

GRAVENSTEIN UNION SCHOOL DISTRICT
3840 TWIG AVENUE
SEBASTOPOL, CA 95472

REGULAR GOVERNING BOARD
MEETING AGENDA
Gravenstein School, Rm. 13

Wednesday, Aug 9, 2017
5:00 PM

I. CALL TO ORDER

Jim Horn, President
Desiree Beck, Clerk
Gregory Appling
Steven Schwartz
Sandra Wickland

II. PUBLIC COMMENTS

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

III. CONSENT AGENDA

ACTION ITEM

- A. Approve agenda order
- B. Minutes of regular Board meeting July 12, 2017, and special meeting July 26, 2017
- C. Warrants/Payroll
- D. Communication
 - 1. Letter from Supt. Schwinn to Julie Iverson of Social Advocates for Youth, in support of a grant to bring grief counseling opportunities to GUSD students.
 - 2. Legal update on the Williams Settlement -- assuring districts that electronic textbook adoption still meets the requirement of providing one text per student.
 - 3. Letter of resignation from Rebecca Gunter, sent via email.
 - 4. Supt. Schwinn's letter accepting Ms. Gunter's resignation on behalf of the GUSD Board, sent via email.
 - 5. Letter of resignation from Trustee Wickland.

Action taken/comments:

Motion _____ Second _____ Vote _____

IV. REPORTS, AND ORAL COMMUNICATIONS

- A. Gravenstein Union Teachers' Association
- B. School Site Council
- C. GSF/MPF
- D. Trustee Reports
- E. Hillcrest Principal Report
- F. Principal/Supt. Report

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1. 2017-18 Enrollment Outlook
2. Transportation JPA Update
3. Update on modernization funding with Jack Schreder & Associates
4. Phase II & Phase III update
 1. Architect Doug Hilberman will be present to provide an update
5. Shade structure update
 1. Quote for in plant inspection of the shade structure for a cost of \$2,950.
 2. Site installation of shade structure is \$21,055 (Board approved)
 3. Shade structure materials cost \$40,812.20 (Board approved)
 4. Color selection: posts in Roman Blue and roof and gutters in Light Stone
6. CAASPP results
 1. Individual student reports have arrived and are being sent home, but grade level data summaries are still not available to share with Board
7. Hiring update:
 1. Positions in process of hiring include the following:
 1. School Counselor
 2. 2 Teaching Assistants
 3. Temporary/Long-term sub- 1st Grade Teacher
 4. School Secretary

V. BUSINESS

A. Approve Change Orders for Phase II

The Board will be asked to approve a few final change orders for the Phase II project.

- Change Order #76 – Heater UH-1 for Pump House per DSA Dwgs (COR #75)
 - Amount = \$5,663.86
- Change Order #77 – Replace corroded water main next to Admin Bldg (COR # 77)
 - Amount = \$6,309.03
- Change Order #78 – Additional Signs in Bldg F (COR #78)
 - Amount = \$1,278.00

Action taken/comments:

Motion _____ Second _____ Vote _____

B. Approve Quote for Shade Structure Inspection

The Board will be asked to approve a quote for the cost of providing inspection of the shade structure at the factory. The coast of the inspection is \$2,950.

Action taken/comments:

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Motion _____ Second _____ Vote _____

C. Approve Contract with SRCS for Food Service

The Board will be asked to approve the annual contract for food service provide by Santa Rosa City Schools. We will be charged more for meals in 17-18. In 2016-17 we were charged \$2.75 per paid meal, and in 2017-18 that price is going up to \$3.00. That is just the cost of food. We purchase milk separately.

Action taken/comments:

Motion _____ Second _____ Vote _____

D. Consider Meal Price Increase

Because the cost of the meals will go up \$4,462 in 2017-18, and the cafeteria encroached into the general fund in 2016-17 by \$19,766, and at least the same encroachment is expected again in 17-18, the Board is asked to consider approving an increase in paid meals by \$0.25. That would take paid lunch prices (including milk) from \$4.25 to \$4.50 each.

Action taken/comments:

Motion _____ Second _____ Vote _____

E. Discussion and Possible Action on the Community Use of District Facilities

The Board will review use of District facilities pursuant to District policies BP/AR 1330 and consider a possible revision to the policies.

Action taken/comments:

Motion _____ Second _____ Vote _____

F. Approve Updated Nurse Salary Schedule

The Nurse salary schedule just has one cell and does not allow for step increases to reward longevity. In past years, only the “me too” salary increase granted to GUTA staff was applied to the single nurse schedule cell. The Board is asked to approve adding a second cell to the nurse schedule, which rewards longevity of 5 or more years in the District. The second step represents a 10% increase from step one.

Action taken/comments:

Motion _____ Second _____ Vote _____

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G. Review Performance on 2016-17 Goals and Objectives

The Board will be presented with a review of performance on the 2016-17 District goals by Supt. Schwinn. The Board will plan a special Board meeting to finalize the review of 2016-17 and plan for 2017-18 District goals.

Action taken/comments:

Motion _____ Second _____ Vote _____

H. Approve the GASB45 Report

At the July Board meeting, the Board tabled the GASB 45 report that CSBA has prepared on behalf of the District. The Board is asked to review the GASB45 and approve it now.

Action taken/comments:

Motion _____ Second _____ Vote _____

I. Ratify Principal Contracts for 2017-18

The Board will be asked to ratify in open session the Principal contracts negotiated for Keri Puno and David Fichera for the 2017-18 and 2018-19 school years. These are the same contracts and terms the Board reviewed and approved previously in closed session.

Action taken/comments:

Motion _____ Second _____ Vote _____

J. Review and Approval of Procedure to Fill Board of Trustees Vacancy

The Board will consider adoption of a procedure and timeline to fill a Board vacancy per BP 9223— replacement due to Sandra Wickland resignation effective 8/30/2017.

Action taken/comments:

Motion _____ Second _____ Vote _____

VI. GENERAL

A. Review & Approve Parent/Student Handbook for 2017-18

The Board will be asked to review and approve the Parent/Student Handbook prior to distribution.

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Action taken/comments:

Motion _____ Second _____ Vote _____

VII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

VIII. CLOSED SESSION

A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

1) Public Employee –Hiring:

- a. Approve hiring of 0.20 FTE School Nurse – Patricia “Anne” Wilson
- b. Approve hiring of 1.0 FTE School Counselor
- c. Approve hiring of Temporary/Long-term Sub for 1st Grade Teacher
- d. Approve hiring of full-time TAs

2) Conference with Labor Negotiator

District Negotiator: Jennifer Schwinn, Superintendent

Represented Employees: Gravenstein Union Teachers Assoc.

3) Public Employee Discipline/Dismissal/Release

4) Superintendent Evaluation

IX. OPEN SESSION

Any reportable action taken during closed session shall be reported when the Board comes back into open session.

X. FUTURE BOARD MEETINGS:

I. Next Regular Board Meeting: Sept. 13, 2017— 5:00 PM

XI. ADJOURNMENT

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Jennifer Schwinn, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.