

GRAVENSTEIN UNION SCHOOL DISTRICT
3840 TWIG AVENUE
SEBASTOPOL, CA 95472

REGULAR GOVERNING BOARD
MEETING AGENDA
Gravenstein School, Rm. 13

Wednesday, Sept. 13, 2017
5:00 PM

I. CALL TO ORDER

Jim Horn, President
Desiree Beck, Clerk
Gregory Appling
Steven Schwartz
Vacant

II. PUBLIC COMMENTS

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

III. CONSENT AGENDA

ACTION ITEM

- A. Approve agenda order
- B. Minutes of regular Board meeting Aug. 9, 2017
- C. Warrants/Payroll
- D. Communication
 - 1. Letter from Jennie Snyder and Mary Downey of SCOE affirming that Gravenstein's 2017-18 LCAP has been approved.
 - 2. Letter from Superintendent of Schools Steve Herrington, regarding the Board vacancy created by Trustee Wickland's resignation.

Action taken/comments:

Motion _____ Second _____ Vote _____

IV. REPORTS, AND ORAL COMMUNICATIONS

- A. Gravenstein Union Teachers' Association
- B. School Site Council
- C. GSF/MPF
- D. Trustee Reports
 - I. Ad placed in Sonoma West regarding open Board seat. Opening posted in school office windows and school websites too.
- E. Hillcrest Principal Report
- F. Gravenstein Principal Report
- G. Superintendent Report

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1. 2017-18 Enrollment report
2. Transportation JPA Update
3. Update on modernization funding with Jack Schreder & Associates
4. Phase II & Phase III update
 1. Architect Doug Hilberman will be present to provide an update
5. Shade structure update
 1. Quote for in plant inspection of the shade structure for a cost of \$2,950.
 2. Site installation of shade structure is \$21,055 (Board approved)
 3. Shade structure materials cost \$40,812.20 (Board approved)
 4. Color selection: posts in Roman Blue and roof and gutters in Light Stone
 5. Site inspector selection
 6. Possible dates for instillation
6. Hiring update:
 1. Positions in process of hiring include the following:
 1. School Counselor
 2. School Secretary

H. CBO Report

- I. Budget contribution report

V. **BUSINESS**

A. Update Budget for Phase 3 Construction

The Board will be asked to approve an updated budget for Phase 3, now that the plans include the improvements in the Learning Lab and the replacement of the gym floor.

Action taken/comments:

Motion _____ Second _____ Vote _____

B. Approve Project Delivery Method for Phase 3 Construction

We have invited Justin Walling, President of Counterpoint, as a local expert to advise and instruct the Board on the pros and cons of a bid process vs lease-leaseback approach to selecting a contractor for Phase 3.

Action taken/comments:

Motion _____ Second _____ Vote _____

C. Approve Design Proposal from AXIA Architects for Phase 4-Hillcrest

The Board will be presented with a proposal from AXIA Architects for the drawings needed to begin the Phase 4 facility projects at Hillcrest.

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Action taken/comments:

Motion _____ Second _____ Vote _____

D. Consider Applications for Trustee Appointment

The Board must appoint a replacement Trustee due to the resignation of Trustee Wickland, which was effective August 30, 2017. Interested candidates were invited to provide a cover letter expressing interest in the appointment, and a completed candidate questionnaire by Sept 9, 2017.

Following the Board's review of applications, they may interview candidates and select a suitable candidate to appoint to complete Trustee Wickland's term on the GUSD Board.

Oath of Office may be administered to a selected candidate.

Action taken/comments:

Motion _____ Second _____ Vote _____

E. Approve School Psychologist Contract

The Board will be asked to approve a contract with Jack Correia, to provide School Psychologist services for the 2017-18 school year.

Action taken/comments:

Motion _____ Second _____ Vote _____

F. Approve 2016-17 Unaudited Actuals

The Board will be asked to approve the 2016-17 unaudited actuals as presented by CBO, Wanda Holden.

Action taken/comments:

Motion _____ Second _____ Vote _____

G. Approve Resolution #170913-1 Adoption of the Gann Limit

The Board will be asked to adopt the Gann limit Resolution as presented.

Action taken/comments:

Motion _____ Second _____ Vote _____

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H. Discussion and Possible Action on the Community Use of District Facilities

The Board will review use of District facilities pursuant to District policies BP/AR 1330 and consider a possible revision to the policies.

Action taken/comments:

Motion _____ Second _____ Vote _____

I. Consider Facility Use Permit Request from Move Over Mozart

The Board will be asked to consider a facility use permit request and affirm the fee to be charged based on Board Policy and usage requested.

Action taken/comments:

Motion _____ Second _____ Vote _____

J. Consider Facility Use Permit Request from CYO St Sebastian Basketball

The Board will be asked to consider a facility use permit request and affirm the fee to be charged based on Board Policy and usage requested.

Action taken/comments:

Motion _____ Second _____ Vote _____

K. Consider increasing the cost of staff meals to \$5.00

The Board will be asked to consider increasing the cost of staff meals from \$4.75 to \$5.00. This increase is required, as adult meals must cost \$0.50 more than student lunches.

Action taken/comments:

Motion _____ Second _____ Vote _____

L. Transfer Funds to Fund 40 for Meraki Equipment

The Board will be asked to approve the transfer of funds (\$145,863.33) needed to cover the purchase of Meraki equipment, previously approved.

Action taken/comments:

Motion _____ Second _____ Vote _____

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M. Approve Contract w/SCOE for Media Center Services

The Board will be asked to approve a contract with Sonoma County Office of Education for access to resources for teachers via the SCOE Media Center. The cost is based on ADA. Cost to the District is \$4,907.25.

VI. GENERAL

A. Review Performance on 2016-17 Goals and Objectives

The Board will be presented with a review of performance on the 2016-17 District goals by Supt. Schwinn. The Board will conduct a special Board meeting on Sept 27, to finalize the review of 2016-17 and plan for 2017-18 District goals.

Action taken/comments:

Motion _____ Second _____ Vote _____

B. Review the District's Dual Program System

Supt. Schwinn will review actions taken so far to expand academic and enrichment opportunities for students. Consider next steps, such as planning the kindergarten Enrich! for All pilot for 2018-19, and establish members for the expanded leadership committee (e.g. 2 trustees, 2 MPF parent/members, 2 GSF parent/members, 2 Enrich! teachers (1Grav/1HMS), 2 Traditional teachers (1Grav/1HMS), 2 Principals, and the Superintendent). Set date for next Leadership committee meeting.

Action taken/comments:

Motion _____ Second _____ Vote _____

C. Approve BP 5111.1 and AR 5111.1—District Residency

The Board will be asked to approve BP 5111.1 and AR 5111.1 regarding District Residency. Although we are a primarily a charter school District, we still need parents to provide proof of residency at the time of enrollment. This Board Policy gives guidance on the types of proof accepted per Ed Code.

Action taken/comments:

Motion _____ Second _____ Vote _____

D. Approve Overnight & Water Access Field Trips

The Board will be asked to approve some 4th grade field trips that include over night and water access.

Action taken/comments:

Motion _____ Second _____ Vote _____

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E. Review 2017 CAASPP Results

The Board will receive grade level summaries of 2017 CAASPP results from 3-8th grade students who tested in 2016-17.

Action taken/comments:

Motion _____ Second _____ Vote _____

VII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

VIII. CLOSED SESSION

A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

1) Public Employee –Hiring:

a. Approve hiring of 1.0 FTE School Counselor

2) Conference with Labor Negotiator

District Negotiator: Jennifer Schwinn, Superintendent

Represented Employees: Gravenstein Union Teachers Assoc.

3) Potential litigation

4) Superintendent Evaluation

IX. OPEN SESSION

Any reportable action taken during closed session shall be reported when the Board comes back into open session.

X. FUTURE BOARD MEETINGS:

I. Next Regular Board Meeting: Oct. 12, 2017— 5:00 PM

Special Board Meeting: Sept. 27, 2017 – 5:30PM

XI. ADJOURNMENT

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Jennifer Schwinn, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.