

**MINUTES FROM THE REGULAR
GOVERNING BOARD MEETING**
Gravenstein School, Rm. 13

Wednesday, June 14, 2017

I. Meeting Called to Order at 5:10 PM

Jim Horn, President, present

Desiree Beck, Clerk, absent

Gregory Appling, present

Steven Schwartz, present

Sandra Wickland, present

II. PUBLIC COMMENTS

None.

III. REPORTS, AND ORAL COMMUNICATIONS

A. Gravenstein Union Teachers' Association: Christina Urmini gave the GUTA report

B. School Site Council: Supt. Schwinn gave a brief update.

C. GSF/MPF: Elena Ghirardelli reported on behalf of GSF and Rick Brody reported on behalf of MPF.

I. Report on Town Hall meeting: Mr. Brody reported on the recent Town Hall meeting and on other ways that the MPF leadership has attempted to increase communication with the community this year.

D. Trustee Reports: All board members reported on the successful Hillcrest graduation ceremony.

E. Hillcrest Principal Report: Brad Carn reported on the various end of the year activities at Hillcrest.

F. Principal/Supt. Report

1. 2016-17 Enrollment: Included in packet.

2. 2017-18 Enrollment Outlook: Mrs. Schwinn and Mr. Carn shared current enrollment numbers for the upcoming school year.

3. Transportation JPA Update: Mrs. Schwinn reported.

4. Update on modernization funding with Jack Schreder & Associates - Wanda Holden reported that Phase II application is being finalized.

5. Phase II update from Head of Facilities, Brian Sposato- Brian Sposato reported on the remaining punch list items to be completed this summer.

6. Phase III update- Mr. Sposato reported on the cost estimate and scope for Phase III. Member Schwartz inquired about providing AC in classrooms at Hillcrest. However, these items are

not included in the plans for phase III.

7. Proposed shade structure update- Mr. Sposato reported that the purchase order has been approved. The DSA permit is still needed for inspection at the manufacturing plant to occur. Timeline for fabrication and installation not known at this time.
8. Gravenstein Elementary ELA adoption timeline
 1. *Wonders* by McGraw Hill selected for pilot for TK-5th
 2. *Wonders* Teacher materials arrived for teachers to take home over summer
 3. *Wonders* student materials coming soon
 4. Hillcrest staff met to discuss their pilot of the ELA program called StudySync (also by McGraw Hill) and whether to adopt the program. A consensus was reached to continue the pilot for a second year.
9. Hiring update:
 1. Teacher interviews in process - Supt. Schwinn reported on progress made selecting candidates for positions at Gravenstein. There remains more hiring to do at Hillcrest and for the new district-wide counselor position.
- 10 LCAP Stakeholder input phase:
 1. School Site Council has begun LCAP update & stakeholder input process
 2. LCAP has been on display in the office since June 7, 2017
 3. First presentation of the LCAP to the Board and public was given on June 14, 2017.

IV. CONSENT AGENDA

ACTION ITEM

- A. Minutes of regular Board meeting May 10, 2017, and special meeting June 5, 2017
- B. Warrants/Payroll
- C. Budget Updates and Transfers
- D. Communication
 1. Letter from Jennifer Estrella, dated May 25, 2017, applying to the membership of the GUSD Bond Oversight Committee.
 2. Sunshine letter from GUTA for the 2017-18 school year.

Action taken/comments: Approval of the consent agenda.

Motion: Horn Second: Wickland Vote: 4 - 0

V. BUSINESS

A. Approve Principal Salary Schedule

The Board approved a District Principal salary schedule as presented.

Action taken/comments: Approval of the principal salary schedule.

Motion: Wickland Second: Appling Vote: 4 - 0.

B. Approval of MOU w/ MPF for 2017-18

The Board considered the proposed revised MOU with MPF for the 2017-18 school year. The new draft reflects some changes that will allow MPF to cut approximately \$35K from their annual budget to avoid on-going deficit spending. District will make good faith effort to keep Enrich teachers working with Enrich students.

Action taken/comments: Approval of the MOU w/MPF for 2017-18.

Motion: Horn Second: Appling Vote: 4 - 0.

C. Approve Resolution# 170614-1 Establish Bond Oversight Committee

The Board approved Resolution# 170614-1 in order to update the membership of the Bond Oversight Committee, including adding new member -- Jennifer Estrella.

Action taken/comments: Approval of resolution #170614-1

Motion:Schwartz Second: Wickland Vote: 4 - 0.

D. Approve Resolution # 170614-2 Education Protection Account (EPA)

The Board approved Resolution# 170614-2, resulting from the passage of Prop 30, designating the funds to be used to support the General Education salaries and benefits.

Action taken/comments: Approval of the resolution.

Motion: Horn Second: Appling Vote: 4 - 0.

E. Approve 2017-18 CSBA Membership and Educational Legal Alliance Membership

The Board approved the annual renewal of the District's membership in CSBA, and Educational Legal Alliance, which provides the GAMUT program.

Action taken/comments: Approval of the GAMUT service program.

Motion:Horn Second: Wickland Vote: 4 - 0.

F. Approve Interagency Agreement

The Board approved an interagency agreement that is a new requirement of the Every Student Succeeds Act (ESSA). The intent of the agreement is to ensure

transportation is provided to allow foster students to remain in their school of origin, when that is in the best interest of the child.

Action taken/comments: Approval of the interagency agreement.

Motion: Wickland Second: Appling Vote: 4 - 0.

VI. PUBLIC HEARING-2017-18 BUDGET

President Horn opened the public hearing opened at 6:05 PM. The Public Hearing was the first of a two-part process to approve the annual budget. The 17-18 budget will be considered for approval at the June 20, 2017, meeting.

A. Presentation of the 2017-18 Budget

CBO Wanda Holden delivered a slide show presentation in which she reviewed the proposed 2017-18 budget. She explained the process and answered numerous budget questions from board members. This item will be brought back for adoption on June 20. The Board decided to bring the master facility plan back for review at the July meeting in order to explore new projects and set priorities. No action taken at this point.

B. Review of Balances of Reserves in Excess of Minimum Reserve

Requirements: The Board reviewed and discussed the combined assigned and unassigned end fund balance above the minimum recommended *Reserve for Economic Uncertainty*, as necessary when reserve amounts exceed minimum recommended reserve requirements. President Horn noted that the minimum required five percent reserve doesn't go far, and in fact would only cover two weeks of district expenses.

VII. CLOSE PUBLIC HEARING at 7:05 PM

VIII. PUBLIC HEARING-2017-18 LCAP

President Horn opened the public hearing opened at 7:12 PM. The Board conducted a public hearing on the proposed Local Control Accountability Plan as part of the State's new LCFF funding plan.

A. Presentation of the 2017-18 LCAP

Supt. Schwinn presented the proposed 2017-18 LCAP (Local Control Accountability Plan) summarizing the district goals and actions meant to meet these goals. Board members commented and asked questions. No action taken.

This Public Hearing was the first of a two-part process to approve the LCAP. The 17-18 LCAP will be considered for approval at the June 20, 2017 meeting.

IX. CLOSE PUBLIC HEARING at 8:02 PM

X. GENERAL

A. Hillcrest & Gravenstein Charter Petition Renewal -Approval

Every five years, charters must be renewed by the State. The Hillcrest and Gravenstein Charters are up for renewal at the end of the 2016-17 school year. The renewal is a three-step process. The Board received the petitions at its regular meeting on May 10, 2017, and held a public hearing on the petitions at a special meeting on June 5, 2017.

Action taken/comments: Approval of the Hillcrest and Gravenstein charters

Motion: Appling

Second: Schwartz

Vote: 4 -0

XI. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

A member of the audience expressed support for hiring Keri Pugno.

Adjourned to closed session at 8:10 pm.

XII. CLOSED SESSION

a. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

1) Public Employee -Hiring: Discuss/Approve contract with Keri Pugno for Principal/Lead Teacher.

2) Conference with Labor Negotiator

District Negotiator: Jennifer Schwinn, Superintendent

Represented Employees: Gravenstein Union Teachers Assoc.

3) Public Employee Discipline/Dismissal/Release

4) Superintendent Evaluation

XIII. OPEN SESSION

The Board returned to open session at 9:16 PM

Horn moved/Appling seconded to approve a contract with Keri Pugno for Principal/Lead Teacher at Gravenstein Elementary School. Approved 4-0.

XIV. FUTURE BOARD MEETINGS:

I. Next Regular Board Meeting: July 12, 2017- 5:00PM

A special Board meeting is scheduled for June 20, 2017, to complete the two-part LCAP and Budget approval process.

XV. ADJOURNMENT

The Board adjourned at 9:17 PM

