

GRAVENSTEIN UNION SCHOOL DISTRICT
3840 TWIG AVENUE
SEBASTOPOL, CA 95472

REGULAR GOVERNING BOARD
MEETING AGENDA
Gravenstein School, Rm. 13

Wednesday, May 10, 2017
5:00 PM

I. CALL TO ORDER

Jim Horn, President
Desiree Beck, Clerk
Gregory Appling
Steven Schwartz
Sandra Wickland

II. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

III. CLOSED SESSION

A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

- 1) Conference with Labor Negotiator
District Negotiator: Jennifer Schwinn, Superintendent
Represented Employees: Gravenstein Union Teachers Assoc.
- 2) Public Employee Discipline/Dismissal/Release
- 3) Superintendent Evaluation

IV. OPEN SESSION: Expected to begin 5:30pm

A. Any reportable action taken during closed session shall be reported when the Board comes back into open session.

V. PUBLIC COMMENTS

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

VI. REPORTS, AND ORAL COMMUNICATIONS

- A. Gravenstein Union Teachers' Association
- B. School Site Council
- C. GSF/MPF
 - I. A big "thank you" to GSF and MPF for their week of staff appreciation goodies, flowers, signs, and more! Our staff was so grateful for all the acts of kindness from our parents.
- D. Trustee Reports
- E. Hillcrest Principal Report
- F. Principal/Supt. Report

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1. 2016-17 Enrollment
2. 2017-18 Enrollment Outlook
3. Transportation JPA Update
4. Update on modernization funding with Jack Schreder & Associates
5. Information on Dark Fiber upgrade to internet services through SCOE IT
6. Report on Dual Program Round Table – Tues, May 9 @ 3:45pm
7. Report on Planned Facility Projects for Summer of 2017

8. Gravenstein Elementary ELA adoption timeline
 1. May 18 ERD: SCOE ELA teacher on loan here w/ publisher samples to compare/contrast and select pilot program
 2. Request materials for teachers to review over summer
9. Hiring anticipated for 2017-18:
 1. Nurse
 2. Gravenstein Secretary
 3. Principal/Lead Teacher
 4. Elementary Teacher (3-4 positions, depending on leaves)
 5. Middle School Teacher (1-2, depending on leaves)
 6. Spanish Teacher
 7. PE Teacher (Gravenstein site)
 8. RSP Teacher (temporary)
 9. Teaching Assistant/Daycare
 10. School Counselor?

10. LCAP Stakeholder's input phase:
 1. School Site Council has begun LCAP update & stakeholder input process
 2. Open stakeholder's meeting for parents, staff, board and community Friday, March 10, 2017 @ HMS Rm. 6
 3. School Site Council met to work on LCAP Tues, March 28 @ 3:45 PM
 4. Next SSC meeting to review LCAP updates is Tues., May 30 @ 3:45 PM

11. CAASPP Testing Update
 1. GUSD's testing window will be April 25-May 17, 2017
 2. Ensured we have adequate, working computer stations for testing
 3. Took inventory of Chromebooks and headphones
 4. IT assessing & repairing computers
 5. Brad Carn, Petria Sully, and Jennifer Schwinn working with staff
 - a. Testing underway grades 3-8
 - b. The middle school has postponed some testing the week of May 1, to allow students to be better able to focus. We have an extended window that can allow testing until June.

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VII. CONSENT AGENDA

ACTION ITEM

- A. Minutes of Regular Meeting April 12, 2017
- B. Warrants/Payroll
- C. Budget Updates and Transfers
- D. Communication
 - 1. Letter from Judy Thomson, SCOE Director External Fiscal Services approving Gravenstein USD's Second Interim Report for 16-17.

Action taken/comments:

Motion _____ Second _____ Vote _____

VIII. BUSINESS

A. Approve AB 1200

The Board will be asked to approve the AB1200 form, indicating that the District is financially able to afford the agreements made in collective bargaining with the certificated staff for 2016-17. The AB 1200 projects the salary costs over the next three years.

Action taken/comments:

Motion _____ Second _____ Vote _____

B. Approve Salary & Benefits for all GUSD Staff

In past years, the GUSD Board typically approved applying the same salary and benefit increases negotiated with GUTA, to all employees of the District. The Board will be asked to consider applying the same increases, pro-rated by assignment where applicable, to all unrepresented District employees.

Action taken/comments:

Motion _____ Second _____ Vote _____

C. Update on Phase II & Phase III

The Board will receive a report by Doug Hilberman of AXIA on Phase II and III of the District building projects.

Action taken/comments:

Motion _____ Second _____ Vote _____

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D. Consider Contracting for Temporary Counseling Services for 16-17

The Board will be asked to consider contracting for temporary counseling services to support students to the end of the 16-17 school year. Social Advocates for Youth (SAY) and West County Community Services (WCCS) could each offer some temporary counseling services ranging from \$40-\$100/hour.

Action taken/comments:

Motion _____ Second _____ Vote _____

E. Consider Hiring 1.0 FTE School Counselor for GUSD

The Board will be asked to consider adding a 1.0 FTE School Counselor position on the certificated staff, to be shared between the Gravenstein and Hillcrest campuses. The estimated cost to the District would be \$67,173- \$78,117, including payroll expenses and maximum benefits.

Action taken/comments:

Motion _____ Second _____ Vote _____

F. Approval of MOU w/ MPF for 2017-18

The Board will be asked to consider the proposed revised MOU with MPF for the 2017-18 school year. The new draft reflects some changes that will allow MPF to cut approximately \$35K from their annual budget to avoid on-going deficit spending.

Action taken/comments:

Motion _____ Second _____ Vote _____

G. Approve Resolution # 170510-1 Establish Committed Fund Balances

The District currently receives Basic Aid Supplemental Charter funds that are considered a volatile funding source, suitable only for one-time purposes. The District has identified modernization needs that exceed the amount that could be generated by bond. The Board will be asked to approve the resolution to set aside \$2,119,018 for Phase III Modernization.

Action taken/comments:

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Motion _____ Second _____ Vote _____

H. Approve Updated BP/AR 3311-Bids

The Board will be asked to approve updated Board Policy and Administrative Regulations 3311 – Bids, to capture the update that the GUSD has become a member of CUPCCA.

Action taken/comments:

Motion _____ Second _____ Vote _____

IX. GENERAL

A. Hillcrest & Gravenstein Charter Petition Renewal – First Presentation

Every five years, charters must be renewed by the State. The Hillcrest and Gravenstein Charters are up for renewal at the end of the 16-17 school year. The renewal is a two-step process. Within 30 days of receiving the new petition, the Board must hold a public hearing. The hearing allows the public, teachers, and parents, to give the Board input on the level of support for the charter renewal. Within a total of 60 days from the receipt of the petition the Board decides at another Board meeting whether or not to renew the charter.

Action taken/comments:

Motion _____ Second _____ Vote _____

B. Approve Calendar for the 2017-18 School Year

The Board will be asked to consider the proposals for the 2017-18 GUSD calendar.

Action taken/comments:

Motion _____ Second _____ Vote _____

C. Approve 17-18 Declaration of Need for Fully Qualified Educators

The Board will be asked to approve a declaration of Need for Fully Qualified Educators. This action is taken annually, as a precautionary measure, in case enrollment numbers change during the year to the extent they require emergency staffing options. This declaration gives the District greater facility in re-assigning staff, if needed.

Action taken/comments:

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Motion _____ Second _____ Vote _____

D. Consider Changes to Student Cell Phone Usage

The Hillcrest Principal and staff met to discuss student cell phone usage on campus. They would like to make some small changes to the current usage guidelines. The Board will be asked to approve the proposed changes.

Action taken/comments:

Motion _____ Second _____ Vote _____

E. Approve BP/AR 5141.52 -Suicide Prevention

The Board is asked to approve new Board Policy and Administrative Regulations 5141.52 – outlining new State requirements for the 2017-18 school year, requiring that school districts provide suicide prevention instruction to students.

Action taken/comments:

Motion _____ Second _____ Vote _____

F. Approve Updated Daycare Handbook & Fee Schedule for 2017-18

The Board is asked to approve the updates to the GUSD Daycare Handbook and Fee Schedule for the 2017-18 school year.

Action taken/comments:

Motion _____ Second _____ Vote _____

X. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

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XIII. FUTURE BOARD MEETINGS:

I. Next Regular Board Meeting: June 14, 2017—5 p.m.

Another special Board meeting needs to be scheduled for June 2017, as well, to complete LCAP and Budget approval

XIV. ADJOURNMENT

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Jennifer Schwinn, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.