

Pres. Horn attended both concerts and the graduation activities. He thanked the teachers for packing up and moving their items out of their classrooms in order to make space for modernization to begin.

B. Superintendent Report

1. June Enrollment 2015-16 and Enrollment for 2016-17

Projected enrollment for 2016-17 is 14 ADA above 2015-16.

2. Transportation

There is no encroachment for home-to-school transportation, and there is a credit to help cover the Special Education transportation cost.

3. GSF and MPF Updates

The MPF retreat was last Saturday and went well. Supt. LaMarre is pleased with the work of the board.

There is a GSF meeting coming up on 6/24/16.

4. AED Update

The AEDs should be in place by the start of the school year.

C. Hillcrest Report

Principal Fichera reported on year end activities and thanked the board for recognizing his service at the graduation ceremony.

D. GUTA Report

President Allie Brown announced that she will no longer be the GUTA President, and thanked the board for being a pleasure to work with. She shared the new GUTA officers for the 2016-17 school year.

V. BUSINESS

A. Gravenstein Elementary Modernization Phase II Update - Measure M Project Update

The workers began moving items out of the Gravenstein classrooms immediately after dismissal on the last day of school.

Mem. Wickland arrived at 5:32 PM.

All of the classrooms were emptied as requested, which was attributed to Brian Sposato organizing and directing the packing of the classrooms.

CBO Howatt will be very involved in this project to help ensure continuity during the transition in leadership.

President Horn mentioned that some work to a gas line was discussed with architects in February of 2016, but may have been left out of the plans. He mentioned this to Doug Hilberman at AXIA Architects, who is checking into it.

The main phase of the project is set to be completed by August 17, 2016.

B. Comprehensive District-wide Plan to Improve Student Performance 2016-17

Supt. LaMarre pointed out that the purpose of this document is to show what the district is doing to serve low performing students and what funding is being used. This has been reviewed by the site council.

On pages 9 and 12, there is a drop to 56% proficiency rate in Science, which is a data entry mistake.

Mem. Wickland moved to approve with the changes discussed, Mem. Appling seconded, 4-0 yes.

C. Local Control Accountability Plans (LCAP) for 2016-17

The budget numbers will be adjusted slightly when the final budget is adopted.

The LCAP committee reviewed these documents carefully during several meetings over the last school year.

Pres. Horn inquired about pg. 39 of the Hillcrest LCAP, 10.3, and CBO Howatt responded that the dollar amount is incorrect. On pg. 61, the total cost of the funding is mentioned, and it accounts for 2% of the district income.

Mem. Appling inquired about the possibility of homeless students going undetected. Supt. LaMarre responded that it is possible that some of our students could be classified as homeless because of the wide breadth of the classification. The county provides the school

with a list of homeless and foster youth.

**D. Open Public Hearing for the 2016-17 LCAPs
(The LCAPs are for Gravenstein Union
School District, Gravenstein Charter, and
Hillcrest Charter)**

Pres. Horn moved to open the hearing at 6:08 PM, Mem Wickland seconded, 4-0 yes.

No public comment.

E. Close Public Hearing for the 2016-17 LCAPs

Pres. Horn moved to close the hearing at 6:08 PM, Mem Wickland seconded, 4-0 yes.

**F. 2015-16 Budget Update - Approval of Budget
Transfers**

CBO Howatt reported that the LCFF appears to have gone back up, but it could go down by the time the budget closes. The basic aid supplemental was booked after the first interim, which shows a large increase in income, but the other changes to income are small. The 4.5% pay increase approved by the board is reflected in the expenditures.

On pg. 2, the ending fund balance is at 8 million, showing an adjustment for the raise.

Fund 12 is the daycare fund and reflects the salary adjustment. The cafeteria fund reflects the salary increase and the cost of food.

There are no adjustments to the deferred maintenance fund. The reserve fund has an interest increase.

Pres. Horn asked about fund 35, and if it would be used in the future if the facilities funding is brought back by the state.

Mem. Wickland asked about the basic aid supplemental appearing twice, and CBO Howatt responded that those were from two different years.

Pres. Horn moved to approve, Clrk. Beck seconded, 4-0 yes.

G. Presentation of the 2016-17 Budget,

On pg. 3, the activity in the general fund is shown. The prior budget was moved forward,

Including discussion of the ending fund balance

and the income has been adjusted to account for the increase in 14 ADA. The basic aid supplemental is not included in the budget projection, which has been the standard practice. Step and column increases have been included. The 4.5% raise granted by the board is included in expenditures. The encroachment to the cafeteria fund is increasing because of the increase in salaries. If the cost of meals increases, this encroachment could increase. The bond fund will be drawn down by the modernization project. Mem. Appling inquired about the one-time money, and Supt. LaMarre responded that this is not included in the budget, and is used for one-time expenditures.

Pres. Horn inquired about the cafeteria and child development funds matching between the spreadsheet and another form. CBO Howatt will review this.

President Horn inquired about the fact that on pages 9-10, the assets are listed, and yet the ending fund balances do not match these amounts. CBO Howatt suspects that this is related to changes in software, and she will investigate as to why they do not match, because they should.

Mem. Appling inquired about the difference between restricted and unrestricted funds. CBO Howatt responded that this relates to whether funds from the state are designated for certain expenditures. She gave examples of funds are restricted like Special Education and Cafeteria, while Transportation funds are no longer restricted to that area, and can be spent on other areas like Cafeteria, as needed.

Pres. Horn inquired about pg. 103, and the "rolling percent" grants. CBO Howatt responded that this is functioning as designed by the spreadsheet.

CBO Howatt presented the board with a document to demonstrate what the district has in reserves, and the anticipated needs for economic uncertainty.

- H. Open Public Hearing for 2016-17 Budget**
 Pres. Horn moved to open at 6:57 PM, Mem. Wickland seconded, 4-0 yes.
 No comment.
- I. Close Public Hearing for 2016-17 Budget**
 Pres. Horn moved to close at 6:57 PM, Mem. Appling seconded, 4-0 yes.
- J. Gravenstein Union Teachers Association (GUTA) Sunshine for 2016-17**
 Pres. Allie Brown reported that GUTA plans to present a Sunshine letter in August 2016.
 No action taken.
- K. 2016-17 CSBA Membership and Educational Legal Alliance Membership**
 The most practical service associated with this membership is sample board policies.
 Mem. Wickland moved to renew both memberships, Mem. Appling seconded, 4-0 yes.
- L. 2016-17 Retainer Agreement with School & College Legal Services**
 Pres. Horn moved to approve the retainer agreement for 30 hours, Clrk. Beck seconded, 4-0 yes.
- M. Resolution #160608-1 for the Education Protection Account (EPA) resulting from the passage of Proposition 30 designating the funds to be used to support the General Education salaries and benefits**
 CBO Howatt reported that the board must resolve on what Prop. 30 money needs to be spent on.
 Mem. Appling moved to approve, Pres. Horn seconded, 4-0 yes.
- N. Surplus Curriculum - Language! 4th Edition, copyright 2009. This was replaced with a newer version.**
 Mem. Wickland moved to approve, Mem. Appling seconded, 4-0 yes.
- O. Contract with Santa Rosa City Schools for meals for Food Service for 2016-17 at \$2.50 per meal.**
 Pres. Horn moved to table this to July 2016, Clrk. Beck seconded, 4-0 yes.
- P. Consider the Red Cross Shelter Agreement**
 Pres. Horn moved to table this to July 2016, Mem. Appling seconded, 4-0 yes.

- Q. **Resolution #160608-2 - Specifications of the Election Order for the November 8, 2016 Election**
- Pres. Horn moved to adopt, Clrk. Beck seconded, 4-0 yes.

VI. **FUTURE MEETING DATES AND AGENDA ITEMS**

- Next regular meeting date:
June 20, 2016
 - o Adopt LCAPs for 2016-17
 - o Adopt Budget for 2016-17

VII. **PUBLIC COMMENT ON ITEMS IN CLOSED SESSION**

No comments

VIII. **ADJOURN TO CLOSED SESSION**

Pres. Horn moved to adjourn as 7:21 PM, Clrk. Beck seconded, 4-0 yes.

- A. **Conference with Labor Negotiator, District – Mrs. LaMarre, Name of Organization – Gravenstein Union Teachers Association**

No reportable action

- B. **Potential Litigation – per GC54956.9 (b)(3)(c)**

No reportable action

- C. **Public Employee:**

- I. **Hiring – 1.0 FTE Probationary Multiple Subject Credential Teacher for 2016-17—Carmen Molina**

Horn moved / Beck seconded to approve hiring, 4-0 yes.

- D. **Superintendent Evaluation**

No reportable action

IX. **RECONVENE TO OPEN SESSION**

Horn moved / Beck seconded to reconvene to open session at 7:32 PM. 4-0 yes.

- A. **Announce action taken in Closed**

Action reported as noted above.

X. **ADJOURNMENT**

Horn moved / Beck seconded to adjourn at 7:32 PM. 4-0 yes.