

**GRAVENSTEIN UNION SCHOOL DISTRICT
REGULAR BOARD MEETING
MINUTES**

December 13, 2017

I. CALL TO ORDER

Pres. Horn called the meeting to order at 5:07 PM. Clerk Beck and Members Koelemeijer, Appling, and Schwartz present.

II. PUBLIC INPUT ON ITEMS NOT ON THE AGENDA

Vy Le-Morse reported that the GSF Family Fire Relief Committee has collected \$15,000 in donations and gift cards. They anticipate raising \$1,300 from t-shirt sales.

Kate Crandall invited the board members to next Wednesday's Kindergarten Nutcracker performance, 5:00 at Gravenstein.

An audience member brought up the idea of having a school garden. She would like the board to consider having a discussion on hiring someone to coordinate these efforts.

An audience member brought up a board conversation from last year about ways to improve the playgrounds. Jennifer Schwinn announced that the feedback from that meeting was incorporated into the site plan.

III. Annual Reorganization Meeting

A. The Board will elect trustees to fill the following positions:

i. Board President

Member Koelemeijer proposed that Jim Horn remain president and Clerk Beck seconded. 5-0 yes.

ii. Board Clerk

President Horn proposed that Clerk Beck remain board clerk and Member Appling seconded. 5-0 yes.

iii. Voting Representative on the Sonoma County Committee on School District Organization

President Horn nominated Member Appling as the representative and Member Schwartz as the alternate. Clerk Beck seconded. 5-0 yes.

iv. Alternative Rep. for So. Co. Committee on School district Organization

President Horn moved to keep the meetings at 5:00 PM on the second Wednesday of the month at Gravenstein School, Room 13. Member Koelemeijer seconded. 5-0 yes.

IV. APPROVAL OF CONSENT AGENDA

- I. **Approval of Agenda Order**
- II. **Minutes of regular Board meeting
Nov. 8 & Special mtg. Nov. 30, 2017**
- III. **Warrants/Payroll**
- IV. **Ratify MOU with Redwood Credit
Union to receive \$500 in Visa gift cards to
distribute to each GUSD student who lost
their home in the recent fires.**
- V. **Donations**
 - A. **Acknowledge and accept a donation
of \$309.90 to the District from the
Rotary Club of Sebastopol for**

President Horn moved to approve the consent agenda. Member Schwartz seconded. 4-0 yes. (Member Appling had stepped out of the room briefly.)

V. REPORTS/CORRESPONDENCE

A. GUTA Report

Christina Urmini presented.

B. School Site Council

The next meeting will be in January 2018.

C. GSF/MPF

GSF- Elena Ghiradelli shared the success of the pancake breakfast. She thanked Lacey Whaley for her service as GSF treasurer and shared the news of Lacey's resignation. She then welcomed Tim Allen as the new treasurer.

MPF- Vy Le-Morse shared that Tim Allen resigned as treasurer.

D. Trustee Reports

Member Koelemeijer shared that she attended a STEAM symposium and expressed her hope that this approach be embraced by the district.

Member Schwartz shared that he attended the Pancake Breakfast and enjoyed the Hillcrest Jazz Band performance.

Member Appling attended the Gravenstein Winter Concert.

E. Hillcrest Report

As Principal Fichera was unable to attend this meeting, he arranged for Student Eddie Borba and Teacher-in-Charge Allison Rich to speak on his behalf.

Eddie Borba, student council representative/ secretary, gave the presentation on student activities. Hillcrest is currently collecting for a

canned food drive, tomorrow is the Hillcrest Winter concert, and the season has begun for Girls Volleyball.

Allison Rich is the designated Teacher-in-Charge. She reported on curriculum. Hillcrest is piloting the McGrawHill ELA program titled Study Sync. Staff are also working toward implementing NGSS (Next Generation Science Standards) and staff have attended professional development. Principal Fichera attended an administrator's training on NGSS and Teachers Kelly Sporrer and Sergio Blanco are participating in ongoing professional development through SCOE.

F. Gravenstein Principal Report

Principal Keri Pugno reported on K/5 Recess Buddies, canned food drive, and the December theme of Imagination- Pajama Day on Dec 21. Curriculum updates included professional development support for NGSS

G. Superintendent Report

1. 2017-18 Enrollment report

Included in packet

2. Transportation JPA Update

Superintendent Schwinn reported on West County Transportation Agency updates.

3. Update on modernization funding with Jack Schreder & Associates

Staff believes that Schreder has received all necessary information.

4. Phase II update

Wanda has not yet received the sign-off for Silver Creek modulars.

5. Shade Structure update

Construction has begun and the concrete is currently setting.

(Clerk Beck left the meeting at 8:35 PM.)

VI. BUSINESS & Facilities

A. Phase III and Phase IV Update

Doug Hilberman reported on updates on the Phase III project at Gravenstein and Phase IV at Hillcrest. The scope of Phase IV (at Hillcrest) includes photovoltaic solar panels in parking lot, replacing the main electrical switchboard, an ADA- accessible path to the lower fields and lower basketball courts, and Prop 39 lighting

upgrades.

B. Ratify contract with Counterpoint to oversee the Lease-Lease Back process

President Horn moved to ratify the contract. Member Appling seconded. 4-0 yes.

C. Review Phase III Lease-Leaseback Process and Approve Lease-Lease Back Contractor Selection Criteria

President Horn moved that the board authorize the creation of a site committee to oversee the Lease-Leaseback Contractor Selection process and Member Schwartz seconded. 4-0 yes. The committee consists of Superintendent Schwinn, CBO Holden, Facilities Director Sposato, and members Appling and Horn.

**D. First Interim Report for 2017-18 School Year
(This item considered out of order, earlier in the meeting)**

CBO Holden presented the report and answered questions from the board. The board questioned if the projected spending was mainly due to STRS/PRS increases. Member Koelemeijer requested additional information about the history of the district's deficit spending, a budget that shows the breakdown of the one-time expenditures, and when we began receiving Basic Aid supplement. President Horn moved to approve the First Interim Report with a Positive Certification and Member Schwartz seconded. 5-0 yes.

E. Approve an MOU with Cal State TEACH Re: Student Teacher

Superintendent Schwinn explained that the student teacher would be working in Allison Rich's classroom. Member Koelemeijer moved to approve an MOU with Cal State Teach, pending the clearance of the student teacher's fingerprints. Member Schwartz seconded. 4-0 yes. (Clerk Beck absent)

F. Approve Resolution #171213-1 Accounting of Development Fees

CBO Holden presented and answered questions on the reports. Member Koelemeijer moved to approve the Resolution #171213-1. Member Appling seconded. 4-0 yes

VII. General

A. Review and Approve 17-18 District & Superintendent Goals

Member Koelemeijer proposed a draft of the Board Strategic Goals and Mission Statement. The board reviewed the draft included in the board packet. Corrections were made to the Board Goals draft to more accurately reflect the discussion at the retreat. (Supt Schwinn recorded the changes in her board packet-page 84.) President Horn moved to approve the 17-18 District & Superintendent Goals.

Member Appling seconded. 4-0 yes.

B. Dual Program Stakeholder Committee Report and Possible Approval of Kindergarten Discovery! Pilot Program for 2018-19
(This item considered out of order, earlier in the meeting)

Gravenstein Principal Pugno presented the Kindergarten Discovery! program. Handouts were provided detailing key components of the pilot program and possible advertising materials. Member Appling moved to approve the Kindergarten Discovery! Pilot Program for the 2018-2019 year and approve to go forward with the program with at least a first grade program in 2019-2020 and explore the process for program expansion in 2020-2021. President Horn seconded. 5-0 yes.

Member Schwartz requested Wanda to come back with projections and present to the board at the next meeting :

1. If total donations from MPF parent organization decreased 10%
2. If total donations from MPF parent organizations decreased 30%

Superintendent Schwinn will come back to the board with a rough schedule of a timeline on planning for the first grade expansion. The suggestion of this spring for planning was raised by Supt Schwinn.

Member Koelemeijer expressed interest in continuing the Dual-Program Committee when ready to discuss the larger, future expansion.

C. Approve AR 3311.2 Bids

President Horn moved to adopt AR 3311.2. Member Appling seconded. 3-0 yes. (Member Koelemeijer abstained.)

D. Approve Moving Regular January Meeting to January 17

Member Appling moved to approve moving the regular January meeting to January 17 at 5:00 PM. Member Schwartz seconded. 4-0 yes.

The board held a discussion on the timeline of board packet delivery.

Member Appling requested that the charter admittance policy (lottery system) be put on the next board meeting's agenda.

- VIII. **PUBLIC COMMENT ON ITEMS IN CLOSED SESSION** No public comment received.

- IX. **ADJOURN TO CLOSED SESSION** Adjourn to close session at 9:55 PM.
With respect to every item of business to be discussed in closed session pursuant to Section 54957.6
 - A. **Public Employee:**
 - I. Approve hiring of full-time School Counselor

 - B. **Conference with Labor Negotiator**
District Negotiator: Jennifer Schwinn, Superintendent
Represented Employees: Gravenstein Union Teachers Association

 - C. **Public Employee Discipline/Dismissal/Release**

 - D. **Superintendent Evaluation**

- X. **RECONVENE TO OPEN SESSION** No reportable action taken.

- XI. **Future Board Meetings:**
 - A. Next Regular Board Meeting: Jan 17, 2018— 5:00 PM

- XII. **ADJOURNMENT @ 10:28 PM**