEBASTOPOL, CA 95472

Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.