

GRAVENSTEIN UNION SCHOOL DISTRICT
3840 TWIG AVENUE
SEBASTOPOL, CA 95472

REGULAR GOVERNING BOARD

MEETING AGENDA

Gravenstein School, Rm. 13

Wednesday, February 15, 2017

5:00 PM

I. CALL TO ORDER

Jim Horn, President
Desiree Beck, Clerk
Gregory Appling
Steven Schwartz
Sandra Wickland

II. PUBLIC COMMENTS

At this time the public may address the Board on any item not listed on the agenda. Presentations are limited to three minutes per person per topic. The Board may not respond to presentations. The public may address the Board on any item listed on the agenda at the time the matter is taken up by the Board.

III. REPORTS, AND ORAL COMMUNICATIONS

- A. Gravenstein Union Teachers' Association
- B. School Site Council
- C. GSF/MPF
- D. Trustee Reports
- E. Hillcrest Principal Report
- F. Principal/Supt. Report
 - 1. 2016-17 Enrollment
 - 2. Transportation JPA Update
 - 3. Charter School Renewal Update
 - 4. Update on modernization funding with Jack Schreder & Associates
 - 5. Update on the Governor's proposed budget

IV. CONSENT AGENDA

ACTION ITEM

- A. Minutes of Special Meeting, Feb 8, 2017
- B. Minutes of Regular Meeting Jan 19, 2017
- C. Warrants/Payroll
- D. Budget Updates and Transfers
- E. Correspondence/Publications
- F. Donations
 - 1. Thanks to Donorschoose.org for the donation of wobble chairs for Ms. Dellosa's classroom and technology for a listening center in Ms. Tomsy's classroom!

V. BUSINESS

A. Update on Phase II & Phase III

The Board will receive an update on Phase II and III of the District building projects as presented by Doug Hilberman of AXIA.

Action taken/comments:

Motion _____ Second _____ Vote _____

GRAVENSTEIN UNION SCHOOL DISTRICT
3840 TWIG AVENUE
SEBASTOPOL, CA 95472

B. Approve Change Orders, Phase II

The Board will be asked to approve the following change orders:

1.	CO 60,	Floor Repair @ Door Thresholds	\$14,376.75
2.	CO 61,	Weather Protection	\$24,009.84
3.	CO 62,	Additional Added General Conditions	\$72,646.38

Action taken/comments:

Motion _____ Second _____ Vote _____

C. Approval of Increase to District Sub Pay Rate

It is difficult to find subs due to a teacher shortage. To remain competitive with other Sonoma County districts, the Board will be asked to approve an increase in the District's sub pay rate to the following amounts:

\$130	Full Day
\$70	Half Day
\$140	After 10 consecutive days in the same class (per day)
\$150	After 20 consecutive days in the same class (per day)
\$200	After 30 consecutive days in the same class (per day)

Action taken/comments:

Motion _____ Second _____ Vote _____

D. Acceptance and Certification of June 30, 2016 Fiscal Year Financial Audit

The Board will be asked to approve the Financial Audit report prepared by Roatch Accountancy:

Action taken/comments:

Motion _____ Second _____ Vote _____

E. Acceptance and Certification of June 30, 2016 Fiscal Year Measure M Bond Performance Audit

The Board will be asked to approve the Measure M Bond Performance Audit report prepared by Roatch Accountancy:

Action taken/comments:

Motion _____ Second _____ Vote _____

GRAVENSTEIN UNION SCHOOL DISTRICT
3840 TWIG AVENUE
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F. Acceptance and Certification of June 30, 2016 Fiscal Year Measure M Bond Financial Audit

The Board will be asked to approve the Measure M Bond Financial Audit report prepared by Roatch Accountancy:

Action taken/comments:

Motion _____ Second _____ Vote _____

G. Approval of District J13A – Due to School Closures

The Board will be asked to approve the J13A form that allows the District to reduce the school year by one (1) day due to severe weather in January 2017, without losing ADA, because Sonoma County was declared a disaster during the flash floods.

Action taken/comments:

Motion _____ Second _____ Vote _____

H. Approval of Gravenstein Elementary School J13A – Due to School Closure

The Board will be asked to approve the J13A form that allows the Charter to reduce the school year by one (1) day due to severe weather in January 2017, without losing ADA, because Sonoma County was declared a disaster during the flash floods.

Action taken/comments:

Motion _____ Second _____ Vote _____

I. Approval of Hillcrest Middle School J13A – Due to School Closure

The Board will be asked to approve the J13A form that allows the Charter to reduce the school year by one (1) day due to severe weather in January 2017, without losing ADA, because Sonoma County was declared a disaster during the flash floods.

Action taken/comments:

Motion _____ Second _____ Vote _____

J. Approval of Service Agreement to Complete GASB 45 Study

The Board will be asked to approve a service agreement to complete the GASB 45 study for the District.

Action taken/comments:

Motion _____ Second _____ Vote _____

GRAVENSTEIN UNION SCHOOL DISTRICT
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K. Approval of Service Agreement with Counterpoint Construction Services

The Board will be asked to approve a service agreement with Counterpoint Construction Services for Cost Estimating for Phase 3 Construction.

Action taken/comments:

Motion _____ Second _____ Vote _____

VI. GENERAL

A. Approve CSBA Delegate

The Board will be asked to complete a ballot for the 2017 CSBA Delegate Assembly Election.

Action taken/comments:

Motion _____ Second _____ Vote _____

B. Approve School Accountability Report Card (SARC)

The Board will be asked to approve the 2016-17 School Accountability Report Card (SARC) as presented to them. The School Accountability Report Card is a report mandated by the State and must be posted to the school website.

Action taken/comments:

Motion _____ Second _____ Vote _____

VII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION

VIII. CLOSED SESSION

A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

1) Conference with Labor Negotiator

District Negotiator: Jennifer Schwinn, Superintendent

Represented Employees: Gravenstein Union Teachers Assoc.

Unrepresented Employees: Two Classified staff

2) Potential Litigation per GC 54956.9(d) – Inquiry OCR

3) Superintendent Evaluation

IX. OPEN SESSION

A. Any reportable action taken during closed session shall be reported when the Board comes back into open session.

GRAVENSTEIN UNION SCHOOL DISTRICT
3840 TWIG AVENUE
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X. FUTURE BOARD MEETINGS:

- I. Next Regular Board Meeting: March 8, 2017—5 p.m.**

XI. ADJOURNMENT

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Jennifer Schwinn, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.

Gravenstein Union School District
Enrollment

III. F. 1.

February 2017		PK	K	1	2	3	4	5	6	7	8	Totals
Crandall	ENRICH!		19									19
Briggs	ENRICH!		20									20
Trivunovic			19									19
Tomsky	TK	2	18									20
Redfern			21									21
Candau	ENRICH!			21								21
Kindred	ENRICH!			21								21
Dellosa				20								20
Clement				21								21
Otterson					21							21
Basque	ENRICH!				20							20
DeBolt	ENRICH!				20							20
Sprinkle					20							20
Vestal						21						21
Mattish	ENRICH!					20						20
Nordstrom	ENRICH!					21						21
Haas						20						20
Davis							11					11
Brown	ENRICH!						26					26
Sully	ENRICH!						26					26
Molina							21					21
Gorman	ENRICH!							25				25
Davis								10				10
Pugno	ENRICH!							24				24
Urmini								18				18
Helton									16			16
Kinman									15			15
Dexter	ENRICH!								24			24
Rich	ENRICH!								25			25
Collins	ENRICH!									26		26
Clements	ENRICH!									25		25
Sotiras										18		18
Blanco										19		19
Cole											32	32
Shore (Smuck)	ENRICH!										26	26
Sporrer	ENRICH!										27	27
Gravenstein Campus		2	97	83	81	82	84	77				506
Hillcrest Campus									80	88	85	253
February 2017		2	97	83	81	82	84	77	80	88	85	759
February 2016		2	96	76	83	72	78	74	88	84	83	736
February 2015		0	94	79	70	70	68	74	70	84	114	723
February 2014		0	101	62	70	65	71	65	72	101	105	712
February 2013		0	81	68	68	61	69	69	85	111	101	713
February 2012		0	80	71	61	66	63	85	90	92	82	690
February 2011		0	66	55	59	51	82	75	84	74	99	645
February 2010		0	56	61	49	76	69	70	66	84	93	624

2016
481
255
736



SSC School District and Charter School Financial Projection Dartboard 2017-18 Governor's Proposed State Budget

This version of SSC's Financial Projection Dartboard is based on the 2017-18 Governor's Proposed State Budget. We have updated the cost-of-living adjustment (COLA), Consumer Price Index (CPI), and ten-year T-bill planning factors per the latest economic forecasts. We have also updated the Local Control Funding Formula (LCFF) factors. We rely on various state agencies and outside sources in developing these factors, but we assume responsibility for them with the understanding that they are general guidelines.

LCFF ENTITLEMENT FACTORS				
Entitlement Factors per ADA	K-3	4-6	7-8	9-12
2016-17 Initial Grants	\$7,083	\$7,189	\$7,403	\$8,578
COLA at 1.48%	\$105	\$106	\$110	\$127
2017-18 Base Grants	\$7,188	\$7,295	\$7,513	\$8,705
Entitlement Factors per ADA	K-3	4-6	7-8	9-12
2017-18 Base Grants	\$7,188	\$7,295	\$7,513	\$8,705
Adjustment Factors	10.4% CSR	-	-	2.6% CTE
CSR and CTE amounts	\$748	-	-	\$226
2017-18 Adjusted Base Grants	\$7,936	\$7,295	\$7,513	\$8,931
Supplemental Grants (% Adj. Base)	20%	20%	20%	20%
Concentration Grants	50%	50%	50%	50%
Concentration Grant Threshold	55%	55%	55%	55%


LCFF DARTBOARD FACTORS					
Factor	2016-17	2017-18	2018-19	2019-20	2020-21
LCFF Planning Factors	SSC Simulator	SSC Simulator	SSC Simulator ¹	SSC Simulator ¹	SSC Simulator ¹
SSC Gap Funding Percentage	55.28%	23.67%	34.42%	35.88%	37.32%
Department of Finance Gap Funding Percentage	55.28%	23.67%	53.85%	68.94%	100.00%
Gap Funding Percentage (May Revise)	49.08%	-	-	-	-

PLANNING FACTORS					
Factor	2016-17	2017-18	2018-19	2019-20	2020-21
Statutory COLA	0.00%	1.48%	2.40%	2.53%	2.66%
COLA on state and local share only of Special Education, Child Nutrition, Foster Youth, Preschool, American Indian Education Centers/American Indian Early Childhood Education	0.00%	1.48%	2.40%	2.53%	2.66%
California CPI	2.37%	2.72%	2.92%	2.60%	2.73%
California Lottery	Base per ADA	\$144	\$144	\$144	\$144
	Proposition 20 per ADA	\$45	\$45	\$45	\$45
One-Time Discretionary Funds per ADA	\$214	\$48	-	-	-
Interest Rate for Ten-Year Treasuries	2.20%	2.50%	2.70%	2.90%	2.80%
CalPERS Employer Rate (projected)	13.888%	15.80%	17.70%	19.70%	21.10%
CalSTRS Employer Rate (statutory)	12.58%	14.43%	16.28%	18.13%	19.10%

RESERVES		
State Reserve Requirement	District ADA Range	Reserve Plan ¹
The greater of 5% or \$66,000	0 to 300	SSC recommends one year's increment of planned revenue growth
The greater of 4% or \$66,000	301 to 1,000	
3%	1,001 to 30,000	
2%	30,001 to 400,000	
1%	400,001 and higher	


¹ District reserve requirements as stated in the State Board of Education (SBE) adopted criteria and standards based solely on district size is not as relevant when financial volatility and exposure is disparate under the LCFF. We recommend that every district first observe the current SBE-required reserve for the traditional economic uncertainties. We also recommend the establishment of a separate reserve based on the annual LCFF revenue increase projected for the district in Year 2 and Year 3 of the multiyear projection. We recommend that the district develop a plan to, over time, set aside one year's growth in LCFF funding as a reserve due to the potential volatility inherent in state revenues. Within that set aside, we also recommend assigning the supplemental and concentration grant dollars.

Governor's Proposals for the 2017-18 State Budget and K-12 Education

★  **Collective Bargaining Considerations** **F-15**

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- Employee compensation has been the primary beneficiary of the restoration of funding for education
- Employees now enjoy:
 - Higher salaries
 - Higher health and welfare benefits
 - Higher employer contributions to retirement plans
 - Higher ongoing salaries as a result of increased services
- All of this was made possible by improved economic conditions, restoration of Proposition 98 deficits, and Proposition 30 taxes
- Most compensation increases have been across the board
 - But a significant number of districts with high unduplicated counts added staff, work days, instructional time, and other services for students

★  **Revenues Now Flatten Out** **F-16**

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- State revenues, and Proposition 98 revenues, are now forecast to flatten out
 - Districts that budgeted for the DOF estimated increases forecast earlier may now come up way short
 - Even with the addition of the Proposition 55 taxes in the out years, education funding is now projected to be below earlier forecasts
 - Erosion in the state's revenue forecasts consume all of the gains from Proposition 55
- Collective bargaining settlements that left the district with a "positive" certification at First Interim may come up short at the Second Interim

Governor's Proposals for the 2017-18 State Budget and K-12 Education



Budget Certifications

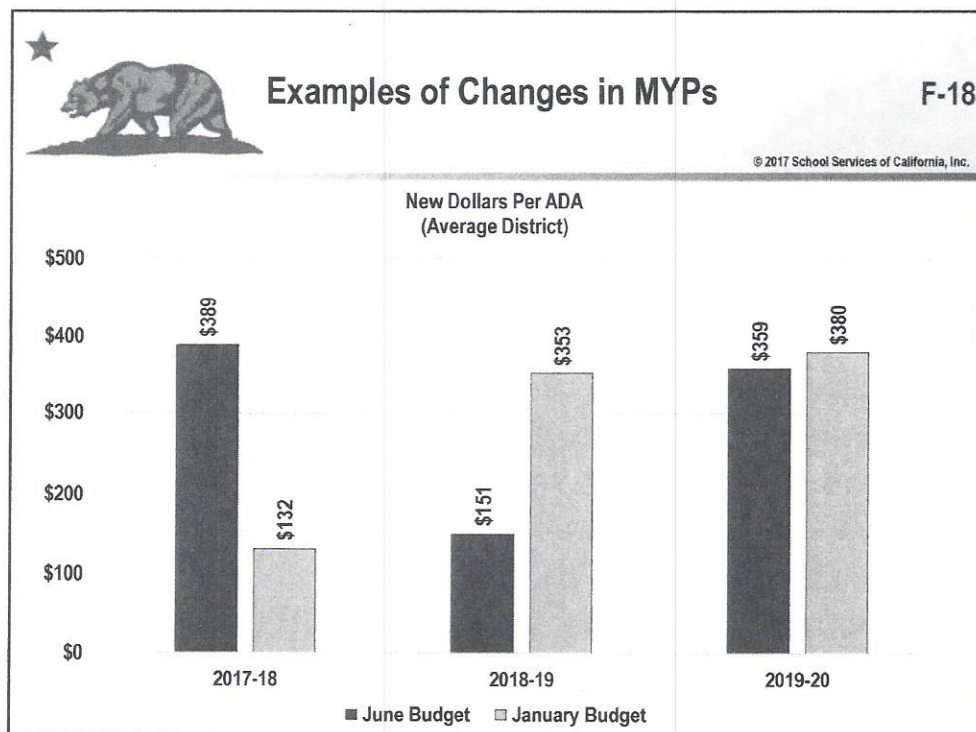
F-17

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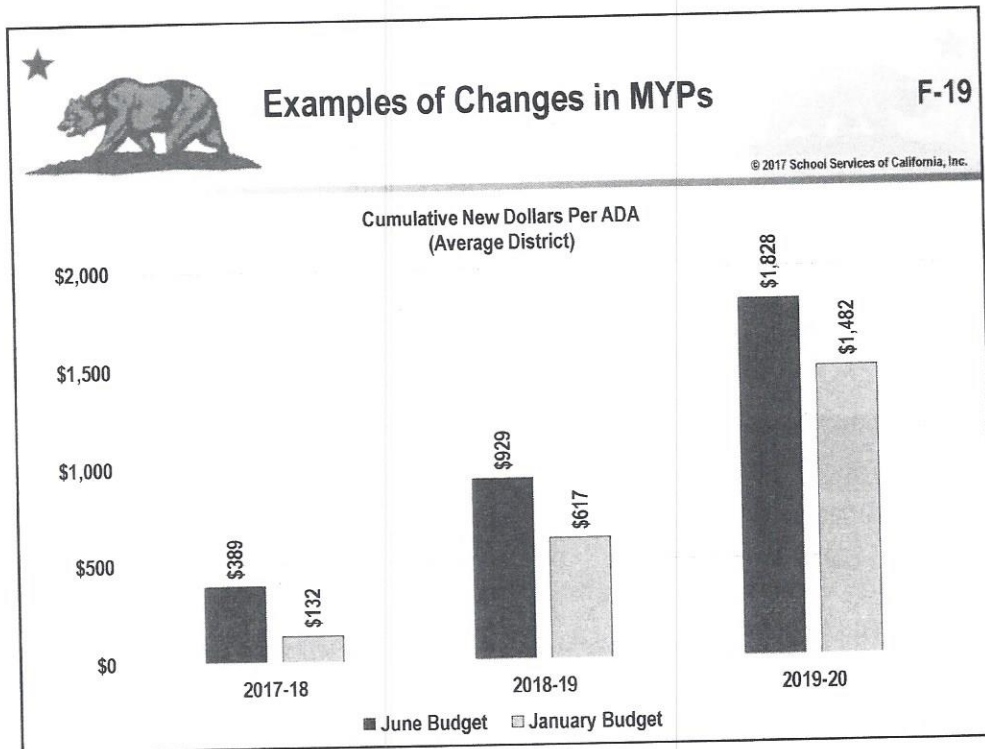
- Qualified certifications are on the rise as historically large funding increases taper off
- Expectation is the list will continue to grow at 2016-17 Second Interim as a result of significant decrease in 2017-18 gap closure percentage

	Qualified Certification	Negative Certification
2015-16 2 nd Interim	14	2
2016-17 1 st Interim (Preliminary)	28	2

Source: FCMAT

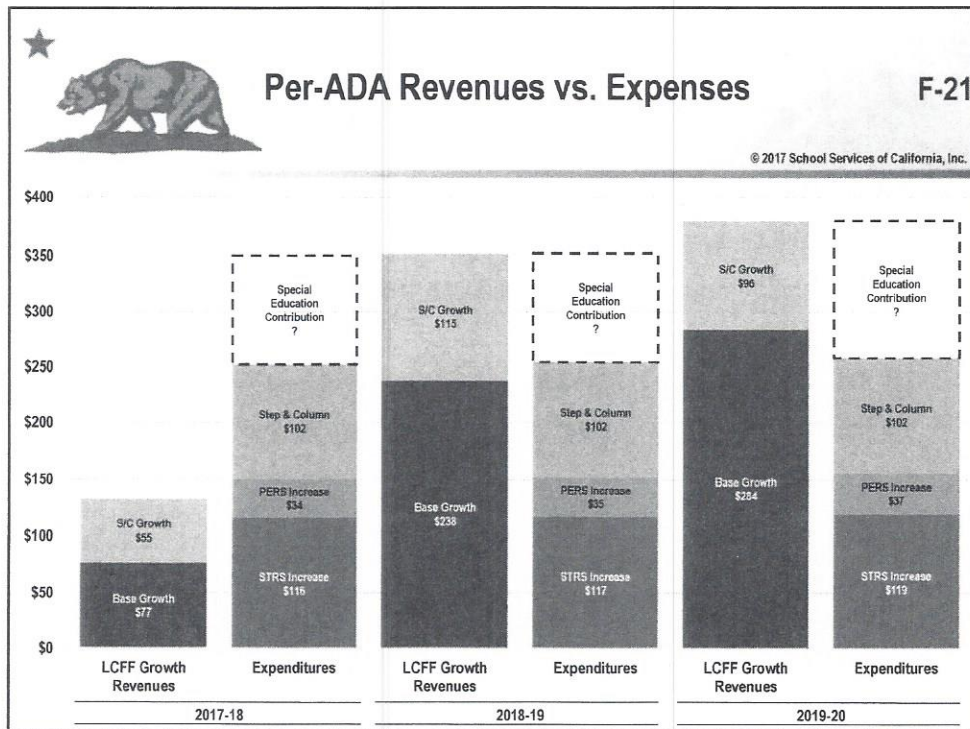


Governor's Proposals for the 2017-18 State Budget and K-12 Education



-
- Revenue vs. Cost** F-20
- © 2017 School Services of California, Inc.
- On the natural, costs continue to rise
 - Step and column
 - Health and welfare
 - CalPERS/CalSTRS contributions
 - Declining enrollment also results in revenue losses
 - Ongoing revenues rise by only 1.48% for 2017-18
 - Ongoing costs for most districts are likely to exceed 4%
 - New revenues will not cover new costs
 - And it gets worse in the out years
 - There is no new "targeted money" for gap closure in 2017-18
 - Bottom line, most districts will have difficulty sustaining commitments made in prior years in the face of lower state revenue projections

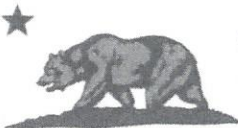
Governor's Proposals for the 2017-18 State Budget and K-12 Education



Time to Tamp Down Expectations F-22
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- The Governor cites repeated instances of good revenue years being followed by years that are dramatically worse
- Maintaining current compensation and working conditions may represent a very fair and reasonable settlement
- This is not a time to “swing for the fences”
 - All types of LEAs will be affected by the state's lower expectations for the future

Governor's Proposals for the 2017-18 State Budget and K-12 Education





CalPERS Board Approves Reduction in Investment Return Assumption

F-23

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- On December 21, 2016, the CalPERS Board approved a 0.5% reduction in its investment return assumption, from 7.5% to 7.0%
 - ▣ The assumed return on investments will be lowered over the next three fiscal years
 - Impact to the state and its pension fund starts on July 1, 2017
 - Impact to local government and school employers starts on July 1, 2018





CalPERS – Potential Impact of Reduction in Assumed Rate of Return


F-24

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- CalPERS estimates that, for every 0.25% reduction in its assumed rate of return on investments, a 1% increase in the school and community college employer contribution rate would be required to maintain the same funded level of the schools pool

	7.5% Assumed Rate of Return	7.25% Assumed Rate of Return	7.0% Assumed Rate of Return
Funded Status of Schools Pool	77%	75%	73%
Employer Normal Cost (part of contribution rate calculation)	8.2%	9.2%	10.1%

Governor's Proposals for the 2017-18 State Budget and K-12 Education



CalPERS Rate Increases


F-25

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- The employer contribution to CalPERS is proposed to increase to 15.8% in 2017-18, up from 13.888% in 2016-17
- "Classic" members continue to pay 7.0%
 - New members pay 6.0%, which may fluctuate from year-to-year based on the PEPRA requirement to pay half the normal cost rate
- Estimates of the resulting future contribution rate increases for school employers are as follows:

Actual	Projected				
2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
13.888%	15.8%*	17.7%*	19.7%*	21.1%*	21.5%*

*CalPERS provided these estimates in early 2016 and has not yet issued revised estimates



CalSTRS Rate Increases

F-26

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- Employer rates are increasing to 14.43% in 2017-18, up from 12.58% in 2016-17
 - No specific funds are provided for this cost increase
- Under current law, once the statutory rates are achieved, CalSTRS will have the authority to marginally increase or decrease the employer contribution rate

Year	Employer	Pre-PEPRA Employees	Post-PEPRA Employees
2016-17	12.58%	10.25%	9.205%
2017-18	14.43%	10.25%	9.205%
2018-19	16.28%	10.25%	9.205%
2019-20	18.13%	10.25%	9.205%
2020-21	19.10%	10.25%	9.205%

GRAVENSTEIN UNION SCHOOL DISTRICT
3840 TWIG AVENUE
SEBASTOPOL, CA 95472

SPECIAL GOVERNING BOARD
MEETING MINUTES
Gravenstein School, Rm. 13

Wednesday, February 8, 2017
Meeting called to order at 5:01 PM

I. CALL TO ORDER

Jim Horn, President, Present
Desiree Beck, Clerk, Present
Steven Schwartz, Absent
Sandra Wickland, Present
Vacant

II. GENERAL

A. Trustee Appointment

The Board considered two applicants for the opening on the GUSD Board, which was advertised following the resignation of Trustee Weaver. Both applicants, Robin McNeill and Gregory Appling, responded to a series of questions from the board. Both candidates were interviewed, the board held a discussion, and public comment was received. Mr. Appling was appointed by unanimous vote.

Action taken/comments: Pres. Horn moved to appoint Mr. Appling to serve the remainder of the vacant term.

Motion: Horn Second: Wickland Vote: 3 - 0

III. BUSINESS

A. Consider Phase II 10% Threshold Letter from SCLS

The Board accepted the conclusions of School and College Legal Services attorney, Loren Soukup, regarding the expenses associated with Phase II that exceed the original bid. Ms. Soukup advised the Board that a number of expenses fall under the exception for unforeseen circumstances. The Board accepted her opinion, as outlined in her letter.

Action taken/comments: Motion to accept the opinion given in Ms. Soukup's letter.

Motion: Horn Second: Beck Vote: 3 - 0

GRAVENSTEIN UNION SCHOOL DISTRICT
3840 TWIG AVENUE
SEBASTOPOL, CA 95472

B. Approve Change Orders, Phase II

The Board heard from Doug Hilberman and approved the following change orders:

1.	COR #14.1,	T&M Misc. Work	\$4,426.10
2.	COR #43,	Classroom Door and Hardware Change,	\$2,888.17
3.	COR #57,	New Conduits for Low Voltage Systems	\$61,512.13
4.	COR #59,	Sill Plate Adjustment	\$4,510.45

Action taken/comments: Move to approve the change orders shown above.

Motion: Wickland

Second: Beck

Vote: 3 - 0.

President Horn administered the oath of office to Mr. Appling at 5:36 PM.

Adjournment at 5:36 PM

IV. FUTURE BOARD MEETINGS:

I. Next Regular Board Meeting: Feb 15, 2017—5:00 p.m.

V. ADJOURNMENT

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Jennifer Schwinn, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.

GRAVENSTEIN UNION SCHOOL DISTRICT
3840 TWIG AVENUE
SEBASTOPOL, CA 95472

Regular Governing Board
Meeting Minutes

Thursday, January 19, 2017
(rescheduled from Wed. January 11, 2017)
5:00 PM Gravenstein School, Rm. 13

I. CALL TO ORDER: Mtg called to order at 5:07 PM

- Jim Horn, President, present
- Desiree Beck, Clerk, present
- Steven Schwartz, present
- Sandra Wickland, present
- Vacant

II. PUBLIC COMMENTS

Erin Hanauer spoke in favor of a school garden at Gravenstein.

III. REPORTS, AND ORAL COMMUNICATIONS

- A. Gravenstein Union Teachers' Association: Ms. Urmini noted the recent meeting held with between GUTA leaders and -Supt. Schwinn.
- B. School Site Council: Meeting this month to finalize academic goals.
- C. GSF/MPF: Discussed the success of GSF mini-grants.
- D. Trustee Reports: President Horn expressed his approval of the double-sided agenda format. He also requested that a blank sheet be inserted between each agenda item for ease of use.
- E. Hillcrest Principal Report: Mr. Carn reported that the marching band season is underway, and the school wide composting program has successfully launched.
- F. Principal/Supt. Report
 - 1. 2016-17 Enrollment: Supt. Schwinn noted the district is losing ADA money due to student absences. She will communicate this issue to parents in upcoming messages.
 - 2. Transportation JPA Update: The seven acre land purchase decision was made in Dec 2015-. An additional property purchase is being contemplated on mitigated land.
 - 3. Charter School Renewal Update: The district charter needs to be updated for re-submission and should be completed by March. Schwinn and Carn have been tasked with this matter.
 - 4. Update on modernization funding with Jack Schreder & Associates: This district is close to putting applications in for re-imburement from the State of California.
 - 5. Update on SARC
 - a. Waiting on data released from the State. Tabled to Feb 15, 2017

IV. CONSENT AGENDA

ACTION ITEM

- A. Corrected Minutes of Special & Regular Meeting, November 9, 2016.
Corrected Minutes of Special Meeting, November 14, 2016. Minutes of Regular Meeting

GRAVENSTEIN UNION SCHOOL DISTRICT
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Dec 14, 2016.

Pres. Horn noted that item III. C of the December 14, 2016 meeting minutes should be amended to include that the board meetings will be held in room 13 at Gravenstein School.

- B. Warrants/Payroll
- C. Budget Updates and Transfers
 - 1. 15-16 Audit report extended to Feb 15, 2017 regular Board mtg.
- D. Correspondence/Publications
 - 1. Letter from Loren Soukup of School and College Legal regarding change orders in excess of the 10% threshold, for Phase II
- E. Approve William's Quarterly Report
- F. Donations

President Horn moved to approve the consent agenda with the addition of one correction to the Dec. 14 minutes as noted in IV A -above. Member Schwartz seconded, vote 4-0.

V. BUSINESS

A. Update on Phase II & Phase III

The Board received an update on Phase II and III of the District building projects by Doug Hilberman of AXIA. The administration building is the final piece of phase II. Water issues from an underground seasonal spring have appeared due to the heavy rains and have hampered the work schedule and required French drains and vapor barriers to ameliorate. Mr. Hilberman reported that the new administration building should be finished by early March.

B. Approve Change Orders, Phase II

The Board approved the following change orders:

1. COR #50, amount \$2,418.73
2. COR #51, amount \$488.07
3. COR #52, amount (\$347.06)
4. COR #53, amount \$2,465.65
5. COR #54, amount \$5,523.30
6. COR #55, amount \$14,217.09

Action taken/comments: The board approved change orders 1-6.

Motion: Horn Second: Wickland

Vote: 4-0.

GRAVENSTEIN UNION SCHOOL DISTRICT
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C. Consider Alternative to Bid Process for Furniture

The Board considered the option to participate in an alternate program to the District's own formal bid process, to receive competitive pricing for office furniture for the newly remodeled and expanded administrative/staff building.

Action taken/comments: The board approved the use of a State approved alternative program for procuring new furniture for the administrative building.

Motion: Wickland Second: Horn Vote: 4-0

D. Approve Furniture Budget & Proposal for Administrative Building

Doug Hilberman of AXIA, Supt. Schwinn, and CBO Holden met with the Trope Group to develop a plan for office and staff room furniture needed for the newly remodeled and expanded administrative/staff building.

Action taken/comments: President Horn moved to authorize the superintendent to proceed with the purchase and installation of new furniture using the alternative State approved process, up to a maximum of \$45,000.

Motion: Horn Second: Beck Vote: 4-0

E. Approval of Updated Classified Salary Schedule

The Board approved an update to the classified salary schedule.

Action taken/comments: Motion to approve

Motion: Wickland Second: Beck Vote: 4-0

F. Approval of Updated Confidential Classified Salary Schedule

The Board approved an update to the confidential classified salary schedule, adding more steps.

Action taken/comments: Motion to approve

Motion: Horn Second: Wickland Vote: 4-0

GRAVENSTEIN UNION SCHOOL DISTRICT
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G. Approval of Contract w/ Stephen Roatch Accountancy

The Board approved year 2 of 3 of the contract with Stephen Roatch Accountancy for annual District audit services.

Action taken/comments: Motion to approve.

Motion: Schwartz Second: Horn Vote: 4-0

H. Approval of Contract w/Stephen Roatch Accountancy

The Board approved a contract for Measure M Bond audits for year ending June 30, 2017.

Action taken/comments: Motion to approve.

Motion: Wickland Second: Schwartz Vote: 4-0

VI. GENERAL

A. Discuss District's Dual Program Model

The Board received a presentation by the District's Leadership Team regarding data on the District's dual programs at the Dec 14 Board meeting. The board continued discussing this after having time to consider the data presented. Supt. Schwinn distributed hard copies of district CAASPP data for review that had been emailed to board members.

Action taken/comments: An extensive discussion ensued among board members and attendees. The challenge of maintaining and increasing enrollment while expanding equity was the focus. The board directed the district leadership team to establish goals for increasing enrollment and offerings in the traditional program. Board members Schwartz and Wickland agreed to join the district leadership team at their scheduled meetings.

B. Consider District Enrollment Procedures

The District enrollment applications are being updated. The Board approved new enrollment forms with final editing by the superintendent in consultation with teaching staff.

Motion: Horn Second: Schwartz Vote: 4-0

GRAVENSTEIN UNION SCHOOL DISTRICT
3840 TWIG AVENUE
SEBASTOPOL, CA 95472

C. Review and Approval of Procedure to Fill Board of Trustees Vacancy

The Board adopted a procedure and timeline to fill a Board vacancy per BB 9223— replacement due to Jeffrey Weaver resignation effective 12/31/2016

Action taken/comments: Interested persons who reside and are registered voters within the boundaries of the Gravenstein Union School District are welcome to apply for the vacant term, which expires in December 2018. All applications will become public records upon receipt by the District.

Candidates will be interviewed by the District Governing Board in open session at a meeting scheduled for that purpose at 5 PM on February 8, 2017, at the Gravenstein Elementary School, Room 13, 3840 Twig Avenue, Sebastopol, CA.

Motion Horn Second Wickland Vote 4-0

D. Consider 2016 Board Policy Updates for Adoption

The Board decided that updated Board Policies regarding bids, uniform public construction cost accounting procedures, and non-discrimination in employment should be brought back to the board for consideration.

VII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION—None

VIII. CLOSED SESSION

Motion at adjourn to closed session at 8:49 PM by Pres. Horn, seconded by Mem. Wickland
Vote: 4-0.

A. With respect to every item of business to be discussed in closed session pursuant to Section 54957.6:

- 1) Conference with Labor Negotiator
District Negotiator: Jennifer Schwinn, Superintendent
Represented Employees: Gravenstein Union Teachers Assoc.
- 2) Existing Litigation per GC 54956.9(d)—Case #SCV258468
Superintendent reported that this case has been settled.
- 3) Potential Litigation per GC 54956.9(d) – Inquiry OCR
- 4) Superintendent Evaluation

IX. OPEN SESSION

Motion at return to open session at 9:50 PM by Pres. Horn, seconded by Mem. Beck
Vote: 4-0.

- A. Reportable action was taken as noted above.

GRAVENSTEIN UNION SCHOOL DISTRICT
3840 TWIG AVENUE
SEBASTOPOL, CA 95472

X. FUTURE BOARD MEETINGS:

I. Next Regular Board Meeting: Feb 15, 2017—5 p.m.

XI. ADJOURNMENT

Motion at adjourn at 9:51 PM by Pres. Horn, seconded by Mem. Schwartz
Vote: 4-0.

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Jennifer Schwinn, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.

IV. C.

Board Report

ReqPay12c

Checks Dated 01/01/2017 through 01/31/2017					
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Check Amount
1536765	01/06/2017	Admiral Security Services, Inc	01-5630	Security Services-during power outage	251.80
			03-5830	Security Services-during power outage	2,895.74
1536766	01/06/2017	Business Card	01-4310	Jensen Cassette Player	5.97
			01-4362	District Maintenance /Fuel	4.92
			01-4380	Cable-H/Floor Mats-G	2.62
				Maint. Supplies @ Grav. & Hillcrest	3.38
			01-4400	Stack/Washer/ Dryer	544.46
			03-4310	Jensen Cassette Player	68.48
				Wobble chair for rm 15 @ Gravenstein	87.15
			03-4362	District Maintenance /Fuel	59.08
			03-4380	Cable-H/Floor Mats-G	30.09
				Maint. Supplies @ Grav. & Hillcrest	40.52
			03-4440	Kindies/Tablets	372.40
			04-4362	District Maintenance /Fuel	34.44
			04-4380	Cable-H/Floor Mats-G	54.60
				Installing White Boards	99.19
				Maint. Supplies @ Grav. & Hillcrest	23.64
				Surge Protector/Plumbing	39.47
			04-5600	Lift for Install of White Boards	80.44
			13-4400	Stack/Washer/ Dryer	544.45
				Unpaid Tax	9.99-
1536767	01/06/2017	California's Valued Trust	01-9572	Employee's CVT Health Plan Coverage 16/17	2,085.31
1537268	01/11/2017	Admiral Security Services, Inc	01-5830	Security Services-during power outage	145.92
1537269	01/11/2017	Advanced Security Systems	03-5830	Security Services-during power outage	1,678.08
			01-5830	Fire Alarm System at Grav Elementary 16/17	7.56
			03-5830	Fire Alarm System at Grav Elementary 16/17	86.94
1537270	01/11/2017	Ally Technology Consulting LLC	01-5840	IT Consultant 2016-17	125.01
			03-5840	IT Consultant 2016-17	1,495.66
1537271	01/11/2017	Analytical Sciences	04-5840	IT Consultant 2016-17	879.33
			01-5830	Water testing for Grav 2016/17	6.56
			03-5830	Water testing for Grav 2016/17	75.44
			04-5830	Water testing @ Hillcrest 2016/17	151.00
1537272	01/11/2017	AXIA	21-6210	Gravenstein Modernization, Job #940	5,772.35
1537273	01/11/2017	Clover-Stornetta Farms Inc.	13-4700	Milk Purchases 2016-17	470.00
1537274	01/11/2017	Gardener's Supply Company	04-4310	Compost Bins For Hillcrest	496.08

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE
Page 1 of 5

Checks Dated 01/01/2017 through 01/31/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1537275	01/11/2017	LACO Associates	21-6230	Special Inspect & Testing @ Grav Summer 2016		2,058.26
1537276	01/11/2017	MCI Comm Service	12-5911	Daycare Phone Line for 2016-17		12.93
1537277	01/11/2017	Murray Building, Inc.	40-6200	Grav Elem Modernization Phase II		251,560.05
1537278	01/11/2017	Pacific Gas & Electric	01-5520	Electric and Gas for 2016-17 Gravenstein Light Poles at Grav Elem 2016-17	242.24	
			03-5520	Electric and Gas for 2016-17 Gravenstein Light Poles at Grav Elem 2016-17	1.76 2,788.17	
			04-5520	Electric and Gas for 2016-17 @ Hillcrest	20.26 2,728.84	
1537279	01/11/2017	Redwood Pediatric Therapy Asso	03-5811	OT/PT Svcs for Students	32.16	5,813.43
1537280	01/11/2017	Santa Rosa City Schools	13-4710	Lunch Program for 2016-17		475.49
1537281	01/11/2017	T&B Sports	04-4310	Athletics Supplies for 2016-17		11,280.50
1537282	01/11/2017	Verizon	01-5912	Supt Phone & Tablet Service	4.90	760.92
			03-5912	Supt Phone & Tablet Service	58.83	
			04-5912	Supt Phone & Tablet Service	34.32	98.05
1537283	01/11/2017	Vision Service Plan	01-9574	Employee's Vision Plan Coverage 16-17		1,773.20
1537284	01/11/2017	West County Transportation	03-5826	Bus for Kinder Field Trip 10/18/16		134.91
1537285	01/11/2017	West Sonoma County Disposal	01-5560	Waste Disposal for Grav 2016-17	31.05	
			03-5560	Waste Disposal for Grav 2016-17	357.06	
			04-5560	Hillcrest Garbage service 2016-17	216.72	604.83
1539052	01/20/2017	AT&T Calnet 3	01-5911	Gravenstein AT&T CALNET 3 Charges 2016-17	22.81	
			03-5911	Gravenstein AT&T CALNET 3 Charges 2016-17	272.16	
			04-5911	Gravenstein AT&T CALNET 3 Charges 2016-17	137.85	
				Hillcrest AT&T CALNET 3 Charges 2016-17	55.02	487.84
1539053	01/20/2017	Clover-Stornetta Farms Inc.	13-4700	Milk Purchases 2016-17		177.75
1539054	01/20/2017	Cypress School	03-5100	Special Ed Services	18,069.95	
			03-5810	Special Ed Services	8,619.52	
			03-9510	Special Ed Services	5,931.17	32,620.64
1539055	01/20/2017	Sable Computer Inc. DBA KIS	01-4440	computer for CBO	52.95	
			03-4440	computer for CBO	635.60	
			04-4440	computer for CBO	370.79	1,059.34
1539056	01/20/2017	Pitney Bowes Postage By Phone	01-5950	Postage for postage machine	2.82	
			03-5950	Postage for postage machine	16.33	
			04-5950	Postage for postage machine	20.83	39.98

23

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 01/01/2017 through 01/31/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1539057	01/20/2017	Ricoh Americas Corporation	01-5633	Ricoh overage charges 12/02/15-12/01/16	240.58	
			03-5633	Ricoh overage charges 12/02/15-12/01/16	2,766.73	
			04-5633	Ricoh overage charges 12/02/15-12/01/16	1,290.46	4,297.77
1539058	01/20/2017	Weeks Drilling & Pump Co. Inc.	01-5530	Gravenstein Elem Water Service for 2016-17	21.27	
			03-5530	Gravenstein Elem Water Service for 2016-17	244.58	
			04-5530	Hillcrest Water Service for 2016-17	314.00	579.85
1539059	01/20/2017	Jack Schreder & Associates, In c.	01-5830	Bill for services Invoice 28318	145.00	
				Consulting Services for GUSD Facilities Prgm	77.94	
			03-5830	Consulting Services for GUSD Facilities Prgm	935.25	
			04-5830	Consulting Services for GUSD Facilities Prgm	545.56	1,703.75
1539060	01/20/2017	MCI Comm Service	12-5911	Daycare Phone Line for 2016-17	210.00	12.87
1539061	01/20/2017	Petaluma City Schools	03-5826	2nd Gr El Field Trip - 3/28/2017	54.00	264.00
				2nd Gr Traditional Field Trip - 2/22/2017	42.10	
1539062	01/20/2017	Ricoh Americas Corporation	01-5631	Copier Lease at schools - Duplicate 16/17	66.47	
				Copier Lease at schools and DO for 16/17	484.13	
			03-5631	Copier Lease at schools - Duplicate 16/17	777.10	
				Copier Lease at schools and DO for 16/17	546.07	
			04-5631	Copier Lease at schools - Duplicate 16/17	690.19	2,606.06
				Copier Lease at schools and DO for 16/17	35.28	
1539063	01/20/2017	U.S. Bank Equipment Finance	01-5631	Copier Lease at schools and DO for 16/17	423.38	
			03-5631	Copier Lease at schools and DO for 16/17	246.97	705.63
			04-5631	Copier Lease at schools and DO for 16/17	43.42	
1539064	01/20/2017	Weeks Drilling & Pump Co. Inc.	01-5530	Gravenstein Elem Water Service for 2016-17	499.42	542.84
			03-5530	Gravenstein Elem Water Service for 2016-17	94.78	
1540369	01/25/2017	AT&T	01-5620	Maint billing for phone system @ Grav for 16-17	1,089.98	1,184.76
			03-5620	Maint billing for phone system @ Grav for 16-17		
1540370	01/25/2017	Environmental Discovery Center	03-5826	2/8/2017 In Class Field Trip K	100.00	
1540371	01/25/2017	Rebecca Gunter	12-4390	supplies for Daycare and Hillcrest HW Club	740.38	
1540372	01/25/2017	Miller Pacific Eng Group	21-6230	Gravenstein Mod Pase II - Geotechnical Eng	7,013.90	

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The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 01/01/2017 through 01/31/2017

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1540373	01/25/2017	Monterey Bay Aquarium	04-5826	7th Grade Monterey Field Trip		8,500.00
1540374	01/25/2017	Pitney Bowes Global Financial	01-5600	Postage Machine Lease Rental for 16-17	15.97	
			03-5600	Postage Machine Lease Rental for 16-17	175.73	
			04-5600	Postage Machine Lease Rental for 16-17	127.80	319.50
1540375	01/25/2017	SRJC PLANETARIUM	03-5826	All 5th Grade FT 1/26/2017		135.00
1540376	01/25/2017	Vision Service Plan	01-9574	Employee's Vision Plan Coverage 16-17		1,744.60
1540377	01/25/2017	William E. Rash dba Windsor Telcom Computer Sv	40-6200	Data/Tel/Bell Work for Grav Site		3,630.25
1541269	01/27/2017	Brookhaven School	04-5828	8th Gr. Girls VB Tournament 1-30 thru 2-3-17		75.00
1541270	01/27/2017	Charles M. Schulz Museum	03-5826	1st Gr. Traditional Field Trip 1/27/2017		200.00
1541271	01/27/2017	Employment Development Dept.	01-9555	Unemployment Taxes for the year 2016-17		797.42
1541272	01/27/2017	Pacific Environmental Ed Center	03-5826	4th Grade Enrich! Field Trip 3/13-15/17		2,990.00
1541273	01/27/2017	Piner-Olivet Charter School	04-5828	7th VB tournament		75.00
1541274	01/27/2017	Roberts Mechanical & Elec. Inc	03-5830	Repair of gas line @ LL @ GRAV		296.00
1541275	01/27/2017	Santa Rosa City Schools	13-4710	Lunch Program for 2016-17		4,147.00
1541276	01/27/2017	All-Guard Alarm Systems, Inc	04-5830	Alarm system at Hillcrest, 2016-17		1,173.75
1541277	01/27/2017	John Collins	04-5826	Reimbursement Japanese Tea Gardens		214.00
1541278	01/27/2017	J. Stanley Correia	01-5830	16/17 Psych Services	29.69	
			03-5830	16/17 Psych Services	305.86	
			04-5830	16/17 Psych Services	384.45	720.00
1541279	01/27/2017	Counterpoint Construction Services, Inc.	21-6210	Estimating for Grav Mod. Proj. Phase 2		1,705.00
1541280	01/27/2017	Catrina Howatt	13-8634	Reimbursement for Staff Lunch		4.10
1541281	01/27/2017	United States Postal Service	01-5950	bulk mail permit 2016-17	10.75	
			03-5950	bulk mail permit 2016-17	124.70	
			04-5950	bulk mail permit 2016-17	79.55	215.00
Total Number of Checks					56	411,635.33

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	26	45,956.20
03	Gravenstein Elementary Charte	31	56,080.89
04	Hillcrest Middle Charter	24	20,478.44
12	Child Development Fund	3	766.18
13	Cafeteria Fund	6	16,623.80
21	Building	4	16,549.51
40	Special Reserve-capital Proj	2	255,190.30

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 01/01/2017 through 01/31/2017						
Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
			56	Total Number of Checks		411,645.32
				Less Unpaid Tax Liability		9.99
				Net (Check Amount)		411,635.33

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The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Gravenstein Union School District
January Payroll Report

February 15, 2017 Regular Board Meeting

Certificated Salary & Benefits

Regular: \$	404,996.57
Supplemental: \$	15,886.66

Classified Salary & Benefits

Regular: \$	81,922.13
Supplemental: \$	8,105.87

Total Salary & Benefits

\$	510,911.23
----	------------

TO: Principal and Administrators at Gravenstein Elementary School
FROM: DonorsChoose.org (212-239-3615)
RE: Mrs. Dellosa got funding for her classroom

Give Mrs. Dellosa a high five! Mrs. Dellosa recently earned funding at DonorsChoose.org for a classroom project called "Wobble-Wobble-Wobble Need Some Stools". A list of your donors is at bottom of this fax!

The resources for this project will arrive soon, and we hope you'll ensure they promptly reach Mrs. Dellosa's classroom.

1. Kids Kore Wobble Chair 14" - Purple quantity 2, \$59.49 each

Please tell your front office to expect delivery of any materials within the next few weeks, and ask them to inform Mrs. Dellosa when packages arrive.

If Mrs. Dellosa is no longer teaching at your school, or if there is another reason this donation should not be made, please contact us immediately at principals@donorschoose.org. Save this notice if you need documentation of grants received.

DonorsChoose.org is a free nonprofit website where teachers at your school can receive funding for student resources. All we ask teachers to provide in return is a "thank-you package" for their donors. For information about control or use of resources funded through our site, visit www.donorschoose.org/resourcepolicy.

Thank you for fostering an environment where teachers go above and beyond for their students!

The DonorsChoose.org Team

P.S. Mrs. Dellosa inspired donations from:

JILL JENSEN (California)
Anonymous (Sebastopol, CA) *has given to your school 3+ times!

See why these donors gave at <https://www.donorschoose.org/project/wobble-wobble-wobble-need-some-stools/2398228/>.

134 West 37th Street, 11th Floor | New York, NY 10018
www.donorschoose.org | principals@donorschoose.org | 212-239-3615

IV. D.

Budget Adjustments for the Month of January

Reference	Transaction Date	Total Amt	Status	Source	Posted By	Comment
BR17-00023	1/3/2017	5,050.00	Posted	Manual	WLHOLDEN	Adj for Security Services During Power Outage
BR17-00024	1/3/2017	1,302.00	Posted	Manual	WLHOLDEN	Adj for Security Services Received
BR17-00025	1/3/2017	599	Posted	Manual	WLHOLDEN	Adj for Washer/Dryer Purchase
BR17-00026	1/3/2017	366	Posted	Manual	WLHOLDEN	Adj for Donation & Kindle/Tablet Purchases
BR17-00027	1/3/2017	1,310.00	Posted	Manual	WLHOLDEN	Adj Maintenance Supplies Budget
BR17-00028	1/3/2017	81	Posted	Manual	WLHOLDEN	Adj for Maintenance Rental Expense at Hillcrest
BR17-00029	1/3/2017	200	Posted	Manual	WLHOLDEN	Adj for Maintenance Supplies Purchases at Hillcrest
BT17-00004	1/3/2017	7	Posted	Manual	WLHOLDEN	Adj Budget for Kindle Shipping

TO: Principal and Administrators at Gravenstein Elementary School
FROM: DonorsChoose.org (212-239-3615)
RE: Mrs. Tomsy got funding for her classroom

Give Mrs. Tomsy a high five! Mrs. Tomsy recently earned funding at DonorsChoose.org for a classroom project called "Mrs. T.'s Tech Time". A list of your donors is at bottom of this fax!

The resources for this project will arrive soon, and we hope you'll ensure they promptly reach Mrs. Tomsy's classroom.

1. Epson - WorkForce WF-3640 Wireless All-In-O... quantity 1, \$174.41 each
2. CE764 - Ready-To-Go Listening Center for 4 quantity 1, \$129.00 each
3. Epson - 252 4-Pack Ink Cartridges - Black/C... quantity 1, \$47.01 each
4. GG825 - Storage Box Only quantity 1, \$49.99 each

Please tell your front office to expect delivery of any materials within the next few weeks, and ask them to inform Mrs. Tomsy when packages arrive.

If Mrs. Tomsy is no longer teaching at your school, or if there is another reason this donation should not be made, please contact us immediately at principals@donorschoose.org. Save this notice if you need documentation of grants received.

DonorsChoose.org is a free nonprofit website where teachers at your school can receive funding for student resources. All we ask teachers to provide in return is a "thank-you package" for their donors. For information about control or use of resources funded through our site, visit www.donorschoose.org/resourcepolicy.

Thank you for fostering an environment where teachers go above and beyond for their students!

The DonorsChoose.org Team

P.S. Mrs. Tomsy inspired donations from:

Tiffany Young (Sebastopol, CA)

See why these donors gave at <https://www.donorschoose.org/project/mrs-ts-tech-time/2388518/>.

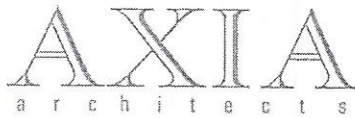
134 West 37th Street, 11th Floor | New York, NY 10018
www.donorschoose.org | principals@donorschoose.org | 212-239-3615

V B. I.

CHANGE ORDER

Distribution:

OWNER	<input checked="" type="checkbox"/>
ARCHITECT	<input checked="" type="checkbox"/>
CONTRACTOR	<input checked="" type="checkbox"/>
IOR (copy)	<input checked="" type="checkbox"/>
DSA	<input type="checkbox"/>



Via:

Fax	<input type="checkbox"/>
E-Mail	<input checked="" type="checkbox"/>
Mail	<input checked="" type="checkbox"/>
Overnite	<input type="checkbox"/>
Hand	<input checked="" type="checkbox"/>

PROJECT: Gravenstein Ph 2 Modernization
 Gravenstein Union School District
 Sebastopol, CA 95472

Change Order No.	60
Contract For:	Phase 2
Contract Date	05-24-16
DSA File No.:	49-39
DSA App. No.:	01-115393
Arch. Project No.:	940
Arch File Code:	97.00

CONTRACTOR: Murray Building Inc.
 1181 Broadway
 Sonoma, CA 95476

You are directed to make the following changes in this contract: (Refer to Attached Summary, next page)

Reserved for Architect's Stamp

Reserved for DSA Approval Stamp

The original Contract Sum was	\$ 3,255,000.00
Net change by previous Change Orders	\$ 595,947.96
The Contract Sum prior to this Change Order was	\$ 3,850,947.96
The Contract Sum will be INCREASED by this Change Order in the amount of	\$ 14,376.75
The new Contract Sum including this Change Order will be	\$ 3,865,324.71
The Contract Time will be UNCHANGED by this Change Order in the amount of	0
The Date of Completion as of the date of this Change Order:	12/25/2016

Not valid until signed by both the Owner and the Architect.

Signature of the contractor indicates his approval herewith, including any adjustment in the Contract Sum or Contract Time.

The compensation (time and cost) set forth in this Change Order comprises the total compensation due the Contractor, all Subcontractors and all Suppliers, at all tiers, for the work or change defined in the Change Order, including all impact on unchanged work. By signing this Change Order the Contractor acknowledges and agrees, on behalf of themselves, all Subcontractors and all Suppliers, at all tiers, that the stipulated compensation includes payment for all work contained in the Change Order, plus all payment for the interruption of schedules, extended and unabsorbed overhead costs, delay, disruption, and all impact, ripple impact or cumulative impact on all other work under this Contract. The signing of the Change Order indicates that the Change Order constitutes full mutual accord and satisfaction for the changed work, and that the time and cost under the Change Order constitutes the total equitable adjustment owed the Contractor, all Subcontractors and all Suppliers, at all tiers, as a result of the change. The Contractor, on behalf of themselves, all Subcontractors and all Suppliers, at all tiers, agrees to waive all rights, without exception or reservation of any kind whatsoever to file any further claim related to this Change Order. No further claim or request for equitable adjustment of any kind whatsoever shall arise out of or as a result of this change or the impact of this change on the remainder of the work under this Contract.

By execution of this Change Order the Contractor specifically waives, relinquishes, and releases any and all rights under Section 1542 of the California Civil Code which reads as follows:

"A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN HIS FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN BY HIM MUST HAVE MATERIALLY EFFECTED HIS SETTLEMENT WITH THE DEBTOR."

ARCHITECT	CONTRACTOR	OWNER
AXIA Architects	Murray Building Inc.	Gravenstein Union School District
250 D Street, Suite 210	1181 Broadway	3840 Twig Ave.
Santa Rosa, CA 95404	Sonoma, CA 95476	Sebastopol, CA 95472
By. _____	By. _____	By. _____
Date _____	Date _____	Date _____

SUMMARY OF ATTACHMENTS TO: Change Order No.

60

PROJECT:
Gravenstein Ph 2 Modernization
Gravenstein Union School District

Contract For: Phase 2
DSA File No.: 49-39
DSA App. No.: 01-115393

No Reference:	Description:	C.O.R. #	Request by:	Amount	Calendar Days Added to Contract			
					DoC	M1	M2	M3
TOTALS:				\$ 14,376.75	0	0	0	0
1.	Floor Repair @ Door Thresholds	44.2		\$ 14,376.75	0			
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								

END OF SUMMARY

CHANGE ORDER REQUEST

Distribution to:

<input type="checkbox"/>	OWNER	COR
<input type="checkbox"/>	ARCHITECT	
<input type="checkbox"/>	CONTRACTOR	
<input type="checkbox"/>	INSPECTOR	
<input type="checkbox"/>		44.2

TITLE: **Floor Repair @ Door Thresholds**

PROJECT: Gravenstein Modernization 3840 Twig Ave. Sebastopol, Ca 95472	ARCHITECT: AXIA 250 D Street, Suite 210 Santa Rosa, Ca 95404 Fax:	C. O. R. No. <u>44.2</u> Date: <u>2/6/2017</u> Arch. Project No. <u>940.00</u> Contract For: <u>Modernization</u> Contract Date: <u>5.31.16</u> DSA File No. <u>01-115393</u> DSA App. No. _____ OPSC App. No. _____ Response to: _____ Arch. RFP No. _____
OWNER: Gravenstein Union School District 3840 Twig Ave. Sebastopol, Ca 95472 Fax:	INSPECTOR OF RECORD: Isaac Kuster Fax:	

DESCRIPTION: COR for the adjustment of the floor at 10 door openings. Floors have to be adjusted to meet ADA requirements of height change at threshold. Work to include, but not limited to: removal of flooring; removal of sub floor; cutting and adjustment to sill plate and floor framing; blocking as required for patch; patching of sub floor; chipping, planning and sanding of transition back into existing flooring; floor prep for smooth transition and installation of new Blue VCT tile at repair area. ***COR does not include any abatement should hazardous material be encountered nor does it include any work to or with foundation anchor bolts.***

MODIFICATION TO
CONTRACT SUM:
(Line 22 from Page 2) \$14,376.75

MODIFICATION TO
CONTRACT TIME: _____
Supporting schedule information attached

CONTRACTORS CERTIFICATION AND WAIVER OF CLAIMS:

"The undersigned Contractor approves the foregoing as to the changes in work, if any, and as to the contract price specified for each item and as to the extension of time allowed, if any, for completion of the project as stated herein, and agrees to furnish all labor, materials, and service and to perform all work necessary to complete any additional work specified for the consideration stated herein. Submission of claims which have no basis in fact or which Contractor knows are false are made at the sole risk of the Contractor and may be a violation of the False Claims Act, as set forth in Government Code Sections 12650 et seq. It is understood that the changes to the Contract Documents set forth herein shall only be effective upon approval by the governing board of the District."

"It is expressly understood that the value of the extra work or changes expressly includes any and all of the Contractor's costs and expenses, both direct and indirect, resulting from additional time required on the project or resulting from delay to the project. Any costs, expenses, damages, or time extensions not included herein are deemed waived."

"Any alteration or revision of this Document, its terms, or this Certification is deemed a waiver of any costs, expenses, damages, or time extensions included herein."

CONTRACTOR

By: **Scott Murray**
Date: 2/6/2017

Fax:

Architect's Action	
<input type="checkbox"/>	REJECT - Received Too Late.
<input type="checkbox"/>	REJECT - Inadequate Back-Up.
<input type="checkbox"/>	REJECT - Not in Proper Form.
<input type="checkbox"/>	Review and Comment Only

SUMMARY OF ATTACHMENTS TO:

PROJECT:
Gravenstein Modernization
3840 Twig Ave.

C.O. R. No.:	44.2
Project No.:	
Date:	<u>2/6/2017</u>
DSA App. No.:	<u>0.00</u>
Page	<u>2</u>
of	<u>3</u>
ADDED	CREDIT

Line TITLE: Floor Repair @ Door Thresholds

ALL LINES SHALL BE FILLED IN, (zero values acceptable).

GENERAL CONTRACTOR'S WORK

1	Material (attach itemized quantity and unit cost <u>excluding</u> sales tax)	<u>\$450.00</u>	<u>\$0.00</u>
2	Labor (attach itemized hours and rates)	<u>\$5,655.00</u>	<u>\$0.00</u>
3	Equipment (attach invoices)	<u>\$0.00</u>	<u>\$0.00</u>
4	Subtotal	<u>\$6,105.00</u>	<u>\$0.00</u>
5	General Contractor's Overhead and Profit, not to exceed fifteen percent (15%) of lines 1 & 4.	<u>\$915.75</u>	<u>\$0.00</u>
6	Subtotal	<u>\$7,020.75</u>	<u>\$0.00</u>
7	Liability and Property Damage Insurance, Worker's Compensation Insurance, Social Security, and Unemployment Taxes, not to exceed thirty-five percent (35%) of line 2.		<u>\$0.00</u>
8	Subtotal General Contractor Work (sum of lines 6 and 7.)	<u>\$7,020.75</u>	<u>\$0.00</u>
SUBCONTRACT WORK (Provide separate breakdown for each subcontract)*			
9	Material (attach itemized quantity and unit cost <u>excluding</u> sales tax)	<u>\$0.00</u>	<u>\$0.00</u>
10	Labor (attach itemized hours and rates)	<u>\$0.00</u>	<u>\$0.00</u>
11	Vendor (attach invoices)	<u>\$6,431.00</u>	<u>\$0.00</u>
12	Subtotal	<u>\$6,431.00</u>	<u>\$0.00</u>
13	Subcontractor's overhead and profit on work performed by Sub-contractor, not to exceed fifteen percent (15%) of line 12.	<u>Incl.</u>	<u>\$0.00</u>
14	Subtotal	<u>\$6,431.00</u>	<u>\$0.00</u>
15	General Contractor's Overhead and Profit on subcontract work, not to exceed ten percent (10%) of line 14.	<u>\$643.10</u>	<u>\$0.00</u>
16	Liability and Property Damage Insurance, Worker's Compensation Insurance, Social Security, and Unemployment Taxes, not to exceed thirty-five percent (35%) of line 10.	<u>\$0.00</u>	<u>\$0.00</u>

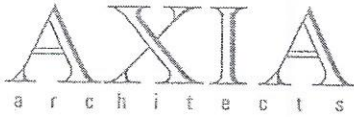
17	Total of Subcontract Work (sum of lines 14, 15 and 16)	<u>\$7,074.10</u>	<u>\$0.00</u>
18	Subtotal General Contractor and Subcontractor Work (sum of lines 8 and 17.)	<u>\$14,094.85</u>	<u>\$0.00</u>
19	Applicable Taxes (itemized by levy and by contract)	<u>\$0.00</u>	<u>\$0.00</u>
20	Subtotal (sum of lines 18 and 19)	<u>\$14,094.85</u>	<u>\$0.00</u>
21	Bond not to exceed two percent (2%) of line 20.	<u>\$281.90</u>	<u>\$0.00</u>
22	TOTAL (sum of lines 20 and 21.) Copy to cover page.	<u>\$14,376.75</u>	<u>\$0.00</u>

* Attach additional copies of this page as required to summarize additional subcontracts.

V. B. 2.

Distribution:

OWNER	<input checked="" type="checkbox"/>
ARCHITECT	<input checked="" type="checkbox"/>
CONTRACTOR	<input checked="" type="checkbox"/>
IOR (copy)	<input checked="" type="checkbox"/>
DSA	<input type="checkbox"/>



Via:

Fax	<input type="checkbox"/>
E-Mail	<input checked="" type="checkbox"/>
Mail	<input checked="" type="checkbox"/>
Overnite	<input type="checkbox"/>
Hand	<input checked="" type="checkbox"/>

CHANGE ORDER

PROJECT: Gravenstein Ph 2 Modernization
 Gravenstein Union School District
 Sebastopol, CA 95472

Change Order No.	61
Contract For:	Phase 2
Contract Date	05-24-16
DSA File No.:	49-39
DSA App. No.:	01-115393
Arch. Project No.:	940
Arch File Code:	97.00

CONTRACTOR: Murray Building Inc.
 1181 Broadway
 Sonoma, CA 95476

You are directed to make the following changes in this contract: (Refer to Attached Summary, next page)

Reserved for Architect's Stamp

Reserved for DSA Approval Stamp

The original Contract Sum was	\$ 3,255,000.00
Net change by previous Change Orders	\$ 610,324.71
The Contract Sum prior to this Change Order was	\$ 3,865,324.71
The Contract Sum will be INCREASED by this Change Order in the amount of	\$ 24,009.84
The new Contract Sum including this Change Order will be	\$ 3,889,334.55
The Contract Time will be INCREASED by this Change Order in the amount of	24
The Date of Completion as of the date of this Change Order:	1/18/2017

Not valid until signed by both the Owner and the Architect.

Signature of the contractor indicates his approval herewith, including any adjustment in the Contract Sum or Contract Time.

The compensation (time and cost) set forth in this Change Order comprises the total compensation due the Contractor, all Subcontractors and all Suppliers, at all tiers, for the work or change defined in the Change Order, including all impact on unchanged work. By signing this Change Order the Contractor acknowledges and agrees, on behalf of themselves, all Subcontractors and all Suppliers, at all tiers, that the stipulated compensation includes payment for all work contained in the Change Order, plus all payment for the interruption of schedules, extended and unabsorbed overhead costs, delay, disruption, and all impact, ripple impact or cumulative impact on all other work under this Contract. The signing of the Change Order indicates that the Change Order constitutes full mutual accord and satisfaction for the changed work, and that the time and cost under the Change Order constitutes the total equitable adjustment owed the Contractor, all Subcontractors and all Suppliers, at all tiers, as a result of the change. The Contractor, on behalf of themselves, all Subcontractors and all Suppliers, at all tiers, agrees to waive all rights, without exception or reservation of any kind whatsoever to file any further claim related to this Change Order. No further claim or request for equitable adjustment of any kind whatsoever shall arise out of or as a result of this change or the impact of this change on the remainder of the work under this Contract.

By execution of this Change Order the Contractor specifically waives, relinquishes, and releases any and all rights under Section 1542 of the California Civil Code which reads as follows:

"A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS WHICH THE CREDITOR DOES NOT KNOW OR SUSPECT TO EXIST IN HIS FAVOR AT THE TIME OF EXECUTING THE RELEASE, WHICH IF KNOWN BY HIM MUST HAVE MATERIALLY EFFECTED HIS SETTLEMENT WITH THE DEBTOR."

ARCHITECT	CONTRACTOR	OWNER
AXIA Architects 250 D Street, Suite 210 Santa Rosa, CA 95404	Murray Building Inc. 1181 Broadway Sonoma, CA 95476	Gravenstein Union School District 3840 Twig Ave. Sebastopol, CA 95472
By. _____ Date _____	By. _____ Date _____	By. _____ Date _____

SUMMARY OF ATTACHMENTS TO: Change Order No.

61

PROJECT:
Gravenstein Ph 2 Modernization
Gravenstein Union School District

Contract For:
DSA File No.:
DSA App. No.:

Phase 2
49-39
01-115393

No	Reference:	Description:	C.O.R. #	Request by:	Amount	Calendar Days Added to Contract			
						DoC	M1	M2	M3
TOTALS:					\$ 24,009.84	24	0	0	0
1.		Weather Protection	51		\$ 24,009.84	24			
2.									
3.									
4.									
5.									
6.									
7.									
8.									
9.									

END OF SUMMARY

"Any alteration or revision of this Document, it's terms, or this Certification is deemed a waiver of any costs, expenses, damages, or time extensions included herein."

CONTRACTOR

By. Scott Murray

Fax:

Date 2/7/2017

<input type="checkbox"/>	REJECT - Received Too Late.
<input type="checkbox"/>	REJECT - Inadequate Back-Up.
<input type="checkbox"/>	REJECT - Not in Proper Form.
<input type="checkbox"/>	Review and Comment Only

SUMMARY OF ATTACHMENTS TO:

PROJECT:

Gravenstein Modernization
3840 Twig Ave.

C.O. R. No.:	<u>51</u>
Project No.:	
Date:	<u>2/7/2017</u>
DSA App. No.:	<u>0.00</u>
Page	<u>2</u>
of	<u>3</u>
ADDED	CREDIT

Line TITLE: Weather Protection

ALL LINES SHALL BE FILLED IN, (zero values acceptable).

GENERAL CONTRACTOR'S WORK

1	Material (attach itemized quantity and unit cost <u>excluding</u> sales tax)	<u>\$2,560.62</u>	<u>\$0.00</u>
2	Labor (attach itemized hours and rates)	<u>\$16,258.13</u>	<u>\$0.00</u>
3	Equipment (attach invoices)	<u>\$1,650.00</u>	<u>\$0.00</u>
4	Subtotal	<u>\$20,468.75</u>	<u>\$0.00</u>
5	General Contractor's Overhead and Profit, not to exceed fifteen percent (15%) of lines 1 & 4.	<u>\$3,070.31</u>	<u>\$0.00</u>
6	Subtotal	<u>\$23,539.06</u>	<u>\$0.00</u>
7	Liability and Property Damage Insurance, Worker's Compensation Insurance, Social Security, and Unemployment Taxes, not to exceed thirty-five percent (35%) of line 2.		<u>\$0.00</u>
8	Subtotal General Contractor Work (sum of lines 6 and 7.)	<u>\$23,539.06</u>	<u>\$0.00</u>
	SUBCONTRACT WORK (Provide separate breakdown for each subcontract)*		
9	Material (attach itemized quantity and unit cost <u>excluding</u> sales tax)	<u>\$0.00</u>	<u>\$0.00</u>
10	Labor (attach itemized hours and rates)	<u>\$0.00</u>	<u>\$0.00</u>
11	Vendor (attach invoices)	<u>\$0.00</u>	<u>\$0.00</u>
12	Subtotal	<u>\$0.00</u>	<u>\$0.00</u>
13	Subcontractor's overhead and profit on work performed by Sub-contractor, not to exceed fifteen percent (15%) of line 12.	<u>Incl.</u>	<u>\$0.00</u>
14	Subtotal	<u>\$0.00</u>	<u>\$0.00</u>
15	General Contractor's Overhead and Profit on subcontract work, not to exceed ten percent (10%) of line 14.	<u>\$0.00</u>	<u>\$0.00</u>
16	Liability and Property Damage Insurance, Worker's Compensation Insurance, Social Security, and Unemployment Taxes, not to exceed thirty-five percent (35%) of line 10.	<u>\$0.00</u>	<u>\$0.00</u>

17	Total of Subcontract Work (sum of lines 14, 15 and 16)	\$0.00	\$0.00
18	Subtotal General Contractor and Subcontractor Work (sum of lines 8 and 17.)	\$23,539.06	\$0.00
19	Applicable Taxes (itemized by levy and by contract)	\$0.00	\$0.00
20	Subtotal (sum of lines 18 and 19)	\$23,539.06	\$0.00
21	Bond not to exceed two percent (2%) of line 20.	\$470.78	\$0.00
22	TOTAL (sum of lines 20 and 21.) Copy to cover page.	\$24,009.84	\$0.00

* Attach additional copies of this page as required to summarize additional subcontracts.