

GRAVENSTEIN UNION SCHOOL DISTRICT
3840 TWIG AVENUE
SEBASTOPOL, CA 95472

REGULAR GOVERNING BOARD
MEETING AGENDA

Wednesday, December 13, 2017

5:00 PM

Gravenstein School, Rm. 13

I. CALL TO ORDER

Jim Horn, President
Desiree Beck, Clerk
Gregory Appling
Jennifer Koelemeijer
Steven Schwartz

II. PUBLIC COMMENTS

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

III. ANNUAL REORGANIZATION MEETING

- A. The Board will elect trustees to fill the following positions:
- Board President
 - Board Clerk
 - Voting Representative on the Sonoma County Committee on School District Organization (see information below)
 - Alternate Representative, Sonoma County Committee on School District Organization

Each school board in Sonoma County appoints one representative, who, in turn, serves on a countywide committee whose sole purpose is the appointment of persons to fill vacancies on the Sonoma County Committee on School District organization. The purpose of the Sonoma County Committee on School District Organization is to develop master plans (geographic) for school district organizations in the county and approve or disapprove any proposed changes in the master plan or changes in land area between any two districts.

- B. The Board will also determine the date of monthly Board Meetings through December 2018. Currently, meetings are held the 2nd Wednesday of every month.

IV. CONSENT AGENDA

ACTION ITEM

- A. Approve agenda order
B. Minutes of regular Board mtg. Nov 8 & Special mtg. Nov 30, 2017
C. Warrants/Payroll

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- D. Ratify MOU with Redwood Credit Union to receive \$500 in Visa gift cards to distribute to each GUSD student who lost their home in the recent fires.
- E. Donations
1. Acknowledge and accept a donation of \$309.90 to the District. Thank you to the Rotary of Sebastopol for awarding a grant to Aimee Otterson, 2nd grade teacher, for the purchase of online reading programs.

Action taken/comments:

Motion _____ Second _____ Vote _____

V. **REPORTS AND ORAL COMMUNICATIONS**

- A. Gravenstein Union Teachers' Association
- B. School Site Council
- C. GSF/MPF
- D. Trustee Reports
- E. Hillcrest Principal Report
- F. Gravenstein Principal Report
- G. Superintendent Report
 1. 2017-18 Enrollment report
 2. Transportation JPA Update
 3. Update on modernization funding with Jack Schreder & Associates
 4. Phase II update
 5. Shade structure update—Installation started Mon., Dec 4, 2017

VI. **BUSINESS & FACILITIES**

- A. Phase III and Phase IV Update**
1. Architect Doug Hilberman will provide an update on the Phase III project at Gravenstein Elementary School and the Phase IV project at Hillcrest Middle School.
- B. Ratify contract with Counterpoint to oversee the Lease-Lease Back process**
1. The Board will be asked to ratify a contract based on a Counterpoint proposal previously approved by the Board.

Action taken/comments:

Motion _____ Second _____ Vote _____

C. Review Phase III Lease-Leaseback Process and Approve Lease-Lease Back Contractor Selection Criteria

- Justin Walling of Counterpoint will answer questions about the following:
- Timeline

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- Criteria and scoring
- Informational packet provided by Counterpoint

The Board will be asked to authorize the creation of a site committee that can review the applicants; rank them against the selection criteria; and present a contractor to the Board for final selection.

Action taken/comments:

Motion _____ Second _____ Vote _____

D. First Interim Report for 2017-18 School Year

The Board will receive information regarding the financial status of the District as of October 31, 2017 (the first interim period). The Board will be asked give a positive certification, meaning that the District is able to meet its financial obligations this year and for two subsequent years.

Action taken/comments:

Motion _____ Second _____ Vote _____

E. Approve an MOU with Cal State TEACH Re: Student Teacher

The Board will be asked to approve a contract with Cal State's teacher induction program to allow a teacher candidate to complete a student teacher placement in a GUSD classroom and learn along side one of our exceptional master teachers. There is no cost to the District.

Action taken/comments:

Motion _____ Second _____ Vote _____

F. Approve Resolution #171213-1 Accounting of Development Fees

The Board will be asked to approve resolution #171213-1 establishing the accounting practices of development fees (Fund 25).

Action taken/comments:

Motion _____ Second _____ Vote _____

VII. GENERAL

A. Review and Approve 17-18 District & Superintendent Goals

The Board will review the 2017-18 updated goals that the Board developed at the Nov 30 Special Board meeting with consultant Dr. Paul Porter. The Board may make some final edits and approve the proposed District mission and goals.

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Action taken/comments:

Motion _____ Second _____ Vote _____

B. Dual Program Stakeholder Committee Report and Possible Approval of Kindergarten Discovery! Pilot Program for 2018-19

1. Parent survey results
2. Present features of Kindergarten Discovery! Pilot
3. The Board will be asked to approve the Kindergarten Discovery! pilot program for the 2018-19 school year

Action taken/comments:

Motion _____ Second _____ Vote _____

C. Approve AR 3311.2 Bids

The Board will be asked to approve Administrative Regulations AR 3311.2, as required to proceed with a Lease-Lease Back process.

Action taken/comments:

Motion _____ Second _____ Vote _____

D. Approve Moving Regular January Meeting to January 17

The Board is asked to approve moving the regular Board meeting to the third Wednesday of the month in January 2018 because school will be closed the first week in January for winter break, and more lead time is needed for planning and posting the agenda.

Action taken/comments:

Motion _____ Second _____ Vote _____

VIII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

IX. CLOSED SESSION

A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

- 1) Public Employee –Hiring:
 - a. Approve hiring of full-time School Counselor
- 2) Conference with Labor Negotiator

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District Negotiator: Jennifer Schwinn, Superintendent
Represented Employees: Gravenstein Union Teachers Assoc.
3) Superintendent Evaluation

X. OPEN SESSION

Any reportable action taken during closed session shall be reported when the Board comes back into open session.

XI. FUTURE BOARD MEETINGS:

I. Next Regular Board Meeting: Jan 17, 2018 (proposed)— 5:00 PM

XII. ADJOURNMENT

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Jennifer Schwinn, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.

