

**GRAVENSTEIN UNION SCHOOL DISTRICT  
REGULAR BOARD MEETING  
MINUTES**

January 13, 2016

- I. CALL TO ORDER** Pres. Horn called the meeting to order at 5:02 PM. Members Weaver, Virji, and Clerk Beck present, Mem. Wickland absent.
- II. PUBLIC INPUT ON ITEMS NOT ON THE AGENDA** A Parent inquired to the board about their commitment to hire a Superintendent for the district with the caliber of Linda LaMarre. Pres. Horn responded that the Superintendent search committee is an item on the agenda.
- III. APPROVAL OF CONSENT AGENDA**
- A. Approval of Agenda Order** Mem. Weaver inquired about whether or not AED Authority has been contacted about the contract.
- B. Approval of Minutes: Regular Meeting Minutes 12-9-2015** On the minutes:  
The developer fee report item vote is 5-0 yes.  
Pres. Horn added “probationary” in front of “classified.”
- C. Vendor Warrants** Mem. Weaver inquired about the access points on the vendor warrants.
- D. Williams Settlement Quarterly Report – Reporting Period October 1 – December 31, 2015**
- E. Contract with The Program, Youth Skill Development (Coach Paige) for lunch time activities at Gravenstein for Jan-June 2016. Not to Exceed \$5,850** Pres. Horn asked about Paige Dumont’s insurance.  
Mem. Weaver inquired about a missing value on the not to exceed
- F. Acknowledgement of Resignation – Cheryl DeMarta, 1 FTE Classified School Secretary 6/10/2016**
- G. Acceptance of Donations**

from PG&E on behalf of Larry Pulley for \$60 to the Music Program

Pres. Horn moved to approve the Consent Agenda, Mem. Virji seconded, 4-0 yes.

**IV. REPORTS/CORRESPONDENCE**

**A. Board Reports**

No Board reports.

**B. Superintendent Report**

1. **December enrollment 2015-16 and 2016-17 Open House (Jan 23<sup>rd</sup>, 10 AM)**

Enrollment is up, and 2<sup>nd</sup> grade is full with 84 students.

2. **Transportation**

Supt. LaMarre did not attend the meeting, but Glass Architects were hired for the building project.

3. **GSF and MPF Updates**

No reports.

4. **Measure M Bond Oversight Committee Meeting 12-15-2015**

The Bond Oversight Committee met on 12-15-2015. The meeting went well.

5. **Sonoma County Quarterly Investment Report for Quarter ending September 30, 2015**

The report was in the Board packet.

**C. Hillcrest Report**

Principal Fichera reported on Science Fair, music and athletics.

**D. GUTA Report**

GUTA President Allie Brown reported on the GO! Math pilot and feelings of regret over Supt. LaMarre's retirement.

**V. BUSINESS**

**A. Measure M Bond Project – Hillcrest Project Update**

Supt. LaMarre reported the final payment has been made.

**B. Measure M Bond Project – Gravenstein Elementary Phase II Update**

Supt. LaMarre is disappointed that the permanent structure for shade at Gravenstein did not appear on the drawing.

Mem. Wickland arrived at 5:19 PM.

- C. Acceptance of the S. Roatch Acct. Corp. Audit Services Contract for years ending June 30, 2016, June 30, 2017, and June 30, 2018. Costs Not to Exceed \$13,900 for 2015-16, \$14,300 for 2016-17 and \$14,700 for 2017-18**
- Supt. LaMarre recommended that the district keep this auditing firm, and that they are considered one of the most rigorous. The termination clause calls for a 30 day notice.
- Mem. Wickland moved to approve the contract for all three years, with costs as stated, Mem. Weaver seconded, 5-0 yes.
- D. Acceptance of the S. Roatch Acct. Corp. Prop 39 Audit Services Contract for year ending June 30, 2016 for \$3,700**
- Pres. Horn moved to accept the contract, Clk. Beck seconded, 5-0 yes.
- E. Educator Effectiveness Plan**
- The funds are split between BTSA, Ed. Tech. Staff Development, Common Core Staff Development, and School Climate. The funds are to be spent over 3 years.
- No action taken.
- F. School Accountability Report Cards (SARCs) for 2014-15 Review**
- Supt. LaMarre shared the draft SARC for Gravenstein Elementary. They will be available online by February 1<sup>st</sup>.
- G. Hillcrest Logo**
- Pres. Horn moved to approve this as an official Hillcrest Logo, Mem. Virji seconded, 5-0 yes.
- H. Selection of Superintendent Search Firm**
- Pres. Horn contacted and received quotes from three different firms to perform the search for a superintendent. Pres. Horn suggests scheduling a special meeting in about a week, after reviewing the proposals, to discuss the different proposals.
- Mem. Virji inquired to Pres. Horn about his selection process in selecting the firms to request proposals from.
- Mem. Weaver inquired to Supt. LaMarre about her knowledge of neighboring district that have recently performed searches, and their recommendations. Mem. Weaver requested that Supt. LaMarre inquire to her peers about their experiences with search firms. Mem. Weaver proposes that there would be two meetings to select the search firm.
- GUTA President Allie Brown inquired about attending the special meeting.

Pres. Horn proposed January 21 at 5:30 PM.

**VI. Board Policies and Administrative Regulations**

**A. BP and AR 1312.3  
Uniform Complaint  
Procedures**

Mem. Wickland points out that the BP mostly includes items required by statute.

Mem. Wickland moved to approve the proposed BP and rescind the prior, Clk. Beck seconded, 5-0 yes.

For the AR, on pg. 3, there is an optional paragraph that will be left in.

On pg. 5, change the timeline from one day to three days.

On pg. 10, option 2 is selected.

Pres. Horn moved to adopt the new AR with the items above and rescind the prior, Mem. Weaver seconded, 5-0 yes.

**B. BP 5131.2 Bullying**

Mem. Weaver requested that this be tabled.

Pres. Horn moved to table to the next regular meeting, Mem. Wickland seconded, 5-0 yes.

**VII. FUTURE MEETING DATES AND AGENDA ITEMS**

- Regular Meeting February 10, 2016

- Next regular meeting date:  
Special Meeting January 21, 2016 5:30 PM
- BP 5131.2 Bullying

**VIII. PUBLIC COMMENT ON ITEMS IN CLOSED SESSION**

No Public Input.

**IX. ADJOURN TO CLOSED SESSION**

Pres. Horn moved to adjourn at 6:25 PM, Mem. Weaver seconded, 5-0 yes.

**A. Conference with Labor Negotiator, District – Mrs. LaMarre, Name of Organization – Gravenstein Union Teachers Association**

**B. Potential Litigation – per GC54956.9 (b)(3)(c)---#SCV – 254499**

C. **Public Employee:** Pres. Horn moved, Mem. Wickland seconded. 5-0 yes.  
I. **Hiring – 5.5 hour/day Probationary Classified Teacher’s Assistant – (correction to hiring at 12-09-2015 meeting of 65 hours/day)**

D. **Superintendent Evaluation** No Action.

X. **RECONVENE TO OPEN SESSION** Pres. Horn moved to reconvene to Open Session at 6:50 PM, Mem. Wickland seconded, 5-0 yes.

A. Announce action taken in Closed **Hired: 5.5 hour/day Probationary Classified Teacher’s Assistant for 2015-16 – Jennifer Poncey.**

XI. **ADJOURNMENT** Pres. Horn moved to adjourn at 6:50 PM, Mem. Wickland seconded, 5-0 yes.