

GRAVENSTEIN UNION SCHOOL DISTRICT  
3840 TWIG AVENUE  
SEBASTOPOL, CA 95472

**REGULAR GOVERNING BOARD**  
**MEETING AGENDA**  
**Gravenstein School, Rm. 13**

**Wednesday, March 8, 2017**  
**5:00 PM**

**I. CALL TO ORDER**

Jim Horn, President  
Desiree Beck, Clerk  
Gregory Appling  
Steven Schwartz  
Sandra Wickland

**II. PUBLIC COMMENTS**

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

**III. REPORTS, AND ORAL COMMUNICATIONS**

- A. Gravenstein Union Teachers' Association
- B. School Site Council
- C. GSF/MPF
  - I. Time to renew the MPF MOU
- D. Trustee Reports
- E. Hillcrest Principal Report
- F. Principal/Supt. Report
  - 1. 2016-17 Enrollment
  - 2. Transportation JPA Update
  - 3. Charter School Renewal Update
  - 4. Update on modernization funding with Jack Schreder & Associates
  - 5. Gravenstein Elementary ELA adoption
  - 6. PE Teacher hiring process
  - 7. Update on 2017-18 calendar negotiation
  - 8. LCAP Stakeholder's input phase:
    - 1. School Site Council has begun LCAP update & stakeholder input process
    - 2. Open stakeholder's meeting for parents, staff, board and community Friday, March 10, 2017 @ HMS Rm. 6
    - 3. Next steps:
      - a. Input will be gathered from certificated and classified staff
      - b. School Site Council will meet to work on LCAP Tues, March 28 @ 3:45pm

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9. CAASPP Testing Update

1. GUSD's testing window will be April 25-May 17, 2017
2. Currently – Ensuring we have adequate, working computer stations for testing
3. IT assessing & prepping computers
4. Brad Carn, Petria Sully, and Jennifer Schwinn working with staff to prepare for testing
  - a. Interim assessments

**IV. CONSENT AGENDA**

**ACTION ITEM**

- A. Minutes of Regular Meeting February 15, 2017
- B. Warrants/Payroll
- C. Budget Updates and Transfers
- D. Correspondence/Publications
  1. Thank you letter from Supt. Schwinn to Lawrence and Karyn Pulley for the donation of \$150 to support the District music program.
- E. Donations
  1. Thank you to Karyn and Lawrence Pulley for their donation of \$150 to support the District's music program, given in memory of Rev. John Kienitz.

**V. BUSINESS**

**A. Update on Phase II & Phase III**

The Board will receive a written report by Doug Hilberman of AXIA on Phase II and III of the District building projects.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**B. Approve Change Orders, Phase II**

The Board will be asked to approve the following change orders:

1. CO #63,	Built Up @ North End of Building G	\$6,182.76
2. CO #64,	Misc. Plumbing Changes	\$4,278.64
3. CO #65	Exterior Walkways @ Building F	\$25,591.12
4. CO #66	Vapor Barrier In Crawl Space	\$42,433.71
5. CO #67	Principal's Office	\$14,944.08
6. CO #68	Misc. Framing Changes at Admin.	\$16,418.25
7. CO #69	Additional Builder's Risk	\$2,969.22
8. CO #70	Furring Strips @ Siding	\$4,018.51
9. CO #71	Soffit Work	\$8,493.68
10. CO #72	Insulation Floor	\$2,625.48

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Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**C. Fund Transfers**

The Board will be asked to approve the transfer of funds from the General Fund, Fund 01 unallocated reserve to Fund 40 in the amount of \$461,957.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**D. Approval of Second Interim Budget Report**

The Board will be asked to approve the second interim budget report for the 2016-17 school year, as presented by CBO Wanda Holden.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**E. Approval of Consolidated Application**

The Board will be asked to accept the Consolidated Application as presented by CBO Wanda Holden.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**F. Approve Hiring of Amanda Smuck, Temporary Teacher**

The Board will be asked to approve the hiring of Amanda Smuck as a temporary teacher from March 1, 2017-June 8, 2017, to cover for a Hillcrest teacher out on medical leave.

Action taken/comments:

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Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**G. Approve Hiring of Coaches for HMS Sports**

The Board will be asked to approve hiring the following coaches, to provide after school athletics for Hillcrest Middle School Students. The coaches earn a stipend, as described in the GUTA contract (\$1,000 per position).

- 6<sup>th</sup> grade girl’s basketball – John Kolsrud
- 6<sup>th</sup> grade boy’s basketball – Will Whithorn
- Boy’s volleyball – Matt McDowell
- Girl’s flag football – George Sotiras

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**VI. GENERAL**

**A. Approve Single Plan for Student Achievement (SPSA)**

The Board will be asked to approve the Single Plan for Student Achievement for the 2016-17 school year. The SPSA includes grade level goals and strategies developed by the certificated staff and approved by the School Site Council, intended to increase student proficiency in Language Arts and Math.

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**B. Approve New Board Policy Updates**

At the February 15, 2017 regular Board meeting, the Board reviewed a list of policy updates for 2016, as recommended by GAMUT, and selected the following three policies to update or add to GUSD’s Board Policies (BP) and Administrative Regulations (AR):

- BP 3311 & AR 3311 Bids (Update existing policy)
- BP 3311.1 & AR 3311.1 Uniform Public Construction Cost Accounting Procedures (Add new policy)
- BP 4030 & AR 4030 Nondiscrimination in Employment (Add new policy)

Action taken/comments:

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

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**VII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION**

**VIII. CLOSED SESSION**

**A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:**

- 1) Conference with Labor Negotiator  
District Negotiator: Jennifer Schwinn, Superintendent  
Represented Employees: Gravenstein Union Teachers Assoc.
- 2) Potential Litigation per GC 54956.9(d) – Inquiry OCR
- 3) Public Employee Discipline/Dismissal/Release  
**-Resolution #170308-1 Release Temporary Certificated Staff**  
**-Resolution #170308-2 Non-Reelection of Probationary Certificated Employees**
- 4) Superintendent Evaluation

**IX. OPEN SESSION**

- A. Any reportable action taken during closed session shall be reported when the Board comes back into open session.

**X. FUTURE BOARD MEETINGS:**

- I. Next Regular Board Meeting: April 12, 2017—5 p.m.**

**XI. ADJOURNMENT**

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Jennifer Schwinn, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.