

GRAVENSTEIN UNION SCHOOL DISTRICT
3840 TWIG AVENUE
SEBASTOPOL, CA 95472

SPECIAL GOVERNING BOARD
MEETING AGENDA
Gravenstein School, Rm. 13

Wednesday, February 8, 2017
5:00 PM

I. CALL TO ORDER

Jim Horn, President
Desiree Beck, Clerk
Steven Schwartz
Sandra Wickland
Vacant

II. GENERAL

A. Trustee Appointment

The Board will consider the applicants for the opening on the GUSD Board, which was advertized following the resignation of Trustee Weaver. The Board is seeking to appoint a replacement trustee to fulfill the remainder of Trustee Weaver's term, until December 2018. The Board may take action to appoint a replacement if a suitable candidate is available.

Action taken/comments:

Motion _____ Second _____ Vote _____

III. BUSINESS

A. Consider Phase II 10% Threshold Letter from SCLS

The Board will consider accepting the conclusions of School and College Legal Services attorney, Loren Soukup, regarding the expenses associated with Phase II that exceed the original bid. Change orders have resulted in additional costs and an extended timeline for the project. If those expenses exceed 10% of the original bid, the change orders could require re-bidding. However, if the reason for the change orders are unforeseen (e.g. weather, discoveries once ground is broken, etc.) then those expenses do not have to apply to the 10% tally. Ms. Soukup advises the Board that a number of expenses fall under the exception for unforeseen circumstances. The Board will be asked to accept her opinion, as outlined in her letter.

Action taken/comments:

Motion _____ Second _____ Vote _____

GRAVENSTEIN UNION SCHOOL DISTRICT
3840 TWIG AVENUE
SEBASTOPOL, CA 95472

B. Approve Change Orders, Phase II

The Board will be asked to approve the following change orders:

1.	COR #14.1,	T&M Misc. Work	\$4,426.10
2.	COR #43,	Classroom Door and Hardware Change	\$2,888.17
3.	COR #57,	New Conduits for Low Voltage Systems	\$61,512.13
4.	COR #59,	Sill Plate Adjustment	\$4,510.45

Action taken/comments:

Motion _____ Second _____ Vote _____

IV. FUTURE BOARD MEETINGS:

I. Next Regular Board Meeting: Feb 15, 2017—5 p.m.

V. ADJOURNMENT

ADA Compliance: In compliance with Government Code 54954.2(a), the Gravenstein Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. 12132) and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Jennifer Schwinn, District Superintendent, Gravenstein Union School District, 3840 Twig Ave., Sebastopol, CA 95472. Telephone (707) 823-7008.



GRAVENSTEIN UNION SCHOOL DISTRICT

Jennifer Schwinn, Superintendent
3840 Twig Avenue
Sebastopol, CA 95472
707-823-7008 (v)
707-823-2108 (f)
Email: jschwinn@grav.k12.ca.us

Board of Trustees
Desiree Beck
Jim Horn
Steve Schwartz
Sandra Wickland

NEWS RELEASE

January 26, 2017

Jennifer Schwinn, Superintendent of the Gravenstein Union School District, announced that applications for one open seat on the Governing Board will be accepted through 12 noon on Monday, February 6, 2017, at the District Office, 3840 Twig Avenue, Sebastopol, CA.

Interested persons who reside and are registered voters within the boundaries of the Gravenstein Union School District are welcome to apply for the vacant term, which expires in December, 2018. All applications will become public records upon receipt by the District.

Candidates will be interviewed by the District Governing Board in open session at a meeting scheduled for that purpose at 5 PM on February 8, 2017, at the Gravenstein Elementary School, Room 13, 3840 Twig Avenue, Sebastopol, CA.

Inquiries from qualified citizens can be made by calling Jennifer Schwinn at 823-7008. Information and application forms are also available on the Gravenstein District website: www.grav.k12.ca.us.



GRAVENSTEIN UNION SCHOOL DISTRICT

Jennifer Schwinn, Superintendent
3840 Twig Avenue
Sebastopol, CA 95472
707-823-7008 (v)
707-823-2108 (f)
Email: jschwinn@grav.k12.ca.us

Board of Trustees
Desiree Beck
Jim Horn
Steve Schwartz
Sandra Wickland

Candidate Questionnaire

Appointment to the Remaining Twenty-Two Months of a Four Year Term on Board of Trustees

Completed Questionnaire must be received in the Gravenstein district office by 12 noon on Monday, February 6, 2017. Upon receipt by the District, this Questionnaire will be a matter of public record. Candidates will be interviewed in open session, and the Board will vote to appoint a trustee, at 5 PM on Wednesday, February 8, 2017, in Room 13 of the Gravenstein Elementary School, 3840 Twig Avenue, Sebastopol, CA.

Please type or print neatly in the spaces provided or attach additional sheets as necessary.

Date 2-5-2017

Name: Gregory Leon Applying
First Middle Last

Residence Address: [REDACTED] [REDACTED] [REDACTED] 95472
Number/Street City State Zip

Home Phone [REDACTED] Work Phone [REDACTED] Email [REDACTED]

Are you a registered voter in the Gravenstein Union School District? Yes
Have you ever been disqualified by the Constitution or laws of the state from holding a civil office? NO
How long have you lived in the Gravenstein Union School District? 27 months

1. What are your qualifications for appointment to the Board of Trustees?

See attached

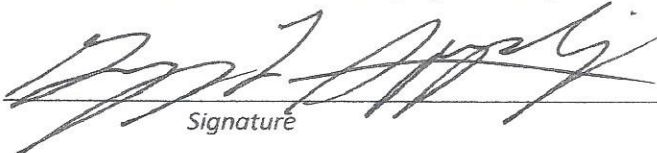
2. Why are you interested in serving on the Board?

3. What do you see as the key issues facing the Gravenstein school district?

4. What are the most important roles of a Board member? How do you see yourself filling those roles?

5. How much time and energy will you be able to devote to this position if appointed?

The above is accurate to the best of my knowledge.


Signature

2-5-2017
Date

Please return to the Gravenstein district office at 3840 Twig Avenue, Sebastopol, CA 95472. Deadline for receipt is 12 noon, Monday, February 6, 2017.

1. What are your qualifications for appointment to the Board of Trustees?

Having served on the Board of Trustees for six months I feel that I can step right in without the normal “coming up to speed” with the planning and process that goes into the workings of the Board. I believe this only adds to the qualifications I brought to the Board previously. Spending much of my career as a project manager for both science research and construction projects, I have working knowledge and skills related to budgets, timelines, and deliverables. But I feel my number one qualification is that not only am I a parent of a child in the school district but I want to support the work of the school district in providing education for all students.

2. Why are you interested in serving on the Board?

I’m interested in returning to the Board to continue the work that I was part of before. I believe I bring the perspective of a parent to the Board and can help continue the process of growing and maintaining an excellent school district. I’m really focused on making sure that all kids are given a fair and equal chance to get an education. Having grown up in the house of an educator, I’ve always felt it was important to not only support my school district but to be active in helping my school district provide good educations for all students that attend.

3. What do you see as the key issues facing the Gravenstein school district?

When I first joined the Board, I thought there were a lot of key issues facing the board. But after having served on the Board, I feel that there are really two issues that if not addressed will cause major future problems for the school district.

Here are the two major issues I see facing the Gravenstein school district.

- 1) The issues facing the Traditional and Enrich! Programs are major. To me the funding of the MPF is the lesser issue. Having two very separate and not equal programs on the campus is not only having an effect on the students and faculty, but it’s having a negative effect on the sense of community we are trying to build. When I was on the Board, I thought setting goals for the Enrich! program was a needed focus. Now I’m convinced that developing a plan for creating equality between the two programs is the most important goal the Board can have right now.
- 2) Administrative support and stability. Between the last school year and this school year there was a major turnover in the schools’ administrative staff. While I’m very happy with what I’m seeing, I think that there are questions that have been raised by

the teachers' union that need to be addressed. The questions raised around having enough administrative staff are very important and need to be dealt with going into the next year in a positive manner that will not only provide support to the teachers but also provide relief for the current staff who might be overloaded.

4. What are the most important roles of a Board member? How do you see yourself filling those roles?

I see the Board as having the task of trying to balance a three sided coin. The three sides are the duties and direction of the Administration and Teachers, the wants of the Parents, and the needs of the Children. As a parent who grew up in the home of an educator who became an assist superintendent I feel that I have a decent perspective of the challenges that the Board faces balancing this coin. I feel that as a parent I can understand the wants of parents and see the needs of the teachers to do their job of teaching the children. I also understand that if selected to sit on the board my job would not be to protect the interest of my child but to protect the interests of all children.

5. How much time and energy will you be able to devote to this position if appointed?

Currently I have flexibility to attend meetings during the day and in the evening as well as time to work on tasks that would be put before me. I believe I have several hours a week available to perform tasks related to the duties of the Board.



GRAVENSTEIN UNION SCHOOL DISTRICT

Jennifer Schwinn, Superintendent
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Board of Trustees
Desiree Beck
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Candidate Questionnaire

Appointment to the Remaining Twenty-Two Months of a Four Year Term on Board of Trustees

Completed Questionnaire must be received in the Gravenstein district office by 12 noon on Monday, **February 6, 2017**. Upon receipt by the District, this Questionnaire will be a matter of public record. Candidates will be interviewed in open session, and the Board will vote to appoint a trustee, at 5 PM on **Wednesday, February 8, 2017**, in Room 13 of the Gravenstein Elementary School, 3840 Twig Avenue, Sebastopol, CA.

Please type or print neatly in the spaces provided or attach additional sheets as necessary.

Date 2017-02-06

Name: Robin Emmanuel Bandy McNeill
First Middle Last

~~Residence Address: [Redacted]~~
Residence Address: [Redacted] 20 Sebastopol CA 95472
Number/Street City State Zip

Home Phone [Redacted] Work Phone _____ Email [Redacted]

Are you a registered voter in the Gravenstein Union School District? yes
Have you ever been disqualified by the Constitution or laws of the state from holding a civil office? no
How long have you lived in the Gravenstein Union School District? 2.5 years

1. What are your qualifications for appointment to the Board of Trustees?

I have worked in a wide variety of businesses, including organizing worker-owned cooperatives, so I've dealt with many decision-making processes. I've designed and budgeted multi-million dollar datacenters, so I have some experience with organizing financials (and significant expertise with modern technology).

2. Why are you interested in serving on the Board?

I have a perspective on the role the District needs to play in the community that I think is under-represented. (Though if you appoint Greg again that'd be fine too.)

3. What do you see as the key issues facing the Gravenstein school district?

Community relations; with attendance drawn from mostly outside the district, and the daily impact of increased traffic around the schools, the impact of the schools is not sufficiently supported by the community. Without a better relationship the district is limited in how much support (i.e. taxes) it can expect voters to approve to run the best schools it can.

4. What are the most important roles of a Board member? How do you see yourself filling those roles?

Direction, Oversight and Evangelism. The Board provides the direction in which the District moves, oversees how it implements that direction and evangelizes the District to the community to ensure community support.

5. How much time and energy will you be able to devote to this position if appointed?

As a full-time employed teacher at 3, probably not more than a quarter-to-half-time position's worth (in terms of hours per week). Since I work from home for a flexible company, scheduling that time is flexible.

The above is accurate to the best of my knowledge.


Signature

2017-02-06
Date

Please return to the Gravenstein district office at 3840 Twig Avenue, Sebastopol, CA 95472. Deadline for receipt is 12 noon, Monday, February 6, 2017.

III A



SCHOOL & COLLEGE LEGAL SERVICES OF CALIFORNIA

*A Joint Powers
Authority serving school
and college districts
throughout the state.*

February 1, 2017

5350 Skylane Boulevard
Santa Rosa, CA 95403
Tel: (707) 524-2690
Fax: (707) 578-0517
santarosa@sclscal.org
www.sclscal.org

Jennifer Schwinn
Superintendent-Principal
Gravenstein Union School District
3840 Twig Ave
Sebastopol, Ca 95472

General Counsel
Carl D. Corbin

**Re: Change Order/Sole Source for
Gravenstein Phase 2 Modernization Project**

Attorneys
Ellie R. Austin
Monica D. Batanero
Nancy L. Klein
Damara L. Moore
Jennifer E. Nix
Steven P. Reiner
Mia N. Robertshaw
Loren W. Soukup
Patrick C. Wilson
Frank Zotter, Jr.

Dear Ms. Schwinn:

You have asked whether, under the specific factual situation described below, it would be permissible for the Gravenstein Union School District ("District") to approve change orders that will cause the total change orders for the above project to exceed ten (10) percent of the original contract price.

Factual Issues

You have provided the following information:

Scott Murray Builders was the low bidder for the above project. The original contract price was approximately \$3,255,000.00.

During the course of this project, there have been a significant number of unforeseen conditions which have required the issuance of change orders, as further described in Attachment A. All of these additional expenses arose from conditions that could not have been reasonably known at the time of bid; none were due to contractor error.

Based on continuing issues with the discovered conditions, the District anticipates that there will be additional change orders, which will exceed 10% of the original contract price.

In light of the above, it is my opinion that the District would not be required to bid any work for the change orders listed in Attachment A, as they were unforeseen conditions which have caused significant cost and delays to the District. Delaying the project to bid the change order work would not produce a financial benefit to the District since the cost of the work is reasonable and further delay would result in significant financial detriment to the District by exposing it to additional delay claims.

Legal Analysis

While the Public Contract Code generally requires school districts to let contracts for services, materials, or supplies to the lowest responsible bidder, where competitive proposals will not produce an advantage for the school district, the Code section does not apply. Cobb v. Pasadena City Board of Education (1955) 134 Cal.App.2d 93.

This exception to the competitive bidding requirement was reiterated in the case of Graydon v. Pasadena Development Agency (1980) 104 Cal.App.3d 631, as follows:

"Therefore, it has been held that where competitive proposals work an incongruity and are unavailing as affecting the final result, or where competitive proposals do not produce any advantage, or where it is practically impossible to observe such form, competitive bidding is not applicable." *Id.* at 636.

In summary, it is my opinion that, under these unique circumstances, it is permissible for the District to act by change order for all work and costs described in Attachment A and it is not necessary or reasonable for the District to separately bid these additional costs. Any additional change orders for work and costs which are unrelated to the identified change orders herein will need to collectively be less than ten (10) percent of the original contract price or separately bid.

Please call if you have any questions.

Very truly yours,



Loren W. Soukup
Senior Associate General Counsel
School & College Legal Services

CHANGE ORDERS DUE TO UNFORSEEN CONDITIONS
 Gravenstein Phase 2 Project
 01.16.17

ITEMS ASSOCIATED WITH OTHER UNFORSEEN CONDITIONS

CHANGE ORDER	CHANGE ORDER NAME	AMOUNT	REASON
1	COR for Additional Over Excavation @ Bldg G	\$ 29,334.97	Additional over excavation due to soft soils discovery by Geotechnical Engineer
4	COR for relocation of existing insulation	\$ 44,184.21	The original installation of the insulation above ceilings was not installed in accordance with the original plans. Repositioning of the installation with provide a better thermal envelope for the classrooms and moves the insulation out of the Contractor's way.
10	Reroute Underground Fire Alarm Conduits	\$ 19,591.24	Once uncovered, it was discovered that the underground conduits were blocked corroded and unusable.
11	Isolation valves	\$ 14,657.22	It was discovered that the campus had no isolation valves to compartmentalize the plumbing
25	Flatwork Changes @ Kindergarten	\$ 9,794.92	Once demolition occurred, it was discovered that the landing at the kindergarten and adjacent landing entering the playground were out of Accessibility compliance by 1/2" transitioning from one area to the other.
35	Curb and Grading @ Door RSA	\$ 14,845.07	Once the walls were demolished it was discovered that the outside asphalt was a fractional value lower than the inside floor at the new entry point.
40	Replace water supplies under Bldg F	\$ 2,930.97	The existing water supplies underneath Building F were discovered to be bent and mangled
41	Miscellaneous Site Issues	\$ 16,921.64	An unidentified irrigation main was struck during excavation, causing rework in excavation and foundation formwork
45	Required Foundation Modifications	\$ 9,156.14	Footing Modifications were due to the discovery of a power line to Building B in the path of the footing.
49	Rat Slab Removal - Extra Thick	\$ 11,478.66	The original rat slab had to be removed in locations for new footings. The actual slab turned out to be about 6 inches thick.

TOTAL \$ 172,895.04

Gravenstein USD Modernization - Phase II

Original Contract Sum	\$ 3,255,000.00
New Contract Sum including Board Approved Change Orders through #55	\$ 3,777,611.11
1 COR #14.1, T&M Misc. Work,	\$4,426.10
2 COR #43, Classroom Door and Hardware Change,	\$2,888.17
3 COR #57, New electrical Conduits for Low Voltage,	\$61,512.13
4 COR #59, Sill Plate Adjustment,	\$4,510.45
<hr/>	
New Contract Sum Including Change Orders through #59	\$ 3,850,947.96
Expenses due to unforeseen conditions - PG&E	\$ 190,356.76
Expenses due to unforeseen conditions - Attachment A	\$ 172,895.04
<hr/>	
Total Expenses due to unforeseen conditions	\$ 363,251.80
New Contract Sum Less Unforeseen Expenses	\$ 3,487,696.16
Original Contract Sum	\$ 3,255,000.00
Allowable 10% for Change Orders	\$ 325,500.00
<hr/>	
Allowable Contract Sum including 10% for Change Orders	\$ 3,580,500.00
Balance available for 10% Change Order Expenses	\$ 92,803.84

III B

CHANGE ORDER REQUEST

TITLE: **T&M Misc Work**

Distribution to:

OWNER
 ARCHITECT
 CONTRACTOR
 INSPECTOR

COR

14.1

PROJECT: Gravenstein Modernization 3840 Twig Ave. Sebastopol, Ca 95472	ARCHITECT: AXIA 250 D Street, Suite 210 Santa Rosa, Ca 95404 Fax:	C. O. R. No. Date: Arch. Project No. Contract For: Contract Date: DSA File No. DSA App. No. OPSC App. No. Response to: Arch. RFP No.	14.1 <u>1/31/2017</u> <u>940.00</u> <u>Modernization</u> <u>5.31.16</u> <u>01-115393</u> <u> </u> <u> </u> <u> </u> <u> </u>
OWNER: Gravenstein Union School District 3840 Twig Ave. Sebastopol, Ca 95472 Fax:	INSPECTOR OF RECORD: Isaac Kuster Fax:		

DESCRIPTION:

COR for misc work required that is not shown on the plans. Work is to be tracked with extra work orders and billed on a T&M basis. Budget amount to be \$5,000.00 worth of work as per discussion at site meeting of 7.13.16. COR is for actual billing. Revised COR includes agreed upon credit for OT billing along with the credit for the inadvertently charged M/U from COR #30.3.

MODIFICATION TO

CONTRACT SUM:

(Line 22 from Page 2) \$4,426.10

MODIFICATION TO

CONTRACT TIME:

0

Supporting schedule information attached

CONTRACTORS CERTIFICATION AND WAIVER OF CLAIMS:

"The undersigned Contractor approves the foregoing as to the changes in work, if any, and as to the contract price specified for each item and as to the extension of time allowed, if any, for completion of the project as stated herein, and agrees to furnish all labor, materials, and service and to perform all work necessary to complete any additional work specified for the consideration stated herein. Submission of claims which have no basis in fact or which Contractor knows are false are made at the sole risk of the Contractor and may be a violation of the False Claims Act, as set forth in Government Code Sections 12650 et seq. It is understood that the changes to the Contract Documents set forth herein shall only be effective upon approval by the governing board of the District."

"It is expressly understood that the value of the extra work or changes expressly includes any and all of the Contractor's costs and expenses, both direct and indirect, resulting from additional time required on the project or resulting from delay to the project. Any costs, expenses, damages, or time extensions not included herein are deemed waived."

"Any alteration or revision of this Document, its terms, or this Certification is deemed a waiver of any costs, expenses, damages, or time extensions included herein."

CONTRACTOR

Architect's Action

By: **Scott Murray**
 Date: 1/31/2017

Fax:

<input type="checkbox"/>	REJECT - Received Too Late.
<input type="checkbox"/>	REJECT - Inadequate Back-Up.
<input type="checkbox"/>	REJECT - Not in Proper Form.
<input type="checkbox"/>	Review and Comment Only

SUMMARY OF ATTACHMENTS TO:
 PROJECT:
 Gravenstein Modernization
 3840 Twig Ave.

C.O. R. No.:	14.1
Project No.:	
Date:	1/31/2017
DSA App. No.:	0.00
Page	2
of	3
ADDED	CREDIT

Line TITLE: T&M Misc Work

ALL LINES SHALL BE FILLED IN, (zero values acceptable).

GENERAL CONTRACTOR'S WORK

1	Material (attach itemized quantity and unit cost <u>excluding</u> sales tax)	\$323.57	-\$43.50
2	Labor (attach itemized hours and rates)	\$3,538.00	-\$471.99
3	Equipment (attach invoices)	\$360.00	\$0.00
4	Subtotal	\$4,221.57	-\$515.49
5	General Contractor's Overhead and Profit, not to exceed fifteen percent (15%) of lines 1 & 4.	\$633.24	\$0.00
6	Subtotal	\$4,854.81	-\$515.49
7	Liability and Property Damage Insurance, Worker's Compensation Insurance, Social Security, and Unemployment Taxes, not to exceed thirty-five percent (35%) of line 2.	\$0.00	\$0.00
8	Subtotal General Contractor Work (sum of lines 6 and 7.)	\$4,854.81	-\$515.49
SUBCONTRACT WORK (Provide separate breakdown for each subcontract)*			
9	Material (attach itemized quantity and unit cost <u>excluding</u> sales tax)	\$0.00	\$0.00
10	Labor (attach itemized hours and rates)	\$0.00	\$0.00
11	Vendor (attach invoices)	\$0.00	\$0.00
12	Subtotal	\$0.00	\$0.00
13	Subcontractor's overhead and profit on work performed by Sub-contractor, not to exceed fifteen percent (15%) of line 12.	Incl.	\$0.00
14	Subtotal	\$0.00	\$0.00
15	General Contractor's Overhead and Profit on subcontract work, not to exceed five percent (5%) of line 14.	\$0.00	\$0.00
16	Liability and Property Damage Insurance, Worker's Compensation Insurance, Social Security, and Unemployment Taxes, not to exceed thirty-five percent (35%) of line 10.	\$0.00	\$0.00

17	Total of Subcontract Work (sum of lines 14, 15 and 16)	<u>\$0.00</u>	<u>\$0.00</u>
18	Subtotal General Contractor and Subcontractor Work (sum of lines 8 and 17.)	<u>\$4,854.81</u>	<u>-\$515.49</u>
19	Applicable Taxes (itemized by levy and by contract)	<u>\$0.00</u>	<u>\$0.00</u>
20	Subtotal (sum of lines 18 and 19)	<u>\$4,854.81</u>	<u>-\$515.49</u>
21	Bond not to exceed two percent (2%) of line 20.	<u>\$97.10</u>	<u>-\$10.31</u>
22	TOTAL (sum of lines 20 and 21.) Copy to cover page.	<u><u>\$4,951.90</u></u>	<u><u>-\$525.80</u></u>

* Attach additional copies of this page as required to summarize additional subcontracts.

CHANGE ORDER REQUEST

Distribution to:

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

OWNER
ARCHITECT
CONTRACTOR
INSPECTOR

COR

43

TITLE: **Classroom Door and Hardware Change**

PROJECT: Gravenstein Modernization 3840 Twig Ave. Sebastopol, Ca 95472	ARCHITECT: AXIA 250 D Street, Suite 210 Santa Rosa, Ca 95404 Fax:	C. O. R. No. Date: Arch. Project No. Contract For: Contract Date: DSA File No. DSA App. No. OPSC App. No. Response to: Arch. RFP No.	43 <u>1/17/2017</u> <u>940.00</u> <u>Modernization</u> <u>5.31.16</u> <u>01-115393</u> _____ _____ _____
OWNER: Gravenstein Union School District 3840 Twig Ave. Sebastopol, Ca 95472 Fax:	INSPECTOR OF RECORD: Isaac Kuster Fax:		

DESCRIPTION:

COR for misc changes to the door and hardware schedule. See attached CO's from door vendor. COR includes the credit for not removing the 13 classroom doors and frames along with the work required to make the existing doors work. All work for installation of new hardware has been priced as normal work hours.

MODIFICATION TO

CONTRACT SUM:

(Line 22 from Page 2) \$2,888.17

MODIFICATION TO

CONTRACT TIME: _____

Supporting schedule information attached

CONTRACTORS CERTIFICATION AND WAIVER OF CLAIMS:

"The undersigned Contractor approves the foregoing as to the changes in work, if any, and as to the contract price specified for each item and as to the extension of time allowed, if any, for completion of the project as stated herein, and agrees to furnish all labor, materials, and service and to perform all work necessary to complete any additional work specified for the consideration stated herein. Submission of claims which have no basis in fact or which Contractor knows are false are made at the sole risk of the Contractor and may be a violation of the False Claims Act, as set forth in Government Code Sections 12650 et seq. It is understood that the changes to the Contract Documents set forth herein shall only be effective upon approval by the governing board of the District."

"It is expressly understood that the value of the extra work or changes expressly includes any and all of the Contractor's costs and expenses, both direct and indirect, resulting from additional time required on the project or resulting from delay to the project. Any costs, expenses, damages, or time extensions not included herein are deemed waived."

"Any alteration or revision of this Document, its terms, or this Certification is deemed a waiver of any costs, expenses, damages, or time extensions included herein."

CONTRACTOR

By: **Scott Murray**
Date: 1/17/2017

Fax:

<input type="checkbox"/>	Architect's Action
<input type="checkbox"/>	REJECT - Received Too Late.
<input type="checkbox"/>	REJECT - Inadequate Back-Up.
<input type="checkbox"/>	REJECT - Not in Proper Form.
<input type="checkbox"/>	Review and Comment Only

SUMMARY OF ATTACHMENTS TO:
PROJECT:
Gravenstein Modernization
3840 Twig Ave.

C.O. R. No.:	43
Project No.:	
Date:	1/17/2017
DSA App. No.:	0.00
Page	2
of	3
ADDED	CREDIT

Line TITLE: Classroom Door and Hardware Change

ALL LINES SHALL BE FILLED IN, (zero values acceptable).

GENERAL CONTRACTOR'S WORK

1	Material (attach itemized quantity and unit cost <u>excluding</u> sales tax)	\$8,756.00	-\$8,007.00
2	Labor (attach itemized hours and rates)	\$4,995.25	-\$6,786.00
3	Equipment (attach invoices)	\$0.00	\$0.00
4	Subtotal	\$13,751.25	-\$14,793.00
5	General Contractor's Overhead and Profit, not to exceed fifteen percent (15%) of lines 1 & 4.	\$2,062.69	\$0.00
6	Subtotal	\$15,813.94	-\$14,793.00
7	Liability and Property Damage Insurance, Worker's Compensation Insurance, Social Security, and Unemployment Taxes, not to exceed thirty-five percent (35%) of line 2.		
8	Subtotal General Contractor Work (sum of lines 6 and 7.)	\$15,813.94	-\$14,793.00

SUBCONTRACT WORK (Provide separate breakdown for each subcontract)*

9	Material (attach itemized quantity and unit cost <u>excluding</u> sales tax)	\$0.00	\$0.00
10	Labor (attach itemized hours and rates)	\$0.00	\$0.00
11	Vendor (attach invoices)	\$1,646.00	\$0.00
12	Subtotal	\$1,646.00	\$0.00
13	Subcontractor's overhead and profit on work performed by Sub-contractor, not to exceed fifteen percent (15%) of line 12.	Incl.	\$0.00
14	Subtotal	\$1,646.00	\$0.00
15	General Contractor's Overhead and Profit on subcontract work, not to exceed ten percent (10%) of line 14.	\$164.60	\$0.00
16	Liability and Property Damage Insurance, Worker's Compensation Insurance, Social Security, and Unemployment Taxes, not to exceed thirty-five percent (35%) of line 10.	\$0.00	\$0.00

17	Total of Subcontract Work (sum of lines 14, 15 and 16)	<u>\$1,810.60</u>	<u>\$0.00</u>
18	Subtotal General Contractor and Subcontractor Work (sum of lines 8 and 17.)	<u>\$17,624.54</u>	<u>-\$14,793.00</u>
19	Applicable Taxes (itemized by levy and by contract)	<u>\$0.00</u>	<u>\$0.00</u>
20	Subtotal (sum of lines 18 and 19)	<u>\$17,624.54</u>	<u>-\$14,793.00</u>
21	Bond not to exceed two percent (2%) of line 20.	<u>\$352.49</u>	<u>-\$295.86</u>
22	TOTAL (sum of lines 20 and 21.) Copy to cover page.	<u>\$17,977.03</u>	<u>-\$15,088.86</u>

* Attach additional copies of this page as required to summarize additional subcontracts.

CHANGE ORDER REQUEST

Distribution to:

<input type="checkbox"/>	OWNER	COR
<input type="checkbox"/>	ARCHITECT	
<input type="checkbox"/>	CONTRACTOR	
<input type="checkbox"/>	INSPECTOR	57
<input type="checkbox"/>		

TITLE: New Electrical Conduits For Low Voltage

PROJECT: Gravenstein Modernization 3840 Twig Ave. Sebastopol, Ca 95472	ARCHITECT: AXIA 250 D Street, Suite 210 Santa Rosa, Ca 95404 Fax:	C. O. R. No. 57 Date: 1/24/2017 Arch. Project No. 940.00 Contract For: Modernization Contract Date: 5.31.16 DSA File No. 01-115393 DSA App. No. OPSC App. No. Response to: Arch. RFP No.
OWNER: Gravenstein Union School District 3840 Twig Ave. Sebastopol, Ca 95472 Fax:	INSPECTOR OF RECORD: Isaac Kuster Fax:	

DESCRIPTION:

COR for the installation of roof top conduits and pull boxes for the district's telephone and data system as per the Owner's request. Conduits to be ring and string only. All systems to be provided by district. Installation of work to occur during normal working hours.

MODIFICATION TO

CONTRACT SUM:

(Line 22 from Page 2) \$61,512.13

MODIFICATION TO

CONTRACT TIME:

TBD

Supporting schedule information attached

CONTRACTORS CERTIFICATION AND WAIVER OF CLAIMS:

"The undersigned Contractor approves the foregoing as to the changes in work, if any, and as to the contract price specified for each item and as to the extension of time allowed, if any, for completion of the project as stated herein, and agrees to furnish all labor, materials, and service and to perform all work necessary to complete any additional work specified for the consideration stated herein. Submission of claims which have no basis in fact or which Contractor knows are false are made at the sole risk of the Contractor and may be a violation of the False Claims Act, as set forth in Government Code Sections 12650 et seq. It is understood that the changes to the Contract Documents set forth herein shall only be effective upon approval by the governing board of the District."

"It is expressly understood that the value of the extra work or changes expressly includes any and all of the Contractor's costs and expenses, both direct and indirect, resulting from additional time required on the project or resulting from delay to the project. Any costs, expenses, damages, or time extensions not included herein are deemed waived."

"Any alteration or revision of this Document, it's terms, or this Certification is deemed a waiver of any costs, expenses, damages, or time extensions included herein."

CONTRACTOR

By. **Scott Murray**
Date 1/24/2017

Fax:

Architect's Action

<input type="checkbox"/>	REJECT - Received Too Late.
<input type="checkbox"/>	REJECT - Inadequate Back-Up.
<input type="checkbox"/>	REJECT - Not in Proper Form.
<input type="checkbox"/>	Review and Comment Only

SUMMARY OF ATTACHMENTS TO:
PROJECT:
Gravenstein Modernization
3840 Twig Ave.

C.O. R. No.:	57
Project No.:	
Date:	1/24/2017
DSA App. No.:	0.00
Page	2
of	3
ADDED	CREDIT

Line	TITLE:		
	New Electrical Conduits For Low Voltage		

ALL LINES SHALL BE FILLED IN, (zero values acceptable).

GENERAL CONTRACTOR'S WORK

1	Material (attach itemized quantity and unit cost <u>excluding</u> sales tax)	\$725.00	\$0.00
2	Labor (attach itemized hours and rates)	\$4,524.00	\$0.00
3	Equipment (attach invoices)	\$120.00	\$0.00
4	Subtotal	\$5,369.00	\$0.00
5	General Contractor's Overhead and Profit, not to exceed fifteen percent (15%) of lines 1 & 4.	\$805.35	\$0.00
6	Subtotal	\$6,174.35	\$0.00
7	Liability and Property Damage Insurance, Worker's Compensation Insurance, Social Security, and Unemployment Taxes, not to exceed thirty-five percent (35%) of line 2.		\$0.00
8	Subtotal General Contractor Work (sum of lines 6 and 7.)	\$6,174.35	\$0.00
	SUBCONTRACT WORK (Provide separate breakdown for each subcontract)*		
9	Material (attach itemized quantity and unit cost <u>excluding</u> sales tax)	\$0.00	\$0.00
10	Labor (attach itemized hours and rates)	\$0.00	\$0.00
11	Vendor (attach invoices)	\$49,210.60	\$0.00
12	Subtotal	\$49,210.60	\$0.00
13	Subcontractor's overhead and profit on work performed by Sub-contractor, not to exceed fifteen percent (15%) of line 12.	Incl.	\$0.00
14	Subtotal	\$49,210.60	\$0.00
15	General Contractor's Overhead and Profit on subcontract work, not to exceed ten percent (10%) of line 14.	\$4,921.06	\$0.00
16	Liability and Property Damage Insurance, Worker's Compensation Insurance, Social Security, and Unemployment Taxes, not to exceed thirty-five percent (35%) of line 10.	\$0.00	\$0.00

17	Total of Subcontract Work (sum of lines 14, 15 and 16)	<u>\$54,131.66</u>	<u>\$0.00</u>
18	Subtotal General Contractor and Subcontractor Work (sum of lines 8 and 17.)	<u>\$60,306.01</u>	<u>\$0.00</u>
19	Applicable Taxes (itemized by levy and by contract)	<u>\$0.00</u>	<u>\$0.00</u>
20	Subtotal (sum of lines 18 and 19)	<u>\$60,306.01</u>	<u>\$0.00</u>
21	Bond not to exceed two percent (2%) of line 20.	<u>\$1,206.12</u>	<u>\$0.00</u>
22	TOTAL (sum of lines 20 and 21.) Copy to cover page.	<u>\$61,512.13</u>	<u>\$0.00</u>

* Attach additional copies of this page as required to summarize additional subcontracts.

CHANGE ORDER REQUEST

Distribution to:

<input type="checkbox"/>	OWNER	COR
<input type="checkbox"/>	ARCHITECT	
<input type="checkbox"/>	CONTRACTOR	
<input type="checkbox"/>	INSPECTOR	
<input type="checkbox"/>		

TITLE: **Sill Plate Adjustment**

PROJECT: Gravenstein Modernization 3840 Twig Ave. Sebastopol, Ca 95472	ARCHITECT: AXIA 250 D Street, Suite 210 Santa Rosa, Ca 95404 Fax:	C. O. R. No. <u>59</u> Date: <u>11/27/2016</u> Arch. Project No. <u>940.00</u> Contract For: <u>Modernization</u> Contract Date: <u>5.31.16</u> DSA File No. <u>01-115393</u> DSA App. No. _____ OPSC App. No. _____ Response to: _____ Arch. RFP No. <u>RFI #134</u>
OWNER: Gravenstein Union School District 3840 Twig Ave. Sebastopol, Ca 95472 Fax:	INSPECTOR OF RECORD: Isaac Kuster Fax:	

DESCRIPTION:

COR for the modifications to the existing sill plate along Grid Line FE due to settlement of the existing floor structure.

MODIFICATION TO
CONTRACT SUM:

(Line 22 from Page 2) \$4,510.45

MODIFICATION TO
CONTRACT TIME:

1
Supporting schedule information attached

CONTRACTORS CERTIFICATION AND WAIVER OF CLAIMS:

"The undersigned Contractor approves the foregoing as to the changes in work, if any, and as to the contract price specified for each item and as to the extension of time allowed, if any, for completion of the project as stated herein, and agrees to furnish all labor, materials, and service and to perform all work necessary to complete any additional work specified for the consideration stated herein. Submission of claims which have no basis in fact or which Contractor knows are false are made at the sole risk of the Contractor and may be a violation of the False Claims Act, as set forth in Government Code Sections 12650 et seq. It is understood that the changes to the Contract Documents set forth herein shall only be effective upon approval by the governing board of the District."

"It is expressly understood that the value of the extra work or changes expressly includes any and all of the Contractor's costs and expenses, both direct and indirect, resulting from additional time required on the project or resulting from delay to the project. Any costs, expenses, damages, or time extensions not included herein are deemed waived."

"Any alteration or revision of this Document, its terms, or this Certification is deemed a waiver of any costs, expenses, damages, or time extensions included herein."

CONTRACTOR

By. **Scott Murray**
 Date 11/27/2016

Fax:

Architect's Action	
<input type="checkbox"/>	REJECT - Received Too Late.
<input type="checkbox"/>	REJECT - Inadequate Back-Up.
<input type="checkbox"/>	REJECT - Not in Proper Form.
<input type="checkbox"/>	Review and Comment Only

SUMMARY OF ATTACHMENTS TO:

PROJECT:
 Gravenstein Modernization
 3840 Twig Ave.

C.O. R. No.:	59
Project No.:	
Date:	11/27/2016
DSA App. No.:	0.00
Page	2
of	3
	ADDED
	CREDIT

Line	TITLE:	Sill Plate Adjustment	ADDED	CREDIT
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ALL LINES SHALL BE FILLED IN, (zero values acceptable).

GENERAL CONTRACTOR'S WORK

1	Material (attach itemized quantity and unit cost <u>excluding</u> sales tax)		\$75.23	\$0.00
2	Labor (attach itemized hours and rates)		\$3,770.00	\$0.00
3	Equipment (attach invoices)		\$0.00	\$0.00
4	Subtotal		\$3,845.23	\$0.00
5	General Contractor's Overhead and Profit, not to exceed fifteen percent (15%) of lines 1 & 4.		\$576.78	\$0.00
6	Subtotal		\$4,422.01	\$0.00
7	Liability and Property Damage Insurance, Worker's Compensation Insurance, Social Security, and Unemployment Taxes, not to exceed thirty-five percent (35%) of line 2.			\$0.00
8	Subtotal General Contractor Work (sum of lines 6 and 7.)		\$4,422.01	\$0.00

SUBCONTRACT WORK (Provide separate breakdown for each subcontract)*

9	Material (attach itemized quantity and unit cost <u>excluding</u> sales tax)		\$0.00	\$0.00
10	Labor (attach itemized hours and rates)		\$0.00	\$0.00
11	Vendor (attach invoices)		\$0.00	\$0.00
12	Subtotal		\$0.00	\$0.00
13	Subcontractor's overhead and profit on work performed by Sub-contractor, not to exceed fifteen percent (15%) of line 12.		Incl.	\$0.00
14	Subtotal		\$0.00	\$0.00
15	General Contractor's Overhead and Profit on subcontract work, not to exceed ten percent (10%) of line 14.		\$0.00	\$0.00
16	Liability and Property Damage Insurance, Worker's Compensation Insurance, Social Security, and Unemployment Taxes, not to exceed thirty-five percent (35%) of line 10.		\$0.00	\$0.00

17	Total of Subcontract Work (sum of lines 14, 15 and 16)	<u>\$0.00</u>	<u>\$0.00</u>
18	Subtotal General Contractor and Subcontractor Work (sum of lines 8 and 17.)	<u>\$4,422.01</u>	<u>\$0.00</u>
19	Applicable Taxes (itemized by levy and by contract)	<u>\$0.00</u>	<u>\$0.00</u>
20	Subtotal (sum of lines 18 and 19)	<u>\$4,422.01</u>	<u>\$0.00</u>
21	Bond not to exceed two percent (2%) of line 20.	<u>\$88.44</u>	<u>\$0.00</u>
22	TOTAL (sum of lines 20 and 21.) Copy to cover page.	<u>\$4,510.45</u>	<u>\$0.00</u>

* Attach additional copies of this page as required to summarize additional subcontracts.