

**Gravenstein Union School District  
Board of Trustees –  
Special Board Meeting Agenda  
4:00 PM  
Hillcrest School – Room 6  
Monday, August 8, 2016**

If you need an accommodation for the Board Meeting, contact Superintendent Linda LaMarre at (707) 823-7008 or llamarre@grav.k12.ca.us  
Agenda documents are available for inspection at the Gravenstein District Office  
3840 Twig Avenue, Sebastopol, CA

**I. CALL TO ORDER - ROLL CALL**

Time: \_\_\_\_\_ Members present/absent: \_\_\_\_\_

**II. BUSINESS**

A. 2016-17 District Vision and Goal Setting

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**III. ADJOURNMENT**

Time \_\_\_\_\_ Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

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GRAVENSTEIN UNION SCHOOL DISTRICT  
Accomplishments/Actions of the 2015-2016 School Year

Budget:

1. 2015-16 adopted budget was completed with no deficit spending and appropriate reserves.
2. Consistent budgetary and accountability procedures were accomplished as per our last audit (2014-15). We do not have the 2015-16 audit as of this date. Timely and accurate budgetary reports were supplied to the school board.
3. Special Education encroachment on the General Fund was approximately \$100,000 for students in non-public schools, SCOE, or other special education consortium placements. Our own school-based special education program encroachment was (0) zero.
4. Home-to-School-Transportation encroachment was \$0 for 2015-16.
5. Before/After School Daycare/Homework Club made a profit. This profit is returned to the General Fund towards repayment of the cost of the new daycare building.
6. Enrollment increased from 2014-15 to the 2015-16 school year and projected to increase by at least 14 ADA for 2016-17.
7. A staff compensation increase of 4.5% on the salary schedule was accomplished for 2015-16.
8. A variety of open houses and school tours took place throughout the school year to continue to maintain and increase enrollment—our main source of revenue.
9. The Gravenstein Modernization Phase 1 building project was completed during the summer of 2015 and Phase 2 began June 6, 2016.

Policies:

1. Continued review/adoption of ~~mandated~~ policies is on-going. Bullying, Uniform Complaint Procedure Update, Use of Facilities Exhibit Update, Substitute Certificated Pay Rates Exhibit Update, Student Wellness Policy Update, Contract Policy Update, Health Care and Emergencies, were policies originated or updated.
2. Staff handbooks include many of the new or mandated BP/ARs and were reviewed at the August 17, 2015 district staff meeting.
3. New or updated policies continue to be placed on the district website.
4. Enrollment paperwork, district policies, SARCs, Comprehensive School Site Plan, Technology Plan 2014-2019, Safety Plan February, 2016, Collective Bargaining Agreement 2013-2016, Grade Level Curriculum Brochures and more publications updated on the district website.
5. The 2016-17 LCAP documents review and creation were yearlong projects.

### **Curriculum and Instruction:**

1. The 2015 Smarter Balanced state assessments for grades 3-8 were the highest in our area, compared to 11 other high performing or neighboring schools in the county. The 2016 assessments appear to maintain or exceed our 2015 scores.
2. English/Language Arts Assessments continued to be utilized at the Gravenstein campus to guide teacher direct instruction and proper pacing.
3. *Go Math* (Harcourt/Houghton Mifflin) program was adopted K-8. Collaboration with the High School was included at the Middle School level.
4. Professional Development for Common Core aligned *Go Math* and Mandated Reporter training took place on August 17<sup>th</sup> and 18<sup>th</sup> 2015.
5. Maintained full Class Size Reduction in grades K-3.
6. Maintained full 180-day school year for students.
7. An outside presenter was utilized for HIV/AIDS education for grades 7-8.
8. An outside presenter was utilized for puberty, anatomy, and sexual harassment education at the 4<sup>th</sup> and 5<sup>th</sup> grade level.
9. GATE activities were supported with GATE Coordinators.
10. The Safety Plan was updated and approved by the school board before March 1, 2016.
11. Drug and Alcohol Safety curriculum was provided for the 5<sup>th</sup> and 7<sup>th</sup> grade students and was purchased by the Sebastopol Police Department.
12. Additional and/or replacement Second Step (Social Emotional Learning program) kits were purchased for classroom use.
13. Computers were purchased and Wi-Fi was increased for both campuses.
14. 1-1 computers and carts were provided for all students in grades 2-8 for the 2015-16 school year.

### **Public Relations /Student Relations:**

1. Over 100 group tours and individual conferences with new families were held during the 2015-16 school year.
2. Hillcrest 6-7-8 Band won several awards in the Apple Blossom and Rose Parades.
3. GUSD website continued to grow with the policies, board agendas and minutes, teacher websites, foundation links, Facebook, etc.
4. Whole school (outdoor) Friday assemblies, to include the flag salute and patriotic songs, were continued at Gravenstein School to promote cohesiveness and school spirit.
5. Direction/collaboration with Site Council, GSF and MPF continued.
6. District enrollment expanded to 737 for 2015-16. District enrollment is projected to be approximately 765 for 2016-17.
7. "Meet the Teacher"/Orientations were held on August 17 and 18, 2015 at both campuses.
8. Many performances were provided to the school community through concerts, plays, poetry readings, Kindergarten Nutcracker, etc.

9. The Gravenstein Daycare and Hillcrest Homework Club continued. We continue to serve over 150 children through these programs.
10. Weekly emailed newsletters (Monday Messages) from the Superintendent continued and the number of people opening the Monday Messages exceeded 500.

#### **Management/Organization**

1. Staff, students, and parents were updated on new laws, policies or rules to ensure existing rules were consistently enforced.
2. Intramural program at Hillcrest lunchtime continued to include "houses".
3. An Intramural program at Gravenstein lunchtime began for grades 3-4-5 during the 2015-16 school year.
4. Review of student conduct rules and programs continued and a new policy was developed.
5. Staff and student handbooks were updated.
6. Student Organizers/Homework books (includes student handbook) utilized for each student grades 3-8.

#### **Facilities:**

1. Safety/Traffic Committee recommendations continued to be implemented.
2. Measure M Bond project for Gravenstein a new sidewalk and roofing completed by September of 2015. This project included preparation for solar panels to be implemented in the future.
3. Measure M Bond Gravenstein Modernization Phase 2 began on June 6, 2016.
4. Updated classroom locks at Gravenstein and classroom alarms in grades 3-8 were installed for each classroom. This project was completed during the fall of 2015.
5. The custodial schedules have been monitored and are in line with the budgeted amounts.
6. The storage facilities have been organized and much of the surplus has been removed.