

**GRAVENSTEIN UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
MINUTES**

September 13, 2017

I. CALL TO ORDER

Pres. Horn called the meeting to order at 5:02 PM, Clerk Beck and Member Appling present, Member Schwartz absent. Member Schwartz arrived at 5:03 PM.

II. PUBLIC INPUT ON ITEMS NOT ON THE AGENDA

No input.

III. APPROVAL OF CONSENT AGENDA

I. **Approval of Agenda Order**

Pres. Horn moved to approve, Clrk. Beck seconded, 4-0 yes.

II. **Minutes of regular Board meeting
Aug. 9, 2017**

III. **Warrants/Payroll**

IV. **Communication**

A. **Letter from Jennie Snyder and Mary Downey of SCOE affirming that Gravenstein's 2017-18 LCAP has been approved.**

B. **Letter from Superintendent of Schools Steve Herrington, regarding the Board vacancy created by Trustee Wickland's resignation.**

IV. REPORTS/CORRESPONDENCE

A. **GUTA Report**

GUTA President Christina Urmini presented the GUTA report.

B. **School Site Council**

School Site Council will meet next Wed. Sep. 20, 2017, after school.

C. **GSF/MPF**

GSF thanked administration for their support. The Jog-a-Thon is coming up, as is a Book Fair at Gravenstein. This will be a fundraiser for the school library, supported by GSF.

MPF thanked administration for their support. Their budget should be approved by the GUSD's next board meeting. Their pasta fundraiser is coming up on September 29, 2017.

D. Trustee Reports

Mem. Appling attending Back-to-School Nights, and construction project meetings.

Mem. Schwartz attended both the GSF and MPF welcome events. He shared that there is a bill in the legislature prohibiting middle school from beginning before 8:30 AM.

Pres. Horn and Clrk. Beck have been negotiating with GUTA.

An ad was placed in Sonoma West for the open Board seat. The opening was also posted in school office windows and school websites.

E. Hillcrest Principal Report

Principal David Fichera reported on the start of school, Back to School Nights, athletics, field trips, progress reports, and parent conferences.

F. Gravenstein Principal Report

Principal Keri Pugno reported on the start of the school year, the activity schedule, technology, and the school garden.

G. Superintendent Report

1. 2017-18 Enrollment report

District enrollment is currently 743 with 490 students at Gravenstein and 253 at Hillcrest.

2. Transportation JPA Update

The JPA School Bus recruitment efforts have been successful, with 9 new bus drivers coming on board. This will increase reliability. They have increased their phone lines, radio communication and have added video to the buses. There were excess funds in the 2016-17 reimbursement schedule resulting in GUSD receiving \$21,439.97.

3. Update on modernization funding with Jack Schreder & Associates

GUSD is working with SCOE to file for an exemption with CDE. GUSD anticipates eligibility for approximately \$2.7 million in modernization funds.

4. Phase II & Phase III update

i. Architect Doug Hilberman will be present to provide an update

Doug Hilberman reported that Phase II is in the process of closeout.

Phase III mechanical engineering drawings will be returned this week and will then be submitted to DSA. He anticipates the project coming back from DSA by February 2018.

5. Shade structure update

Supt. Schwinn worked with Head of Maintenance Brian Sposato on this update. The structure will be ready for delivery as early as Monday, Sep. 18. It will be installed as soon as possible. Installation time is not yet set, but the contractor has been identified. The installation takes two weeks. Students would be routed away from the construction site.

6. Hiring update:

- i. Positions in process of hiring include the following:**
- 1. School Counselor**
 - 2. School Secretary**

A counselor was offered the position last month, but declined the offer. New candidates were interviewed and a candidate will be brought to the board in closed session.

H. CBO Report

- 1. Budget contribution report**

CBO Wanda Holden reported on contributions from the general fund into Daycare, Food Service, Special Education, and Transportation. Daycare is revenue neutral. Pres. Horn shared that these encroachments are much lower than they were 20 years ago.

V. BUSINESS

A. Update Budget for Phase 3 Construction

The Board will be asked to approve an updated budget for Phase 3, now that the plans include the improvements in the Learning Lab and the replacement of the gym floor. This is approximately an increase of \$290,000 total. Some of this funding will come from Proposition 39.

Bond funds have been depleted at this point. The District will now be using reserves from Basic Aid Supplemental for these further projects.

Tabled to October 2017 meeting.

B. Approve Project Delivery Method for Phase 3 Construction

Justin Walling, President of Counterpoint Construction, presented on the pros and cons of a bid process vs lease-leaseback approach to selecting a contractor for Phase 3.

Architect Doug Hilberman recommends the lease-leaseback process for consideration. Pres. Horn feels that this is the delivery method that should be used for Phase III.

Pres. Horn moved to proceed with the Lease Leaseback delivery method for Phase III, Mem.

Appling seconded, 4-0 yes.

Mem. Schwartz asked when the District would lease to the contractor. Counterpoint explained that the lease occurs once the project begins.

C. Approve Design Proposal from AXIA Architects for Phase 4-Hillcrest

Pres. Horn recused himself from the discussion and voting because of a potential conflict of interest.

Clrk. Beck asked Doug Hilberman to review Phase 4. The two main items that came up are 1) the switchgear (main electrical body) and 2) access to the lower field at Hillcrest.

Solar arrays over the parking lot and basic lighting improvements to be funded by Prop. 39 were also included.

Mem. Appling inquired about the playground/lower field being separated from the solar arrays in the project sequence. He recalled the electrical and solar arrays being completed first, with the lower field access being completed separately.

Doug Hilberman responded that a certain percent of the project had to be spent on accessibility, so the accessible path to the field was left in.

The remodel of the administrative building and library at Hillcrest will not be included in Phase 4.

Supt. Schwinn explained that Prop. 39 relates to energy conservation. Including the addition of air conditioning in this phase would contradict this priority.

Mem. Appling moved to approve the design proposal with AXIA, striking the administrative building and library, with the necessary cost adjustment, subject to legal review and Superintendent approval, Clrk. Beck seconded, 3-0 yes, 1 abstained (Pres. Horn).

D. Consider Applications for Trustee Appointment

The Board interviewed three candidates for the position: Paul Carey, Jennifer Koelemeijer and Patrick Turner. The term goes through December of 2018.

After discussion, Pres. Horn moved for Jennifer Koelemeijer to fill the vacant seat, Mem. Appling seconded, 4-0 yes.

Pres. Horn swore Jennifer Koelemeijer in at 7:47 PM.

E. Approve School Psychologist Contract

Supt. presented a contract between the District and Jack Correia with an hourly rate of \$80, not to exceed \$20,000 for the 2017-18 school year.

Mem. Schwartz moved to approve, Pres. Horn seconded, 5-0 yes.

F. Approve 2016-17 Unaudited Actuals

Pres. Horn moved to approve, Mem. Appling seconded, 5-0 approved.

G. Approve Resolution #70913-1 Adoption of the Gann Limit

Mem. Horn moved to approve, Clrk. Beck seconded, approved 5-0 approved.

Clrk. Beck left the meeting at 8:35 PM.

H. Discussion and Possible Action on the Community Use of District Facilities

Members Appling and Schwartz brought forward some proposed changes to the fee schedule. A flat fee is being proposed, with additional possible charges when additional custodial is needed. The intent of the amendment is to provide access to facilities at lower cost for youth activities.

Pres. Horn has moved that this be tabled until the Sept. 27 meeting, Mem. Appling seconded, 3-1 approved (Mem. Schwartz dissent).

I. Consider Facility Use Permit Request from Move Over Mozart

Pres. Horn moved to approve, Mem. Appling seconded, 3-0 approved (Schwartz abstained).

J. Consider Facility Use Permit Request from CYO St Sebastian Basketball

Pres. moved to approve, with the current schedule, letting them know that it may change, Mem. Appling seconded, 3-0 approved (Schwartz abstained).

K. Consider increasing the cost of staff meals to \$5.00

Mem. Appling moved to approve, Mem. K seconded, 4-0 approved.

Transfer Funds to Fund 40 for Meraki Equipment

Mem. Appling moved to approve the transfer of \$145,863.33 to Fund 40, Pres. Horn seconded, 4-0 approved.

L. Approve Contract w/ SCOE for Media Center Services

Pres. Horn moved to approve at a cost of \$4,907.25 for the 2017-18 school year, Mem. Appling seconded, 4-0 approved.

VI. General

A. Review Performance on 2016-17 Goals and Objectives

Pres. Horn moved to table to the September 27 special meeting, Mem. Koelemeijer seconded, 4-0 approved.

B. Review the District's Dual Program System

Supt. Schwinn reported that the District has already made some progress in expanding opportunities for all students. Field trip opportunities will be expanded for all students, providing grade level trips that all students can go on together.

Art enrichment opportunities have been expanded to the Traditional program at Hillcrest, and have increased in number for the Traditional program at Gravenstein.

Supt. Schwinn presented the concept that there will be a leadership group consisting of teachers, GSF, MPF, Board members, and administration, to examine merging the ENRICH! and Traditional programs.

Stakeholders shared a variety of opinions about the existence of two programs and feelings of inequity.

Pres. Horn will appoint two Board members to be on the committee.

The committee will meet once per week, after school, at 3:45 PM, possibly on Tuesdays.

C. Approve BP 5111.1 and AR 5111.1 - District Residency

Supt. Schwinn presented the BP and AR.

Pres. Horn moved to adopt BP 5111.1 with Option 1 on page 130, Mem. Appling seconded, 4-0 approved.

Pres. Horn moved to table AR 5111.1 to the

next meeting, Mem. Schwartz seconded, 4-0 approved.

D. Approve Overnight & Water Access Field Trips

Mem. Schwartz moved to approve, Mem. Appling seconded, 4-0 approved.

E. Review 2017 CAASPP Results

Pres. Horn moved to table to the next meeting, Mem. Appling seconded, 4-0 approved.

VII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

No public comment. Pres. Horn moved to adjourn to closed session at 10:03 PM.

VIII. ADJOURN TO CLOSED SESSION

With respect to every item of business to be discussed in closed session pursuant to Section 54957.6

A. Public Employee:

- I. Approve hiring of 1.0 FTE School Counselor—Marie LeBarron

Horn moved/Schwartz seconded to hire, approved 4-0.

B. Conference with Labor Negotiator

District Negotiator: Jennifer Schwinn, Superintendent
Represented Employees: Gravenstein Union Teachers Association

C. Superintendent Evaluation

IX. RECONVENE TO OPEN SESSION

- A. Any reportable action taken during closed session shall be reported when the Board comes back into open session.

President Horn reported action as noted above.

X. Future Board Meetings:

- A. Regular Board Meeting: October 11, 2017 - 5:00 PM

Special Board Meeting: September 27, 2017, 5:30 PM

XI. ADJOURNMENT

